

**STANLEY HUPFELD ACADEMY (SHA) at Western Village  
ADVISORY COUNCIL, MINUTES OF MEETING  
April 5, 2021**

**ATTENDEES**

Voting Members in attendance: Christina Adcox, Tobi Campbell, Keith Cassell, Eric Harmon, Stanley Hupfeld, Ken Lawson, Pam Millington, Charles Peoples, John Vera, Rosalynn Wade

Voting Members absent: Mike Hatch, David Jackson

School Staff & Guests in attendance: Julie Dolf, Heather Meldrum, Ruthie Rayner

**MINUTES**

On a motion by Pam Millington, seconded by Keith Cassell, **Minutes of the December 7, 2020** Advisory Board meeting were unanimously approved.

**DIRECTOR'S REPORT**

**Financial & Facility**

**Income Statements and Monthly Financial Reports** including: Compilation Report; Statement of Assets, Liabilities and Net Assets – Cash Basis; Statement of Revenue and Expenses – General Fund – Cash Basis; Detailed Revenue Summary – General Fund – Cash Basis; and Statement of Expenses Two Year Comparisons by Project, Object – General Fund – Cash Basis, for periods **ended 11/20/20, 12/31/20, 1/31/21 and 2/28/21** were reviewed and unanimously accepted as presented, on a motion by Ken Lawson, seconded by John Vera.

**Contract for Audit**

On a motion by Charles Peoples, seconded by Eric Harmon, the board unanimously approved the **Contract for Audit of Public Schools** for year ended June 30, 2021, with vendor Britton, Kuykendall & Miller, Certified Public Accountants.

**Charter Contract & Lease/OKCPS**

The proposed agreement terms were reviewed and discussed. On a motion by Keith Cassell, seconded by Ken Lawson, the Board unanimously agreed to authorize the SHA administrative and legal team to finalize the negotiation of terms with OKCPS, and process the documents for signature.

**Employment Contracts**

Staff Employment Contracts, Salaries and Staffing Assignments for 2021-2022, including the authorization for 4 full-time new hires to fill existing open teaching positions, were unanimously approved on a motion by Eric Harmon, seconded by Christina Adcox.

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**Page two**

## **PRINCIPAL'S REPORT**

### **Calendar & Based Upon Hours**

The board unanimously approved the application to the OSDE for operation under a school-hours policy for the 2021-2022 school year, and approved the 2021-2022 SHA Academic Calendar as presented, on a motion by Charles Peoples, seconded by Pam Millington.

## **NEW BUSINESS**

**None**

## **ADJOURN**

There being no further business, the meeting was adjourned at 4:50 p.m.

**NEXT MEETING: June 7, 2021**

**Approved:** \_\_\_\_\_ **Ruthie Rayner, Secretary**