

**STANLEY HUPFELD ACADEMY (SHA) at Western Village  
ADVISORY COUNCIL, MINUTES OF MEETING  
August 2, 2021**

**ATTENDEES**

Voting Members in attendance: Eric Harmon, Stanley Hupfeld, David Jackson, Ken Lawson, Pam Millington, Charles Peoples, John Vera

Non-Voting Members in attendance: Tobi Campbell

School Staff & Guests in attendance: Amey Lawes, Kathy Lowder (Secretary/Clerk), Heather Meldrum, James Moore, Ruthie Rayner, Deborah Scobey, Torrie Whatley

**DIRECTOR'S REPORT**

**Resolution to Accept Board Members' Resignations and Status Change**

On a motion by Stanley Hupfeld, seconded by Ken Lawson, the Advisory Board unanimously accepted\* the resignations of four voting members (Christina Adcox, Keith Cassell, Mike Hatch, and Rosalynn Wade) and three non-voting members (Heather Meldrum, Ruthie Rayner and Kimberly Scott) of the board.

**Resolution to Update the Directory of Board Members and Officers**

On a motion by Stanley Hupfeld, seconded by David Jackson, the Advisory Board unanimously confirmed\* Pam Millington as Chairman, Kathy Lowder as Secretary/Clerk, and Jay Jenkins as Treasurer of the board.

**Minutes**

On a motion by Pam Millington, seconded by Stanley Hupfeld, **Minutes of the June 7, 2021** Advisory Board meeting were unanimously approved\*.

**Financial & Facility**

**Income Statements and Monthly Financial Reports** including: Compilation Report; Statement of Assets, Liabilities and Net Assets – Cash Basis; Statement of Revenue and Expenses – General Fund – Cash Basis; Detailed Revenue Summary – General Fund – Cash Basis; and Statement of Expenses Two Year Comparisons by Project, Object – General Fund – Cash Basis, for periods **ended 5/31/21 and 6/30/21** were reviewed and unanimously accepted\* as presented, on a motion by David Jackson, seconded by Charles Peoples.

**Estimate of Needs**

On a motion by Stanley Hupfeld, seconded by Ken Lawson, the Estimate of Needs for 2021-2022 was unanimously approved\*.

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**Page two**

## **PRINCIPAL'S REPORT**

### **Student Nutrition Services**

On a motion by Eric Harmon, seconded by Stanley Hupfeld, the Board unanimously approved\* the vendor contract for Keystone Food Service for the term of July 1, 2021 – June 30, 2022.

### **Safe School COVID-19 Policy**

On a motion by Charles Peoples, seconded by Ken Lawson, the Safe School Policy revisions for 2021-2022 were unanimously approved\*.

## **ADJOURN**

There being no further business, the meeting was adjourned at 4:50 pm.

**NEXT MEETING: October 4, 2021**

**Approved:** \_\_\_\_\_ **Kathy Lowder, Secretary/Clerk**

\*Note: Attachment: record of roll call votes.