

**STANLEY HUPFELD ACADEMY (SHA) at Western Village  
ADVISORY COUNCIL, MINUTES OF MEETING  
December 3, 2018**

**ATTENDEES**

Voting Members present: Tobi Campbell, Keith Cassell, Eric Harmon, David Jackson, Ken Lawson, Charles Peoples, Steve Petty, John Vera, Rosalynn Wade

Voting Members absent: Anne Clouse, Stanley Hupfeld, Pam Millington, Mike Schwartz

School Staff & Guests present: Ruthie Rayner, Heather Meldrum, James Kuykendall

**MINUTES**

On a motion by Keith Cassell, seconded by Eric Harmon, **Minutes of the October 1, 2018** Advisory Council meeting were unanimously approved as presented.

**DIRECTOR'S REPORT**

**Financial & Facility**

Income Statements, Treasurer's Statements and Purchase Order Summaries for the periods ended **September 30, 2018 and October 21, 2018** were reviewed and unanimously accepted as presented on a motion by Charles Peoples, seconded by David Jackson.

**Audit Report**

Financial Statements and Independent Auditor's Report for the fiscal year ended June 30, 2018 were prepared and presented by James Kuykendall of Britton, Kuykendall & Miller, Certified Public Accountants. Mr. Kuykendall reported a clean audit with no audit comments. The audit was unanimously accepted as presented on a motion by Steve Petty, seconded by Ken Lawson.

**PRINCIPAL'S REPORT**

Mrs. Rayner presented the *Good News, December 2018*, and a Grants Funded to-date report.

**NEW BUSINESS**

Eric Harmon proposed a *year in review* communication and/or presentation for parents, to promote all that has been accomplished and tell them about the thriving school partnerships.

Rosalynn Wade announced that visiting groups from the Singapore School of the Arts and Boeing will be visiting/touring in January. An Oklahoma A+ workshop will be held on February 28 at SHA.

**ADJOURN**

There being no further business, the meeting was adjourned at 4:50 p.m.

**NEXT MEETING: February 4, 2019**

**Approved:** \_\_\_\_\_ **Ruthie Rayner, Secretary**