

**STANLEY HUPFELD ACADEMY (SHA) at Western Village  
ADVISORY COUNCIL, MINUTES OF MEETING  
June 5, 2017**

**ATTENDEES**

Voting Members present: Tobi Campbell, Keith Cassell, Anne Clouse, Jason Eliot, Steve Huff, Stan Hupfeld, Pam Millington, Charles Peoples, Mike Schwartz, John Vera

Voting Members absent: David Jackson, Ken Lawson, Steve Petty, Rosalynn Wade

School Staff & Guests present: Principal Ruthie Rayner, Stephanie Anderson (INTEGRIS Legal Intern)

**MINUTES**

On a motion by Charles Peoples, seconded by Pam Millington, **Minutes of the April 3, 2017** Advisory Council meeting were unanimously approved as presented.

**DIRECTOR'S REPORT**

**Financials & Fundraising**

Income Statements, Treasurer's Statement and Purchase Order Summaries for the periods ended **March 31, 2017 and April 30, 2017** were reviewed and unanimously accepted as presented on a motion by Keith Cassell, seconded by Stan Hupfeld.

Receipt of an **\$18,000 grant from *Impact Oklahoma*** was announced. This funding will be used to begin the creation of a *Community & Performing Arts Center* in the new MAPS Safe Room.

Anne Clouse reported that Hupfeld Academy will be the sole beneficiary of proceeds from the 2017 **INTEGRIS Foundation annual golf tournament** (September 18 at Gaillardia).

**Budget**

The **FY 2018 school budget** was reviewed and unanimously approved on a motion by Mr. Hupfeld, seconded by Steve Huff.

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**DIRECTOR'S REPORT, continued**

**Employment Contracts**

Employment Contracts, terminations and placements were reviewed and unanimously approved on a motion by Keith Cassell, seconded by Jason Eliot.

**Vendor Contracts**

Independent Vendor Contracts for FY 2018 were reviewed and unanimously approved on a motion by Charles Peoples, seconded by Anne Clouse.

**Board Meeting Dates for 2017-2018** were provided as follows: August 7, October 2, December 4, February 5, April 2, and June 4.

It was noted that the first 2-3 meetings of the year will be **held in the LIBRARY**, as the former board room has been converted to a uniform/supply closet (thanks to a generous donation from International Pipe Supply/Don Karchmer). Upon completion of the new Safe Room, future board meetings will be held there.

**PRINCIPAL'S REPORT**

**Facility**

The MAPS Safe Room is on schedule with roof completion. Brick is being placed on the exterior. Gas line is being trenched to the current meter east of carpool alley. LED lighting will be installed. Estimated completion date: November 30, 2017.

Mr. Hupfeld suggested a Grand Opening Celebration for the new building, possibly tied to the December ballroom performance.

A **Back to School Community night** will be held at Crossings Community Center on Friday, July 28 from 5:00 p.m. 9:00 p.m. It will be a wonderful opportunity to honor the Crossings/INTEGRIS/Hupfeld Academy partnership. Everyone is welcome.

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**Principal's Report, continued**

Mrs. Rayner and Mrs. Campbell expressed **appreciation to the board**, on behalf of staff and students, for the Board's gift of time and service. Special thanks were given to Mike Schwartz for managing the HOFNOD Program and wonderful year-end fishing outing, to Charles Peoples for taking student/mentor photos at the year-end Mentor Appreciation Reception, to Pam Millington for mentor recruiting, and to Steve Huff for donating healthy snacks and meals for our Summer Camp kids.

**NEW BUSINESS**

Pam Millington announced the need for a part time Family Medicine Physician for the Crossings Clinic.

Mr. Hupfeld shared that he may be asked to serve on an education funding task force for the State.

**ADJOURN**

There being no further business, the meeting was adjourned at 4:50 p.m.