

**STANLEY HUPFELD ACADEMY (SHA) at Western Village  
ADVISORY COUNCIL, MINUTES OF MEETING  
June 18, 2018**

**ATTENDEES**

Voting Members present: Tobi Campbell, Keith Cassell, Anne Clouse, Stanley Hupfeld, David Jackson, Charles Peoples, Steve Petty, Mike Schwartz, Rosalynn Wade

Voting Members absent: Jason Eliot, Ken Lawson, Pam Millington, John Vera

School Staff & Guests present: Ruthie Rayner, Heather Meldrum

**MINUTES**

On a motion by Steve Petty, seconded by Charles Peoples, **Minutes of the April 2, 2018** Advisory Council meeting were unanimously approved as presented.

**DIRECTOR'S REPORT**

**Financial & Facility**

Income Statements, Treasurer's Statements and Purchase Order Summaries for the periods ended **March 31, 2018 and April 30, 2018** were reviewed and unanimously accepted as presented on a motion by Mike Schwartz, seconded by David Jackson.

Numerous deferred **facility maintenance projects** are planned for the summer.

The next Crossings & INTEGRIS I-Crew **Volunteer Workday** is planned for Saturday, **October 13**.

**Governance**

Mr. Eric Harmon was elected and confirmed as a new Director, effective August 6, 2018. The action was unanimously approved on a motion by Stanley Hupfeld, seconded by Charles Peoples. Mr. Harmon fills the vacancy left by Steve Huff's resignation.

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**Director's Report, continued:**

**Contract for Audit**

On a motion by Anne Clouse, seconded by Steve Petty, the Contract for Audit of Public Schools for the 2017-2018 school year was unanimously approved. The Auditing Firm of Britton, Kuykendall & Miller, CPAs, was awarded the contract.

**Lost Check**

Approval for reissuance of lost warrant #01699 in the amount of \$1,900 payable to Nathan Barnes (Technology Consultant) was unanimously approved on a motion by Keith Cassell, seconded by Anne Clouse.

**PRINCIPAL'S REPORT**

**Test Scores**

Mrs. Rayner presented the Spring 2018 Embargoed Test Scores, and a two-year comparison, and noted that she is developing a plan to address the decreases.

Anne Clouse requested that Talking Points be provided for the Board.

Mr. Hupfeld asked that real student stories be submitted to Tobi Campbell and Steve Petty, to help spotlight some of the school's successes internally and in the media.

**Child Nutrition Audit**

The OSDE found SHA in compliance with federal requirements during the Federal Programs Consolidated Monitoring process.

The OSDE Child Nutrition Administrative Review concluded with two minor findings; after school snacks were not being counted properly, and fruit was being purchased (via a third-party food vendor) from outside the USA without non-domestic paperwork being complete.

The OSDE Procurement Review resulted in a request that SHA develop a Procurement Plan. This was reviewed by the Board and has been submitted to the OSDE.

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**Principal's Report, continued**

**Staffing**

New hire contracts were reviewed and unanimously approved on a motion by Steve Petty, seconded by Tobi Campbell.

**Schoolwide Theme, Mission, Vision**

Mrs. Rayner presented the newly updated SHA Mission and Vision statements and Agreements, developed by the faculty and staff during a 3-day workshop this summer.

A new House System will be implemented for 2018-2019. The House System will create a community of learners that feel a sense of belonging and security, so they are motivated to achieve academically, behave appropriately, and to encourage other students in these pursuits.

**NEW BUSINESS**

Mr. Hupfeld suggested paying a visit to OSU and OSU lead executives, to pursue a scholarship program for one Hupfeld Academy student each year.

Board Meeting Dates for 2018-2019 were announced: August 6, October 1, December 3, February 4, April 1 and June 3.

**ADJOURN**

There being no further business, the meeting was adjourned at 4:50 p.m.

**NEXT MEETING: AUGUST 6, 2018**