

**STANLEY HUPFELD ACADEMY (SHA) at Western Village  
ADVISORY BOARD, MINUTES OF MEETING  
JUNE 1, 2020**

**ATTENDEES**

Voting Members in attendance: Tobi Campbell, Anne Clouse, Eric Harmon, Ken Lawson, Pam Millington, Charles Peoples, Mike Schwartz, John Vera, Hardy Watkins

Voting Members absent: Keith Cassell, Stanley Hupfeld, David Jackson, Rosalynn Wade

Non-Voting Members absent: Kimberly Scott (Treasurer)

School Staff & Guests in attendance: Ruthie Rayner

**MINUTES**

On a motion by Eric Harmon, seconded by Ken Lawson, **Minutes of the February 3, 2020** Advisory Board meeting were unanimously approved.

**DIRECTOR'S REPORT**

**Financial & Facility**

Income Statements, Treasurer's Statements and Purchase Order Summaries for the periods **ended January 31, February 29, March 31 and April 30, 2020** were reviewed and unanimously accepted as presented, on a motion by Ken Lawson, seconded by Eric Harmon.

The **FY 2021 Budget** was accepted as presented, on a motion by Pam Millington, seconded by Mike Schwartz.

The **Contract for Audit of Public Schools**, 2019-2020, was unanimously approved and awarded to Britton, Kuykendall & Miller on a motion by Charles Peoples, seconded by Hardy Watkins.

**Resignations/Terminations, New Hires, Employment Contracts and Salaries for FY '21** were unanimously approved on a motion by Pam Millington, seconded by Ken Lawson.

**Vendor Contracts** for 2020-2021 were unanimously approved on a motion by Eric Harmon, seconded by Ken Lawson.

On a motion by Ken Lawson, seconded by Charles Peoples, the Board unanimously approved a one-year property **lease renewal**, and a one-year **charter contract extension** for FY '21, with terms to be negotiated by Director and Legal Counsel.

**PRINCIPAL'S REPORT**

**Reopening Plan, Contingency Calendar, Distance Learning Plan**

On a motion by Eric Harmon, seconded by Charles Peoples, Principal and Director were authorized to finalize and publish the school's 2020-2021 Return to Learn Plan and contingency calendars, at their discretion and with guidance from OSDE, CDC and OCCHD guidelines. Any necessary COVID-related school closures shall be reported to the board in advance.

**ADJOURN**

There being no further business, the meeting was adjourned at 5:00 p.m.

**NEXT MEETING: August 3, 2020**

**Approved:** \_\_\_\_\_ **Ruthie Rayner, Secretary**