

**STANLEY HUPFELD ACADEMY (SHA) at Western Village
ADVISORY COUNCIL, MINUTES OF MEETING
June 7, 2021**

ATTENDEES

Voting Members in attendance: Tobi Campbell, Keith Cassell, Eric Harmon, Stanley Hupfeld, David Jackson, Ken Lawson, Pam Millington, Charles Peoples, John Vera

Voting Members absent: Christina Adcox, Mike Hatch, Rosalynn Wade

School Staff & Guests in attendance: Rebecca Budd, Kathy Lowder, Ruthie Rayner

MINUTES

On a motion by Stanley Hupfeld, seconded by Eric Harmon, **Minutes of the April 5, 2021** Advisory Board meeting were unanimously approved.

DIRECTOR'S REPORT

Financial & Facility

Income Statements and Monthly Financial Reports including: Compilation Report; Statement of Assets, Liabilities and Net Assets – Cash Basis; Statement of Revenue and Expenses – General Fund – Cash Basis; Detailed Revenue Summary – General Fund – Cash Basis; and Statement of Expenses Two Year Comparisons by Project, Object – General Fund – Cash Basis, for periods **ended 3/31/21 and 4/30/21** were reviewed and unanimously accepted as presented, on a motion by David Jackson, seconded by Charles Peoples.

Charter Contract & Lease/OKCPS

The proposed agreement terms were reviewed and discussed. On a motion by Stanley Hupfeld, seconded by Pam Millington, the Board unanimously agreed to approve the charter contract for FY 22-FY26. On a motion by Charles Peoples, seconded by Keith Cassell, the Board unanimously agreed to approve the lease renewal for FY 22-31.

Kitchen Equipment

The bid from Oklahoma Restaurant Supply to replace kitchen equipment was reviewed by the board. On a motion by Eric Harmon, seconded by Stanley Hupfeld, the Board unanimously agreed to accept the bid and proceed with the purchase.

Student Nutrition Services

Vendor options were discussed by the board. On a motion by John Vera, seconded by Stanley Hupfeld, the Board unanimously agreed to authorize the SHA administrative team to accept the best bid and to notify the board accordingly.

Employment Contracts

Staff contracts for 2021-2022 were unanimously approved on a motion by Charles Peoples, seconded by Pam Millington.

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Vendor Contracts

The list of vendor contracts was reviewed and approved on a motion by Eric Harmon, seconded by Stanley Hupfeld.

Budget

On a motion by Stanley Hupfeld, seconded by Eric Harmon, the budget for FY22 was unanimously approved.

Board Meeting Dates

On a motion by Charles Peoples, seconded by David Jackson, board meeting dates for FY22 were unanimously approved.

PRINCIPAL'S REPORT

OK A+ information was reviewed, along with documentation that SHA is compliant with required Consolidated Monitoring documents.

NEW BUSINESS

Stanley Hupfeld suggested that board members send thank you notes to Tim Pehrson, CEO of INTEGRIS Health, in appreciation of their generous and unwavering commitment to SHA for 21 years.

ADJOURN

There being no further business, the meeting was adjourned at 5:10 pm.

NEXT MEETING: August 2, 2021

Approved: _____ Ruthie Rayner, Secretary