

NOTICE OF MEETING
STANLEY HUPFELD ACADEMY at Western Village
1508 NW 106th Street OKC, OK 73114
REGULAR MEETING OF THE ADVISORY BOARD - M O N D A Y, August 7, 2023
3:45 P.M. – Stanley Hupfeld Library - SW Corner of Campus (Park in West Lot, Enter Library Door)
A G E N D A

*Agenda items are subject to change up to 24 hours prior to meeting, excluding state holidays and weekends.
Meetings are open to the public. This agenda was posted at 12:45 p.m. on the 2nd day of August, 2023 by Kara Babbit.*

- 1. Welcome and Introductions** Pam Millington, Chair
- 2. Team Building Exercise** Pam Millington, Chair
- 3. Connect to Purpose** Pam Millington, Chair
 - Positive Directions Mentoring Program
- 4. Resolution for Approval** Pam Millington, Chair
 - Elect/Confirm Parker Cassell to Board Seat
- 5. Consent Items for Approval** Pam Millington, Chair
 - Board Meeting **Minutes** for June 5, 2023
 - May and June 2023 **Financials**
 - **Encumbrances -413-477 from the General Fund totaling \$57,312.69.**
 - **23-24 Encumbrances-1-43 from the General Fund totaling \$692,160.00.**
 - **23-24 Estimate of Needs**
- 6. Discussion and possible board action to approve moving of Project 318-Redbud Grant Funds to Building Fund -21 for future building construction for 2023-2024.**
Pam Millington, Chair
- 7. Discussion and possible board action to update Maternity Leave Policy in Staff Handbook.**
Pam Millington, Chair
- 8. Principal's Report** Ruthie Rayner, Principal
 - Certified Healthy Schools Award
 - Oklahoma State Testing Program (OSTP) 2022
 - Oklahoma State Testing Program (OSTP) 2023
 - Oklahoma State Testing Program (OSTP) 2021-2023 Comparison
 - 2022-2023 Statistical Profile
- 9. New Business**
- 10. Adjourn**

INTEGRIS Health Community Benefit Positive Directions Mentoring Program

Children need consistent, caring adults in their lives to help guide their development. Sadly, many don't have this.

Test scores, attendance and behavioral issues improve when a child has a mentor.

You ...

- Can make a difference in a child's life
- Can be a positive role model
- Can help a child succeed
- Can be a mentor!



Invest one hour per week of your time. Help a child build his or her self-esteem, establish positive relationships, overcome negative behaviors and improve classroom participation.

We need volunteers one hour per week, during the school day at Stanley Hupfeld Academy at Western Village (the INTEGRIS Health charter school) located at 1508 NW 106, Oklahoma City.

For more information or to sign up, please contact:

Kathy Lowder

Stanley Hupfeld Academy Mentor Coordinator

405-990-9765 • kllowder@outlook.com



Community Benefit

integrisok.com

WESTERN VILLAGE ACADEMY, INC., dba Stanley Hupfeld Academy at Western Village
BOARD OF DIRECTORS

AUGUST 7, 2023

RESOLUTION TO ELECT AND CONFIRM NEW MEMBER

WHEREAS, the Bylaws of WESTERN VILLAGE ACADEMY, INC. ("Corporation"), as amended, provide that the Board shall consist of a minimum of seven (7) members and a maximum of fifteen (15) members, who shall hold terms for a minimum of three (3) years or until a successor has been elected and qualified, unless otherwise indicated in the Bylaws.

WHEREAS, the Corporation wishes to elect and confirm:

- Parker Cassell, Heritage Hall, voting member

as new advisory council member to serve commencing with their election on August 7, 2023, and continuing until their successors have been elected and confirmed; and,

NOW, THEREFORE, BE IT RESOLVED: That the Board of Directors hereby elects and confirms Parker Cassell as advisory council member to serve commencing with their election and until their successors have been elected and confirmed.

Approved by Sole Member:

INTEGRIS Ambulatory Care Corporation

Dated: August 7, 2023

**STANLEY HUPFELD ACADEMY (SHA) AT WESTERN VILLAGE
ADVISORY COUNCIL, MINUTES OF MEETING
JUNE 5, 2023**

ATTENDEES

Voting members in attendance: Tom Cassidy, Shari Dixon, Eric Harmon, Milisha Henderson, David Jackson, Pam Millington, John Vera, Suzan Whaley

Voting Members Absent: Skip Leonard, Kylie Lyons

Non-voting members absent: None

School Staff and Guests in Attendance: Ruthie Rayner (Principal), Heather Meldrum (Counselor), Christy Savage (Board Clerk), Becky Kime (Minutes Clerk), Jason Mack (OKCPS Liaison), Parker Cassell (Heritage Hall)

Meeting called to order at 3:50 pm by Pam Millington, Chair.

Consent Agenda

On a motion by David Jackson, 2nd by John Vera, the following Consent Agenda items were unanimously approved as presented, Vote taken and consent agenda approved.

- **Minutes** of the April 3, 2023 Advisory Board Meeting.
- **Income Statements and Monthly Financial Report** including: Compilation Report; Statement of Assets, Liabilities and Net Assets – Cash Basis; Statement of Revenue And Expenses – General Fund – Cash Basis; Detailed Revenue Summary – General Fund - Cash Basis; and Statement of Expenses Two Year Comparisons by Project, Object – General Fund – Cash Basis, for the period **March 31, 2023 and April 30, 2023.**
- **Encumbrance Register-as of 3/31/23 and 4/30/23.**
- **Surplus Inventory – Vehicle and miscellaneous furniture and books**

On a motion by Eric Harmon, 2nd by David Jackson, the 2023-34 Approval of New Hire Contracts was unanimously approved as presented.

On a motion by John Vera, 2nd by Eric Harmon, the **2023-24 Food Service Management Contract** was unanimously approved as presented.

On a motion by Tom Cassidy, 2nd by John Vera, the **2023-24 OCAS Contract** was unanimously approved as presented.

On a motion by Milisha Henderson, 2nd Eric Harmon, the **Approval of the 2023-24 Vendor Contracts** was approved unanimously as presented.

On a motion by John Vera, 2nd David Jackson, the **Approval of the 2023-24 OSSBA Membership** was approved unanimously as presented.

On a motion by David Jackson, 2nd Tom Cassidy, the **Approval of the 2023-24 Application for Temporary Appropriations** was approved unanimously as presented.

Principals' Report: Presented by Ruthie Rayner, Principal. We passed the Consolidated Federal Program Monitoring; overall report card for SHA "C"; SHA had \$16,186.35 for Donor's Choose donations. This is the most since 2013; School calendar was revised to reflect the correct Spring Break- week of March 18, 2024; Report to wrap all of SHS's 2022-23 school year.

There being no new business, the meeting was adjourned at 4:30 pm.

NEXT MEETING: Monday, August 5, 2023.

Approved: Becky Kime Becky Kime, Minutes Clerk

*Note: Attachment: Record of roll call votes

**STANLEY HUPFELD ACADEMY AT WESTERN VILLAGE
ADVISORY BOARD MEETING – ROLL CALL VOTES
June 5, 2023**

Board Member	Consent Agenda Items (Minutes-4.3.23, Financials (March & April 2023) & Encumbrance Register(3.1.23 to 4.30.23) Surplus Inventory	Motion to approve New Hire contracts-23-24	Motion to Approve Food Service Management Contract 23-24	Motion to Approve OCAS Contract for 23-24	Motion to Approve Vendor Contracts 23-24	Motion to Approve OSSBA Membership 23-24	Motion to Approve Application for Temporary Appropriations 23-24
Tom Cassidy	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Shari Dixon	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Eric Harmon	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Milisha Henderson	Yes	Yes	Yes	Yes	Yes	Yes	Yes
David Jackson	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Skip Leonard	Absent	Absent	Absent	Absent	Absent	Absent	Absent
Kylie Lyons	Absent	Absent	Absent	Absent	Absent	Absent	Absent
Pam Millington	Yes	Yes	Yes	Yes	Yes	Yes	Yes
John Vera	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Suzan Whaley	Yes	Yes	Yes	Yes	Yes	Yes	Yes

**STANLEY HUPFELD ACADEMY
OKLAHOMA CITY, OKLAHOMA**

MONTHLY FINANCIAL REPORT

MAY 31, 2023



JENKINS & KEMPER
CERTIFIED PUBLIC ACCOUNTANTS, P.C.

JACK JENKINS, CPA
MICHAEL KEMPER, CPA

June 2, 2023

Honorable Board of Education
Stanley Hupfeld Academy
Oklahoma City, Oklahoma

We have compiled the accompanying statement of assets, liabilities, and net assets – cash basis for the Stanley Hupfeld Academy as of May 31, 2023, and the related statements of revenues and expenses – cash basis for the eleven (11) months then ended. Prior year's comparative revenue and expense information and current year budgetary information are included in the related statements of revenue and expenses, as well as items listed in the table of contents under the heading supplemental information, which are presented only for analysis purposes. Our compilation was performed in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants. The financial statements have been prepared on the cash basis of accounting and the budget laws of the State of Oklahoma, which is a basis of accounting other than generally accepted accounting principles.

A compilation is limited to presenting, in the form of financial statements and supplemental information that is the representation of the management. We have not audited or reviewed the accompanying financial statements and supplemental information and, accordingly, do not express an opinion or any other form of assurance on them. However, we did become aware of a departure from the cash and budgetary basis of accounting that is described in the following paragraph.

The regulatory basis of accounting requires a specific format of presentation of governmental funds and the accompanying presentation does not comply with that format. Additionally, fixed assets and any related debt are not included in the statement of assets, liabilities and net assets presented on a cash basis. Any such accounts are reflected in the statement of revenues and expenses as a corresponding receipt and/or expenditure of funds. The effects of these departures on the financial statements have not been determined.

Management has elected to omit substantially all of the disclosures ordinarily included in financial statements prepared on the cash basis of accounting. If the omitted disclosures were included in the financial statements, they might influence the user's conclusions about the school's assets, liabilities, net assets, revenues and expenses. Accordingly, these financial statements are not designed for those who are not informed about such matters.

We are not independent with respect to Stanley Hupfeld Academy.

Sincerely,

Jenkins & Kemper, CPAs P.C.

Jenkins & Kemper
Certified Public Accountants, P.C.

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STANLEY HUPFELD ACADEMY
MAY 31, 2023
STATEMENT OF ASSETS, LIABILITIES, AND NET ASSETS - CASH BASIS

	<u>General Fund</u>
Assets	
Cash	\$ 158,264.66
Total Assets	<u>158,264.66</u>
Liabilities	
Outstanding payments	114,826.30
Open Encumbrances	<u>-</u>
Total Liabilities	<u>114,826.30</u>
 Cash Fund Balance	 <u>\$ 43,438.36</u>

SEE ACCOUNTANT'S COMPILATION REPORT

STANLEY HUPFELD ACADEMY - 2022-23 FISCAL YEAR
STATEMENT OF REVENUE AND EXPENSES - GENERAL FUND - CASH BASIS

	Source Codes	2021-22 Actual	2021-22 5/31/2022	% of YTD to Budj.	2022-23 Budgeted	2022-23 5/31/2023	% of YTD to Budj.
Revenue							
Book Fair Revenue	1450	\$ 4,290.35	4290.35	100.0%	9,000.00	8,462.38	94.0%
Miscellaneous Reimb.	1590	887.26	1,047.14	118.0%	1,900.00	1,820.09	95.8%
Contributions and Donations	1610	79,163.03	79,163.03	100.0%			N/A
Adult Meals	1730	1,055.10	1,055.10	100.0%	1,000.00	827.00	82.7%
Foundation & Incentive Aid	3210	1,938,688.67	1,765,405.28	91.1%	2,074,300.02	1,887,956.35	91.0%
Flexible Benefit	3250	187,533.48	170,655.46	91.0%	188,788.56	171,797.59	91.0%
Reading Sufficiency	3415	14,143.88	14,143.88	100.0%	11,915.32	11,915.32	100.0%
Textbooks	3420	29,324.30	29,324.30	100.0%	21,541.26	19,602.55	91.0%
Redbud	3435	99,712.13	56,439.69	56.6%	100,000.00	8,517.40	8.5%
State Matching	3720	1,353.84	1,353.84	100.0%	2,290.80	2,290.80	100.0%
Title I (Proj. 511)	4210	143,212.85	113,602.91	79.3%	160,000.00	46,088.90	28.8%
Title I Prior Year	4210	18,101.05	18,101.05	100.0%	26,967.48	26,967.48	100.0%
Title II-Part A (Proj. 541)	4271	20,267.25	20,267.25	100.0%	20,805.88	20,805.88	100.0%
Special Education - Flowthrough (Proj. 621)	4310	42,477.40	42,477.40	100.0%	60,000.00	28,091.40	46.8%
Flowthrough Prior Year	4310			N/A	25,357.42	25,357.42	100.0%
ARP Flowthrough (628)	4310	3,298.99	3,298.99	100.0%			N/A
Special Education - Preschool (Proj. 641)	4340	1,408.42	1,408.42	100.0%			N/A
ARP Preschool (Proj. 643)	4340	530.95	530.95	100.0%			N/A
Title IV, Part A Student Support (Proj. 552)	4442	10,563.52	10,563.52	100.0%	10,657.41	10,657.41	100.0%
APR Flow Through (Proj. 628)	4689	8,349.00	8,349.00	100.0%			N/A
ARP Preschool (Proj. 643)	4689	473.00	473.00	100.0%			N/A
ESSER	4689			N/A	1,142,487.57	646.00	0.1%
ESSER II Prior Year	4689			N/A	450,937.28	450,937.28	100.0%
Federal Lunch/Breakfast	4700	248,809.48	248,378.07	99.8%	241,000.00	240,144.27	99.6%
Correcting Entry	5600	59.08	59.08	100.0%			N/A
Total revenue		2,853,703.03	2,590,387.71	90.8%	4,539,949.00	2,962,885.52	65.3%
Cash fund balance (beginning)	6110	540,302.86	540,302.86		357,503.99	357,503.99	
Lapsed Approp/Estopped Warr.	3130-6140	607.96	607.96			65,031.91	
Total revenue and beg. balance		3,394,613.85	3,131,298.53		4,897,452.99	3,385,421.42	
Expenditures							
	Object Codes						
Payroll	100-200	2,052,063.94	1,876,100.31	91.4%	2,360,000.00	2,082,299.48	88.2%
Non-payroll	300-900	985,045.92	800,214.47	81.2%	1,390,000.00	1,259,683.58	90.6%
Total expenditures		3,037,109.86	2,676,314.78	88.1%	3,750,000.00	3,341,983.06	89.1%
Ending Balance		\$ 357,503.99	454,983.75		1,147,452.99	43,438.36	

SUPPLEMENTAL INFORMATION

**STANLEY HUPFELD ACADEMY - 2022-23 FISCAL YEAR
DETAILED REVENUE SUMMARY - GENERAL FUND - CASH BASIS**

	Reimb.	Book Store Revenue	Donations	Student/Adult Lunches	State Aid	Other State Sources	State Matching	Federal Child Nut.	Federal Program	Total
July					184,211.27	18,800.10		54,579.60	52,324.90	106,904.50
August		1,814.06		50.00	184,211.28	18,800.12		195.00	450,937.28	654,143.65
September	16.79	2,372.04		104.50	184,211.27	18,800.10		11,613.84		216,489.30
October	930.00			62.50	184,211.27	19,318.41		56,055.09		261,559.79
November	219.00	340.03		135.00	184,211.27	30,845.01			77,552.19	204,522.18
December				10.00	199,173.34	18,929.67	1,145.40	7,561.48		293,302.50
January				100.00	186,704.95	27,447.09		63,634.68		226,819.89
February		3,936.25		70.00	186,833.01	18,929.69				277,886.72
March				85.00	186,720.96	18,929.67		46,504.58	28,091.40	209,768.95
April	500.00				207,467.73	21,033.00	1,145.40		646.00	280,831.61
May	364.30									230,656.43
June										-
Totals	2,030.09	8,462.38	-	617.00	1,887,956.35	211,832.86	2,290.80	240,144.27	609,551.77	2,962,885.52

STANLEY HUPFELD ACADEMY - 2022-23 FISCAL YEAR
STATEMENT OF EXPENSES TWO YEAR COMPARISON BY PROJECT/OBJECT - GENERAL FUND - CASH BASIS

<u>Classification (Project)</u>	<u>Object</u>	<u>2021-22 Actual</u>	<u>2021-22 5/31/2022</u>	<u>% of YTD to Budg.</u>	<u>2022-23 Budgeted</u>	<u>2022-23 5/31/2023</u>	<u>% of YTD to Budg.</u>
000 General Fund							
Salaries	100	\$ 958,047.17	1,024,029.70	106.89%	1,180,000.00	989,504.51	83.86%
Employee Benefits	200	241,232.65	249,512.92	103.43%	292,000.00	257,195.47	88.08%
Unemployment Compensation	271				3,000.00	2,879.01	95.97%
Worker's Compensation	290	14,227.73	7,451.73	52.37%	6,421.00	6,421.00	100.00%
Management Services	310	7,766.40	7,266.40	93.56%	9,000.00	8,480.80	94.23%
Accounting Services	331	43,600.00	39,350.00	90.25%	46,500.00	40,750.00	87.63%
Medical Services	336	45,920.25	41,420.25	90.20%	60,000.00	55,688.42	92.81%
Security Services	344	2,310.00	2,035.00	88.10%	4,000.00	3,725.00	93.13%
Professional Services	350	3,129.24	3,129.24	100.00%	4,000.00	3,904.64	97.62%
Water Utilities	410	11,772.03	11,345.15	96.37%	15,000.00	12,428.68	82.86%
Cleaning Services	420	50,495.00	36,290.00	71.87%	47,000.00	36,777.00	78.25%
Repairs and Maint. Services	430	30,900.83	23,535.65	76.17%	60,000.00	57,593.42	95.99%
Rental Services	440	8,778.18	8,498.18	96.81%	49,000.00	44,961.89	91.76%
Insurance	520	115,730.95	115,730.95	100.00%	12,750.00	12,713.00	99.71%
Communications Services	530	9,444.04	9,906.98	104.90%	15,000.00	14,602.77	97.35%
Advertising	540	139.50	139.50	100.00%	250.00	214.20	85.68%
Printing and Binding	550	1,603.92	1,066.02	66.46%	3,000.00	1,716.45	57.22%
Staff Travel	580	188.56	188.56	100.00%	3,000.00	2,936.77	97.89%
Supplies and Materials	610	42,896.13	33,121.60	77.21%	71,000.00	48,414.18	68.19%
Energy	620	55,142.57	50,707.59	91.96%	80,000.00	67,938.25	84.92%
Bks & Periodicals	640	18,719.07	4,355.11	23.27%	28,000.00	11,309.81	40.39%
Equipment and Furniture	650	40,465.48	33,281.61	82.25%	55,000.00	47,296.54	85.99%
Awards, Gifts, Decorations	680	8,995.79	7,749.51	86.15%	17,500.00	19,052.34	108.87%
Land & Improvements	710				62,900.00	53,747.32	85.45%
Appliances	731				27,500.00	27,464.00	99.87%
Technology Related Hardware	733	17,440.00		0.00%	8,600.00	8,590.00	99.88%
Paid to Sponsor	805				19,182.96	18,879.55	98.42%
Dues and Fees	810	3,647.25	3,532.75	96.86%	7,500.00	7,369.09	98.25%
Staff Registration & Tuition	860	4,781.10	3,060.00	64.00%	1,200.00	1,139.00	94.92%
Donations	881	2,266.93	562.95	24.83%			N/A
Reimbursement	930	59.08	59.08	100.00%			N/A
Intrafund Transfer	970	58,160.67	52,962.17	91.06%			N/A
Subtotal		<u>1,797,860.52</u>	<u>1,770,288.60</u>	<u>98.47%</u>	<u>2,188,303.96</u>	<u>1,863,693.11</u>	<u>85.17%</u>
Child Nutrition (Proj. 285,385,762,763,764,768)							
Food Service Management	570	196,680.24	196,680.24	100.00%	200,000.00	178,116.74	89.06%
Food and Milk/Supplies	600	21,214.33	20,793.33	98.02%	62,500.00	59,519.76	95.23%
Subtotal		<u>217,894.57</u>	<u>217,473.57</u>	<u>99.81%</u>	<u>262,500.00</u>	<u>237,636.50</u>	<u>90.53%</u>
Great Expectations (Proj. 318)							
Supplies & Materials	300-860	2,000.00	2,000.00	100.00%	33,000.00	32,537.56	98.60%
Subtotal		<u>2,000.00</u>	<u>2,000.00</u>	<u>100.00%</u>	<u>33,000.00</u>	<u>32,537.56</u>	<u>98.60%</u>
Flexible Benefit Allowance (Proj. 331-335)							
Salaries/Employee Benefits	100-299	184,453.98	169,134.14	91.69%	191,000.00	174,470.37	91.35%
Reading Sufficiency (Proj. 367)							
Supplies & Materials	300-860	7,745.97	6,159.48	79.52%	14,000.00	12,869.78	91.93%
Subtotal		<u>7,745.97</u>	<u>6,159.48</u>	<u>79.52%</u>	<u>14,000.00</u>	<u>12,869.78</u>	<u>91.93%</u>
Basic Prog, CY (Proj. 511)							
Salaries/Employee Benefits	100-299	197,272.78	189,970.02	96.30%	212,696.04	195,017.84	91.69%
Subtotal		<u>197,272.78</u>	<u>189,970.02</u>	<u>96.30%</u>	<u>212,696.04</u>	<u>195,017.84</u>	<u>91.69%</u>

STANLEY HUFFELD ACADEMY - 2022-23 FISCAL YEAR
STATEMENT OF EXPENSES TWO YEAR COMPARISON BY PROJECT/OBJECT - GENERAL FUND - CASH BASIS

<u>Classification (Project)</u>	<u>Object</u>	<u>2021-22 Actual</u>	<u>2021-22 5/31/2022</u>	<u>% of YTD to Budg.</u>	<u>2022-23 Budgeted</u>	<u>2022-23 5/31/2023</u>	<u>% of YTD to Budg.</u>
Special Education (Proj. 621, 628, 641, 643)							
Salaries/Employee Benefits	100-299	80,224.93	55,272.70	68.90%	74,000.00	67,558.43	91.30%
Subtotal		<u>80,224.93</u>	<u>55,272.70</u>	<u>68.90%</u>	<u>74,000.00</u>	<u>67,558.43</u>	<u>91.30%</u>
OK Science of Reading Academies(LETRS) (Proj. 726)							
Salaries/Benefits	100-200				803.96	803.96	100.00%
Subtotal					<u>803.96</u>	<u>803.96</u>	<u>100.00%</u>
ESSER II (Proj. 793)							
Salaries/Employee Benefits	100-299	390,832.43	14,506.37	3.71%	56,250.00	56,249.22	100.00%
Services/Materials	300-860	158,824.68	77,835.44	49.01%			N/A
Subtotal		<u>549,657.11</u>	<u>92,341.81</u>	<u>16.80%</u>	<u>56,250.00</u>	<u>56,249.22</u>	<u>100.00%</u>
CARES ACT (Proj. 788)							
Personnel Services - Salaries	100		131,804.86	83.11%			
Personnel Services - Empl Be	200		41,869.60	65.96%			
Subtotal			<u>173,674.46</u>	<u>78.21%</u>			
ESSER III (Proj. 795)							
Salaries/Employee Benefits	100-299				353,250.00	341,499.68	96.67%
Services/Materials	300-860				365,000.00	359,646.61	98.53%
Subtotal					<u>718,250.00</u>	<u>701,146.29</u>	<u>97.62%</u>
Grand Total		<u>3,037,109.86</u>	<u>2,676,314.78</u>	<u>88.12%</u>	<u>3,750,000.00</u>	<u>3,341,983.06</u>	<u>89.12%</u>
Payroll Expenses	100-200	2,052,063.94	1,876,100.31	91.43%	2,360,000.00	2,082,299.48	88.23%
Non-Payroll Expenses	300-900	985,045.92	800,214.47	81.24%	1,390,000.00	1,259,683.58	90.62%
Totals		<u>\$ 3,037,109.86</u>	<u>2,676,314.78</u>	<u>88.12%</u>	<u>3,750,000.00</u>	<u>3,341,983.06</u>	<u>89.12%</u>

**STANLEY HUPFELD ACADEMY
OKLAHOMA CITY, OKLAHOMA**

MONTHLY FINANCIAL REPORT

JUNE 30, 2023

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JENKINS & KEMPER
CERTIFIED PUBLIC ACCOUNTANTS, P.C.

JACK JENKINS, CPA
MICHAEL KEMPER, CPA

July 10, 2023

Honorable Board of Education
Stanley Hupfeld Academy
Oklahoma City, Oklahoma

We have compiled the accompanying statement of assets, liabilities, and net assets – cash basis for the Stanley Hupfeld Academy as of June 30, 2023, and the related statements of revenues and expenses – cash basis for the twelve (12) months then ended. Prior year's comparative revenue and expense information and current year budgetary information are included in the related statements of revenue and expenses, as well as items listed in the table of contents under the heading supplemental information, which are presented only for analysis purposes. Our compilation was performed in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants. The financial statements have been prepared on the cash basis of accounting and the budget laws of the State of Oklahoma, which is a basis of accounting other than generally accepted accounting principles.

A compilation is limited to presenting, in the form of financial statements and supplemental information that is the representation of the management. We have not audited or reviewed the accompanying financial statements and supplemental information and, accordingly, do not express an opinion or any other form of assurance on them. However, we did become aware of a departure from the cash and budgetary basis of accounting that is described in the following paragraph.

The regulatory basis of accounting requires a specific format of presentation of governmental funds and the accompanying presentation does not comply with that format. Additionally, fixed assets and any related debt are not included in the statement of assets, liabilities and net assets presented on a cash basis. Any such accounts are reflected in the statement of revenues and expenses as a corresponding receipt and/or expenditure of funds. The effects of these departures on the financial statements have not been determined.

Management has elected to omit substantially all of the disclosures ordinarily included in financial statements prepared on the cash basis of accounting. If the omitted disclosures were included in the financial statements, they might influence the user's conclusions about the school's assets, liabilities, net assets, revenues and expenses. Accordingly, these financial statements are not designed for those who are not informed about such matters.

We are not independent with respect to Stanley Hupfeld Academy.

Sincerely,

Jenkins & Kemper, CPAs P.C.

Jenkins & Kemper
Certified Public Accountants, P.C.

STANLEY HUPFELD ACADEMY
JUNE 30, 2023
STATEMENT OF ASSETS, LIABILITIES, AND NET ASSETS - CASH BASIS

	<u>General Fund</u>
Assets	
Cash	\$ 1,050,092.84
Total Assets	<u>1,050,092.84</u>
Liabilities	
Outstanding payments	52,679.52
Open Encumbrances	<u>34,048.68</u>
Total Liabilities	<u>86,728.20</u>
 Cash Fund Balance	 <u>\$ 963,364.64</u>

SEE ACCOUNTANT'S COMPILATION REPORT

STANLEY HUPFELD ACADEMY - 2022-23 FISCAL YEAR
STATEMENT OF REVENUE AND EXPENSES - GENERAL FUND - CASH BASIS

	Source Codes	2021-22 Actual	2021-22 6/30/2022	% of YTD to Budj.	2022-23 Budgeted	2022-23 6/30/2023	% of YTD to Budj.
Revenue							
Book Fair Revenue	1450	\$ 4,290.35	4290.35	100.0%	9,000.00	8,462.38	94.0%
Miscellaneous Reimb.	1590	887.26	887.26	100.0%	2,850.00	2,849.53	100.0%
Contributions and Donations	1610	79,163.03	79,163.03	100.0%			N/A
Refund Prior Yr. Expenditures	1680				149.90	149.90	100.0%
Adult Meals	1730	1,055.10	1,055.10	100.0%	1,000.00	827.00	82.7%
Foundation & Incentive Aid	3210	1,938,688.67	1,938,688.67	100.0%	2,074,300.02	2,074,488.66	100.0%
Flexible Benefit	3250	187,533.48	187,533.48	100.0%	188,788.56	188,788.56	100.0%
Reading Sufficiency	3415	14,143.88	14,143.88	100.0%	11,915.32	11,915.32	100.0%
Textbooks	3420	29,324.30	29,324.30	100.0%	21,541.26	21,541.26	100.0%
Redbud	3435	99,712.13	99,712.13	100.0%	121,561.89	121,561.89	100.0%
State Matching	3720	1,353.84	1,353.84	100.0%	2,290.80	2,290.80	100.0%
Title I (Proj. 511)	4210	143,212.85	143,212.85	100.0%	162,986.76	162,986.76	100.0%
Title I Prior Year	4210	18,101.05	18,101.05	100.0%	26,967.48	26,967.48	100.0%
Title II-Part A (Proj. 541)	4271	20,267.25	20,267.25	100.0%	21,125.48	21,125.48	100.0%
Special Education - Flowthrough (Proj. 621)	4310	42,477.40	42,477.40	100.0%	66,765.00	66,765.00	100.0%
Flowthrough Prior Year	4310			N/A	25,357.42	25,357.42	100.0%
ARP Flowthrough (628)	4310	3,298.99	3,298.99	100.0%			N/A
Special Education - Preschool (Proj. 641)	4340	1,408.42	1,408.42	100.0%	813.42	813.42	100.0%
ARP Preschool (Proj. 643)	4340	530.95	530.95	100.0%			N/A
Title IV, Part A Student Support (Proj. 552)	4442	10,563.52	10,563.52	100.0%	10,830.60	10,830.60	100.0%
APR Flow Through (Proj. 628)	4689	8,349.00	8,349.00	100.0%			N/A
ARP Preschool (Proj. 643)	4689	473.00	473.00	100.0%			N/A
ESSER	4689			N/A	1,142,487.57	652,259.84	57.1%
ESSER II Prior Year	4689			N/A	450,937.28	450,937.28	100.0%
Federal Lunch/Breakfast	4700	248,809.48	248,809.48	100.0%	309,329.01	309,329.01	100.0%
Correcting Entry	5600	59.08	59.08	100.0%			N/A
Total revenue		2,853,703.03	2,853,703.03	100.0%	4,641,997.77	4,160,247.59	89.6%
Cash fund balance (beginning)	6110	540,302.86	540,302.86		357,503.99	357,503.99	
Lapsed Approp/Estopped Warr.	3130-6140	607.96	607.96			65,031.91	
Total revenue and beg. balance		3,394,613.85	3,394,613.85		4,999,501.76	4,582,783.49	
Expenditures							
	Object Codes						
Payroll	100-200	2,052,063.94	2,052,063.94	100.0%	2,360,000.00	2,243,203.37	95.1%
Non-payroll	300-900	985,045.92	985,045.92	100.0%	1,390,000.00	1,376,215.48	99.0%
Total expenditures		3,037,109.86	3,037,109.86	100.0%	3,750,000.00	3,619,418.85	96.5%
Ending Balance		\$ 357,503.99	357,503.99		1,249,501.76	963,364.64	

SUPPLEMENTAL INFORMATION

**STANLEY HUPFELD ACADEMY - 2022-23 FISCAL YEAR
DETAILED REVENUE SUMMARY - GENERAL FUND - CASH BASIS**

	Reimb.	Book Store Revenue	Donations	Student/Adult Lunches	State Aid	Other State Sources	State Matching	Federal Child Nut.	Federal Program	Total
July										
August					184,211.27	18,800.10		54,579.60	52,324.90	106,904.50
September		1,814.06		50.00	184,211.28	18,800.12		195.00	450,937.28	654,143.65
October	16.79	2,372.04		104.50	184,211.27	18,800.10		11,613.84		216,489.30
November	930.00			62.50	184,211.27	19,318.41		56,055.09		261,559.79
December	219.00	340.03		135.00	184,211.27	30,845.01			77,552.19	204,522.18
January				10.00	199,173.34	18,929.67	1,145.40	7,561.48		293,302.50
February				100.00	186,704.95	27,447.09		63,634.68		226,819.89
March		3,936.25		70.00	186,833.01	18,929.69				277,886.72
April	500.00			85.00	186,720.96	18,929.67		46,504.58	28,091.40	209,768.95
May	154.30			210.00	207,467.73	21,033.00	1,145.40		646.00	280,831.61
June	1,179.34				186,532.31	131,974.17		69,184.74	808,491.51	230,656.43
Totals	2,999.43	8,462.38	-	827.00	2,074,488.66	343,807.03	2,290.80	309,329.01	1,418,043.28	1,197,362.07
										4,160,247.59

STANLEY HUPFELD ACADEMY - 2022-23 FISCAL YEAR
STATEMENT OF EXPENSES TWO YEAR COMPARISON BY PROJECT/OBJECT - GENERAL FUND - CASH BASIS

<u>Classification (Project)</u>	<u>Object</u>	<u>2021-22 Actual</u>	<u>2021-22 6/30/2022</u>	<u>% of YTD to Budg.</u>	<u>2022-23 Budgeted</u>	<u>2022-23 6/30/2023</u>	<u>% of YTD to Budg.</u>
000 General Fund							
Salaries	100	\$ 958,047.17	958,047.17	100.00%	1,180,000.00	1,096,346.39	92.91%
Employee Benefits	200	241,232.65	241,232.65	100.00%	292,000.00	283,249.40	97.00%
Unemployment Compensation	271				3,000.00	9,300.01	310.00%
Worker's Compensation	290	14,227.73	14,227.73	100.00%	6,421.00		0.00%
Management Services	310	7,766.40	7,766.40	100.00%	9,000.00	8,980.80	99.79%
Accounting Services	331	43,600.00	43,600.00	100.00%	46,500.00	48,995.00	105.37%
Medical Services	336	45,920.25	45,920.25	100.00%	60,000.00	55,688.42	92.81%
Security Services	344	2,310.00	2,310.00	100.00%	4,000.00	4,000.00	100.00%
Professional Services	350	3,129.24	3,129.24	100.00%	4,000.00	3,904.64	97.62%
Water Utilities	410	11,772.03	11,772.03	100.00%	15,000.00	13,429.56	89.53%
Cleaning Services	420	50,495.00	50,495.00	100.00%	47,000.00	46,825.00	99.63%
Repairs and Maint. Services	430	30,900.83	30,900.83	100.00%	60,000.00	82,495.01	137.49%
Rental Services	440	8,778.18	8,778.18	100.00%	49,000.00	48,984.70	99.97%
Insurance	520	115,730.95	115,730.95	100.00%	12,750.00	12,713.00	99.71%
Communications Services	530	9,444.04	9,444.04	100.00%	15,000.00	16,390.59	109.27%
Advertising	540	139.50	139.50	100.00%	250.00	214.20	85.68%
Printing and Binding	550	1,603.92	1,603.92	100.00%	3,000.00	3,161.40	105.38%
Staff Travel	580	188.56	188.56	100.00%	3,000.00	2,936.77	97.89%
Supplies and Materials	610	42,896.13	42,896.13	100.00%	71,000.00	59,452.53	83.74%
Energy	620	55,142.57	55,142.57	100.00%	80,000.00	81,084.55	101.36%
Bks & Periodicals	640	18,719.07	18,719.07	100.00%	28,000.00	13,238.36	47.28%
Equipment and Furniture	650	40,465.48	40,465.48	100.00%	55,000.00	55,380.52	100.69%
Awards, Gifts, Decorations	680	8,995.79	8,995.79	100.00%	17,500.00	20,245.14	115.69%
Land & Improvements	710				62,900.00	53,747.32	85.45%
Appliances	731				27,500.00	27,464.00	99.87%
Technology Related Hardware	733	17,440.00	17,440.00	100.00%	8,600.00	8,590.00	99.88%
Paid to Sponsor	805				19,182.96	20,744.87	108.14%
Dues and Fees	810	3,647.25	3,647.25	100.00%	7,500.00	7,633.91	101.79%
Staff Registration & Tuition	860	4,781.10	4,781.10	100.00%	1,200.00	2,518.50	209.88%
Donations	881	2,266.93	2,266.93	100.00%			N/A
Reimbursement	930	59.08	59.08	100.00%			N/A
Intrafund Transfer	970	58,160.67	58,160.67	100.00%			N/A
Subtotal		<u>1,797,860.52</u>	<u>1,797,860.52</u>	<u>100.00%</u>	<u>2,188,303.96</u>	<u>2,087,714.59</u>	<u>95.40%</u>
Child Nutrition (Proj. 285,385,762,763,764,768)							
Food Service Management	570	196,680.24	196,680.24	100.00%	200,000.00	194,686.80	97.34%
Food and Milk/Supplies	600	21,214.33	21,214.33	100.00%	62,500.00	60,467.54	96.75%
Subtotal		<u>217,894.57</u>	<u>217,894.57</u>	<u>100.00%</u>	<u>262,500.00</u>	<u>255,154.34</u>	<u>97.20%</u>
Great Expectations (Proj. 318)							
Supplies & Materials	300-860	2,000.00	2,000.00	100.00%	33,000.00	32,537.56	98.60%
Subtotal		<u>2,000.00</u>	<u>2,000.00</u>	<u>100.00%</u>	<u>33,000.00</u>	<u>32,537.56</u>	<u>98.60%</u>
Flexible Benefit Allowance (Proj. 331-335)							
Salaries/Employee Benefits	100-299	184,453.98	184,453.98	100.00%	191,000.00	190,945.90	99.97%
Reading Sufficiency (Proj. 367)							
Supplies & Materials	300-860	7,745.97	7,745.97	100.00%	14,000.00	11,915.32	85.11%
Subtotal		<u>7,745.97</u>	<u>7,745.97</u>	<u>100.00%</u>	<u>14,000.00</u>	<u>11,915.32</u>	<u>85.11%</u>
Basic Prog, CY (Proj. 511)							
Salaries/Employee Benefits	100-299	197,272.78	197,272.78	100.00%	212,696.04	206,041.08	96.87%
Subtotal		<u>197,272.78</u>	<u>197,272.78</u>	<u>100.00%</u>	<u>212,696.04</u>	<u>206,041.08</u>	<u>96.87%</u>

STANLEY HUPFELD ACADEMY - 2022-23 FISCAL YEAR
STATEMENT OF EXPENSES TWO YEAR COMPARISON BY PROJECT/OBJECT - GENERAL FUND - CASH BASIS

<u>Classification (Project)</u>	<u>Object</u>	<u>2021-22 Actual</u>	<u>2021-22 6/30/2022</u>	<u>% of YTD to Budg.</u>	<u>2022-23 Budgeted</u>	<u>2022-23 6/30/2023</u>	<u>% of YTD to Budg.</u>
Special Education (Proj. 621, 628, 641, 643)							
Salaries/Employee Benefits	100-299	80,224.93	80,224.93	100.00%	74,000.00	67,558.43	91.30%
Subtotal		<u>80,224.93</u>	<u>80,224.93</u>	<u>100.00%</u>	<u>74,000.00</u>	<u>67,558.43</u>	<u>91.30%</u>
OK Science of Reading Academies(LETRS) (Proj. 726)							
Salaries/Benefits	100-200				803.96	646.00	80.35%
Subtotal					<u>803.96</u>	<u>646.00</u>	<u>80.35%</u>
ESSER II (Proj. 793)							
Salaries/Employee Benefits	100-299	390,832.43	390,832.43	100.00%	56,250.00	56,249.22	100.00%
Services/Materials	300-860	158,824.68	158,824.68	100.00%			N/A
Subtotal		<u>549,657.11</u>	<u>549,657.11</u>	<u>100.00%</u>	<u>56,250.00</u>	<u>56,249.22</u>	<u>100.00%</u>
CARES ACT (Proj. 788)							
Personnel Services - Salaries	100			83.11%			
Personnel Services - Empl Be	200			65.96%			
Subtotal			-	78.21%			
ESSER III (Proj. 795)							
Salaries/Employee Benefits	100-299				353,250.00	342,166.95	96.86%
Services/Materials	300-860				365,000.00	368,489.46	100.96%
Subtotal					<u>718,250.00</u>	<u>710,656.41</u>	<u>98.94%</u>
Grand Total		<u>3,037,109.86</u>	<u>3,037,109.86</u>	<u>100.00%</u>	<u>3,750,000.00</u>	<u>3,619,418.85</u>	<u>96.52%</u>
Payroll Expenses	100-200	2,052,063.94	2,052,063.94	100.00%	2,360,000.00	2,243,203.37	95.05%
Non-Payroll Expenses	300-900	985,045.92	985,045.92	100.00%	1,390,000.00	1,376,215.48	99.01%
Totals		<u>\$ 3,037,109.86</u>	<u>3,037,109.86</u>	<u>100.00%</u>	<u>3,750,000.00</u>	<u>3,619,418.85</u>	<u>96.52%</u>

Stanley Hupfeld Academy

Encumbrance Register

Options: Year: 2022-2023, Date Range: 5/1/2023 - 6/30/2023, PO Range: 413 - 477, Fund Codes: 11

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	413	05/04/2023	36	AMAZON CAPITAL SERVICES	TRANSMITTER AND FILE SORTER	338.90
11	414	05/04/2023	67	IDEMIA	BACKGROUND CHECKS/FINGERPRINTS FOR NEW HIRE	58.25
11	415	05/04/2023	37	SECURITY BANK CARD	DONUTS	46.57
11	416	05/04/2023	171	RUCKER MECHANICAL	REPAIRS TO THE DISCONNECT FOR THE HVAC	6,016.30
11	417	05/04/2023	43	QUILL	2 PACK BLACK INK CARTRIDGES	352.79
11	418	05/04/2023	37	SECURITY BANK CARD	JIFFY T-SHIRTS 4TH AND 5TH GRADE	82.17
11	419	05/04/2023	36	AMAZON CAPITAL SERVICES	BACK TO SCHOOL PD	548.53
11	420	05/04/2023	77	DWAYNE GAINES - ALL BRITE	SUMMER CARPET CLEANING	3,775.00
11	421	05/04/2023	201	JOHN KING	REDO OF FILE FOR THE SUMMER	4,172.64
11	422	05/04/2023	37	SECURITY BANK CARD	REPAIR LINE SINK	260.00
11	423	05/04/2023	37	SECURITY BANK CARD	READING SIMPLIFIED REQUIRED TRAINING	39.00
11	425	05/11/2023	37	SECURITY BANK CARD	OLIVE GARDEN	438.34
11	426	05/11/2023	37	SECURITY BANK CARD	UPTOWN GROCERY-FLORAL ARRANGEMENT	34.00
11	427	05/11/2023	37	SECURITY BANK CARD	CERTIFIED LETTER TO PARENT	4.15
11	428	05/11/2023	37	SECURITY BANK CARD	TRUE VALUE/LOWES/UNDER THE SUN	74.97
11	429	05/11/2023	46	UNITED MECHANICAL SERVICE	COOLANT ADDED TO READING COACH AND LOUD MENTOR	1,089.97
11	430	05/11/2023	202	TRUTECHNOLOGIES	REPAIRS TO THE DUKANE CAREHAWK INTERCOM SYSTEM	760.00
11	431	05/11/2023	80037	VICTORIA R EGGLESTON	REISSUE CHECK # 7602 AND 769 =\$138.52 X 2	277.04
11	432	05/11/2023	80000	COREY D. ALKIRE	REISSUE CHECK # 7594 \$138.52	138.52
11	433	05/11/2023	80016	MADELINE M. MAHAN	REISSUE CHECK # 144 \$59.95	59.95
11	434	05/11/2023	36	AMAZON CAPITAL SERVICES	FRESH FRUIT/VEGETABLE PROGRAM	1,942.40
11	435	05/11/2023	137	TOP NOTCH HANDYMAN & LAWN LLC	ABL ROOM TO 2ND GRADE CLASS/INSTALL WHITEBOARDS	1,620.00
11	436	05/11/2023	41	LUCAS HOME SERVICES, LLC	REPAIRS TO THE THINKER SPACE ANNEX	1,620.00
11	437	05/11/2023	203	LOVIN LIFE CONSULTING LLC	PAINT DOORS/POSTS/RAILS - INCLUDING PREP AND MAT'L	2,950.00
11	438	05/11/2023	36	AMAZON CAPITAL SERVICES	APC UPS BATTERY REPLACEMENTS	156.99
11	439	05/11/2023	37	SECURITY BANK CARD	ADOBE SOFTWARE	14.99
11	440	05/17/2023	190	HOME DEPOT	RESTROOM SUPPLY	1,919.32
11	441	05/17/2023	15	METRO SECURITY	3.27.23 AND 3.29.23 EMERGENCY CALLS	1,069.75
11	442	05/17/2023	129	OK DHS FINANCE REVENUE PROCESSING	COMMODITY DISTRIBUTION	647.78
11	443	05/17/2023	38	QUIK PRINT	DEFICIENCY FORM AND RETENTION APPEAL FORMS X 200	201.21

Stanley Hupfeld Academy

Encumbrance Register

Options: Year: 2022-2023, Date Range: 5/1/2023 - 6/30/2023, PO Range: 413 - 477, Fund Codes: 11

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	444	05/17/2023	37	SECURITY BANK CARD	WALGREENS - PHOTOS FOR 4TH AND 5TH GRADUATION	12.26
11	445	05/17/2023	37	SECURITY BANK CARD	PASEO POTTERY FIRING OF CLAY POTS FOR 3RD-5TH	77.81
11	446	05/17/2023	202	TRUTECHNOLOGIES	INTERCOM SYSTEM REPAIRS - INSTALL 5 NEW WIRE RUNS	4,311.73
11	447	05/24/2023	36	AMAZON CAPITAL SERVICES	WATER BOTTLES AND 2 WATER DISPENSERS	944.29
11	448	05/24/2023	41	LUCAS HOME SERVICES, LLC	VARIOUS BUILDING MAINT/IMPROVEMENTS	1,885.00
11	449	05/24/2023	41	LUCAS HOME SERVICES, LLC	MOVE STORAGE CABINET 5TH - 2ND/PAINT ABL LAB	1,845.00
11	450	05/24/2023	171	RUCKER MECHANICAL	LIGHT FIXTURES IN BATHROOMS	642.50
11	451	06/01/2023	37	SECURITY BANK CARD	LOWES PAINT/PAINTING SUPPLIES/MISC MATLS	1,812.33
11	452	06/01/2023	37	SECURITY BANK CARD	BERCHER- KILN REPAIR	260.00
11	453	06/01/2023	43	QUILL	HP-202X COLOR TONER/ HP-202X BLACK 2-PACK	725.37
11	454	06/01/2023	67	IDEMIA	BACKGROUND CHECK/FINGERPRINTS FOR NEW HIRE	58.25
11	455	06/01/2023	37	SECURITY BANK CARD	U-HAUL/GLOVES	150.00
11	456	06/01/2023	41	LUCAS HOME SERVICES, LLC	INSTALLATION OF STANDING MAILBOX	745.00
11	457	06/01/2023	37	SECURITY BANK CARD	MAILBOXES.COM-STAND ALONE MAILBOX-PEDESTAL	633.25
11	458	06/01/2023	37	SECURITY BANK CARD	LOWES	85.00
11	459	06/01/2023	76	LAKESHORE LEARNING	ADDITIONAL TABLES FOR NEW PREK ROOM	549.70
11	460	06/01/2023	204	DAVIS JANITORIAL, LLC	SUMMER DEEP CLEAN	3,700.00
11	461	06/01/2023	123	ODP BUSINESS SOLUTIONS, LLC	COPY PAPER	1,595.60
11	462	06/01/2023	1	BRITTON, KUYKENDALL & MILLER, CPAS	COMPLETION OF THE FEDERAL CLEARINGHOUSE	495.00
11	463	06/08/2023	80	FOLLETT SCHOOL SOLUTIONS, INC.	SINGLE SITE LICENSE/TITLEPEEK ONLINE SERVICE	911.31
11	464	06/08/2023	46	UNITED MECHANICAL SERVICE	SINGLE SITE LICENSE/TITLEPEEK ONLINE SERVICE	342.50
11	465	06/08/2023	37	SECURITY BANK CARD	LOWES - BLINDS FOR MADELINE MAHAN'S ROOM	187.26
11	466	06/08/2023	38	QUIK PRINT	23-24 REVISED STAFF HANDBOOK	232.09
11	467	06/08/2023	37	SECURITY BANK CARD	HEATHER MULDRUM - COUNSELOR PD 8.3.23 THRU 8.6.23	49.00
11	468	06/08/2023	37	SECURITY BANK CARD	DONORS CHOOSE JAZLYN MARCOS CLASS DONATION	327.35
11	469	06/08/2023	36	AMAZON CAPITAL SERVICES	HEATHER MULDRUM CLASS SUPPLIES	71.98
11	470	06/08/2023	123	ODP BUSINESS SOLUTIONS, LLC	COPY PAPER	1,595.60

Stanley Hupfeld Academy

Encumbrance Register

Options: Year: 2023-2024, Date Range: 7/1/2023 - 6/30/2024, Fund Codes: 11

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	1	07/01/2023	210	BLEDSON HEWETT & GULLEKSON	AUDIT SERVICES	6,000.00
11	2	07/01/2023	211	CITY GREASE TRAP SERVICES	GREASE TRAP DISPOSAL	2,500.00
11	3	07/01/2023	4	CITY OF OKLAHOMA CITY WATER	UTILITIES	12,000.00
11	4	07/01/2023	146	CITY OF OKC PERMITS	ALARM PERMIT	30.00
11	5	07/01/2023	5	CITY OF THE VILLAGE	UTILITIES	6,000.00
11	6	07/01/2023	59	CNA SURETY	SURETY BONDS	1,500.00
11	7	07/01/2023	6	COMP RISK MANAGEMENT	WORKERS COMP INSURANCE	7,500.00
11	8	07/01/2023	7	COX COMMUNICATIONS	MONTHLY INTERNET/PHONE SERVICE	7,500.00
11	9	07/01/2023	204	DAVIS JANITORIAL, LLC	MONTHLY JANITORIAL SERVICES	38,000.00
11	10	07/01/2023	32	EDUCATIONAL ADMIN SERVICES	FEDERAL PROGRAM MANAGEMENT	18,000.00
11	11	07/01/2023	9	EUREKA WATER COMPANY	OPERATION OF BLDG WATER SERVICE	2,500.00
11	12	07/01/2023	10	EXCEL MICRO, LLC	EMAIL PROTECTION SOFTWARE	2,500.00
11	13	07/01/2023	82	FIRETRON PROTECTION SYSTEMS, INC.	EXTINGUISHERS	2,000.00
11	14	07/01/2023	80	FOLLETT SCHOOL SOLUTIONS, INC.	LIBRARY SOFTWARE	1,000.00
11	15	07/01/2023	145	FREEDOM PROFIT RECOVERY	COPYING OF STUDENT MATERIALS	15,000.00
11	16	07/01/2023	190	HOME DEPOT	JANITORIAL SUPPLIES	10,000.00
11	17	07/01/2023	11	INSURICA	TEACHER LEGAL LIABILITY INSURANCE	2,500.00
11	18	07/01/2023	133	IXL LEARNING	SITE LICENSE FOR eLEARNING LIBRARY	1,500.00
11	19	07/01/2023	12	JACKSON AND ASSOC., LLC	AFFIRMATIVE ACTION PLANS	3,500.00
11	20	07/01/2023	53	JOURNAL RECORD	PUB SHEET	500.00
11	21	07/01/2023	103	KEYSTONE FOOD SERVICE	FOOD SERVICE MGMT	225,000.00
11	22	07/01/2023	15	METRO SECURITY	MONTHLY SECURITY MONITORING SERVICES	4,500.00
11	23	07/01/2023	124	MOBYMAX EDUCATION LLC	SITE LICENSE RENEWAL K-8 CURRICULUM	4,500.00
11	24	07/01/2023	14	MUNICIPAL ACCOUNTING SYSTEMS, INC.	ACCOUNTING SOFTWARE	9,500.00
11	25	07/01/2023	16	OCAS	ACCOUNTING SERVICES	28,000.00
11	26	07/01/2023	18	OG&E	ELECTRICITY	75,000.00
11	27	07/01/2023	19	OK COMM OF THE LAND OFFICE	NATURAL GAS	2,500.00
11	28	07/01/2023	97	OKC MOSQUITO MILITIA	PEST SERVICES FOR CNP	1,500.00
11	29	07/01/2023	21	OKC PUBLIC SCHOOL - CHILD NUTRITION	RENT/SPONSOR FEES	75,000.00
11	30	07/01/2023	24	ONG	NATURAL GAS	25,000.00
11	31	07/01/2023	22	OK PUBLIC CHARTER SCHOOL ASSOC.	ANNUAL MEMBERSHIP	3,200.00
11	32	07/01/2023	75	OSSBA	ANNUAL MEMBERSHIP	1,500.00
11	33	07/01/2023	172	OKLAHOMA SOCIETY FOR TECH IN EDUC	1 YEAR MEMBERSHIP	250.00
11	34	07/01/2023	25	PHILADELPHIA INSURANCE COMPANIES	INSURANCE/ELL/PROPERTY	8,500.00

Redbud Grant Funding

- Grant is to equalize the amount school districts and eligible charter schools receive for acquiring and improving school buildings. Can be used for “. . . acquiring or improving school sites, constructing, repairing, remodeling or equipping buildings....”
- The Redbud School Grant can be receipted into the Building Fund or the General Fund, but most allowable expenditures will come from the Building Fund.
 - These funds must be used for improving school sites, constructing, repairing, remodeling or equipping building, or acquiring school furniture, fixtures or equipment.
- We had the choice to put in general fund or set up a building fund. At that time, it was determined to just put in the general fund as there were no upcoming projects for us to use it on.
- The idea was that we relieve the obligation of the funds that we have already received in the General Fund so we won't have to worry about carrying a balance of redbud funds in two different funds going forward.
- We are now in need of a new portable.
- The total amount that our school has unexpended as of 6.30.23 for Redbud Funds is \$186,736.46 with \$32,537.56 already expended in FY23.

MATERNITY LEAVE

Effective July 1, 2023, the law provides up to six weeks of paid leave for new mothers immediately following the birth of the employee's child. Eligible employees must be employed by SHA for at least one year and at least 1,250 hours during the previous 12 months. The 6 weeks of maternity leave is to be used first before any other leave is taken and it can run concurrently with FMLA. Maternity leave is exhausted before sick leave program/bank days are granted to an otherwise eligible employee.

****If the baby comes during the summer, for example-July 20 and the report date is 2 weeks later then they would have 4 weeks of leave remaining after the original report date.**

FAMILY AND MEDICAL LEAVE (FMLA)

It is the policy of Stanley Hupfeld Academy to provide up to twelve (12) weeks of unpaid family and/or medical leave to eligible employees as appropriate.

FMLA ELIGIBLE EMPLOYEES

Eligible employees are those who have been employed at least one year in this school and who have performed at least 1,250 hours of service during the twelve months prior to the anticipated leave date. (Note: full-time instructional staff is deemed to have fulfilled this requirement.)

FMLA CIRCUMSTANCES QUALIFYING FOR FAMILY AND MEDICAL LEAVE

With limited exceptions, employees may be granted up to twelve (12) weeks of unpaid leave each year for the following reasons:

- Birth, adoption or foster placement of a child of an employee;
- To care for a spouse, son, daughter, or parent of an employee who suffers from a serious health condition; or
- For a serious health condition, the employee is experiencing that makes the employee unable to perform the functions of his/her job.

Leaves of absence occasioned by the birth of an employee's child or the placement of a child through adoption or foster care must be completed within one year of the date of the birth or placement. Principal and Director may allow the employee to take up to 10 days of their family and/or medical leave immediately before the scheduled delivery date, without medical approval, if requested in advance by the employee. These days will be included in the 12-weeks maximum allowed.

In addition, to the extent that a husband and wife are both employed by the School and are both eligible employees, they may take only a combined total of twelve (12) weeks of leave during any twelve-month period if the leave is taken: (1) for birth of the employees' son or daughter or to care for the child after birth; (2) for placement of a son or daughter with the employees for adoption or foster care, or to care for the child after placement; or (3) to care for the employees' parent with a serious health condition. Each employee would still be entitled to the remainder of his/her twelve-weeks of family and/or medical leave for other qualifying reasons, as outlined above.

Becky Kime

From: Ruthie Rayner
Sent: Sunday, July 2, 2023 7:21 AM
To: Becky Kime; Kara Babbit
Subject: Fwd: Certified Healthy School Award Notification

Follow Up Flag: Flag for follow up
Flag Status: Flagged

Please include this in the next Board Meeting packet under Principal reports.
Thank you!

Ruthie Rayner
Principal
Stanley Hupfeld Academy @ Western Village

Begin forwarded message:

From: Susan Ward <susan.ward@wvacademy.com>
Date: June 3, 2023 at 9:10:29 AM CDT
To: Ruthie Rayner <ruthie.rayner@wvacademy.com>
Subject: Fwd: Certified Healthy School Award Notification

I don't know if got this email also

Sent from my iPhone

Begin forwarded message:

From: Karin Leimbach <KarinL@health.ok.gov>
Date: June 2, 2023 at 1:23:24 PM CDT
To: Susan Ward <susan.ward@wvacademy.com>
Subject: Certified Healthy School Award Notification

Dear Certified Healthy Oklahoma Awardee,

Congratulations! We are pleased to inform you that Stanley Hupfeld Academy has met the criteria to become a Certified Healthy School. Certified Healthy Oklahoma recognizes school sites that make a positive impact on the health of

employees, patrons and students. Your contribution in creating a healthy environment is important to the future of Oklahoma.

As you know, there are three levels of certification: Basic, Merit and Excellence. You earned the Excellence certification. The annual Certified Healthy Oklahoma event will be planned for the fall of 2023 to be held virtually. Registration will be free. It is our hope that attendees will take the valuable information learned during this event back to your organization in order to continue improving your wellness and health initiatives. Organizations will receive their certificate by mail in the coming months or award after the event date.

Be on the lookout for registration information to be sent at a later date. Until then, thank you for applying to become a Certified Healthy participant. Your commitment to pursuing certification is a great step forward in helping *Shape Our Future!*

Sincerely,

A handwritten signature in black ink that reads "Fahad Khan". The script is fluid and cursive, with the first letters of "Fahad" and "Khan" being capitalized and prominent.

Fahad Khan
Director
Community Analysis and Linkages
Oklahoma State Department of Health

Oklahoma State Testing Program (OSTP) 2022

THIRD GRADE

Total Tested	ELA/READING	40
Below BASIC	7	17%
BASIC	15	38%
Proficient	14	35%
Advanced	4	10%

THIRD GRADE

MATH		40
Below Basic	3	7%
Basic	18	45%
Proficient	13	33%
Advanced	6	15%

FOURTH GRADE

Total Tested	ELA/ READING	45
Below Basic	17	38%
Basic	18	40%
Proficient	10	22%
Advanced	0	0%

FOURTH GRADE

MATH			45
Below Basic	11	24%	
Basic	19	43%	
Proficient	13	29%	
Advanced	2	4%	

FIFTH GRADE

Total Tested	ELA / READING	45
Below Basic	20	45%
Basic	23	51%
Proficient	1	2%
Advanced	1	2%

FIFTH GRADE

MATH		45
Below Basic	14	31%
Basic	29	65%
Proficient	2	4%
Advanced	0	0%

Fifth Grade

Total Tested	Science	45
Below Basic	22	49%
Basic	18	40%
Proficient	5	11%
Advanced	0	0%

Oklahoma State Testing Program (OSTP) 2023

THIRD GRADE

Total Tested	ELA/READING 42	
Below BASIC	9	22%
BASIC	17	40%
Proficient	11	26%
Advanced	5	12%

THIRD GRADE

MATH 42		
Below Basic	9	21%
Basic	15	36%
Proficient	12	29%
Advanced	6	14%

FOURTH GRADE

Total Tested	ELA/ READING 37	
Below Basic	14	38%
Basic	11	30%
Proficient	10	27%
Advanced	2	5%

FOURTH GRADE

MATH 37		
Below Basic	10	27%
Basic	13	35%
Proficient	11	30%
Advanced	3	8%

FIFTH GRADE

Total Tested	ELA / READING 39	
Below Basic	4	10%
Basic	20	51%
Proficient	11	36%
Advanced	4	10%

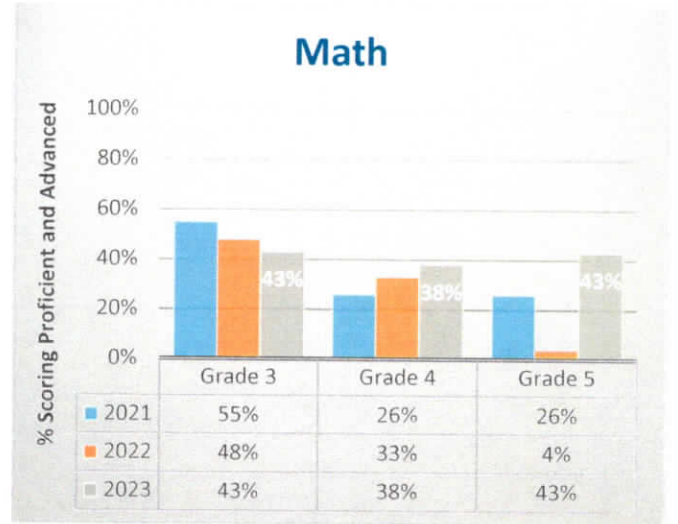
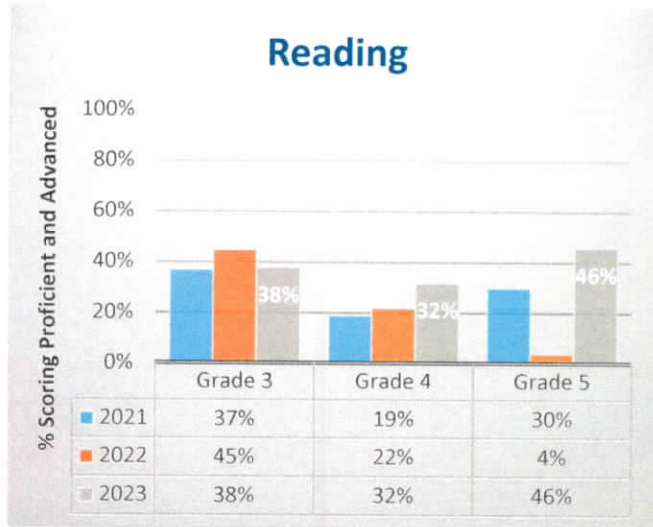
FIFTH GRADE

MATH 39		
Below Basic	5	13%
Basic	17	44%
Proficient	14	36%
Advanced	3	7%

Fifth Grade

Total Tested	Science 39	
Below Basic	7	18%
Basic	20	51%
Proficient	10	26%
Advanced	2	5%

OKLAHOMA SCHOOL TESTING PROGRAM, 2021-2023 COMPARISON



Stanley Hupfeld Academy at Western Village

1508 N.W. 106th St., OKC 73114

405-751-1774

<http://www.wvacademy.com/>

Ms. Tobi Campbell, Director

Ms. Ruthie Rayner, Principal

Grades Served: PK-5

Charter Inception: 2000-01

BUILDING INFORMATION



Year Built	1963
Additions	1966
Square Footage	49,970
Acres in Site	7.38
Board District Location	1
US Congressional District	5
State Senate District	48
State House District	99
County Commissioner District	3
City Council Ward	Village 3

School named for Stanley Hupfeld, prominent city leader

School Mascot: Eagle

STUDENT INFORMATION

First Quarter Enrollment	302	Attending on Transfer*	2%
Peak Enrollment	10.1.22	Mobility Rate	8%
Total Served	326	Turnover Rate	15%
American Indian	1.3%	Truancy Rate	3%
Asian	0.0%	Economically Disadvantaged	98%
Black	57.0%	English Language Learners	19%
Hawaiian/Pacific Islander	0.0%	Homeless	0%
Hispanic	24.8%	Special Education	12%
White	7.6%	Gifted and Talented	10%
1Multi	9.3%	In-School Suspensions	0
Females	52.3%	Out-of-School Suspensions	42
Males	47.7%	Recommended for Retention	2%
Avg Daily Attendance	290		
Avg Daily Membership	299		
Attendance Rate	96.9%		
Avg Number Days Enrolled	158		

*Neighborhood Charter

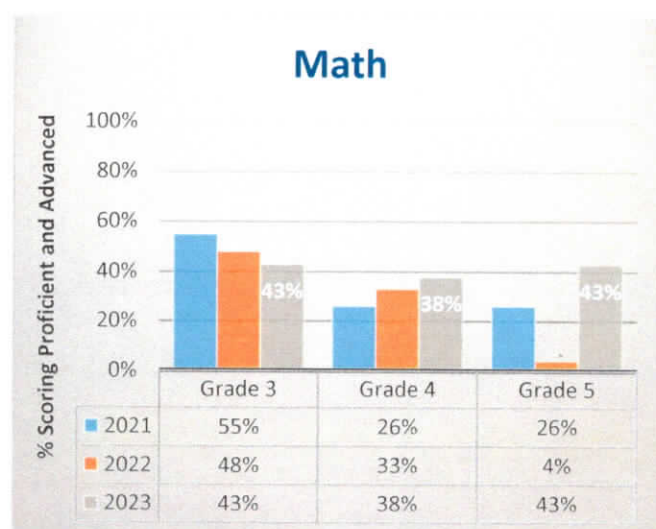
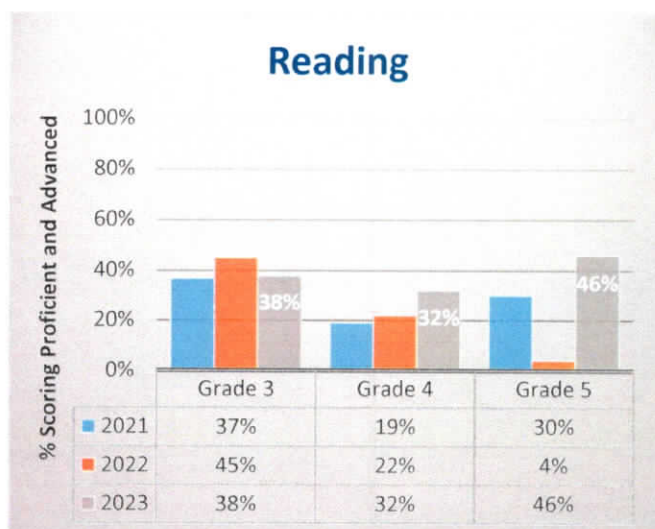
STAFF INFORMATION

Number of Certified Staff	20
Percent Minority	95%
Attendance Rate	86%
Avg Length of Service (Yrs)	12
Masters Degree or Above	34%
Avg Class Size	22
Substitute Teacher Expense	\$3,200
Worker's Compensation Claims	0
National Board Certification	1

ADDITIONAL INFORMATION

Media Center Materials	\$9,020
Open House Attendance	94%
Meet the Teacher	100%
Parent-Teacher Conf Day	99%

OKLAHOMA SCHOOL TESTING PROGRAM, 2023



Stanley Hupfeld Academy @ Western Village
2023-2024 Advisory Board – Revised 7.26.23

NAME AND POSITION	COMPANY	ADDRESS	PHONE/FAX	BIRTH DAY	E-MAIL	VOTING MEMBER	DIST.
BABBIT, KARA Board Member Superintendent	INTEGRIS Health Community Benefit	SHA 1508 N.W. 106 th Oklahoma City, OK 73114	405-596-5356		kara.babbitt@integrisk.com	NO	
CASSELL, PARKER Board Member	Heritage Hall	1800 NW 122 nd Street Oklahoma City, OK 73120			pcassell@heritagehall.com	YES	
CASSIDY, TOM Board Member Director	INTEGRIS Health Government Relations/Community Benefit	3001 Quail Springs Parkway, Room 421 Oklahoma City, OK 73114	713-480-6014	12/9	tom.cassidy@integrisk.com	YES	OKC
DIXON, SHARI Board Member	City of the Village Police Officer	8041 Brookshire Dr. Oklahoma City, OK 73162	405-313-4843		sharidixon@thevillageok.org	YES	OKC
HARMON, ERIC Board Member	Branch Manager Medical Review & Appeals Branch FAA Mike Monroney Aeronautical Center	4600 NE 90 th St OKC, OK 73131	210-268-8628 C	8/26	P4Principles@gmail.com	YES	OKC
HENDERSON, MILISHA Board Member	Oklahoma Department of Human Services	1413 NW 104 th Terrace Oklahoma City, OK 73114	405-219-9257		mlasbern@yahoo.com	YES	OKC
JACKSON, DAVID Board Member	Executive Director, Oklahoma Secondary Schools Activities Association (OSSAA)	17013 Prestwick Circle Edmond, OK 73012 – HOME (EPS) 7300 N Broadway Ext. OKC, OK 73116 – WORK	405-973-5901 C 405-840-1116 W	11/20	djackson@ossaa.com mwoods@ossaa.com	YES	EPS
JENKINS, JAY Treasurer	President, Oklahoma Consulting & Accounting Services, LLC	116 W Breckenridge Avenue Bixby, OK 74008	918-366-4440		jayj.ocas@gmail.com	NO	
KIME, BECKY Minutes/Encumbrance Clerk	SHA Business Manager	Stanley Hupfeld Academy 1508 N.W. 106 th Oklahoma City, OK 73114Aca	405-408-8414	9/21	becky.kime@wvacademy.com	NO	
LEONARD, SKIP Board Member	VP, Foundation INTEGRIS Health	3001 Quail Spring Parkway 4 th Floor Oklahoma City, OK 73114	405-951-5007 Assistant, Tanja Dufrane		skip.leonard@integrisk.com	YES	EPS
LYONS, KYLIE	Ph.D.	1800 NW 122 nd Street	405-227-9189 C	11/1	klyons@heritagehall.com	YES	PC

Board Member	Director of School Counseling Upper School Counselor Heritage Hall	Oklahoma City, OK 73120	405-936-3166 W				
MILLINGTON, PAM Board Chair	Retired Pastor, Missions/Outreach Crossings Community Church	1608 Tall Trees Way OKC, OK 73131	C 405-823-9468 Backup (church) 405-755-2227	8/10	pmillington06@gmail.com	YES	EPS
SAVAGE, CHRISTY	SHA Office Manager	1508 NW 106 th Street, OKC, OK 73114	405.751.1774-W	1/27	Christy.savage@wwacademy.com	NO	OKC
VERA, JOHN Board Member Legal Counsel	INTEGRIS Legal	3001 Quail Springs Parkway 2 nd Floor Oklahoma City, OK 73134	405-951-4786 W	5/16	john.vera@intgrisok.com	YES	NPS
WHALEY, SUZAN Board Member	Community Volunteer	3804 NW 62 Street Oklahoma City, OK 73112	405-823-8346 C	4/9	suzan.whaley@yahoo.com	YES	PC

Notices: David Hooten – Oklahoma County Clerk 320 Robert S. Kerr Ave. Room 105, OKC, OK 73102