NOTICE OF MEETING

STANLEY HUPFELD ACADEMY at Western Village

ANNUAL MEETING OF THE ADVISORY BOARD M O N D A Y, AUGUST 2, 2021

3:45 P.M. – Schwartz Performing Arts/Community Center (SPAC) SW Corner of Campus (Park in West Lot, Enter North Door)

AGENDA

Agenda items are subject to change up to 24 hours prior to meeting, excluding holidays and weekends. Meetings are open to the public.

Welcome and Introductions

Tobi Campbell, Director

Approval of Minutes

Tobi Campbell, Director

> June 7, 2021

Connect to Purpose

Heather Meldrum, Counselor

Director's Report

Tobi Campbell, Director

- Financial Report:
 - Approval of May and June 2021 Financials
- Approval of 2021-22 Estimate of Needs
- Resolution to Accept Board Member Resignations: Voting Members: Christina Adcox, Keith Cassell, Mike Hatch and Rosalynn Wade
 - Non-voting members: Heather Meldrum, Ruthie Rayner and Kimberly Scott.
- Resolution to Appoint and Approve Board Chair, Secretary/Clerk, and Treasurer for FY '22.

Principal's Report

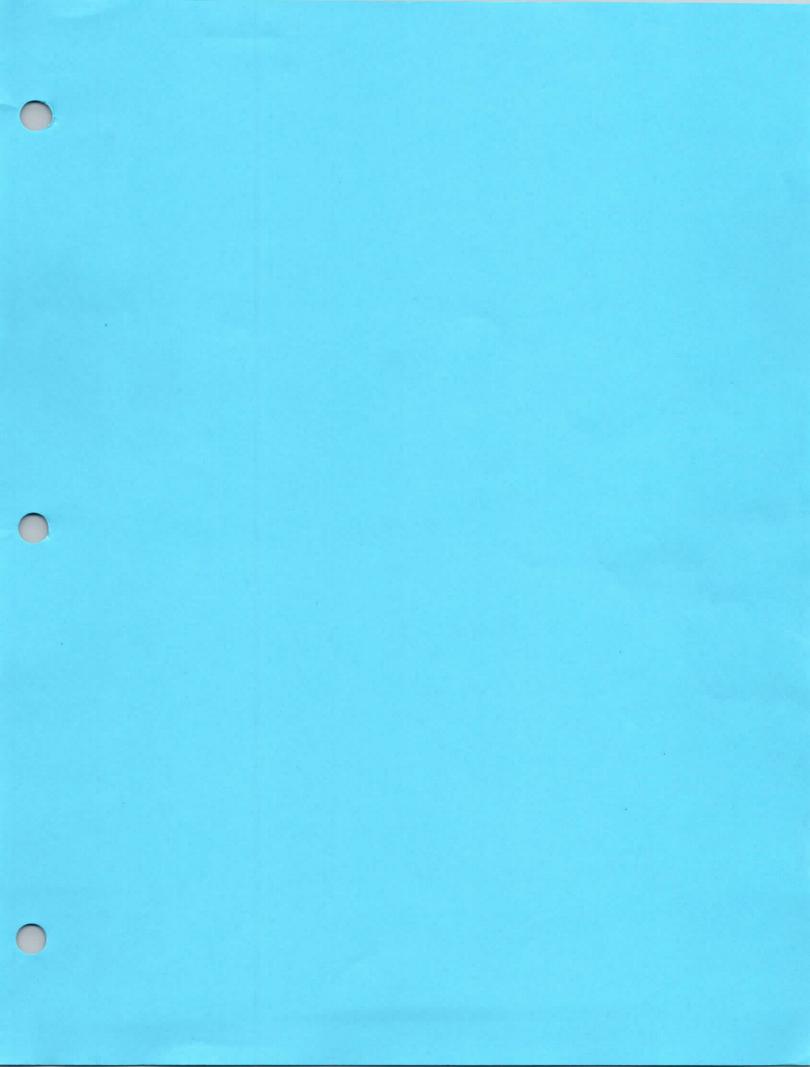
Ruthie Rayner, Principal

- > Approval of SNS Vendor Contract for FY '22
- Facility Projects/Improvements/Maintenance Report
- Approve SHA Safe School COVID-19 Policy Update

New Business

Adjourn 5:00 p.m.

Next Meeting: Monday, October 4, 2021



STANLEY HUPFELD ACADEMY (SHA) at Western Village ADVISORY COUNCIL, MINUTES OF MEETING June 7, 2021

ATTENDEES

<u>Voting Members in attendance:</u> Tobi Campbell, Keith Cassell, Eric Harmon, Stanley Hupfeld, David Jackson, Ken Lawson, Pam Millington, Charles Peoples, John Vera

Voting Members absent: Christina Adcox, Mike Hatch, Rosalynn Wade

School Staff & Guests in attendance: Rebecca Budd, Kathy Lowder, Ruthie Rayner

MINUTES

On a motion by Stanley Hupfeld, seconded by Eric Harmon, **Minutes of the April 5, 2021** Advisory Board meeting were unanimously approved.

DIRECTOR'S REPORT

Financial & Facility

Income Statements and Monthly Financial Reports including: Compilation Report; Statement of Assets, Liabilities and Net Assets – Cash Basis; Statement of Revenue and Expenses – General Fund – Cash Basis; Detailed Revenue Summary – General Fund – Cash Basis; and Statement of Expenses Two Year Comparisons by Project, Object – General Fund – Cash Basis, for periods **ended 3/31/21 and 4/30/21** were reviewed and unanimously accepted as presented, on a motion by David Jackson, seconded by Charles Peoples.

Charter Contract & Lease/OKCPS

The proposed agreement terms were reviewed and discussed. On a motion by Stanley Hupfeld, seconded by Pam Millington, the Board unanimously agreed to approve the charter contract for FY 22-FY26. On a motion by Charles Peoples, seconded by Keith Cassell, the Board unanimously agreed to approve the lease renewal for FY 22-31.

Kitchen Equipment

The bid from Oklahoma Restaurant Supply to replace kitchen equipment was reviewed by the board. On a motion by Eric Harmon, seconded by Stanley Hupfeld, the Board unanimously agreed to accept the bid and proceed with the purchase.

Student Nutrition Services

Vendor options were discussed by the board. On a motion by John Vera, seconded by Stanley Hupfeld, the Board unanimously agreed to authorize the SHA administrative team to accept the best bid and to notify the board accordingly.

Employment Contracts

Staff contracts for 2021-2022 were unanimously approved on a motion by Charles Peoples, seconded by Pam Millington.

NOTICE OF MEETING

STANLEY HUPFELD ACADEMY at Western Village

ANNUAL MEETING OF THE ADVISORY BOARD M O N D A Y, AUGUST 2, 2021

3:45 P.M. – Schwartz Performing Arts/Community Center (SPAC) SW Corner of Campus (Park in West Lot, Enter North Door)

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Tobi Campbell, Director

Approval of Minutes

Tobi Campbell, Director

> June 7, 2021

Connect to Purpose

Heather Meldrum, Counselor

Director's Report

Tobi Campbell, Director

- > Financial Report:
 - Approval of May and June 2021 Financials
- Approval of 2021-22 Estimate of Needs
- Resolution to Accept Board Member Resignations: Voting Members: Christina Adcox, Keith Cassell, Mike Hatch and Rosalynn Wade
 - Non-voting members: Heather Meldrum, Ruthie Rayner and Kimberly Scott.
- Resolution to Appoint and Approve Board Chair, Secretary/Clerk, and Treasurer for FY '22.

Principal's Report

Ruthie Rayner, Principal

- > Approval of SNS Vendor Contract for FY '22
- > Facility Projects/Improvements/Maintenance Report
- Approve SHA Safe School COVID-19 Policy Update

New Business

Adjourn 5:00 p.m.

Next Meeting: Monday, October 4, 2021

STANLEY HUPFELD ACADEMY (SHA) at Western Village ADVISORY COUNCIL, MINUTES OF MEETING August 2, 2021

ATTENDEES

1 2

<u>Voting Members in attendance:</u> Eric Harmon, Stanley Hupfeld, David Jackson, Ken Lawson, Pam Millington, Charles Peoples, John Vera

Non-Voting Members in attendance: Tobi Campbell

<u>School Staff & Guests in attendance:</u> Amy Lawes, Kathy Lowder (Secretary/Clerk), Heather Meldrum, James Moore, Ruthie Rayner, Deborah Scobey, Torrie Whatley

DIRECTOR'S REPORT

Resolution to Accept Board Members' Resignations and Status Change

On a motion by Stanley Hupfeld, seconded by Ken Lawson, the Advisory Board unanimously accepted* the resignations of four voting members (Christina Adcox, Keith Cassell, Mike Hatch, and Rosalynn Wade) and three non-voting members (Heather Meldrum, Ruthie Rayner and Kimberly Scott) of the board.

Resolution to Update the Directory of Board Members and Officers

On a motion by Stanley Hupfeld, seconded by David Jackson, the Advisory Board unanimously confirmed* Pam Millington as Chairman, Kathy Lowder as Secretary/Clerk, and Jay Jenkins as Treasurer of the board.

Minutes

On a motion by Pam Millington, seconded by Stanley Hupfeld, **Minutes of the June 7, 2021** Advisory Board meeting were unanimously approved*.

Financial & Facility

Income Statements and Monthly Financial Reports including: Compilation Report; Statement of Assets, Liabilities and Net Assets – Cash Basis; Statement of Revenue and Expenses – General Fund – Cash Basis; Detailed Revenue Summary – General Fund – Cash Basis; and Statement of Expenses Two Year Comparisons by Project, Object – General Fund – Cash Basis, for periods ended 5/31/21 and 6/30/21 were reviewed and unanimously accepted* as presented, on a motion by David Jackson, seconded by Charles Peoples.

Estimate of Needs

On a motion by Stanley Hupfeld, seconded by Ken Lawson, the Estimate of Needs for 2021-2022 was unanimously approved*.

STANLEY HUPFELD ACADEMY (SHA) at Western Village ADVISORY COUNCIL, MINUTES OF MEETING August 2, 2021 Page two

PRINCIPAL'S REPORT

Student Nutrition Services

On a motion by Eric Harmon, seconded by Stanley Hupfeld, the Board unanimously approved* the vendor contract for Keystone Food Service for the term of July 1, 2021 – June 30, 2022.

Safe School COVID-19 Policy

On a motion by Charles Peoples, seconded by Ken Lawson, the Safe School Policy revisions for 2021-2022 were unanimously approved*.

ADJOURN

There being no further business, the meeting was adjourned at 4:50 pm.

NEXT MEETING: October 4, 2021

Approved: <u>FATHY NOWAUT</u> Kathy Lowder, Secretary/Clerk

*Note: Attachment: record of roll call votes.

STANLEY HUPFELD ACADEMY AT WESTERN VILLAGE ADVISORY BOARD MEETING APPROVALS AUGUST 2, 2021

Board Member	Approval of Minutes	Approval of Financials	Approval of Est. of Needs	Approval of Resignations	Approval of Appointments	Approval of SNS Contract	Approval of Safe School Policy
Eric Harmon						Yes	Yes
Stan Hupfeld	Yes	Yes	Yes	Yes	Yes	Yes	Yes
David Jackson	Yes	Yes	Yes	Yes	Yes	Yes	Yęs
Ken Lawson	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Pam Millington	Yes	Yes	Yes	Yes	N/A	Yes	Yes
Charles Peoples	Yes	Yes	Yes	Yes	Yes	Yes	Yes
John Vera	Yes	Yes	Yes	Yes	Yes	Yes	Yes

STANLEY HUPFELD ACADEMY (SHA) at Western Village ADVISORY COUNCIL, MINUTES OF SPECIAL MEETING September 3, 2021

ATTENDEES

<u>Voting Members in attendance:</u> Ken Lawson, Pam Millington, Charles Peoples, John Vera <u>Voting Members absent:</u> Eric Harmon, Stan Hupfeld, David Jackson <u>Non-Voting Members in attendance:</u> Tobi Campbell

School Staff & Guests in attendance: Kathy Lowder (Secretary/Clerk), Ruthie Rayner

Meeting was called to order at 10:30 a.m. by Pam Millington, Chair.

On a motion by Ken Lawson, seconded by Charles Peoples, the Advisory Board unanimously accepted* the approval to delegate authority to the superintendent to make any/all necessary adjustments (if/as needed) to any aspect of the 2021-2022 school year in response to the constantly changing variables of the COVID-19 global pandemic, to protect the best interests of students and staff.

ADJOURN

There being no further business, the meeting was adjourned at 10:55a.m.

NEXT MEETING: October 4, 2021

Approved: ______Kathy Lowder, Secretary/Clerk

*Note: Attachment: record of roll call votes.



STANLEY HUPFELD ACADEMY AT WESTERN VILLAGE ADVISORY BOARD MEETING APPROVALS SPECIAL MEETING - SEPTEMBER 3, 2021

Board Member	Approval of Authority to Superintendent	
Eric Harmon	Not available	
Stan Hupfeld	Not available	
David Jackson	Not available	
Ken Lawson	Yes	
Pam Millington	Yes	
Charles Peoples	Yes	
John Vera	Yes	

STANLEY HUPFELD ACADEMY (SHA) at Western Village ADVISORY COUNCIL, MINUTES OF SPECIAL MEETING September 3, 2021

ATTENDEES

<u>Voting Members in attendance:</u> Ken Lawson, Pam Millington, Charles Peoples, John Vera <u>Voting Members absent:</u> Eric Harmon, Stan Hupfeld, David Jackson <u>Non-Voting Members in attendance:</u> Tobi Campbell

School Staff & Guests in attendance: Kathy Lowder (Secretary/Clerk), Ruthie Rayner

Meeting was called to order at 10:30 a.m. by Pam Millington, Chair.

On a motion by Ken Lawson, seconded by Charles Peoples, the Advisory Board unanimously accepted* the approval to delegate authority to the superintendent to make any/all necessary adjustments (if/as needed) to any aspect of the 2021-2022 school year in response to the constantly changing variables of the COVID-19 global pandemic, to protect the best interests of students and staff.

ADJOURN

There being no further business, the meeting was adjourned at 10:55a.m.

NEXT MEETING: October 4, 2021

Approved: _____Kathy Lowder, Secretary/Clerk

*Note: Attachment: record of roll call votes.

STANLEY HUPFELD ACADEMY AT WESTERN VILLAGE ADVISORY BOARD MEETING APPROVALS SPECIAL MEETING - SEPTEMBER 3, 2021

Board Member	Approval of Authority to Superintendent
Erić Harmon	Not available
Stan Hupfeld	Not available
David Jackson	Not available
Ken Lawson	Yes
Pam Millington	Yes
Charles Peoples	Yes
John Vera	Yes

STANLEY HUPFELD ACADEMY (SHA) at Western Village ADVISORY COUNCIL, MINUTES OF MEETING August 2, 2021

ATTENDEES

<u>Voting Members in attendance:</u> Eric Harmon, Stanley Hupfeld, David Jackson, Ken Lawson, Pam Millington, Charles Peoples, John Vera

Non-Voting Members in attendance: Tobi Campbell

<u>School Staff & Guests in attendance:</u> Amy Lawes, Kathy Lowder (Secretary/Clerk), Heather Meldrum, James Moore, Ruthie Rayner, Deborah Scobey, Torrie Whatley

DIRECTOR'S REPORT

Resolution to Accept Board Members' Resignations and Status Change

On a motion by Stanley Hupfeld, seconded by Ken Lawson, the Advisory Board unanimously accepted* the resignations of four voting members (Christina Adcox, Keith Cassell, Mike Hatch, and Rosalynn Wade) and three non-voting members (Heather Meldrum, Ruthie Rayner and Kimberly Scott) of the board.

Resolution to Update the Directory of Board Members and Officers

On a motion by Stanley Hupfeld, seconded by David Jackson, the Advisory Board unanimously confirmed* Pam Millington as Chairman, Kathy Lowder as Secretary/Clerk, and Jay Jenkins as Treasurer of the board.

Minutes

On a motion by Pam Millington, seconded by Stanley Hupfeld, **Minutes of the June 7, 2021** Advisory Board meeting were unanimously approved*.

Financial & Facility

Income Statements and Monthly Financial Reports including: Compilation Report; Statement of Assets, Liabilities and Net Assets – Cash Basis; Statement of Revenue and Expenses – General Fund – Cash Basis; Detailed Revenue Summary – General Fund – Cash Basis; and Statement of Expenses Two Year Comparisons by Project, Object – General Fund – Cash Basis, for periods **ended 5/31/21 and 6/30/21** were reviewed and unanimously accepted* as presented, on a motion by David Jackson, seconded by Charles Peoples.

Estimate of Needs

On a motion by Stanley Hupfeld, seconded by Ken Lawson, the Estimate of Needs for 2021-2022 was unanimously approved*.

STANLEY HUPFELD ACADEMY (SHA) at Western Village ADVISORY COUNCIL, MINUTES OF MEETING August 2, 2021

Page two

PRINCIPAL'S REPORT

Student Nutrition Services

On a motion by Eric Harmon, seconded by Stanley Hupfeld, the Board unanimously approved* the vendor contract for Keystone Food Service for the term of July 1, 2021 – June 30, 2022.

Safe School COVID-19 Policy

On a motion by Charles Peoples, seconded by Ken Lawson, the Safe School Policy revisions for 2021-2022 were unanimously approved*.

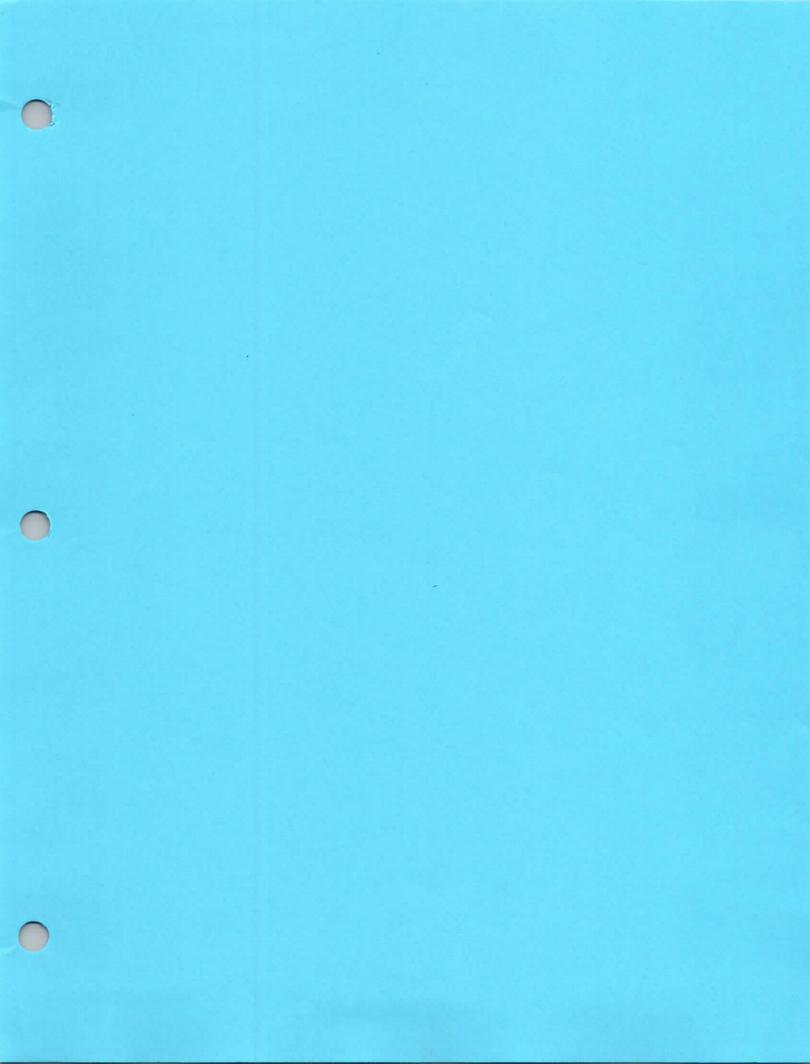
ADJOURN

There being no further business, the meeting was adjourned at 4:50 pm.

NEXT MEETING: October 4, 2021	
Approved:	Kathy Lowder, Secretary/Clerk
*Note: Attachment: record of roll call votes.	

STANLEY HUPFELD ACADEMY AT WESTERN VILLAGE ADVISORY BOARD MEETING APPROVALS AUGUST 2, 2021

		•			:		
Board Member	Approval of Approval o	Approval of	Approval of	Approval of		Approval of SNS Approval of Safe	Approval of Safe
	Minutes	Financials	Est. of Needs	Resignations	Appointments	Contract	School Policy
Eric Harmon						Yes	Yes
Stan Hupfeld	Yes	Yes	Yes	Yes	Yes	Yes	Yes
David Jackson	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Ken Lawson	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Pam Millington	Yes	Yes	Yes	Yes	N/A	Yes	Yes
Charles Peoples	Yes	Yes	Yes	Yes	Yes	Yes	Yes
John Vera	Yes	Yes	Yes	Yes	Yes	Yes	Yes



INTEGRIS A EMY INCOME STATEMENT Period Ending May 31, 2021

ACTUAL	BUDGET	AMOUNT	% VAR	DESCRIPTION	ACTUAL	BUDGET	AMOUNT VARIANCE	% VAR
0 290,554	0 229,035	0 F 61,519 F	26.86	NET OPERATING REVENUE OTHER REVENUE	2,304,611	2,519,388	214,777	F 0 U 8.52
290,554	229,035	61,519 F	26.86	TOTAL REVENUE	2,304,611	2,519,388	214,777	U 8.52
161,550	170,576 2,112	9,026 862 F		SALARIES AND BENEFITS PROFESSIONAL FEES	1,786,208	1,876,333	90,124 2,963	
44,663 60,212	32,077 11,201				01,521 275,042 120,783	352,843 123,206	57,190 77,801 2,423	F 48.18 F 22.05 F 1.97
4,890 0 0	6,012 0 0	1,122 F 0 U 0 U	18.66	DEPRECIATION/AMORTIZATION NET BAD DEBT EXPENSE INTEREST EXPENSE	53,179 0 0	57,410 0 0	4,230 0 0	F 7.37 U 0
277,467	232,769	44,698 U	19.20	TOTAL EXPENSES	2,322,934	2,551,739	228,805	F 8.97
13,087	(3,733)	16,821 F	450.54	INCOME FROM OPERATIONS	(18,322)	(32,351)	14,029	F 43.36
0	0	О	0	OPERATING INCOME ATTRIBUTABLE TO NON CONTROLLING INTEREST	0	0	0	<u>г</u>
13,087	(3,733)	16,821 F	450.54	OPERALING INCOME AFIEK NON CONTROLLING INTEREST	(18,322)	(32,351)	14,029	F 43.36
0	0	F 0	0	NON OPERATING INCOME	0	0	0	F 0
13,087	(3,733)	16,821 F	450.54	NET INC/(LOSS) before Mkt Chg	(18,322)	(32,351)	14,029	F 43.36
0	0	۳ 0	0	UNRLZ INC/DEC MKT VALUE	0	0	0	п 0
13,087	(3,733)	16,821 F	450.54	NET INC/(LOSS) before Unusual	(18,322)	(32,351)	14,029	F 43.36
0	0	1 0 H		JNUSUAL/NON-RECURRING GAIN/(LOSSES]	0	0	0	и.
13,087	(3,733)	16,821 F	450.54	NET INCOME/(LOSS)	(18,322)	(32,351)	14,029	F 43.36
0	0	о п		NON OPERATING INCOME ATTRIBUTABLE TO NON CONTROLLING INTEREST	0	0	0	ŭ.
0	0	H 0		NON OPERATING INCOME AFTER NON CONTROLLING INTEREST	0	0	0	D.
13,087	(3,733)	16,821 F	450,54	NET INCOME/(LOSS) AFTER NON CONTROLLING INTEREST	(18,322)	(32,361)	14,029	F 43.36

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Statement of Assets, Liabilities, and Net Assets - Cash Basis	1
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Detailed Revenue Summary - General Fund - Cash Basis	3
Statement of Expenses Two Year Comparison by Project, Object – General Fund - Cash Basis	4-5

STANLEY HUPFELD ACADEMY MAY 31, 2021 STATEMENT OF ASSETS, LIABILITIES, AND NET ASSETS - CASH BASIS

*	General Fund
Assets	
Cash	\$ 447,286.51
Total Assets	447,286.51
Liabilities Outstanding payments 2020-21	48 0E2 04
Open Encumbrances	48,053.01
Total Liabilities	48,053.01
Cash Fund Balance	\$ 399,233.50

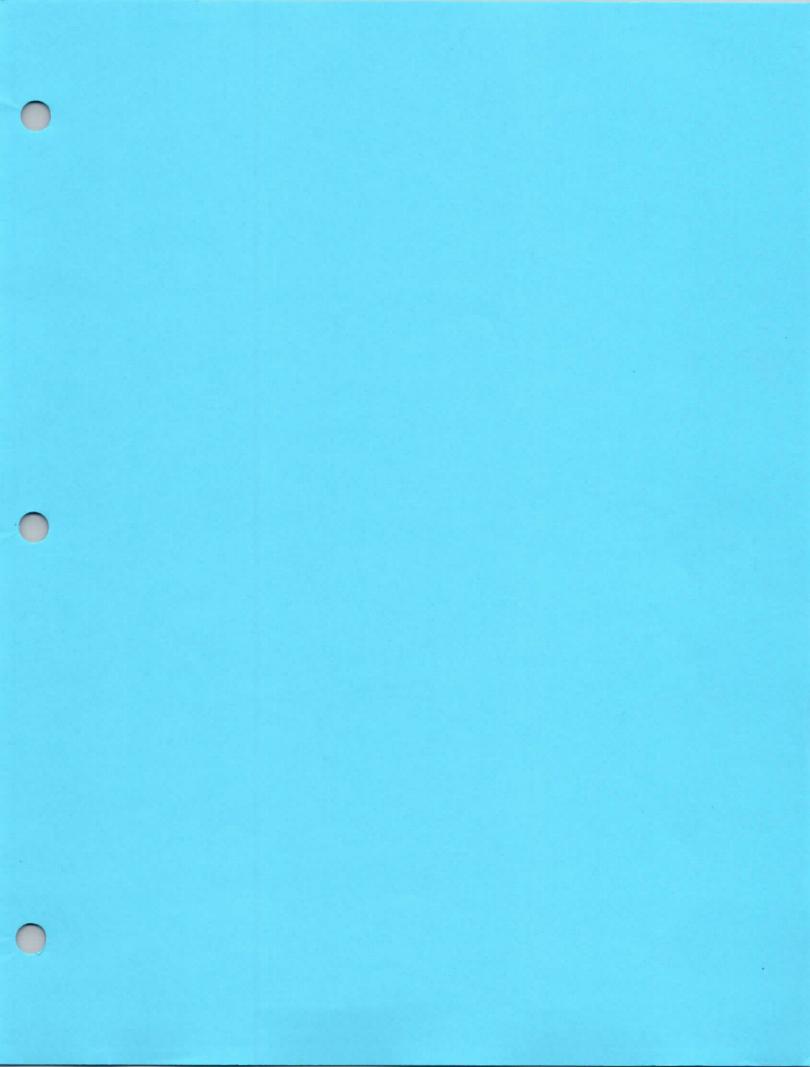
SEE ACCOUNTANT'S COMPILATION REPORT

SUPPLEMENTAL INFORMATION

STANLEY HUPFELD ACADEMY - 2020-21 FISCAL YEAR

STATEMENT OF EXPENSES TWO YEAR COMPARISON BY PROJECT/OBJECT - GENERAL FUND - CASH BASIS

Classification (Project)	.	2019-20	2019-20	% of YTD	2020-21	2020-21	% of YTD
000 General Fund	<u>Object</u>	<u>Actual</u>	<u>5/31/2020</u>	to Budg.	Budgeted	<u>5/31/2021</u>	<u>to Budg.</u>
Salaries	100	1,166,835.37	1,097,993.94	04.409/	4 050 000 00	4 000 700 40	
Employee Benefits	200	328,329.76	304,013,01	94,10% 92.59%	1,250,000.00 390,000.00	1,033,726.43	82.70%
Worker's Compensation	290	6,654.93	6,436.33	96.72%	15,500.00	249,521,30 6,823,26	63.98%
Management Services	310	6,000.00	5,500.00	91.67%	72,500.00	5,500.00	44.02% 7.59%
Professional-Education Services	320	1,226.41	360.00	29.35%	50,000.00	5,000,00	0.00%
Accounting Services	331	41,200.00	36,950,00	89,68%	40,000.00	37,700.00	94.25%
Medical Services	336	40,002.60	40,002.60	100.00%	52,000,00	45,139.84	86.81%
Security Services	344	2,235.00	2,175.00	97.32%	1,000.00	1,947.50	194.75%
Tech Related Services	346	94,04	94.04	100.00%	- 1,0,00,00	439.30	N/A
Legal Services	350	4,154.30	4,154,30	100.00%	_	2,500.00	N/A.
Professional Empl Training	360		866,41	N/A	1,000.00	70.00	7.00%
Water Utilities	410	11,772.24	10,804.48	91,78%	14,000.00	9,683.18	69.17%
Cleaning Services	420	38,445.75	31,105.75	80.91%	40,000.00	34,567.99	86,42%
Repairs and Maint, Services	430	15,168.91	14,243.91	93.90%	150,000.00	21,926.26	14.62%
Rental Services	440	3,809.61	3,616.76	94.94%	10,000.00	14,304.93	143.05%
Student Transportation	511:	1,455.00	1,455.00	100,00%	- 1		N/A
Insurance	520	35,914.00	35,914.00	100.00%	40,000.00	48,517,60	121.29%
Communications Services	530	10,767.21	9,571.31	88.89%	9,500.00	9,292.08	97.81%
Advertising	540	179.20	179,20	100.00%		179.17	N/A
Printing and Binding	550	4,373.02	3,493.04	79.88%	1,500.00	1,169,19	77.95%
Food Service Management	570			N/A			N/A
Staff Travel	580	na hayay		N/A	bu		N/A
Supplies and Materials	610	29,634.84	28,429.76	95.93%	110,000.00	26,601.23	24.18%
Energy	620	45,147.35	43,123 _, 03	95.52%	50,000.00	34,050.60	68,10%
Food and Milk	630	70.40	25.42	N/A			N/A
Bks & Periodicals	640 650	83:40	83.40	100.00%	7,500.00	1,837.85	24.50%
Equipment and Furniture Awards, Gifts, Decorations	650 682	13,807.79	13,807,79	100.00%	20,000.00	29,952.74	149.76%
Technology Related Hardware	733	9,816.05	9,816.05	100.00%	15,000.00	4,446.06	29.64%
Dues and Rees	810	83,956,48 4,321,92	81,609.04	97.20% 100.00%	85,000.00	24,529.96	28.86%
Staff Registration & Tuition	860	1,055,00	4,321.92 1,055.00	100,00%	4,250,00 250.00	5,917.25 720.00	139.23% 288.00%
Donations	881	870,76	870.76	100.00%	230.00,	850.82	N/A
Reimbursement	930	355.14	355.14	100,00%	_	248.24	ΝA
Credit Card pmt not yet classified	555	000.1-	000,14	N/A		270.27	N/A
Intrafund Transfer	.970	57,835.59	52,626,27	90.99%	55,000.00	50,051.20	91.00%
Subtotal	٠.٠	1,965,501.67	1,845,027.24	93.87%	2,484,000,00	1,702,213,98	68.53%
Richison Family Foundation (Proj.	019)					1,102,210,00	00.0076
Communication Services	530	30,389,18	17,343.94	57.07%			
General Supplies & Materials	610-650	46,733.31	46,196.45	98.85%			
Awards, Gifts, Decorations	682	9,900.00	9,900.00	100.00%			
Donations	881	1,764.40	1,764.40	100.00%			
Subtotal		88,786.89	75,204.79	84.70%			
Child Nutrition (Proj. 285,385,763,							
Food Service Management	570	175,317.69	115,293.46	65.76%	225,000.00	72,322.09	32.14%
Cleaning & Maintenance Supplies	618			N/A	10,000.00		0.00%
Food and Milk	630	15,839.83	13,012.65	82.15%	10,000.00	13,542.60	135.43%
Subtotal		191,157.52	128,306:11	67.12%	245,000.00	85,864,69	35.05%
Flexible Benefit Allowance (Proj. 3			400 :			100 -t i-	
Salaries/Employee Benefits	100-299	216,540.33	168,900.61	78.00%	185,000.00	169,599.13	91.68%
Reading Sufficiency (Proj. 367)	400:005	401545		0 7004			
Salaries/Employee Benefits	100-299	4,245.15	04 700 00	0.00%			
Supplies & Materials	300-860	25,130.41	21,702.92	86,36%			
Subtotal Basic Prog, CY (Proj. 511)		29,375.56	21,702.92	73.88%			
Salaries/Employee Benefits	100-299	194 000 07	170 501 00	92,25%	165 000 00	455 E2E 40	94.26%
Services/Materials	300-860	184,929.27	170,591.00	92,25% N/A	165,000.00 10,000.00	155,535.48	94.26% 0.00%
Subtotal	טטטייטטט ,	184,929.27	170,591.00	92.25%	175,000.00	155,535.48.	88.88%
in the Kolini	•	407,020,21	170,007,00	V2.2070	13 0,000,00	100,000.70.	





	BUDGET	AMOUNT	° >	% VAR	DESCRIPTION	ACTUAL	BUDGET	AMOUNT VARIANCE	i	% VAR
0 224,227	0 39,687	0 184,540	규 규 46	0 464.99	NET OPERATING REVENUE OTHER REVENUE	0 2,528,838	0 2,559,075	0 30,237	. r.	1.18
224,227	39,687	184,540	F 46	464.99	TOTAL REVENUE	2,528,838	2,559,075	30,237	כ	1.18
157,470 1,250 3,275 54,854 (190,913) 4,934	170,576 2,112 10,792 32,077 11,201 6,087	13,106 862 7,517 22,777 202,114 1,153	###D##DD	7.68 40.83 69.66 71.01 18.94 0	SALARIES AND BENEFITS PROFESSIONAL FEES SUPPLIES AND MATERIALS PURCHASED SERVICES UTILITIES/RENTAL/OTHER DEPRECIATION/AMORTIZATION NET BAD DEBT EXPENSE INTEREST EXPENSE	1,943,678 27,450 27,450 64,795 329,896 (70,130) 58,114	2,046,909 25,350 129,502 384,920 134,407 63,497 0	103,230 2,100 64,707 55,023 204,537 5,383	F > F F F F C > >	5.04 8.28 49.97 14.29 152.18 8.48 0
30,870	232,845	201,975	<u>.</u>	86.74	TOTAL EXPENSES	2,353,804	2,784,584	430,780	. <u></u>	15.47
193,357	(193,158)	386,515	F 20	200.10	INCOME FROM OPERATIONS	175,035	(225,509)	400,543	ш,	177.62
0	0 (193,158)	386,515	F F	0 200.10	OPERATING INCOME ATTRIBUTABLE TO NON CONTROLLING INTEREST OPERATING INCOME AFTER NON CONTROLLING INTEREST	0 0 175,036	0 (225,509)	0 400,543	12 12. 1	0
0	0	0	11	0	NON OPERATING INCOME	0	0	0	и.	0
193,357	(193,158)	386,515	F 20	200.10	NET INC/(LOSS) before Mkt Chg UNRLZ INC/DEC MKT VALUE	175,035	(225,509)	400,543	<u>г.</u> г.	177.62 0
193,357	(193,158)	386,515	F 20	200.10	NET INC/(LOSS) before Unusual	175,035	(225,509)	400,543	<u>ir.</u> 11	177.62
193,357	(193,158)	386,515	1		NET INCOME/(LOSS)	175,035	(225,509)	400,543	, L	177.62
0	0	0	LL	0	NON OPERATING INCOME ATTRIBUTABLE TO NON CONTROLLING INTEREST	0	0	0	ட	0
0	0	0	<u>.</u> Щ	0	NON OPERATING INCOME AFTER NON CONTROLLING INTEREST	0	0	0	Ľ	0
193,357	(193,158)	386,515	F 20	200.10	NET INCOME/(LOSS) AFTER NON CONTROLLING INTEREST	175,035	(225,509)	400,543	ᄠ	177.62

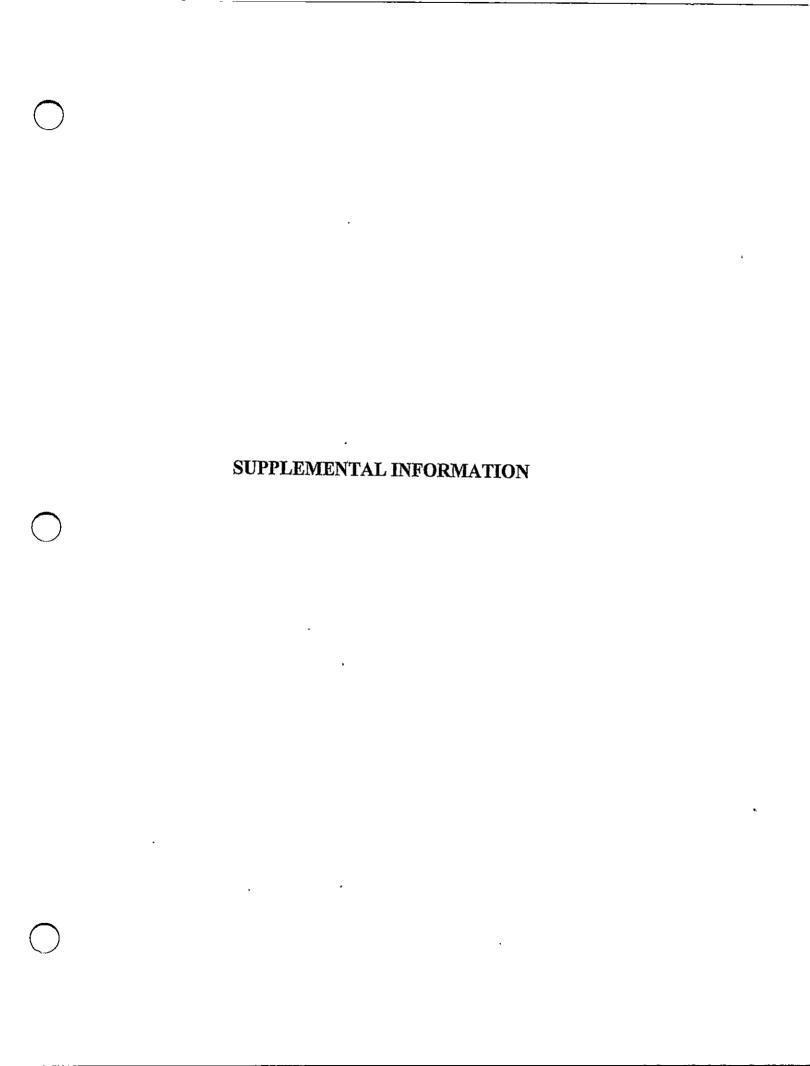
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STANLEY HUPFELD ACADEMY JUNE 30, 2021 STATEMENT OF ASSETS, LIABILITIES, AND NET ASSETS - CASH BASIS

	General Fund
Assets Cash Total Assets	\$ 621,319.07 621,319.07
Liabilities Outstanding payments 2020-21 Open Encumbrances Total Liabilities	56,792.02 218,252.88 275,044.90
Cash Fund Balance	\$ 346,274.17

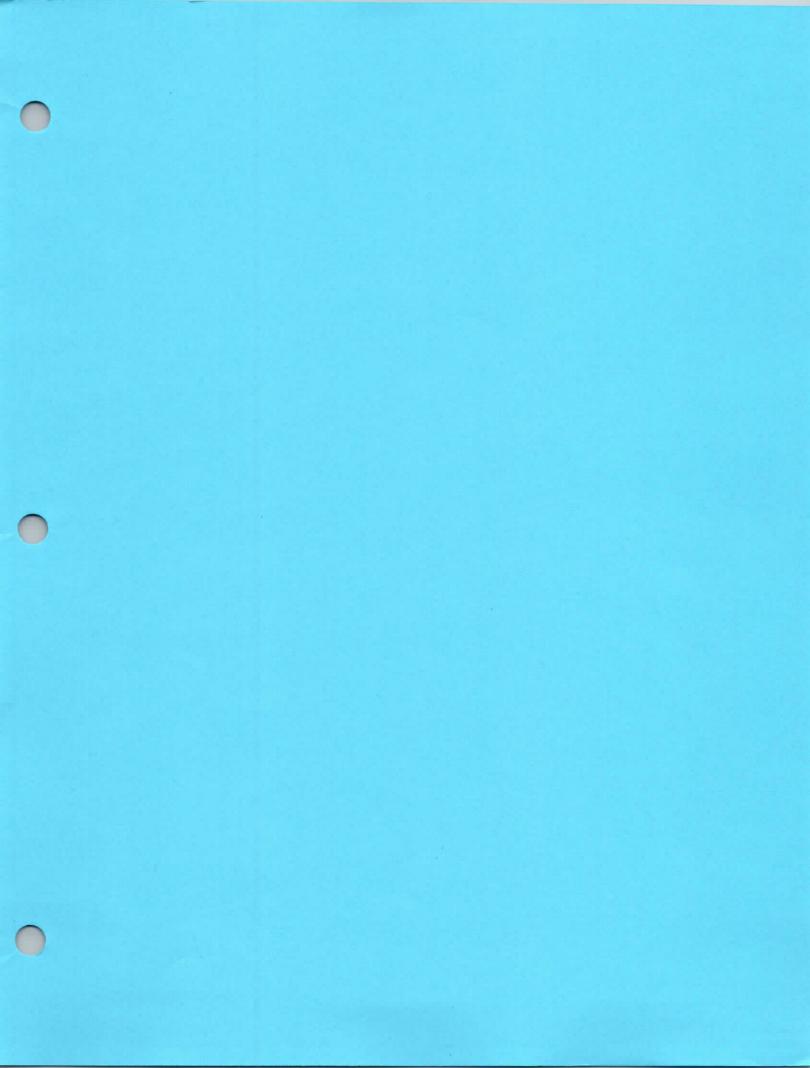
SEE ACCOUNTANT'S COMPILATION REPORT

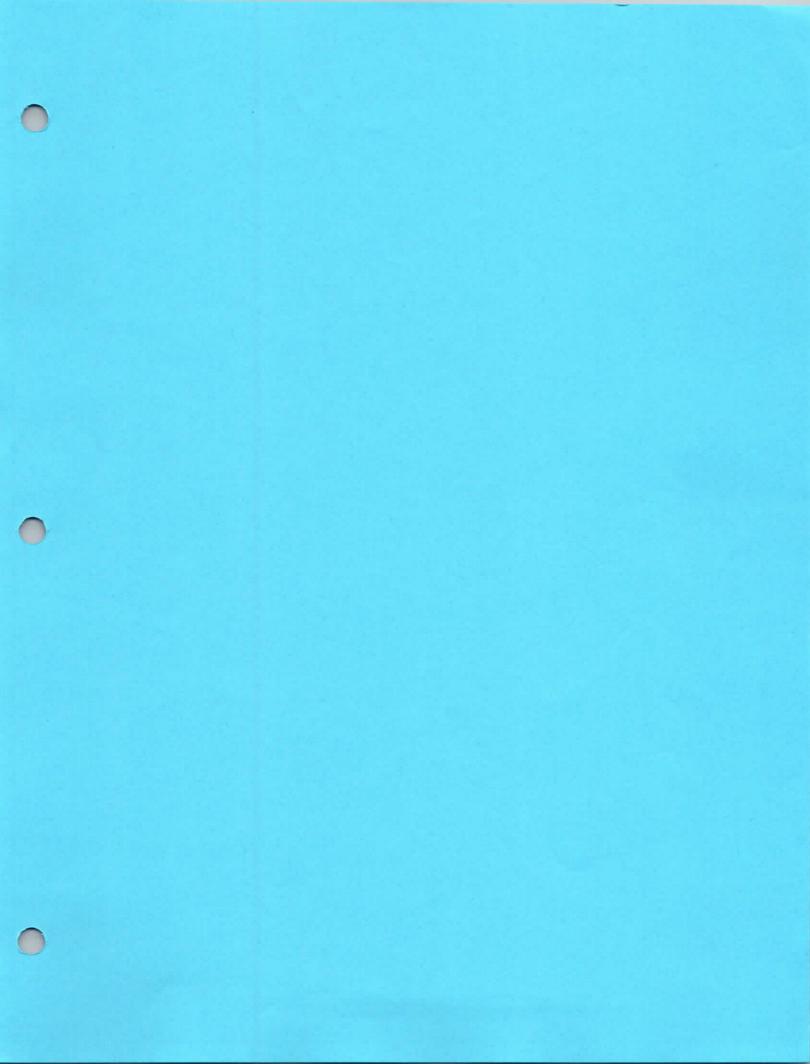


STANLEY HUPFELD ACADEMY - 2020-21 FISCAL YEAR

STATEMENT OF EXPENSES TWO YEAR COMPARISON BY PROJECT/OBJECT - GENERAL FUND - CASH BASIS

Classification (Project)		2019-20	2019-20	% of YTD	2020-21	2020-21	% of YTD
000 General Fund	<u>Object</u>	<u>Actual</u>	<u>6/30/2020</u>	to Budg.	<u>Budgeted</u>	6/30/2021	to Budg.
Salaries						**************************************	to Dady.
	100	1,166,835,37	1,166,835.37	100.00%	1,250,000.00	1,124,149.96	89,93%
Employee Benefits	200	328,329.76	328,329.76	100.00%	390,000.00	272,794.97	69.95%
Worker's Compensation	290	6,654.93	6,654.93	100.00%	15,500,00	6,823.26	44.02%
Management Services	310	6,000.00	6,000.00	100,00%	72,500.00	6,000.00	8,28%
Professional-Education Services	320	1,226.41	1,226.41	100.00%	50,000.00	0,000.00	
Accounting Services	331	41,200.00	41,200.00	100.00%	40,000.00	42.050.00	0.00%
Medical Services	336	40,002.60	40,002.60	100.00%	52,000,00	42,950.00	107.38%
Security Services	344	2,235.00	2,235,00	100.00%	•	59,500:00	114.42%
Tech Related Services	346	94.04	94.04	100.00%	1,000.00	1,947.50	194.75%
Legal Services	350	4,154.30	4,154.30	100.00%	-	439.30	N/Ä
Professional Empl Training	360	41,0 1.02	4,104,50	N/A	4 000 00	2,500.00	N/A
Water Utilities	410	11,772.24	11,772.24	100.00%	1,000.00	70.00	7.00%
Cleaning Services	420	38,445.75	38,445.75		14,000.00	14,500.00	103.57%
Repairs and Maint, Services	430	15,168.91	-	100.00%	40,000.00	57,195,25	142.99%
Rental Services	440	3,809.61	15,168.91	100.00%	150,000.00	25,353.98	16.90%
Student Transportation	511	1,455.00	3,809.61	100.00%	10,000.00	14,504.93	145.05%
Insurance	520	35,914.00	1,455.00	100.00%			N/A
Communications Services	530	10,767.21	35,914.00	100.00%	40,000.00	51,164,97	127.91%
Advertising	540		10,767.21	100.00%	9,500.00	11,093.58	116.77%
Printing and Binding	550	179,20	179.20	100.00%		307.97	N/A
Food Service Management		4,373.02	4,373.02	100,00%	1,500.00	1,866.96	124.46%
Staff Travel	570 500			N/A			N/A
Supplies and Materials	580			N/A			N/A
	610	29,634.84	29,634.84	100.00%	110,000.00	36,918.88	33.56%
Energy	620	45,147.35	45,147.35	100:00%	50,000.00	48,500.00	97.00%
Food and Milk	, 630			N/A		•	'N/A
Bks & Periodicals	640	83.40	83.40	100.00%	7,500.00	1,862,85	24.84%
Equipment and Furniture	650	13,807.79	13,807.79	100.00%	20,000.00	39,153,47	195.77%
Awards, Gifts, Decorations	682	9,816.05	9,816.05	100.00%	15,000.00	5,176.74	34.51%
Technology Related Hardware	733	83,956.48	83,956.48	100.00%	85,000.00	24,529.96	28.86%
Dues and Fees	810	4,321.92	4,321,92	100.00%	4,250.00	5,917.25	139:23%
Staff Registration & Tuition	860	1,055.00	1,055.00	100.00%	250.00	1,640.00	656.00%
Donations	881	870.76	870.76	100.00%	_	850.82	N/A
Reimbursement	930	355.14	355.14	100.00%		248,24	N/A
Credit Card pmt not yet classified				N/A		2 10(2)	N/A
Intrafund Transfer	970 _	57,835.59	57,835.59	100.00%	55,000.00	68,000:00	123.64%
Subtotal		1,965,501.67	1,965,501.67	100.00%	2,484,000.00	1,925,960,84	77.53%
Richison Family Foundation (Pro	j. 019)					1,020,000,01	17.05/6
Communication Services	530	30,389.18	30,389.18	100,00%			
General Supplies & Materials	610-650	46,733.31	46,733,31	100.00%			
Awards, Gifts, Decorations	682	9,900.00	9,900,00	100.00%			
Donations	881	1,764.40	1,764.40	100.00%			
Subtotal	-	88,786.89	88,786.89	100.00%			
Child Nutrition (Proj. 285,385,763	,764,768)			,00,00,0			
Food Service Management	570	175,317.69	175,317.69	100.00%	225,000.00	250,000.00	111,11%
Cleaning & Maintenance Supplies	618			N/A	10,000.00		
Food and Milk	630	15,839.83	15,839.83	100.00%	10,000.00	1,850.00	18.50%
Appliances	731	10,000.00	10,000.00	100.0078	10,000.00	13;542.60	135.43%
Subtotal		191,157.52	191,157.52	100.00%	245,000.00	21,958.94	447.000
Flexible Benefit Allowance (Proj.	331-335)	151,101.02	101,101.02	100.0078	245,000,00	287,351.54	117.29%
Salaries/Employee Benefits	100-299	216,540,33	216,540.33	100.00%	405 000 00	404.040.00	
Reading Sufficiency (Proj. 367)	.05 200_	210,040,00	210,040.00	100.00%	185,000.00	<u>184,849.26</u>	99.92%
Salaries/Employee Benefits	100-299	4,245.15	A 245 45	100 000			
Supplies & Materials	300-860		4,245,15	100.00%			
Subtotal		25,130.41	25,130.41	100.00%			
Basic Prog. CY (Proj. 511)	_	29,375.56	29,375.56	100.00%			
Salaries/Employee Benefits	100-299	104 000 07	404.000.00	400.000			
Services/Materials	300-860	184,929,27	184,929.27	100.00%	165,000.00	172,782.53	104.72%
Subtotal	- Jou-oou _	194 000 07		N/A	10,000.00		0.00%
~ 400004		184,929.27	184,929.27	100.00%	175,000.00	172,782.53	98.73%





WESTERN VILLAGE ACADEMY, INC., dba Stanley Hupfeld Academy at Western Village

BOARD OF DIRECTORS

AUGUST 2, 2021

RESOLUTION TO ACCEPT BOARD MEMBERS' RESIGNATIONS AND BOARD MEMBER STATUS CHANGE

WHEREAS, the Bylaws of WESTERN VILLAGE ACADEMY, INC. ("Corporation"), as amended, provide that the Board shall consist of a minimum of seven (7) members and a maximum of fifteen (15) members, who shall hold terms for a minimum of three (3) years or until a successor has been elected and qualified, unless otherwise indicated in the Bylaws.

WHEREAS, Christina Adcox, Keith Cassell, Mike Hatch, and Rosalynn Wade have submitted their resignations as voting members of the board.

WHEREAS, Heather Meldrum, Ruthie Rayner and Kimberly Scott have submitted their resignations as non-voting members of the board.

NOW, THEREFORE, BE IT RESOLVED: That the Board of Directors hereby accepts the resignations of Christina Adcox, Keith Cassell, Mike Hatch, Heather Meldrum, Ruthie Rayner, Kimberly Scott, and Rosalynn Wade effective June 30, 2021.

The vacated board seats will remain vacant unless and until successors are elected and confirmed.

The replacement of Board Chair (formerly Mike Hatch), Board Secretary/Minutes Clerk (formerly Ruthie Rayner), and Board Treasurer (formerly Kimberly Scott) will be proposed under separate resolution.

Approved by Sole Member:	INTEGRIS Ambulatory Care Corporation
Dated: August 2, 2021	
	Doug Smith, CFO

WESTERN VILLAGE ACADEMY, INC., dba Stanley Hupfeld Academy at Western Village

BOARD OF DIRECTORS

AUGUST 2, 2021

RESOLUTION TO UPDATE THE DIRECTORY OF BOARD MEMBERS AND OFFICERS

WHEREAS, Mike Hatch has resigned his position as Chairman of the Advisory Board, and the Corporation wishes to elect and appoint a successor to Mike Hatch.

WHEREAS, Ruthie Rayner has resigned her position as Board Secretary/Clerk, and the Corporation wishes to elect and appoint a successor to Ruthie Rayner.

WHEREAS, Kimberly Scott has resigned her position as Board Treasurer, and the Corporation wishes to elect and appoint a successor to Kimberly Scott.

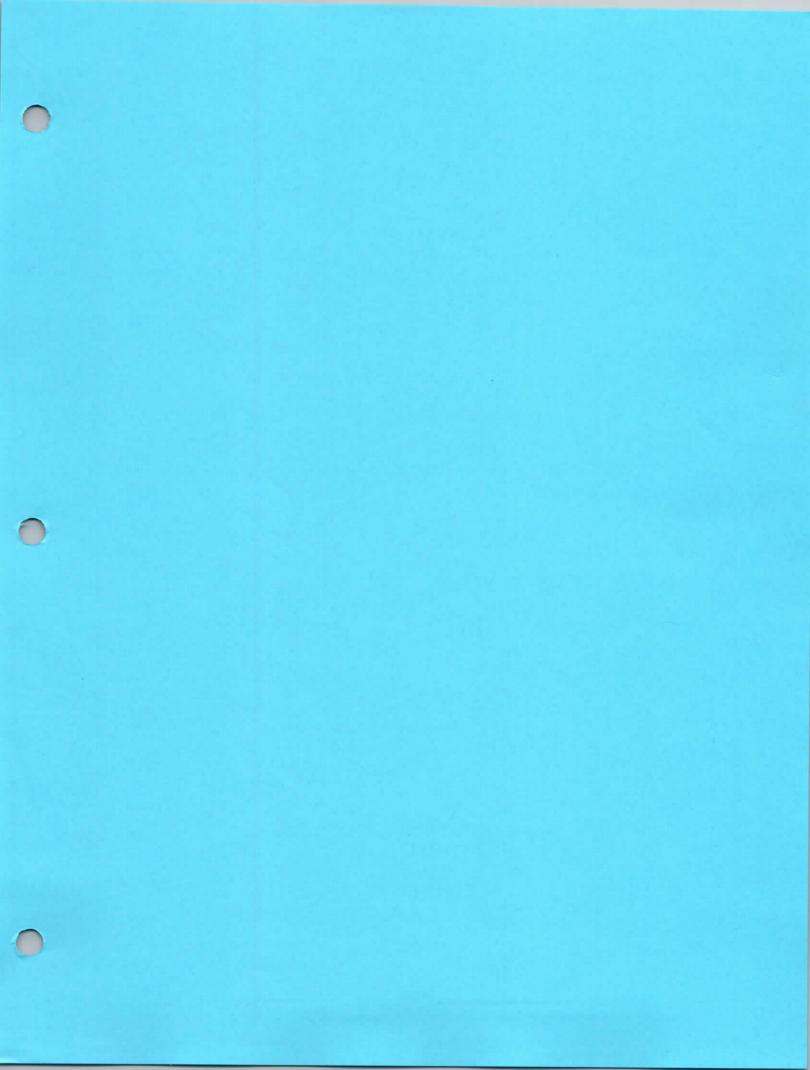
WHEREAS, the Corporation wishes to elect and confirm Pam Millington as Chairman of the Advisory Board.

WHEREAS, the Corporation wishes to elect and confirm Kathy Lowder as Secretary/Clerk.

WHEREAS, the Corporation wishes to elect and confirm Jay Jenkins as Treasurer.

NOW, THEREFORE, BE IT RESOLVED: That the Board of Directors hereby elects and confirms Pam Millington as Chairman, Kathy Lowder as Secretary/Clerk and Jay Jenkins as Treasurer, to serve commencing with this appointment and until successors have been appointed and confirmed.

Approved by Sole Member:	INTEGRIS Ambulatory Care Corporation			
Dated: August 2, 2021				
·	Doug Smith, CFO			



School District: Stanley Hupfeld Academy C	ounty/District Code:	55E003
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FIXED-PRICE CONTRACT REQUEST FOR PROPOSAL

Competitive Proposal—the FSMC will be paid at a fixed rate per meal/lunch equivalent.

The fixed price must include all labor (including bonuses, if any) and expenses as shown below. They may not be charged back to the SFA in any other manner.

- a. Menu development specific to the operation
- b. Nutrition education materials and program expense
- c. Design services specific to the operation
- d. Education programs via assembly programs, schoolroom programs, parent/teacher meetings, and school food advisory committee meetings
- e. Personal representation, visitation, and coverage on a regular basis by a principle of FSMC
- f. All accounting
- g. All payroll costs and documentation
- h. Administrative dietetic, nutritional, sanitation, and personnel advice
- i. All costs incurred in hiring and relocating, if necessary, the FSMC management team
- j. All training costs for FSMC employees
- k. All travel costs for training for FSMC employees
- 1. All miscellaneous costs to operate the program: i.e., consumable marketing materials, posters, menu templates, proprietary printed materials
- m. One-time performance bond
- n. Depreciation for major new marketing programs as negotiated and approved in writing by the superintendent in advance

To be completed by the FSMC:

A. *Fixed Price Per Meal/Lunch Equivalent: \$ 3.86

The fixed price per meal/lunch equivalent will be subject to an annual escalation/de-escalation provision, made at the time of contract renewal (if any), based on the Consumer Price Index (CPI) for Food Away From Home. The specific CPI used will be: equal to the CPI for all Urban Consumers, as of February of the current year (rounded down to the nearest cent). The only price increase allowed once contract is signed by both parties is the increase in the CPI.

* Because some of the provisions of the new meal pattern requirements do not go into effect until—later, the FSMC needs to be aware of the new meal pattern implementation timeline. Refer to the—Appendix pages 75 through 80).



OKLAHOMA STATE DEPARTMENT OF EDUCATION

Tobi Campbell

July 13, 2021

Superintendent

55E003 Okc Charter: Hupfeld/W Village

1508 NW 106th

Oklahoma City, OK 73114-0000

Dear Tobi Campbell:

The 2021-2022 accreditation statuses for your school district and sites have been approved by the State Board of Education. The district status and site status are listed separately, per State Board of Education rules. State Board of Education regulations allow accreditation for one year only; therefore, continuing compliance with accreditation standards is imperative at all times.

Please see the attached page(s) for you district and site accreditation statuses for school year 2021-2022

If you have any questions, please contact your Regional Accreditation Officer. Thank you.

Sincerely,

Ryan Pieper

Rym Piga

Executive Director Accreditation Division

C: School Board President

Enclosure

Joy Hofmeister State Superintendent of Public Instruction Oklahoma State Department of Education

Accreditation Status for District 2021 - 2022 55E003 OKC CHARTER: HUPFELD/W VILLAGE Recommendation: Accreditation with no Deficiencies

Accreditation Status for Sites 2021 - 2022 973 HUPFELD ACAD./WESTERN VILLAGE: Grades - PK - 05 Recommendation: Accreditation with no Deficiencles Dear Superintendent Campbell,

I am pleased to notify you that Hupfeld Acad./Western Village has been selected to participate in the 2022 administration of the National Assessment of Educational Progress (NAEP). NAEP is the largest nationally representative and continuing assessment of what students in the United States know and can do in various subjects. It is administered by the National Center for Education Statistics (NCES), within the U.S. Department of Education. Selected schools represent schools across Oklahoma and the nation, and their participation provides an accurate picture of student performance. Your district will play an Important role by participating, and I hope that we can count on your full support to make this a meaningful experience for your schools and students.

Selected schools will be notified soon and will receive their assessment dates so that principals can include the scheduled assessment on their calendars and incorporate NAEP into the planned school program. Schools may work with the NAEP State Coordinator if there is a conflict with the scheduled assessment date.

The NAEP 2022 administration will include three assessment programs. Grade 4 students from Hupfeld Acad./Western Village will only participate in one program.

- January 10 to March 18, 2022
 - o National long-term trend mathematics and reading assessments: age 9
- January 24 to March 4, 2022
 - o State-level mathematics and reading assessments: grades 4 and 8
 - o National civics and U.S. history assessments: grade 8

National results for all assessments will be released as The Nation's Report Card. State-level results, and in some cases, district-level results will also be reported for the mathematics and reading assessments at grades 4 and 8. Most students will take the assessments on sanitized tablets provided by NAEP representatives, while students participating in long-term trend mathematics and reading will take the assessments via paper and pencil. The data collected from long-term trend can be linked to NAEP assessments conducted since the early 1970s to measure progress over time.

As in previous years, NAEP representatives provide significant support to schools by administering the assessment and bringing all necessary materials and equipment, including sanitized tablets on which students take the assessment. NAEP representatives' top priority is to protect the health and safety of students and school staff. For more information about updated NAEP administration plans and COVID-19 protocols, please visit our web page at https://nces.ed.gov/nationsreportcard/about/covid19.aspx and see the linked document below.

Please include the NAEP assessment windows (January 10 to March 18, 2022 and January 24 to March 4, 2022) on your district test calendar. Information about NAEP can be found in the link below and at http://nces.ed.gov/nationsreportcard. Rebecca Logan, our NAEP State Coordinator, will contact your staff with additional information.

Thank you for supporting this important assessment and for helping us accomplish our goal of 100 percent participation.

Sincerely,

Joy Hofmeister

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Links:

Facts for Districts

NAEP COVID-19 Protocols

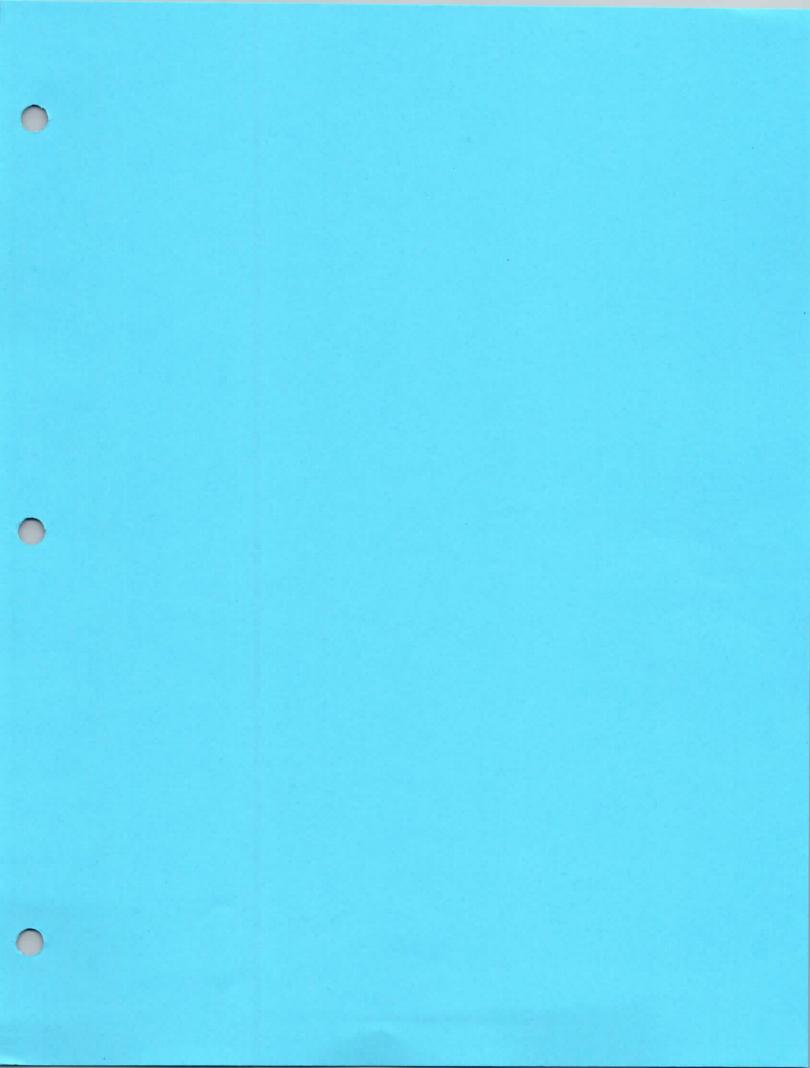
CC:

District Testing Coordinator (DTC)

National Center for Education Statistics (NCES) is authorized to conduct NAEP by the National Assessment of Educational Progress Authorization Act (20 U.S.C. §9622) and to collect students' education records from education agencies or institutions for the purposes of evaluating federally supported education programs under the Family Educational Rights and Privacy Act (FERPA, 34 CFR §§ 99.31(a)(3)(iii) and 99.35). The Information each student provides will be used for statistical purposes only. In accordance with the Confidential Information Protection provisions of Title V, Subtitle A, Public Law 107-347 and other applicable Federal laws, student responses will be kept confidential and will not be disclosed in identifiable form to anyone other than employees or agents. By law, every NCES employee as well as every NCES agent, such as contractors and NAEP coordinators, has taken an oath and is subject to a jail term of up to 5 years, a fine of \$250,000, or both if he or she willfully discloses ANY identifiable Information about students. Electronic submission of student information will be monitored for viruses, malware, and other threats by Federal employees and contractors in accordance with the Cybersecurity Enhancement Act of 2015. The collected information will be combined across respondents to produce statistical reports.

Stanley Hupfeld Academy @ Western Village 2021-2022 Advisory Board REVISED 6/10/21

VOTING	YES	YES	YES	YES	YES	YES	YES	ON	YES	YES	ON ,	ON
E-MAIL	cladcox@noble.org	tobi.campbell@integrisok.com	P4Principles@gmail.com	Mike.Hatch@Integrisok.com	Stanlev.hupfeld@integrisok.com Suzan.whalev@yahoo.com	djackson@ossaa.com mwoods@ossaa.com	Lawson127@att.net	Heather.Meldrum@wvacademy.co m	pmillington06@gmail.com	charlespeoples@hofmai.com	Ruthie.Rayner@wvacademy.com	Kimberly.Scott@integrisok.com
BIRTH	:	12/18	8/26		7/18	11/20	8/18	10/18	8/10	3/10	3/17	
PHONE/FAX	850-7940	550-3762 951-8808 F	810-5893 H 210-268-8628 C		951-5098	973-5901 C 840-1116 W	441-0004	751-1774	755-2227 302-1267	755-2497 875-5786 C	751-1774 550-9837 C	951-2705
ADDRESS	2510 Sam Noble Parkway Ardmore, OK 73401	INTEGRIS 3030 NW Expy, Ste. 1620 Oklahoma City, OK73112	4600 NE 90th St OKC, OK 73131	3366 NW Expy, Ste. 800 Oklahoma City, OK 73112 Brenda Frick - Admin, Asst.	3030 NW Expy, Ste. 1600 Oklahoma City, OK 73112 110.7470 Suzan Whaley – Admin, Asst.	17013 Prestwick Circle Edmond, OK 73012 – HOME 7300 N Broadway Ext OKC, OK 73116 – WORK	2901 Brush Creek Road Oklahoma City, OK 73120	1508 NW 106 th OKC, OK 73114	1608 Tall Trees Way OKC, OK <i>7</i> 3131	PO BOX 20974 Oklahoma City, OK 73156	1508 NW 106 th OKC, OK 73114 Christy Savage, Admin. Asst	3500 NW Independence Ave, Ste.130, OKC, OK 73112 001.7036
COMPANY	Director of Development Noble Research Institute	Director, INTEGRIS Community Benefit & Stanley Hupfeld Academy	Program Administrator Medical & Appeals Branch FAA Mike Monroney Aeronautical	SVP, Chief Strategy Officer INTEGRIS	INTEGRIS Foundation	Executive Director, Oklahoma Secondary Schools Activities Association (OSSAA)		Stanley Hupfeld Academy	Retired Pastor, Missions/Outreach Crossings		Principal Stanley Hupfeld Academy	Admin. Director, Corp. Treasury INTEGRIS Financial Reporting
NAME AND POSITION	ADCOX, CHRISTINA Director	CAMPBELL, TOBI Director	HARMON, ERIC Director	HATCH, MIKE Chairman	HUPFELD, STAN Ex-Officio Director	JACKSON, DAVID Director	LAWSON, KEN Director	MELDRUM, HEATHER Counselor	MILLINGTON, PAM Director	PEOPLES, CHARLES Director	RAYNER, RUTHIE Secretary	SCOTT, KIMBERLY Treasurer



NOTICE OF MEETING

STANLEY HUPFELD ACADEMY at Western Village

MEETING OF THE ADVISORY BOARD M O N D A Y, OCTOBER 4, 2021

3:45 P.M. – Schwartz Performing Arts/Community Center (SPAC) SW Corner of Campus (Park in West Lot, Enter North Door)

AGENDA

Agenda items are subject to change up to 24 hours prior to meeting, excluding holidays and weekends. Meetings are open to the public.

Welcome, Call to Order, Introductions

Pam Millington, Chair

Approval of Minutes

Pam Millington, Chair

➤ August 2, 2021 and September 3, 2021

Connect to Purpose

Julie Dolf, PE Specialist

Director's Report

Tobi Campbell, Director

- > Financial Report:
 - Approval of July and August 2021 Financials

Principal's Report

Ruthie Rayner, Principal

- > Facility Projects/Improvements/Maintenance Report
- > Key Performance Indicator Report 2021
- ➤ Safe School COVID-19 Situation Update
- Grant Report
- ➤ Good News

New Business

Adjourn

5:00 p.m.

Next Meeting: Monday, December 6, 2021

STANLEY HUPFELD ACADEMY (SHA) at Western Village ADVISORY COUNCIL, MINUTES OF MEETING October 4, 2021

ATTENDEES

<u>Voting Members in attendance:</u> Stanley Hupfeld, David Jackson, Ken Lawson, Pam Millington, Charles Peoples, John Vera

سيتيب

Voting Members absent: Eric Harmon

Non-Voting Members in attendance: Tobi Campbell

<u>School Staff & Guests in attendance:</u> Julie Dolf, Kathy Lowder (Secretary/Clerk), Heather Meldrum and Ruthie Rayner

Meeting was called to order at 3:45 pm by Pam Millington, Chair.

Minutes

On a motion by Charles Peoples, seconded by Stanley Hupfeld, **Minutes of the August 2, and September 3, 2021** Advisory Board meetings were unanimously approved*.

Connect to Purpose

Julie Dolf, PE Specialist was welcomed to the meeting and presented "Outside Fun at SHA" outlining the Healthy Schools Oklahoma grant received to revitalize the playground and the \$3,000 garden grant from Whole Kids Foundation.

DIRECTOR'S REPORT

Financial & Facility

Income Statements and Monthly Financial Reports including: Compilation Report; Statement of Assets, Liabilities and Net Assets – Cash Basis; Statement of Revenue and Expenses – General Fund – Cash Basis; Detailed Revenue Summary – General Fund – Cash Basis; and Statement of Expenses Two Year Comparisons by Project, Object – General Fund – Cash Basis, for periods ended 7/31/21 and 8/31/21 were reviewed and unanimously accepted* as presented, on a motion by Ken Lawson, seconded by Stanley Hupfeld.

STANLEY HUPFELD ACADEMY (SHA) at Western Village ADVISORY COUNCIL, MINUTES OF MEETING October 4, 2021 Page two

PRINCIPAL'S REPORT

The Key Performance Indicator Report 2021 was reviewed, and discussion held on how the COVID pandemic impacted student test scores.

ADJOURN

There being no further business, the meeting was adjourned at 4:40 pm.

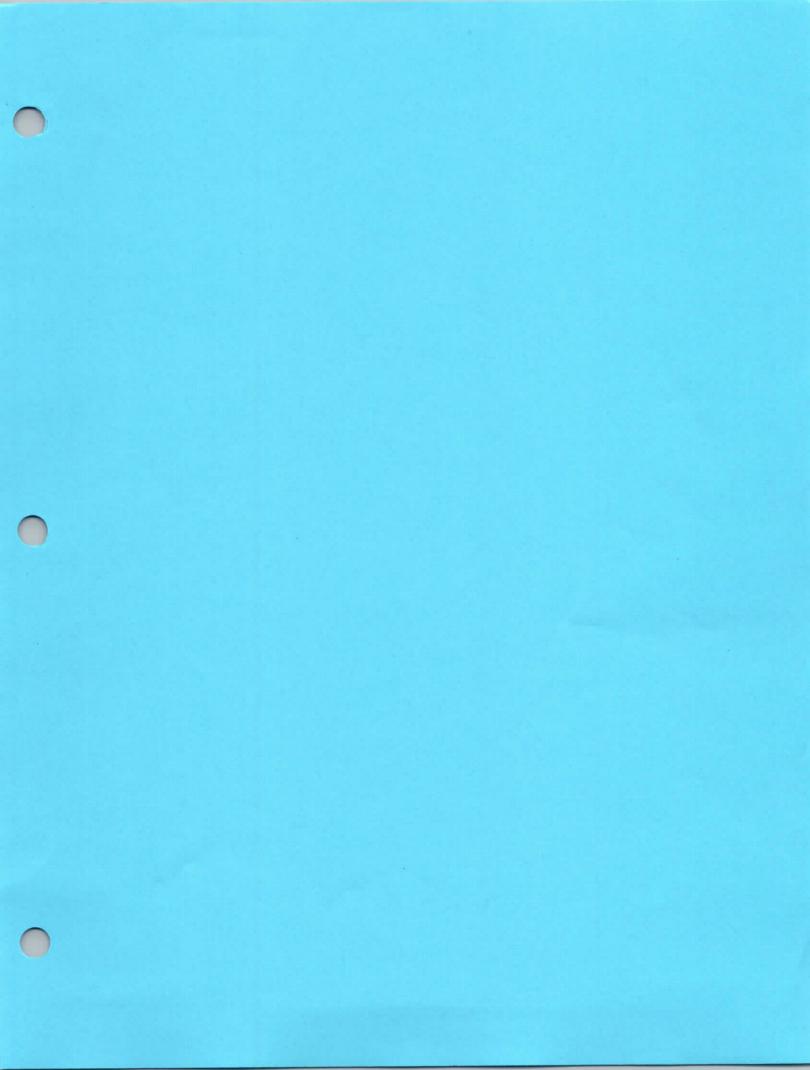
NEXT MEETING: December 6, 2021

Approved: <u>\(\int \text{Qtty} \) \(\text{CWQU} \) \(\text{Kathy Lowder, Secretary/Clerk} \)</u>

*Note: Attachment: record of roll call votes.

STANLEY HUPFELD ACADEMY AT WESTERN VILLAGE ADVISORY BOARD MEETING APPROVALS OCTOBER 4, 2021

Board Member	Approval of 8/2/21 Minutes	Approval of 9/3/21 Minutes	Approval of 7/31/21 Financials	Approval of 8/31/21 Financials
Eric Harmon	Absent	Absent	Absent	Absent
Stan Hupfeld	Yes	Yes	Yes	Yes
David Jackson	Yes	Yes	Yes	Yes
Ken Lawson	Yes	Yes	Yes	Yes
Pam Millington	Yes	Yes	Yes	Yes
Charles Peoples	Yes	Yes	Yes	Yes
John Vera	Yes	Yes	Yes	Yes



STANLEY HUPFELD ACADEMY OKLAHOMA CITY, OKLAHOMA

MONTHLY FINANCIAL REPORT

JULY 31, 2021

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JENKINS & KEMPER CERTIFIED PUBLIC ACCOUNTANTS, P.C.

JACK JENKINS, CPA MICHAEL KEMPER, CPA

August 23, 2021

Honorable Board of Education Stanley Hupfeld AcademyDistrict Oklahoma City, Oklahoma

We have compiled the accompanying statement of assets, liabilities, and net assets – cash basis for the Stanley Hupfeld Academy as of July 31, 2021 and the related statements of revenues and expenses — cash basis for the month then ended. Prior year's comparative revenue and expense information and current year budgetary information are included in the related statements of revenue and expenses, as well as items listed in the table of contents under the heading supplemental information, which are presented only for analysis purposes. Our compilation was performed in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants. The financial statements have been prepared on the cash basis of accounting and the budget laws of the State of Oklahoma, which is a basis of accounting other than generally accepted accounting principles.

A compilation is limited to presenting, in the form of financial statements and supplemental information that is the representation of the management. We have not audited or reviewed the accompanying financial statements and supplemental information and, accordingly, do not express an opinion or any other form of assurance on them. However, we did become aware of a departure from the cash and budgetary basis of accounting that is described in the following paragraph.

The regulatory basis of accounting requires a specific format of presentation of governmental funds and the accompanying presentation does not comply with that format. Additionally, fixed assets and any related debt are not included in the statement of assets, liabilities and net assets presented on a cash basis. Any such accounts are reflected in the statement of revenues and expenses as a corresponding receipt and/or expenditure of funds. The effects of these departures on the financial statements have not been determined.

Management has elected to omit substantially all of the disclosures ordinarily included in financial statements prepared on the cash basis of accounting. If the omitted disclosures were included in the financial statements, they might influence the user's conclusions about the School's assets, liabilities, net assets, revenues and expenses. Accordingly, these financial statements are not designed for those who are not informed about such matters.

We are not independent with respect to Stanley Hupfeld Academy

Sincerely,

Jenkus & Kunpur, LPAS P.C.

Jenkins & Kemper Certified Public Accountants, P.C.

STANLEY HUPFELD ACADEMY JULY 31, 2021

STATEMENT OF ASSETS, LIABILITIES, AND NET ASSETS - CASH BASIS

·	General Fund		
Assets Cash Total Assets	\$ 399,342.37 399,342.37		
Liabilities Outstanding payments 2020-21 Open Encumbrances Total Liabilities	67,319.84 678.00 67,997.84		
Cash Fund Balance	\$ 331,344.53		

STANLEY HUPFELD ACADEMY - 2021-22 FISCAL YEAR STATEMENT OF REVENUE AND EXPENSES - GENERAL FUND - CASH BASIS

	Source <u>Codes</u>	2020-21 <u>Actual</u>	2020-21 <u>7/31/2020</u>	% of YTD to Budj.	2021-22 <u>Budgeted</u>	2021-22 <u>7/31/2021</u>	% of YTD to Budi.
Revenue Miscellaneous Reimb. Contributions and Donations Foundation & Incentive Aid Flexible Benefit Reading Sufficiency Textbooks State Matching Title I Title I Prior Year Title II-Part A Special Education - Flowthrough Special Ed - Prior Year Title IV, Part A Student Support	1590 1610 3210 3250 3415 3420 3720 4210 4210 4271 4310 4340 4442 4689	665.67 291,899.15 1,833,231.64 183,001.56 12,836.25 15,848.13 2,334.30 130,023.90 14,338.27 23,210.31 60,194.65 1,476.13 10,000.00 115,048.56		0.0% 0.0% 0.0% 0.0% 0.0% 0.0% 0.0% 0.0%	500,000.00 1,882,991.09 183,001.56 29,324.30 2,114.52 160,000.00 15,000.00 55,000.00 15,000.00 507,856.90		N/A 0.0% 0.0% 0.0% N/A 0.0% 0.0% N/A 0.0% N/A 0.0% N/A 0.0% 0.0%
CARES Act & Incentive Federal Lunch/Breakfast	4700 5600	126,813.15 248.24		0.0% 0.0%	168,474.52		0.0% N/A
Correcting Entry Total revenue Cash fund balance (beginning) Lapsed Approp/Estopped Warr. Total revenue and beg. balance	6110 6130-6140	2,821,169.91 273,608.58 4,624.63 3,099,403.12	273,608.58 273,608.58	0.0%	3,518,762.89 540,302.86 4,059,065.75	540,302.86 540,302.86	
E ditures P ayroll Total expenditures	Object <u>Codes</u> 100-200 300-900	1,936,761.50 622,338.76 2,559,100.26	161,362.2 45,429.0 206,791.2	1 7.3%	2,250,000.00 1,250,000.00 3,500,000.00	169,785.63 39,172.70 208,958.33	3.1% 3 6.0%
Ending Balance	,	\$ 540,302.86	66,817.3	7	559,065.75	331,344.5	3

SUPPLEMENTAL INFORMATION

STANLEY HUPFELD ACADEMY - 2021-22 FISCAL YEAR DETAILED REVENUE SUMMARY - GENERAL FUND - CASH BASIS

	Total	1	1	3	1	1	t	•	1	1	:	1	t	3	
Federal	Program													1	
Federal	Child Nut.													1	
State	Matching														
Other	State Sources													3	
	State Aid								٠	•				1	
Student	Lunches														
	Donations														
	Reimb.													1	
	Interest													1	
		July	August	September	October	November	December	January	February	March	April	May	June	Totals	

STANLEY HUPFELD ACADEMY - 2021-22 FISCAL YEAR STATEMENT OF EXPENSES TWO YEAR COMPARISON BY PROJECT/OBJECT - GENERAL FUND - CASH BASIS

)								
•			2020-21	2020-21	% of YTD	2021-22	2021-22	% of YTD
	Classification (Project)	<u>Object</u>	Actual	7/31/2020	to Budg.	<u>Budgeted</u>	7/31/2021	to Budg.
		<u>Object</u>	<u>/ totaal</u>	770 11200				
	000 General Fund	400	4 400 004 03	440 005 04	10.12%	1,150,000.00	98,322.33	8.55%
	Salaries	100	1,108,301.83	112,205.81			22,853.66	8.31%
	Employee Benefits	200	272,794.97	27,107.22	9,94%	275,000.00	22,000.00	0.00%
	Worker's Compensation	290 '			0.00%	15,000.00	500.00	
	Management Services	310	6,000.00	500.00	8.33%	6,000.00	500.00	8.33%
	Accounting Services	331	41,950.00	1,750.00	4.17%	45,000.00	1,750.00	3.89%
	Medical Services	336	47,789.19		0.00%	55,000.00		0.00%
	Security Services	344	1,947.50	60.00	3,08%	3,000.00	660.00	22.00%
	Tech Related Services	346	439.30		0.00%	1,000.00		0.00%
	• •	350	2,500.00		0.00%	3,000.00		0.00%
	Legal Services			426.88	3.67%	20,000.00	426.88	2.13%
	Water Utilities	410	11,622.06			•	300.00	0.50%
	Cleaning Services	420	49,630.99	3,102.75	6.25%	60,000.00	500.00	0.00%
	Repairs and Maint. Services	430	24,016.48	1,341.95	5.59%	50,000.00	404004	
	Rental Services	440	14,497.80	6,760.00	46.63%	20,000.00	1,243.34	6.22%
	Insurance	520	51,064.89	15,283.78	29.93%	55,000.00	18,483.06	33.61%
	Communications Services	530	10,416,98	426.49	4.09%	15,000.00		0.00%
	Advertising	540	307.97		0.00%	1,000.00		0.00%
	Printing and Binding	550	1,965.16	170.06	.8.65%	3,000.00		0.00%
		610	23,375.88	2,274.31	9.73%	110,000.00	1,399.84	1.27%
	Supplies and Materials			2,645.05	6.65%	50,000.00	3,329.38	6.66%
	Energy	620	39,801.44	2,045.05		7,500.00	0,020.00	0.00%
	Bks & Periodicals	640	1,862.85		0.00%	•	7 000 00	22.63%
	Equipment and Furniture	650	35,153.47	7,271.75	20.69%	35,000.00	7,920.20	
	Awards, Gifts, Decorations	682	5,141.94	208.99	4.06%	15,000.00		0.00%
	Technology Related Hardware	733	24,529.96		0.00%	85,000.00		0.00%
	Dues and Fees	810	5,917.25	2,545.00	43.01%	10,000.00	2,500.00	25.00%
	Staff Registration & Tuition	860	1,340.00	•	0.00%	3.000.00		0,00%
	Donations	881	850.82		0.00%	1,500.00		0.00%
١.		930	248.24		0.00%	1,000.00		0.00%
1	Reimbursement				0.00%	60,000.00		0.00%
	Intrafund Transfer	970	54,996.94	404 000 04		2,155,000.00	159,688.69	7.41%
	Subtotal	<u> </u>	1,846,125.83	184,080.04	9.97%	2,155,000,00	100,000.00	7.4170
	Child Nutrition (Proj. 285,385,763,76	34,768)						0.000/
	Food Service Management	570	108,971.94		0.00%	225,000.00		0.00%
	Food and Milk	630	13,542.60	662.00	4.89%	25,000.00	660.00	2.64%
	Appliances	731	21,958,94			25,000.00		0.00%
	Subtotal		144,473.48	662.00	0.46%	275,000.00	660.00	0.24%
	Flexible Benefit Allowance (Proj. 33	14_335)	1111111111					
		100-299	184,849.26	15,866.03	8.58%	185,000.00	15,319.84	8.28%
	Salaries/Employee Benefits	100-299	104,045.20	10,000.00	0.0075	100,000.00		
	State Textbooks (Proj. 333)		45.040.40		0.0007	15,000.00		0.00%
	Salaries	100-299	15,848.13		0.00%	15,000.00		0.0078
	Reading Sufficiency (Proj. 367)					45.000.00	•	
	Supplies & Materials	300-860	12,836.25		0.00%	15,000.00		
	Subtotal	Ì	12,836.25	<u> </u>	0.00%	15,000.00		0.00%
	Basic Prog, CY (Proj. 511)	•			•			
	Salaries/Employee Benefits	100-299	172,782.53	6,183.14	3,58%	175,000.00	17,647.91	10.08%
	Subtotal		172,782.53	6,183.14	3.58%	175,000.00	17,647.91	10.08%
			112,102.00	0,100.7.			1	
	Special Education (Proj. 621,641)		F7 022 00		0.00%	60,000.00		0.00%
	Salaries/Employee Benefits	100-299	57,355.68					0.00%
	Subtotal		57,355.68		0.00%	60,000.00		0.0078
	Cares Act (Proj. 788)						44.595.55	44.000
	Personnel Services - Salaries	100	95,426.40		0.00%	100,000.00	11,873.26	11.87%
	Personnel Services - Empl Benefits	200	29,402.70		0.00%	40,000.00	3,768.63	9.42%
	Subtotal	'	124,829.10	-	0.00%	140,000.00	15,641.89	11.17%
	ESSER II (Proj. 793)	,		******				
	Salaries/Employee Benefits	100-299			N/A	250,000.00		0.00%
		300-860			N/A	260,000.00		0.00%
	Services/Materials	300-000	 -		N/A	510,000.00		0.00%
			0.550.65	- 000 704 04			208,958.33	5.97%
	Grand Total		2,559,100.26	206,791.21	8.08%	3,500,000.00	200,300.00	J.31 /6
)	Barrall Farmana	400 000	4 026 764 FD	464 262 20	8.33%	2,250,000.00	169,785.63	7.55%
-	Payroli Expenses	100-200		161,362.20			39,172.70	3.13%
	Non-Payroll Expenses	300-900		45,429.01	7.30%	1,250,000.00		
	Totals		2,559,100.26	206,791.21	8.08%	3,500,000.00	208,958.33	5.97%

STANLEY HUPFELD ACADEMY OKLAHOMA CITY, OKLAHOMA

MONTHLY FINANCIAL REPORT

AUGUST 31, 2021

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JENKINS & KEMPER CERTIFIED PUBLIC ACCOUNTANTS, P.C.

JACK JENKINS, CPA MICHAEL KEMPER, CPA

September 2, 2021

Honorable Board of Education Stanley Hupfeld Academy Oklahoma City, Oklahoma

We have compiled the accompanying statement of assets, liabilities, and net assets — cash basis for the Stanley Hupfeld Academy as of August 31, 2021 and the related statements of revenues and expenses — cash basis for the two (2) months then ended. Prior year's comparative revenue and expense information and current year budgetary information are included in the related statements of revenue and expenses, as well as items listed in the table of contents under the heading supplemental information, which are presented only for analysis purposes. Our compilation was performed in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants. The financial statements have been prepared on the cash basis of accounting and the budget laws of the State of Oklahoma, which is a basis of accounting other than generally accepted accounting principles.

A compilation is limited to presenting, in the form of financial statements and supplemental information that is the representation of the management. We have not audited or reviewed the accompanying financial statements and supplemental information and, accordingly, do not express an opinion or any other form of assurance on them. However, we did become aware of a departure from the cash and budgetary basis of accounting that is described in the following paragraph.

The regulatory basis of accounting requires a specific format of presentation of governmental funds and the accompanying presentation does not comply with that format. Additionally, fixed assets and any related debt are not included in the statement of assets, liabilities and net assets presented on a cash basis. Any such accounts are reflected in the statement of revenues and expenses as a corresponding receipt and/or expenditure of funds. The effects of these departures on the financial statements have not been determined.

Management has elected to omit substantially all of the disclosures ordinarily included in financial statements prepared on the cash basis of accounting. If the omitted disclosures were included in the financial statements, they might influence the user's conclusions about the School's assets, liabilities, net assets, revenues and expenses. Accordingly, these financial statements are not designed for those who are not informed about such matters.

We are not independent with respect to Stanley Hupfeld Academy

Sincerely,

Jenkins & Kumper, LPAs P.C.

Jenkins & Kemper Certified Public Accountants, P.C.

STANLEY HUPFELD ACADEMY AUGUST 31, 2021

STATEMENT OF ASSETS, LIABILITIES, AND NET ASSETS - CASH BASIS

	General Fund
Assets Cash Total Assets	\$ 512,357.42 512,357.42
Liabilities Outstanding payments 2020-21 Open Encumbrances Total Liabilities	95,302.87 528.00 95,830.87
Cash Fund Balance	\$ 416,526.55

STANLEY HUPFELD ACADEMY - 2021-22 FISCAL YEAR STATEMENT OF REVENUE AND EXPENSES - GENERAL FUND - CASH BASIS

	Source Codes	2020-21 <u>Actual</u>	2020-21 <u>8/31/2020</u>	% of YTD to Budj.	2021-22 <u>Budgeted</u>	2021-22 <u>8/31/2021</u>	% of YTD to Budj.
Revenue Miscellaneous Reimb. Contributions and Donations Foundation & Incentive Ald Flexible Benefit Reading Sufficiency Textbooks State Matching Title I Title I Prior Year Title II-Part A Special Education - Flowthrough Special Ed - Prior Year Title IV, Part A Student Support CARES Act & Incentive Federal Lunch/Breakfast Correcting Entry Total revenue Cash fund balance (beginning) Lapsed Approp/Estopped Warr.	1590 1610 3210 3250 3415 3420 3720 4210 4210 4271 4310 4340 4442 4689 4700 5600	665.67 291,899.15 1,833,231.64 183,001.56 12,836.25 15,848.13 2,334.30 130,023.90 14,338.27 23,210.31 60,194.65 1,476.13 10,000.00 115,048.56 126,813.15 248.24 2,821,169.91 273,608.58 4,624.63	148,505,40 16,879.88 15,762.13 14,338.27 1,476.13 196,961.81 273,608.58	0.0% 0.0% 0.0% 0.0% 7.0%	500,000.00 1,882,991.09 183,001.56 29,324.30 2,114.52 160,000.00 18,101.05 15,000.00 55,000.00 15,000.00 507,856.90 168,474.52 100.00 3,536,963.94 540,302.86	51.13 58,280.44 169,478.35 16,470.15 29,324.30 18,101.05 1,065.50 59.08 292,830.00 540,302.86 833,132.86	_
Total revenue and beg. balance E ditures P. Non-payroll Total expenditures Ending Balance	Object Codes 100-200 300-900	1,936,761.50 622,338.76 2,559,100.26 \$ 540,302.86	324,208.24 71,424.85 395,633.09 74,937.30	16.7% 11.5% 15.5%	4,077,266.80 2,250,000.00 1,250,000.00 3,500,000.00 577,266.80	334,014.64 82,591.67 416,606.31 416,526.55	14.8% 6.6% 11.9%

SUPPLEMENTAL INFORMATION

STANLEY HUPFELD ACADEMY - 2021-22 FISCAL YEAR DETAILED REVENUE SUMMARY - GENERAL FUND - CASH BASIS

,	<u>Total</u>	292,830.00	1	1	1	ı	1	r	ſ	t	•	1	292,830.00
Federal	Program	18,101.05										•	1,065.50 18,101.05
Federal	Child Nut.	1,065.50											1,065.50
State	Matching												ſ
Other	State Sources	45,794.45											169,478.35 45,794.45
	State Aid	169,478.35											169,478.35
Student	Donations Lunches	58,280.44											110.21 58,280.44 -
	Interest Reimb.	110.21											- 110.21
		July August	September	October	November	December	January	February	March	April	May	, Time	Totals

STANLEY HUPFELD ACADEMY - 2021-22 FISCAL YEAR STATEMENT OF EXPENSES TWO YEAR COMPARISON BY PROJECT/OBJECT - GENERAL FUND - CASH BASIS

)					'	·		
•			2020-21	2020-21	% of YTD	2021-22	2021-22	% of YTD
_	Nan-Man (Project)	Object	Actual	8/31/2020	to Budg.	<u>Budgeted</u>	<u>8/31/2021</u>	<u>to Buda.</u>
	Classification (Project) 100 General Fund	Oplear	y totala.					
-	Salaries	100	1,108;301.83	225,789.51	20.37%	1,150,000.00	191,482.31	16.65%
		200	272,794.97	54,320.39	19.91%	275,000.00	45,313.06	16.48%
	Employee Benefits Vorker's Compensation	290	7,661.92		0.00%	15,000.00		0.00%
	Management Services	310	6,000.00	1,000.00	16.67%	6,000.00	1,000.00	16.67%
	Accounting Services	331	41,950.00	4,750.00	11.32%	45,000.00	4,750.00	10.56%
	Medical Services	336	47,789.19	•	0.00%	55,000.00		0.00%
	Security Services	344	1,947.50	120.00	6.16%	3,000.00	797.50	26.58%
	Fech Related Services	346	439.30		0.00%	1,000.00		0.00%
	Legal Services	350	2,500.00		0.00%	3,000.00		0.00%
	Vater Utilities	410	11,622.06	1,166.26	10.03%	20,000.00	1,142.93	5.71%
	Cleaning Services	420	49,630.99	5,052.75	10.18%	60,000.00	1,970.00	3.28%
	Repairs and Maint. Services	430	24,016.48	2,151.90	8.96%	50,000.00	1,571.00	3.14% 9.68%
	Rental Services	440	14,497.80	8,003.34	55.20%	20,000.00	1,935.01	9.00% 55.09%
-	nsurance	520	51,064.89	23,070.77	45.18%	55,000.00	30,301.72	5.88%
	Communications Services	530	10,416.98	1,214.44	11.66%	15,000.00	881.95	0.00%
	Advertising	540	307.97		0.00%	1,000.00	445 74	3.86%
	Printing and Binding	550	1,965.16	170.06	8.65%	3,000.00	115.71	5.99%
	Supplies and Materials	610	23,375.88	3,920.67	16.77%	110,000.00	6,589.39	5.99% 17.31%
	Energy	620	39,801.44	2,874.87	7.22%	50,000.00	8,655.23	0.37%
Ī	3ks & Periodicals	640	1,862,85		0.00%	7,500.00	27.38	23.35%
	Equipment and Furniture	650	35,153.47	9,748.64	27.73%	35,000.00	8,172.96	23.35% 4.94%
7	Awards, Gifts, Decorations	682	5,141.94	448.99	8.73%	15,000.00	740.57	0.00%
:	Technology Related Hardware	733	24,529.96		0.00%	85,000.00	0.000 50	29.21%
	Dues and Fees	810	5,917.25	2,615.00	44.19%	10,000.00	2,920.50	26.64%
	Staff Registration & Tuition	860	1,340.00		0.00%	3,000.00	799.34 562.95	37.53%
ĺ	Donations	881	850.82		0.00%	1,500.00	59.08	5.91%
	Reimbursement	930	248.24		0.00%	1,000.00	5,084.35	8.47%
ĺ	ntrafund Transfer	970	54,99 <u>6.94</u>	4,455.16	8.10%	60,000.00	314,872.94	14.61%
	Subtotal		1,846,125.83	350,872.75	19.01%	2,155,000.00	314,072.04	17.0170
(Child Nutrition (Proj. 285,385,763,76	64,768)			0.000/	225 000 00		0.00%
	Food Service Management	570	108,971.94		0.00%	225,000.00	4,514.10	18.06%
1	Food and Milk	630	13,542.60	662.00	4.89%	25,000.00 25,000.00	7,014.10	0.00%
	Appliances	731	21,958.94	000.00	0.469/	275,000.00	4,514.10	1.64%
	Subtotal		144,473.48	662.00	0.46%	275,000.00	7,017.10	1,01,70
1	Flexible Benefit Allowance (Proj. 33	31-335)		04 500 00	42 4207	185,000.00	30,639.68	16.56%
	Salaries/Employee Benefits	100-299	184,849.26	31,732.06	17.17%	183,000.00	00,000.00	
	State Textbooks (Proj. 333)				. 0.00%	15,000.00		0.00%
	Salaries	100-299	15,848.13		0.00%	13,000.00		
1	Reading Sufficiency (Proj. 367)				0.00%	15,000.00		
;	Supplies & Materials	300-860	12,836.25		0.00%	15,000.00		0.00%
	Subtotal		12,836.25	-	0,00761	10,000.00		
	Basic Prog, CY (Proj. 511)		4=0 =00 =0	40 000 00	7.16%	175,000.00	35,295.82	20.17%
	Salaries/Employee Benefits	100-299	172,782.53	12,366.28 12,366.28	7.16%	175,000.00	35,295.82	20.17%
	Subtotal	,	172,782.53	12,300,20	7.1076	110,000.00		
1	Special Education (Proj. 621,641)	400.000	F7 0F7 00		0.00%	60,000.00		0.00%
	Salaries/Employee Benefits	100-299	57,355.68		0.00%	60,000.00		0.00%
	Subtotal		57,355.68					
	Cares Act (Proj. 788)	400	05 406 40		0.00%	100,000.00	23,746.42	23.75%
	Personnel Services - Salaries	100	95,426.40 29,402.70		0.00%	40,000.00	7,537.35	18.84%
	Personnel Services - Empl Benefits	200			0.00%	140,000.00	31,283.77	22,35%
	Subtotal		124,829.10					
	ESSER II (Proj. 793)	400.000			N/A	250,000.00		0.00%
	Salaries/Employee Benefits	100-299			N/A	260,000.00		0.00%
	Services/Materials	300-860			N/A	510,000.00		0.00%
	Ourse d Watel		2,559,100.26	395,633.09	15.46%	3,500,000.00	416,606.31	11.90%
١	Grand Total		2,000,100,20				00101101	44.050
,	Payroll Expenses	100-200	1,936,761.50	324,208.24	16.74%	2,250,000.00	334,014.64	14.85%
	Non-Payroll Expenses	300-900		71,424.85	11.48%	1,250,000.00	82,591.67	6.61%
	Totals		2,559,100.26	395,633.09	15.46%	3,500,000.00	416,606.31	11.90%
	; 							



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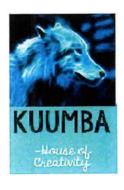


Stanley Hupfeld Academy creates a community of lifelong learners through positive connections and a rigorous, integrated curriculum to inspire excellence.















Stanley Hupfeld Academy at Western Village

1508 N.W. 106th St., OKC 73114

Ms. Tobi Campbell, Director

Ms. Ruthie Rayner, Principal

Grades Served: PK-5

405-751-1774

http://www.wvacademy.com/



Charter Inception: 2000-01 **BUILDING INFORMATION**

Year Built 1963 1966 Additions 49,970 Square Footage 7.38 Acres in Site 1 **Board District Location** 5 **US Congressional District** 48 State Senate District 99 State House District County Commissioner District 3 City Council Ward Village 3

School Mascot: Eagle

STUDENT	INFORMATION
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STUDENT INFORMATION		STAFF INFORMATION		
330	Attending on Transfer*	0%	Number of Certified Staff	22
10/1/20	Mobility Rate	17%	Percent Minority	24%
330	Turnover Rate	15%	Attendance Rate	85%
1.2%	Truancy Rate	0%	Avg Length of Service (Yrs)	10
0.6%	Economically Disadvantaged	98%	Masters Degree or Above	27%
61.6%	English Language Learners	16%	Avg Class Size	22
0.0%	Homeless	0%	Substitute Teacher Expense	0
17.8%	Special Education	13%	Worker's Compensation Claims	0
8.5%	Gifted and Talented	10%	National Board Certification	1
10.3%	In-School Suspensions	0	ADDITIONAL INFORMATION	NC
48.3%	Out-of-School Suspensions	0	Media Center Materials	\$7,804
51.7%	Recommended for	5%	Open House Attendance	98%
	Retention			
320			Meet the Teacher	98%
324			Parent-Teacher Conf Day	98%
98.7%				
156	*Neighborhood Charter			
	330 10/1/20 330 1.2% 0.6% 61.6% 0.0% 17.8% 8.5% 10.3% 48.3% 51.7%	10/1/20 Mobility Rate 330 Turnover Rate 1.2% Truancy Rate 0.6% Economically Disadvantaged 61.6% English Language Learners Homeless 17.8% Special Education 8.5% Gifted and Talented 10.3% In-School Suspensions 48.3% Out-of-School Suspensions 51.7% Recommended for Retention 320 324 98.7%	330 Attending on Transfer* 0% 10/1/20 Mobility Rate 17% 330 Turnover Rate 15% 1.2% Truancy Rate 0% 0.6% Economically Disadvantaged 98% 61.6% English Language Learners 16% 0.0% Homeless 0% 17.8% Special Education 13% 8.5% Gifted and Talented 10% 10.3% In-School Suspensions 0 48.3% Out-of-School Suspensions 0 51.7% Recommended for 5% Retention 320 324 98.7%	330 Attending on Transfer* 10/1/20 Mobility Rate 330 Turnover Rate 1.2% Truancy Rate 1.2% Economically Disadvantaged 61.6% English Language Learners 0% Avg Class Size 0.0% Homeless 17.8% Special Education 8.5% Gifted and Talented 10.3% In-School Suspensions 51.7% Recommended for Retention 320 324 98.7% Number of Certified Staff Percent Minority Attendance Rate Avg Length of Service (Yrs) Masters Degree or Above Avg Class Size Substitute Teacher Expense Worker's Compensation Claims National Board Certification ADDITIONAL INFORMATION Media Center Materials Open House Attendance Meet the Teacher Parent-Teacher Conf Day

Stanley Hupfeld Academy @ Western Village Annual Goals 2021-2022

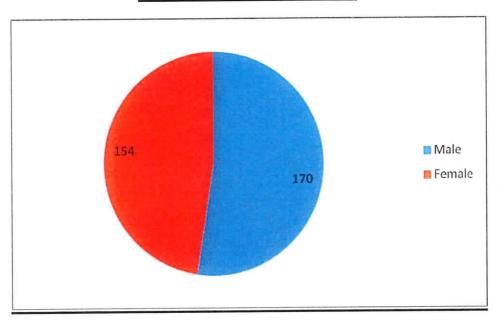
- To focus on reading and mathematics curriculum and instructional strategies in a way that increases overall levels of student achievement resulting in upward movements of performance, so that 90% or more of all students in grades 3-5 score at or above standard (satisfactory or advanced levels) on the OCCT Math and Reading assessments.
- To design instructional programs, assessments, and interventions that focus on reading and math results, so that 100% of students at each grade level meet or exceed reading & math benchmarks as measured by performance on local assessments.

(Focus on lowest performing subgroups including IEP students, Economically Disadvantaged and ELL students.)

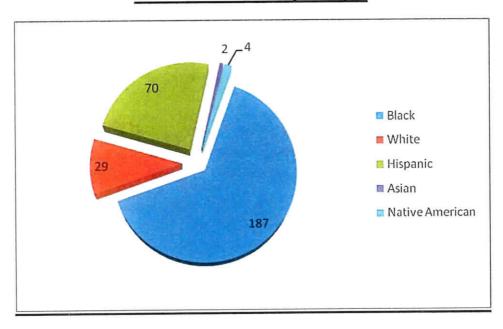
- Increase students' scientific knowledge by 10% by providing Science, Technology, Engineering and Mathematics (STEM) education that is aligned with the state standards.
- Increase parental participation 10% by providing consistent, positive and encouraging activities and communication for the parents and families of SHA@WV students so that student achievement is improved in all areas by the end of the 2021-2022 school year.
 - Increase school attendance 1% and minimize tardies 10% by providing consistent, positive and encouraging activities, incentives and communication for the parents and families of SHA@WV students so that student achievement is improved in all areas by the end of the 2021-2022 school year.

General Population Report

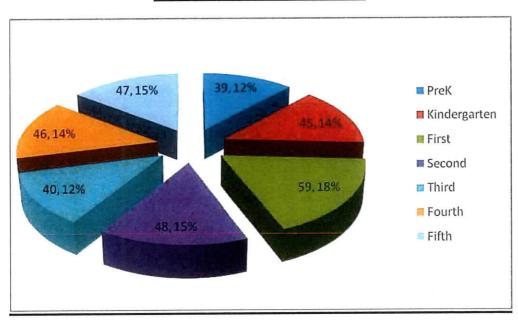
Student Gender Graph



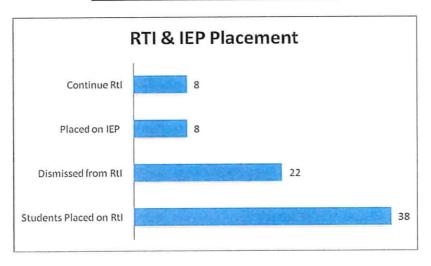
Student Ethnicity Graph



Graph by Grade Level



Response to Intervention



Response to Intervention (RtI) is a systematic method approved by the State Department of Education which identifies students who fall below the 16th percentile based upon a nationally normed screener in reading and math. Students who qualify in this area receive intense daily interventions in the specific subject area. The graph indicates the number of students who were identified through this process, advanced out of the RtI process, or qualified for more intense supports by qualifying for an Individualized Education Plan (IEP). Response to Intervention was initially implemented during the 2011-2012 school year. Each year the number of students has reduced in each category which indicates successful curriculum changes and school wide interventions are in place.

Economically Disadvantaged Students

Year	Number	Percent of Student Population
2009-2010	284	86%
2010-2011	237	74.8%
2011-2012	264	88%
2012-2013	280	93%
2013-2014	289	88%
2014-2015	300	90%
2015-2016	290	88%
2016-2017	331	100% CEP *
2017-2018	331	100% CEP
2018-2019	333	100% CEP
2019-2020	331	100% CEP
2020-2021	330	100% CEP
2021-2022	330	100% CEP

*2016-2017 = First Year for Community Eligibility Program based on 93% Free & Reduced Meal Status Audit 2020-2021= CEP Renewal Year/ Renewal Completed & Approved

Student Sub-Group Data

Identified Sub-Groups	2019-2020	2020-2021	2021-2022
Identified Enrichment Students (Nat2 Assessment or Other Academic Measures)	34	33	33
Bi-Lingual English Language Learners (Access/ WIDA Tested)	55	63	64
Special Education Students Receiving Services (Speech/ Learning Disabilities/ Intellectual Deficit/ IEP)	37	43	33

Oklahoma State Testing Program 2020

The state of Oklahoma applied for and received a State Testing Program Waiver from the U.S. Department of Education in response to the COVID-19 Pandemic. There was no spring testing for the 2019-2020 school year. Due to the pandemic, all schools in Oklahoma were ordered to move to distance learning effective March 27, 2020 for the remainder of the school year.

Oklahoma State Testing Program (OSTP) 2021

THIRD GRADE

	THIND CHARLE	
Total Tested	ELA/READING	44
Below BASIC	11	25%
BASIC	17	38%
Proficient	13	30%
Advanced	3	7%

MATH		44
Below Basic	7	15%
Basic	13	30%
Proficient	18	41%
Advanced	6	14%

FOURTH GRADE

Total Tested	ELA/ READING	42
Below Basic	23	55%
Basic	11	26%
Proficient	8	19%
Advanced	0	0%

MATH		42
Below Basic	13	31%
Basic	18	43%
Proficient	10	24%
Advanced	1	2%

FIFTH GRADE

Total Tested
Below Basic
Basic
Proficient
Advanced

ELA / READING	47
15	32%
18	38%
13	28%
1	2%

MATH		47
Below Basic	17	36%
Basic	18	38%
Proficient	9	20%
Advanced	3	6%

Fifth Grade

Total Tested	Science	47
Below Basic	18	39%
Basic	18	39%
Proficient	9	20%
Advanced	1	2%

Note: The 2021 academic year had many challenges as we continued to move through the pandemic. The first nine weeks was conducted with 100% distance learning. In October, students returned to in-person learning on an A/B schedule (2 days of live instruction per week). In March, students returned to a 4 day per week schedule. These adjustments to the academic calendar, to mitigate the spread of COVID 19, greatly impacted student learning.

School Improvement Plan - Critical Components

- > SHA Counselor, Heather Meldrum has implemented a Social Emotional Learning (SEL) Curriculum for the 2021-2022 school year.
- > SHA counselor assists with targeting attendance issues and providing resources for families in addition to providing one-on-one support and classroom lessons. Home visits and family support are conducted as needed.
- > SHA Counselor has been trained as our site Homeless Liaison.
- ➤ BIG IDEAS MATH program has been implemented to align with the new Oklahoma Academic Standards (OAS). Additional math professional development has been provided for all staff. The new curriculum has an interactive online component that is being utilized for distance learning.
- > Assessments and targeted lessons are being monitored for student progress in English Language Arts (ELA) through the Study Island program.
- > STAR Reading Assessments and DIBELS assessments are utilized each quarter to monitor reading growth.
- > Small group Zoom sessions and individual Zoom session support are being offered to our students during quarantine. Targeted lessons are conducted by the classroom teacher during Distance Learning or when a classroom is required to quarantine.
- > "Gap analysis" has occurred to ensure that all standards are addressed for students to reach mastery of the math and reading standards.
- > Application and implementation of professional development opportunities will be targeted to higher order thinking/learning skills.
 - Distance Learning Professional Development
 - O Big Ideas Math Curriculum Training (On-going Throughout Year)
 - o Curriculum Mapping
 - O Reading Coach Observations & Feedback
 - Imbedded Professional Development based upon OAS standards
 - Leveled Literacy Intervention (LLI) Training & Support from the SHA Reading Coach
- ➤ Individual class data is utilized to guide instruction and discussed during bi-monthly TEAM meetings. (DIBELS, STAR, Study Island benchmarks, OCCT State Tests, etc.)
- > Immediate feedback is given to students to celebrate progress and to develop self-awareness rand ownership of their own learning (Ex. Teachers will conference with students immediately following assessments.)





- > Ensure that all teachers are utilizing the reading & math series with 100% fidelity by conducting administrative walk-throughs.
 - o Student Engagement
 - o Objective Posted/Apparent
 - o Type of Activity/Instruction
 - o Rigor Rate (Bloom's Level)
 - o Instructional Practice High Yield Strategies
 - Follow Up Constructive Feedback to Teachers in a Timely Manner
- > Staff and administration will monitor and support student behavior so that the learning environment is safe and calm so that quality instruction can occur and student learning is ensured. Distance Learning expectations are being enforced during Distance Learning.
- ➤ New Certified Staff will be supported with on-going trainings which will include: Classroom Management, Guided Reading, Balanced Literacy Approach, Literacy Centers, OKA+ trainings, Leveled Literacy Training and other trainings based on needs.
- > Provide time and opportunities for teachers to collaborate by building into the schedule time for common planning, vertical & team meetings.



- > Ongoing collection of student data through student data-summary sheets will be used to drive instructional decisions. (Ex. Flexible Grouping, Tutoring, Interventions, Progress Monitoring and Additional Time & Support)
- > Rtl Interventions target students who score below the 16th percentile nationally. Students receive daily math, reading or writing interventions. Individual student progress is graphed to record learning process.
- > Students who are below reading level are identified on the state's Reading Sufficiency plan. In addition, feedback coaching and professional development opportunities are provided, by the reading coach, to staff based on the Balanced Literacy approach.
- > School wide interventions will occur four times per week which will include scientific-based strategies for reading and math fluency. The components are:
 - o Repeated Practice (Math Skills)
 - Repeated Reading (Fluency)
 - o Student Graphing of Progress
- > Continual professional development is being implemented through team meetings. These meetings occur every week with a focus on analyzing student data, implementing scientifically based interventions and teaching strategies.

Stanley Hupfeld Academy @ Western Village

October 2021

- > Through the implementation of PBIS (Positive Behavior Intervention Supports) our expectations for behaviors are clearly defined. We are focusing on positive behaviors by "catching" students who are doing the right thing. Office discipline referrals and "recovery model" have been adopted.
- > The HOUSE program supports PBIS and will allow all students a place to be celebrated and receive targeted character lessons. Student HOUSE Meetings occur through the intercom system each month.
- > Utilize the writing process in all grade levels and across the curriculum so that students are exposed to writing for a variety of purposes including persuading, entertaining and informing.

_Reading Sufficiency Report, Fall 2021

Analysis of Students Placed on Reading Sufficiency Plans

Year	Grade Level	Number of Students Assessed	Identified as "Well/Below/Benchmark" on the DIBELS NEXT Assessment (at risk)	Percentage of Students "Well Below Benchmark"
2019-2020	Kindergarten	45	23	51%
2020-2021	Kindergarten	45	19	42%
2021-2022	Kindergarten	45	25	55%
2019-2020	Grade 1	- 66	36	54%
2020-2021	Grade 1	62 - 62	31	50%
2021-2022	Grade 1	60	32	53%
2019:2020	Grade 2	47-	18	38%
2020-2021	Grade 2	47	34	72%
2021-2022	Grade 2	47	29	62%
2019-2020	Grade 3	- 46	22	48%
2020-2021	Grade 3	46	21	45%
2021-2022	Grade 3	42	28	67%

Grades K-3 STAR Reading Assessment - Fall 2021 *Intensive Support excludes students with IEP per state formula.

Three years of comparison data provided on chart.



Reading Sufficiency Interventions

The following interventions are planned for implementation in SY 2021-2022 to reach the 100% reading goal at each grade level:

Kindergarten

- Encourage parent/child reading at home.
- Utilize & send home decodable readers.
- Provide additional small group instruction with teacher.
- Provide "at-home" homework that targets weak skills & readers.
- Utilize paraprofessionals, reading coach & push-in specialists for additional reading support.
- Continue to monitor and chart progression of reading skills through assessments.
- Utilize specialists as a "push-in" for additional small group instruction, or one-on-one intervention.
- Utilize Guided Reading with 100% fidelity. Monitoring will occur with Reading Coach and administrative Walk-Throughs.

Grade 1

- Encourage parent/child reading at home.
- Encourage parents to utilize the support services available.
- Additional teacher time for students who are below level in reading.
- Provide "at-home" homework that targets weak skills & "at-home" readers.
- Reading Coach will target "at-risk" students for small group instruction, in addition to reading
 instruction in the classroom utilizing the Leveled Literacy Intervention Support materials.
- Provide additional reading instruction, during the school day, through strategic tutoring.
- Continue with periodic assessments to determine progress and to provide data for instructional decisions. (STAR, DRA & DIBELS)
- Expand "Reading Sufficiency Plans" for students identified through DIBELS assessments and give suggestions/materials to parents at parent-teacher conference.
- Provide at-home read and respond forms for parent participation.
- Utilize common reading assessments.
- Utilize specialists and paraprofessionals as a "push-in" for additional small group instruction, or one-one intervention.
- Utilize Guided Reading with 100% fidelity. Monitoring will occur with Reading Coach and administrative Walk-Throughs.

Grade 2

- Encourage parent/child reading at home.
- Expand "Reading Sufficiency Plans" for students identified through DIBELS assessment and give suggestions/materials to parents at parent-teacher conference.
- Additional teacher time for students who are below level in reading.
- Reading Coach will target "at-risk" students for small group instruction, in addition to reading instruction in the classroom utilizing the Leveled Literacy Intervention Support materials.
- Provide at-home read and respond forms for parent participation.
- Continue monitoring progress through assessments to determine progress. (STAR, DIBELS, Running Records, DRA)
- Utilize fluency tests to improve students' reading.
- Utilize Study Island program to target specific skills.
- Utilize common reading assessments.
- Utilize specialists and paraprofessionals as a "push-in" for additional small group instruction, or one-one intervention.
- Utilize Guided Reading with 100% fidelity. Monitoring will occur with Reading Coach and administrative Walk-Throughs.







Grade 3

- 0
- Encourage parent/child reading at home.
- Use leveled books with the reading series for individual and small group instruction.
- Additional teacher time for students who are below level in reading.
- Expand "Reading Sufficiency Plans" for students identified through DIBELS & STAR assessments and give suggestions/materials to parents at parent-teacher conference.
- Utilize teacher time center or small group instruction to target "at risk" students.
- Utilize fluency tests to improve students' reading.
- Encourage parent support for daily reading homework.
- Continue to determine progress through assessments and provide data for instructional decisions.
 (STAR, Basal Benchmarks, Section Selection Tests, Running Records, WTW, Fluency, DRA, etc.)
- Reading Coach will target "at-risk" students for small group instruction, in addition to reading
 instruction in the classroom utilizing the Leveled Literacy Intervention Support materials.
- Pilot common formative assessments that can be utilized for data desegregation on specific skills.
- Utilize Study Island to target specific skills.
- Utilize Study Island benchmark tests and software for diagnostic assessments.
- Utilize specialists and paraprofessionals as a "push-in" for additional small group instruction, or one-on-one intervention.
- Utilize Guided Reading with 100% fidelity. Monitoring will occur with Reading Coach and administrative Walk-Throughs.

School Wide Interventions

: .

- The Principal's Reading Challenges will provide the opportunity for all students to read various genres.
- Reading Coach is utilized to tutor "at risk" readers and utilize the Leveled Literacy Intervention Program and provide feedback coaching to the classroom teacher.
- Utilize Guided Reading with 100% fidelity. Monitoring will occur with Reading Coach and administrative Walk-Throughs.
- Leveled Literacy Intervention (LLI) program is utilized for students who are identified as RtI or Reading Sufficiency students.

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SHA Grant Update

December 2020-October 2021

Total Grant Funds Received: \$18,573.97

Give Mrs. Martinez a high five! Her classroom project "Designing Community in a Digital Age" was recently funded for \$5500.00.

- Dual Lavalier Lightning Microphone for iOS iPhone 11 Vlog, 20 ft/6m BOYA BY-M2D Dual-Head Lapel Universal Mic with Lightning Plug Adapter for iPhone 11 10 X 8 7 MAC YouTube Video Facebook Live x 2
- LED Ring Light with Phone Tripod Stand Kit Yingnuost 10" Camera Photography Video Recording Selfie Ringlight with Tablet Holder for iPad iPhone & Android Cell Phones x 2
- Cricut Explore Air 2 Matte Black Bundle with Vinyl Sampler and Basic Tool Set
- Emart 6 x 9 ft Photography Backdrop Background, Green Chromakey Muslin Background
 Screen for Photo Video Studio, 4 x Backdrop Clip x 1
- Cricut Explore Air 2, Matte Black x 1
- Cricut Easy Press 2 Heat Press Machine For T Shirts and HTV Vinyl Projects, Raspberry, 6" x 7" x 2
- Yard Signs 20 White Signs 18"x24" x 4mm Corrugated Plastic & 20 Double H-Frame Stake 10"x30" 9 Gauge Galvanized Wire Stake x 5
- Apple MacBook Air 13.3'Laptop with Touch ID Intel Core i3 8GB Memory 256GB Solid State Drive - Silver x 2
- Siser EasyPSV Permanent 24" x 2
- Siser EasyWeed 12" x 1
- **Black Adult T-Shirt Medium 1 dozen x 1
- **Black Adult T-Shirt Large 1 dozen x 1
- **Black Adult T-Shirt EXTRA LARGE 1 dozen x 1
- Black Kids T-Shirt Medium 8 dozen x 8
- Black Kids T-Shirt LARGE 8 dozen x 8
- Black Kids T-Shirt EXTRA LARGE 7 dozen x 7
- Black Kids T-Shirt EXTRA Small 1 dozen x 1
- Siser EasyPSV Permanent 24" x 2
- Siser EasyWeed 12" x 4
- Fruit of the Loom Youth Unisex 5 oz. HD Cotton™ T-Shirt Small Black x 60
- Adult Cotton t-shirt Black Small x 6
- Adult Cotton t-shirt Black 2XL x 5
- Adult Cotton T-shirt Black 3XL x 2



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Give Mrs. Sivard a high five! Her classroom project "Tech-Savvy Students" was recently funded for \$1,400.00.

Apple - 10.2-Inch iPad (Latest Model) with Wi-Fi - 128GB - Silver x 2

Give <u>Mrs. Rowe</u> a high five! Her classroom project "Cart Coming Through!" was recently funded for \$762.95.

- 120 pcs 0.46mm/0.71mm/0.96mm Random Color Celluloid Guitar Picks for Bass Electric Acoustic Guitars x 1
- Tribit StormBox Bluetooth Speaker 24W Portable Speaker, 360° Full Surround Sound, Enhanced Bass, Wireless Dual Pairing, IPX7 Waterproof, 20-Hour Playtime, 66ft Bluetooth Range Outdoor Speaker x 1
- MU40 Soprano Ukulele x 2
- Transparent Tambourine with Head x 4
- Transparent Tambourine with Head x 4
- Transparent Tambourine with Head x 2
- Transparent Tambourine with Head x 2
- Augshy 40 Pieces Plastic Egg Shakers Percussion Musical Egg Maracas with a Storage Bag for Toys Music Learning DIY Painting(8 Different Colors) x 1

Give Mrs. Alkire a high five! Her classroom project "Write It at a Distance" was recently funded for \$279.75.

- YD500 Peel Stick Magnetic Tape Pack x 1
- PP589 Magnetic Write Wipe Organization Charts x 1
- PP539 Giant Magnetic Lined Page x 1
- LC198 Giant Magnetic Graph Array Chart x 1
- PP708 Answer Board Supply Center x 2
- PP749 Lakeshore Write Wipe Answer Boards x 3

Give Ms. Doe a high five! Her classroom project "Art Supplies for the Win!" was recently funded for \$395.00.

- Elmer's Liquid School Glue, Clear, Washable, 1 Gallon Great for Making Slime x 2
- TashiBox Thick Espresso Cups Travel To Go, 4oz-200, White x 1
- Bostitch Impulse 30 Electric Stapler, 30 Sheet Capacity, Black x 1
- Play-Doh Modeling Compound 24-Pack Case of Colors, Non-Toxic, Multi-Color, 3-Ounce Cans, Ages 2 and up, Multicolor (Amazon Exclusive) x 1



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Give Mrs. Price a high five! Her classroom project "The Magic of Magnets!" was recently funded for \$402.95.

- TC309 Stack Match Magnet Rings x 1
- WD984 Magnetic Wand Set of 12 x 1
- HH222 Can Do Magnets Discovery Kit x 1
- RJ200 Magnet Discovery Board x 1
- PP512 Lakeshore Magnet Kit x 1

Give Mrs. Price a high five! Her classroom project "We Love to Create!" was recently funded for \$245.95.

- Hammermill Printer Paper, 20 lb Copy Paper, 8.5 x 11 8 Ream (4,000 Sheets) 92 Bright, Made in the USA x 1
- Astrobrights Color Paper, 8.5" x 11", 24 lb/89 gsm, "Brights" 5-Color Assortment, 500 Sheets (99608) x 2
- Crayola Multi-Cultural Crayons, Regular, Assorted Skin Tone Colors, 12 Pack x 3

Give Ms. Hornbeak a high five! Her classroom project "Digital Extensions" was recently funded for \$650.28.

- PP464 Patterning Adventures Activities Interactive CDROM Single License x 1
- PP833 Early Measurement Plinko Game Interactive CDROM Single License x 1
- PP831 Early Geometry Plinko Game Interactive CDROM Single License x 1
- PP142 ConnectTheDots Simple Addition Games Interactive CDROM Single License x 1
- PP152 PickATrick Rhyming Words Game Interactive CDROM Single License x 1
- PP147 Lets Learn Early Reading Skills Game Show Interactive CDROM Single License x 1
- PP313 Vocabulary Games Interactive CDROM Single License x 1
- PP177 Listening Following Directions Sequencing Game Interactive CDROM Single License x 1
- PP311 Phonemic Awareness Games Interactive CDROM Single License x 1
- Osmo Pizza Co. Starter Kit for iPad Ages 5-12 Communication&Money Skills, Business Math (Osmo Base Included) x 1
- Osmo Super Studio Disney Princess Starter Kit for iPad Ages 5-11, Drawing Activities, Listening (Osmo Base Included) x 2
- PP515X Mastering Early Childhood Science Skills Interactive CDROM Bundle Single License x 1



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Give Mrs. Sivard a high five! Her classroom project "Tech Time" was recently funded for \$1,497.25.

- Apple 10.2-inch iPad Wi-Fi 8th generation tablet 128 GB 10.2' x 1
- Apple 10.2-inch iPad Wi-Fi 8th generation tablet 128 GB 10.2' x 1
- BMOUO Kids Case for iPad 10.2 2020/2019, iPad 10.2 Case, iPad 8th/7th Generation Case, Shock Proof Light Weight Convertible Handle Stand Kids Case for Apple iPad 10.2 inch 2020/2019, Black x 2

Give Mrs. Alkire a high five! Her classroom project "Ready to Read! The Books Are All We Need!" was recently funded for \$150.80.

Soft Rain: A Story of the Cherokee Trail of Tears x 24

Give Ms. Whatley a high five! Her classroom project "Tech Savvy" was recently funded for \$1,400.00.

- Apple 10.2-Inch iPad (Latest Model) with Wi-Fi 128GB Silver x 1
- Apple 10.2-Inch iPad (Latest Model) with Wi-Fi 128GB Space Gray x 1

Give Mrs. Price a high five! Her classroom project "Write It at a Distance" was recently funded for \$325.98.

- VR455 Magnetic Hooks Set of 5 x 1
- YD500 Peel Stick Magnetic Tape Pack x 1
- PP539 Giant Magnetic Lined Page x 1
- LC198 Giant Magnetic Graph Array Chart x 1
- PP708 Answer Board Supply Center x 2
- PP749 Lakeshore Write Wipe Answer Boards x 3

Give Ms. Doe a high five! Her classroom project "Turn Up for Headphones" was recently funded for \$198.00.

Sony - ZX Series Wired On-Ear Headphones - White x 25

Give Ms. Whatley a high five! Her classroom project "Materials, Materials" was recently funded for \$1,497.25.

 BMOUO iPad 8th Generation Case for Kids,iPad 7th Generation Case,iPad 10.2 Case, Shockproof Light Weight Convertible Handle Stand Kids Case for New iPad 10.2" 2020 Latest Model, Blue x 4



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 BMOUO iPad 8th Generation Case for Kids,iPad 7th Generation Case,iPad 10.2 Case, Shockproof Light Weight Convertible Handle Stand Kids Case for New iPad 10.2" 2020 Latest Model, Blue x 1

 BMOUO iPad 8th Generation Case for Kids,iPad 7th Generation Case,iPad 10.2 Case, Shockproof Light Weight Convertible Handle Stand Kids Case for New iPad 10.2" 2020 Latest Model, Blue x 3

Give Ms. Doe a high five! Her classroom project "Lego Learning" was recently funded for \$537.98.

 LEGO Classic Large Creative Brick Box 10698 Build Your Own Creative Toys, Kids Building Kit (790 Pieces) x 2

 Lekebaby Classic Baseplates Building Base for Building Bricks 100% Compatible with Major Brands-Baseplate 10" x 10", Pack of 12, Green x 1

 LEGO Classic Bricks and Houses 11008 Kids' Building Toy Starter Set with Fun Builds to Stimulate Young Minds, New 2020 (270 Pieces) x 1

Give Mrs. Price a high five! Her classroom project "Back to Basics" was recently funded for \$398.79.

 Paper Mate Flair Felt Tip Pens | Medium Point 0.7 Millimeter Marker Pens | Back to School Supplies for Teachers & Students | Assorted Colors, 24 Count x 1

 Bulk Wholesale Lot Kids Earbuds Headphones Earphones for Schools, Libraries, Hospitals, Gifts Individually Bagged (100 Pack, Jet Black) x 1

Emraw Utility Storage Box - Bright Color Multi Purpose Pencil Box for School Supplies
Durable Plastic Pencil Box, Small Plastic Pencil Case, Mini Organizer Storage Box
(Random 12-Pack) x 2

 Mini Dry Erase Erasers, IHPUKIDI 48 Pack Magnetic Whiteboard Dry Erasers Chalkboard Cleaner Wiper for Kids and Classroom Teacher Supplies, Home and Office (2 x 2 Inch) x 1

Give Mrs. Martinez a high five! Her classroom project "Technology Extensions" was recently funded for \$650.28.

Osmo - Little Genius Sticks & Rings - 2 Educational Games - Ages 3-5 - Imagination,
 Letter Formation & Creativity - For iPad or Fire Tablet - STEM Toy (Osmo Base Required - Amazon Exclusive) x 1

 Osmo - Super Studio Disney Mickey Mouse & Friends - Ages 5-11 - Learn to Draw - For iPad or Fire Tablet (Osmo Base Required) x 1

 Osmo - Little Genius Starter Kit for iPad - 4 Educational Learning Games - Ages 3-5 -Phonics & Creativity - STEM Toy (Osmo iPad Base Included) x 1

 Osmo - Super Studio Disney Frozen 2 - Ages 5-11 - Learn to Draw - For iPad or Fire Tablet (Osmo Base Required) x 1



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Give Mrs. McBride a high five! Her classroom project "Give Me Access!" was recently funded for \$279.00.

- Yes4All LC77 Adjustable Aerobic Step Platform with 4 Risers Exercise Step Platform/Aerobic Stepper, X-Large, Black/Green x 1
- Wood Designs Mat Storage Center Shelf Pack, Natural Wood x 1

Give Mrs. Dudley a high five! Her classroom project "Tools for Brains and Classrooms!" was recently funded \$472.09.

- Bostitch Impulse 30 Electric Stapler, 30 Sheet Capacity, Black x 1
- Hot Glue Gun by Chandler Tool 60 Watt Full Size Heavy Duty High Temp Industrial Hot Melt Glue Gun Kit With 12 Pcs Glue Sticks & Patented "Stand-Up" Base Stand, for Arts & Crafts, DIY & More (Pink) x 1
- X-ACTO Paper Cutter Guillotine | Commercial Grade Guillotine Paper Cutter, Heavy Duty, Square (15x15) x 1
- GG398 Blends Digraphs Crossword Puzzles Activity Center x 1
- The Learning Journey: Match It! 4 Letter Words 20 Piece Self-Correcting Spelling
 Puzzle with Matching Images Spelling Puzzles for Kids Ages 3-5 Award Winning Toys
- The Learning Journey: Match It! Letters 20 Piece Self-Correcting Spelling Puzzles for Three Letter Words with Matching Images - Learning to Read Games for Ages 4 and Up -Award Winning Toys x 1
- Lauri Educational Phonics Kits Beginning Blends x 1

Give Mrs. Alkire a high five! Her classroom project "Making Math Magical" was recently funded for \$358.79.

- Paper Mate Flair Felt Tip Pens | Medium Point 0.7 Millimeter Marker Pens | Back to School Supplies for Teachers & Students | Assorted Colors, 24 Count x 1
- Bulk Wholesale Lot Kids Earbuds Headphones Earphones for Schools, Libraries, Hospitals, Gifts Individually Bagged (100 Pack, Jet Black) x 1
- Emraw Utility Storage Box Bright Color Multi Purpose Pencil Box for School Supplies

Give Mrs. Sivard a high five! Her classroom project "Let's Get Messy" was recently funded for \$475.97.

- HH601 Lakeshore EasyGrip Sponge Painters Uppercase x 1
- HH603 Lakeshore EasyGrip Sponge Painters Numbers x 1
- JJ126 Numbers Counting Rubbing Plates x 1
- VR223 Mini Stampers Marker Tub x 1
- DS348 Dough Rollers Set of 10 x 1
- BR805 Peg Creations Light Board x 2



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- DS433 Mad Mattrsupsup Sensory Dough Red x 1
- DS432 Mad Mattrsupsup Sensory Dough Green x 1
- DS434 Mad Mattrsupsup Sensory Dough Purple x 1
- DS431 Mad Mattrsupsup Sensory Dough Blue x 1
- SST33032 Ceiling Grid Clips Pack of 10 x 2
- BJ9610X Glitter Jumbo Jars Set of 6 x 1
- HL150 Colored Craft Sticks x 1
- LA412 Glitter Glue Painters Set of 12 x 1
- CG639 RollOn Painters Set of 10 Colors x 1
- RA421 Rubbing Crayons Set of 40 x 1
- PP420 Alphabet Stamps Lowercase x 2
- GA355 EasyPunch Design Shapes x 1
- CG584 SuperLightweight Adjustable Vinyl Paint Apron Blue x 3
- CG582 SuperLightweight Adjustable Vinyl Paint Apron Red x 3
- LE465 Spray Bottles Set of 8 x 1
- TS997 Kwik Stix Tempera Painters Set of 12 x 1
- SE202 Kinetic Sensory Sand 11Pound Bag x 1
- PP670 Foam Sensory Paint Set of 5 x 2

Give Ms. Hornbeak a high five! Her classroom project "Flamingling Into Kinder" was recently funded for \$546.00.

- Pineapple Cutouts 36 Pcs Tropical Cut-Outs for Summer Hawaii Party Classroom Deco
- Schoolgirl Style Black, White and Stylish Teacher Planner—Undated Weekly/Monthly Lesson Plan Book and Record Organizer for Classroom or Homeschool
- Carson Dellosa Traditional Manuscript Nameplates—Student Labels with Name Line, Alphabet Lettering Guide, Number Line, 12-Inch Ruler, Shapes, Colors,
- Schoolgirl Style Simply Stylish Tropical | Job Assignment Mini Bulletin Board, 44 Pieces
- 15 Pieces Educational Posters for Kids Preschool Learning with Glue Point Dot for Nursery Homeschool Kindergarten Classroom - Numbers Alphabet Days Time Colors and More, 16
- Carson Dellosa Scalloped Bulletin Board Border—Yellow Rolled Border for Bulletin Boards, Desks, Locker Displays, Homeschool or Classroom Decor (2.25" x 36') x 1
- Schoolgirl Style Simply Stylish Flamingos Straight Borders—12 Flamingo Bulletin Board Border Strips With Black and White Stripes, Tropical Décor (3' x 36") x 1
- Chalkboard Brights Daily Schedule Pockets Chart for Classroom Office Home Teachers Preschool Activity Supplies 15 Pockets 14 Double-Sided Reusable Dry-Eraser Card 13 x 37
- Flamingo Party Supplies, Hawaiian Party Decorations Flamingo and Pineapple Honeycomb Ball Paper Lanterns Paper Fans Pom poms Flowers for Birthday Luau Tropical Teacher Created Resources Black Polka Dots Name Tags (5538) x 1
- Schoolgirl Style Simply Stylish Tropical Pineapple Calendar Bulletin Board Set, 92 Pieces
- Schoolgirl Style Simply Stylish Decorative File Folders—11.75" x 9.5" Black and White File Folders for Filing Cabinet, Office or Classroom File Organization (6-Pack) x 1
- Schoolgirl Style Simply Stylish Tropical | Pineapple Birthday Bulletin Board Set, 21
- Sharpie Oil-Based Paint Markers, Medium Point, Assorted Colors, 8 Count Great for Rock



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positive connections and a rigorous, integrated curriculum to inspire excellence.

Give Mrs. Price a high five! Her classroom project "Rooted in Reading" was recently funded for \$298.75.

- GG679 Text Structure Finding Evidence Kit Gr 4-5 x 1
- LL862 Nonfiction Comprehension Quickie Cards x 1
- BA307 Comprehension Skills Practice Cards Gr 3-5 x 1

Give Mrs. McBride a high five! Her classroom project "Makes Sense To Me!" was recently funded for \$254.76.

- Sproutbrite Classroom Decorations Welcome Banner and Poster for Teachers Bulletin Board and Wall Decor for Pre School, Elementary and Middle School x 1
- The Pencil Grip TPG-12106 The Pointer Grip 6 Pack Assorted Colors, Neon x 1
- The Pencil Grip Kwik Stix Tempera Paint, Classic, Assorted 24 per Set x 2
- The Pencil Grip Kwik Stix Tempera Paint, Classic, Assorted 24 per Set x 2
- Jumbo Pop It Fidget Toys, Chess Board Game, Push Bubble Popper Sensory Toy, Big Pop Its, Rainbow Color, Anxiety and Stress Relief, Great Gift for Kids and Adults x 4

Give Mrs. Rowe a high five! Her classroom project "Replaceable Joy" was recently funded for \$354.98.

MU40 Soprano Ukulele x 4

Give Mrs. Price a high five! Her classroom project "Let's Get Organized" was recently funded for \$241.00.

- STD5849 Confetti Circle 3 1/2 Punch-Out Letters x 1
- STD5882 Confetti Accents x 1
- STD5883 Confetti Card Mini Accents x 1
- STD7149 Confetti Magnetic Border x 2
- Teacher Created Resources Confetti Small Plastic Storage Bin, Pack of 6 (TCR20888BN)
- Teacher Created Resources Confetti Large Plastic Storage Bin, Pack of 5 (TCR20895BN)

Give Mrs. McBride a high five! Her classroom project "Dive Into Diversity" was recently funded for \$350.28.

- Rosa's Bus: The Ride to Civil Rights x 1
- The Day You Begin x 1
- The Typewriter x 1
- Migrants x 1
- The Book That Eats People x 1
- Red Again x 2
- Separate Is Never Equal: Sylvia Mendez and Her Family's Fight for Desegregation (Jane Addams Award Book (Awards)) x 1



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Give Mrs. Price a high five! Her classroom project "LEGO and Learn!" was recently funded for \$537.98.

- LEGO Classic Large Creative Brick Box 10698 Build Your Own Creative Toys, Kids Building Kit (790 Pieces) x 2
- Lekebaby Classic Baseplates Building Base for Building Bricks 100% Compatible with Major Brands-Baseplate 10" x 10", Pack of 12, Green x 1
- LEGO Classic Bricks and Houses 11008 Kids' Building Toy Starter Set with Fun Builds to Stimulate Young Minds, New 2020 (270 Pieces) x 1

Give Ms. Whatley a high five! Her classroom project "Tech Savvy!" was recently funded for \$1,400.00.

• Apple - 10.2-Inch iPad - Latest Model - (8th Generation) with Wi-Fi - 32GB - Silver x 2

Give Mrs. Meeker a high five! Her classroom project "Having fun creating in fourth grade with STEM bins!" was recently funded for \$760.98.

- 200 Pcs Colorful Plastic Long Disposable Drinking Straws. (0.23"diameter and 10.2"long)
- Play-Doh Modeling Compound 36 Pack Case of Colors, Non-Toxic, Assorted Colors, 3 Oz Cans (Amazon Exclusive) x 1
- Jenga Classic Game x 1
- Royal R820 Plain Round Toothpicks, Pack of 800 x 1
- Gamenote Assorted Colors Plastic Pencil Case Box with Lid Snap Closure, Large Capacity School Supplies Storage Organizer Box for Kids (3 Colors 6 Pack) x 2
- hand2mind Differentiated Plastic Base Ten Blocks Complete Set, Place Value Blocks, Counting Cubes for Kids Math, Base 10 Math Manipulatives for Kids, Kindergarten Homeschool Supplies (Set of 121) x 1
- VELCRO Brand Dots with Adhesive White | 200 Pk | 3/4" Circles | Sticky Back Round Hook and Loop Closures for Organizing, Arts and Crafts, School Projects, 91824 x 1
- Amazon Basics Ruled Index Flash Cards, Assorted Neon Colored, 3x5 Inch, 300-Count x 2
- PAXCOO 100 Pcs 6" Colored Jumbo Wood Craft Sticks x 1
- LEGO Classic Basic Brick Set 11002 Building Kit (300 Pieces) x 1
- Double Nine Dominoes Set in Storage Tin, for Families and Kids Ages 8 and up x 2
- Charles Leonard Loose Leaf Rings, 1" Diameter, Metallic Assorted Colors, 50 per Bag, 1 Bag (85000), 450 Count x 1
- Magformers Neon 30 Pieces Rainbow neon Colors, Educational Magnetic Geometric Shapes Tiles Building STEM Toy Set Ages 3+ x 1
- Scotch Magic Tape, 6 Rolls, Numerous Applications, Invisible, Engineered for Repairing, 3/4 x 650 Inches (6122) x 1



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 hand2mind Wood Blocks, Counting Cubes for Kids Math, 1 Inch Blocks for Preschool Crafts, Early Math Manipulatives for Preschool, Classroom Supplies for Teachers Elementary (Pack of 100) x 1

edxeducation Linking Cubes - Set of 100 - Connecting Blocks for Construction and Early

Math - Preschoolers Aged 3+ And Elementary Aged Kids x 2

 Caydo 324 Pieces Pipe Cleaners 27 Colors Chenille Stems for DIY Art Creative Crafts Decorations (6 mm x 12 Inch) x 1

 Brain Flakes 500 Piece Interlocking Plastic Disc Set - A Creative and Educational Alternative to Building Blocks - Tested for Children's Safety - A Great Stem Toy for Both Boys and Girls x 1

 Colored Wooden Craft Sticks, 200PCS Rainbow Wooden Popsicle Sticks | Children's Handicrafts | Bulk for DIY Craft Creative Designs or Kids Education, 4.5" Craft Sticks x 1

 edxeducation - 7120 Plastic Pattern Blocks - Set of 250 - Early Geometry Skills - Math Manipulative for Shape Recognition, Symmetry, Patterning and Fractions - Ages 4+ x 1

\$100 Gift Card for Educational Resources on Teachers Pay Teachers x 1

- BANBERRY DESIGNS White Iridescent Foam Balls 5 Bag Set of Glitter Vase Filler Decorative Balls - Table Scatter Decorations - White Party Décor x 1
- PLUS PLUS 240 Piece Basic Mix Construction Building Stem/Steam Toy, Mini Puzzle Blocks for Kids x 1

Give Mrs. Price a high five! Her classroom project "Making Math Magical!" was recently funded for \$358.79.

 Big Size Push Game Fidget Toy, Huge Rainbow Chess Board Push Bubble Popper Fidget Sensory Toys for Parent-Child Time, Interactive Jumbo Stress Relief Figetget Toy x 12

Give Mrs. Rowe a high five! Her classroom project "Xylophone Finish!" was recently funded for \$534.09.

13 Bar Diatonic Xylophone in C x 4

Congratulations <u>Julie Dolf</u>! We are thrilled to share that OKC Charter: Hupfeld Academy @ Western Village was selected for a \$3,000 Garden Grant from Whole Kids Foundation! Your application was selected from over 1,400 applications received from across the U.S. and Canada.



Good News

from Stanley Hupfeld Academy @ Western Village

- <u>Crossings Community Church</u> donated Kleenex, masks, Lysol and necessary PPE for a successful beginning of the year. We appreciate their support!
- Twenty-eight students completed the summer <u>Principal's Reading Challenge</u>, and earned rewards for their hard work!
- <u>Donor's Choose Grants</u> have been received by several staff members. These grants have provided classroom materials, alternative seating and art supplies. Special thanks go out to all staff members who have written these grants!
- <u>EMBARK Transit</u> and a private donor provided Stanley Hupfeld staff with a sunset cruise on the Oklahoma River for the beginning of the year.
- <u>Julie Dolf</u> received a \$3000.00 Whole Foods Grant for the Growing Up Green Community Garden. These
 funds will provide resources to sustain our garden. A new lettuce stand is an additional part of the garden
 resources.
- <u>Healthy Schools Oklahoma</u> is providing paint and playground templates that will revitalize our play spaces. Volunteers will be utilized to complete our vision of a vivid play space.
 - <u>OKA+ Network</u> in conjunction with <u>Boeing</u> are providing free STEAM resources for our second grade students. An OKA+ STEAM Project Specialist is facilitating these co-taught lessons through Zoom sessions along with hands-on activities that engage students in science, technology, engineering, art and math lessons.
- <u>Angela Martinez</u>, an OKA+ Fellow, presented SHA teachers with classroom strategies and techniques that help meet the needs of our English Language Learner (ELL) students.
- Officer Dixon of the Village Police Department is here each morning to ensure that our students are safe and to assist with greeting students curbside. We appreciate the support of the Village Police Department.
- <u>Stephanie Heinrichs</u>, a friend of SHA has contributed multiple donations to the SHA clothing closet. These
 donations have included: shoes, uniforms, clothes, toiletries and food which has been passed on to over 100
 SHA families.
- Hupfeld Academy @ Western Village has been selected to represent schools across Oklahoma and the
 nation by participating in the 2022 administration of the <u>National Assessment of Educational Progress</u>
 (NAEP). NAEP is the largest nationally representative and continuing assessment of what students in the
 United States know and can do in various subjects. It is administered by the National Center for Education
 Statistics (NCES), within the U.S. Department of Education.
- <u>OKC Food Bank Backpack Program</u> is providing over 48 students with supplemental food each week. This backpack program provides snacks for students that are identified with chronic hunger.
 - <u>Keystone Food</u> is providing excellent meal service each day. Students are eating a healthier meal which in turn leads to better focus in the classroom!



Stanley Hupfeld Aca)y @ Western Village 2021-2022 Advisory Board REVISED 8/12/21

	COMPANY	ADDRESS	PHONE/FAX	BIRTH	E-MAIL	VOTING MEMBERS
				DAY		
Director, INTEGRIS Com Benefit & Stanley Hupfeld Academy	Director, INTEGRIS Community Benefit & Stanley Hupfeld Academy	INTEGRIS Health 5300 N Independence #210 115.7480 Oklahoma City, OK 73112	405-550-3762 C 405-951-8808 F	12/18	tobi.campbell@integrisok.com	ON
Branch Manager Medical Review Branch FAA Mike Monro	Branch Manager Medical Review & Appeals Branch FAA Mike Monronev Aeronaufical	4600 NE 90th St OKC, OK 73131	405-810-5893 H 210-268-8628 C	8/26	P4Principles@gmail.com	YES
		INTEGRIS Health 5300 N Independence #230 110.7470 Oklahoma City, OK 73112 Suzan Whaley – Admin. Asst.	405-951-5098	7/18	staniey.hupfeld@integrisok.com suzan.whaley@yahoo.com	YES
Executive Director, O Secondary Schools A Association (OSSAA)	Executive Director, Oklahoma Secondary Schools Activities Association (OSSAA)	17013 Prestwick Circle Edmond, OK 73012 – HOME 7300 N Broadway Ext. OKC, OK 73116 – WORK	405-973-5901 C 405-840-1116 W	11/20	djackson@ossaa.com mwoods@ossaa.com	YES
President, O & Accounting	President, Oklahoma Consulting & Accounting Services, LLC	116 W Breckenridge Avenue Bixby, OK 74008	918-366-4440		jayj.ocas@gmail.com	ON
Retired, IBN	Retired, IBM Corporation	2901 Brush Creek Road Oklahoma City, OK 73120	405-441-0004	8/18	lawson127@attnet	YES
INTEGRIS Health	Health	INTEGRIS Health 5300 N Independence #210 115.7480 Oklahoma City, OK 73112	405-990-9765 C		kathy.lowder@integrisok.com	ON .
Retired Pastor, Missions/Outreach Crossings Commu	Retired Pastor, Missions/Outreach Crossings Community Church	1608 Tall Trees Way OKC, OK 73131	405-755-2227 405-302-1267	8/10	pmilington06@gmail.com	YES
		PO BOX 20974 Oklahoma City, OK 73156	405-755-2497 405-875-5786 C	3/10	charlespeoples@hotmail.com	YES
INTEGRIS Legal	Legal	3366 NW Expressway, Suite 800 Oklahoma City, OK 73112 001.7367	405-951-4786 W	5/16	john.vera@integrisok.com	YES

Notices: David Hooten -- Oklahoma County Clerk 320 Robert S. Kerr Ave. Room 105, OKC, OK 73102

NOTICE OF MEETING

STANLEY HUPFELD ACADEMY at Western Village

ADVISORY BOARD - M O N D A Y, DECEMBER 6, 2021

3:45 P.M. – Schwartz Performing Arts/Community Center, SW Corner of Campus (Park in West Lot, Enter North Door)

Revised AGENDA

Agenda items are subject to change up to 24 hours prior to meeting, excluding holidays and weekends.

Meetings are open to the public.

Welcome and Introductions

Pam Millington, Chair

Approval of Minutes

Pam Millington, Chair

> October 4, 2021

Special Presentation

≥ 3rd Grade SHA Students

Ebbony Rowe, Music Specialist

Director's Report

Tobi Campbell, Director

> Financial Report:

- Approval of September and October 2021 Financials
- Presentation by James Kuykendall, CPA, A-133 SR-SAC Audit Report for 2020-2021 school term
 - · Approval of Audit Report
- > Approval of 2022-2023 Board Meeting Schedule
- > Approval of 2021-2022 Faculty/Staff Stipends

Principal's Report

Ruthie Rayner, Principal

- 2nd Semester Return to Learn Plan Update
- ➤ Adopt-a-Family

Heather Meldrum, Counselor

Special Recognition

New Business

Adjourn 5:00 p.m.

Pam Millington, Chair

Next Meeting: Monday, February 7, 2022

STANLEY HUPFELD ACADEMY (SHA) at Western Village ADVISORY COUNCIL, MINUTES OF MEETING October 4, 2021

ATTENDEES

<u>Voting Members in attendance:</u> Stanley Hupfeld, David Jackson, Ken Lawson, Pam Millington, Charles Peoples, John Vera

Voting Members absent: Eric Harmon

Non-Voting Members in attendance: Tobi Campbell

<u>School Staff & Guests in attendance:</u> Julie Dolf, Kathy Lowder (Secretary/Clerk), Heather Meldrum and Ruthie Rayner

Meeting was called to order at 3:45 pm by Pam Millington, Chair.

Minutes

On a motion by Charles Peoples, seconded by Stanley Hupfeld, **Minutes of the August 2, and September 3, 2021** Advisory Board meetings were unanimously approved*.

Connect to Purpose

Julie Dolf, PE Specialist was welcomed to the meeting and presented "Outside Fun at SHA" outlining the Healthy Schools Oklahoma grant received to revitalize the playground and the \$3,000 garden grant from Whole Kids Foundation.

DIRECTOR'S REPORT

Financial & Facility

Income Statements and Monthly Financial Reports including: Compilation Report; Statement of Assets, Liabilities and Net Assets – Cash Basis; Statement of Revenue and Expenses – General Fund – Cash Basis; Detailed Revenue Summary – General Fund – Cash Basis; and Statement of Expenses Two Year Comparisons by Project, Object – General Fund – Cash Basis, for periods **ended 7/31/21 and 8/31/21** were reviewed and unanimously accepted* as presented, on a motion by Ken Lawson, seconded by Stanley Hupfeld.

STANLEY HUPFELD ACADEMY AT WESTERN VILLAGE ADVISORY BOARD MEETING APPROVALS OCTOBER 4, 2021

Board Member	Approval of 8/2/21 Minutes	Approval of 9/3/21 Minutes	Approval of 7/31/21 Financials	Approval of 8/31/21 Financials
Eric Harmon	Absent	Absent	Absent	Absent
Stan Hupfeld	Yes	Yes	Yes	Yes
David Jackson	Yes	Yes	Yes	Yes
Ken Lawson	Yes	Yes	Yes	Yes
Pam Millington	Yes	Yes	Yes	Yes
Charles Peoples	Yes	Yes	Yes	Yes
John Vera	Yes	Yes	Yes	Yes



STANLEY HUPFELD ACADEMY (SHA) at Western Village ADVISORY COUNCIL, MINUTES OF MEETING December 6, 2021

ATTENDEES

<u>Voting Members in attendance:</u> Eric Harmon, Stanley Hupfeld, David Jackson, Pam Millington, Charles Peoples, John Vera

Voting Members absent: Ken Lawson

Non-Voting Members in attendance: Tobi Campbell

<u>School Staff & Guests in attendance:</u> Julie Dolf, James Kuykendall, Kathy Lowder (Secretary/Clerk), Heather Meldrum and Ruthie Rayner

Meeting was called to order at 3:50 pm by Pam Millington, Chair.

Audit Report

James Kuykendall, CPA presented the Audit Report for the 2020-2021 school year. He reported no audit comments and no exceptions from the prior report. The audit report was reviewed and unanimously accepted* as presented, on a motion by Charles Peoples, seconded by David Jackson.

Minutes

On a motion by Stanley Hupfeld, seconded by Eric Harmon, **Minutes of the October 4, 2021** Advisory Board meeting were unanimously approved*.

DIRECTOR'S REPORT

Financial & Facility

Income Statements and Monthly Financial Reports including: Compilation Report; Statement of Assets, Liabilities and Net Assets – Cash Basis; Statement of Revenue and Expenses – General Fund – Cash Basis; Detailed Revenue Summary – General Fund – Cash Basis; and Statement of Expenses Two Year Comparisons by Project, Object – General Fund – Cash Basis, for periods **ended 9/30/21 and 10/31/21** were reviewed and unanimously accepted* as presented, on a motion by Stanley Hupfeld, seconded by Eric Harmon.

2022-2023 Board Meeting Dates

On a motion by Charles Peoples, seconded by David Jackson, the Advisory Board meeting schedule for 2022-2023 was unanimously approved*.





STANLEY HUPFELD ACADEMY (SHA) at Western Village ADVISORY COUNCIL, MINUTES OF MEETING December 6, 2021

Page two

2021-2022 Faculty/Staff Stipends

On a motion by Eric Harmon, seconded by Stanley Hupfeld, the extra-duty stipend request list for fiscal year 2022 was unanimously approved*.

PRINCIPAL'S REPORT

The Return to Learn plan was reviewed. Updates include resuming after school clubs, performances and mentoring in January 2022. The SHA Safe School Committee will continue to regularly monitor the CDC guidelines and adjust as necessary

Approximately 50 families have been adopted through the INTEGRIS Adopt-A-Family program.

ADJOURN

There being no further business, the meeting was adjourned at 4:30 pm.

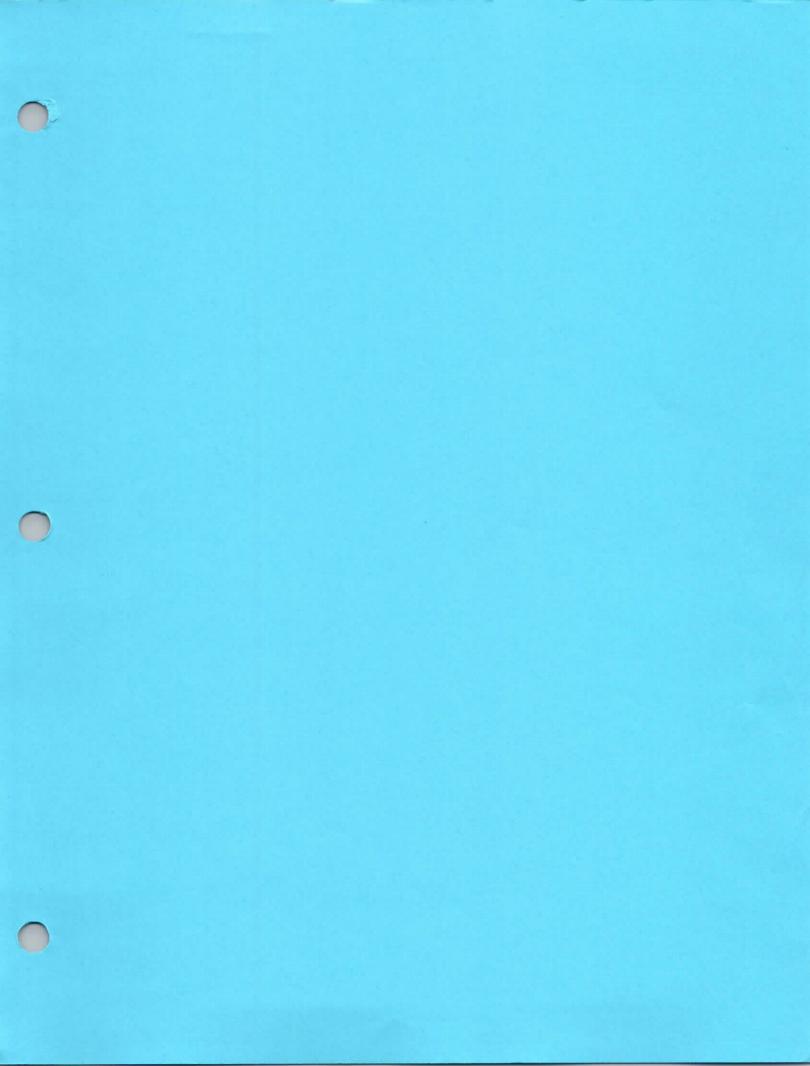
NEXT MEETING: February 7, 2022

Approved: <u>That and Oublin</u> Kathy Lowder, Secretary/Clerk

*Note: Attachment: record of roll call votes.

STANLEY HUPFELD ACADEMY AT WESTERN VILLAGE ADVISORY BOARD MEETING APPROVALS DECEMBER 6, 2021

Board Member	Approval of 10/4/21 Minutes	Approval of 9/30/21 & 10/31/21 Financials	Approval of Audit Report	Approval of 2022/2023 Board Meeting Schedule	Approval of 2021/2022 Faculty/Staff Stipends
Eric Harmon	Yes	Yes	Yes	Yes	Yes
Stan Hupfeld	Yes	Yes	Yes	Yes	Yes
David Jackson	Yes	Yes	Yes	Yes	Yes
Ken Lawson	N/A	N/A	N/A	N/A	N/A
Pam Millington	Yes	Yes	Yes	Yes	Yes
Charles Peoples	Yes	Yes	Yes	Yes	Yes
John Vera	Yes	Yes	Yes	Yes	Yes



INTEGRIS ACADEMY INCOME STATEMENT Period Ending September 30, 2021

	% VAR	15.87	15.87	1.29	17.27 29.96	70.21 5.97	0 0	1.37	28.39	0	28.39	0	28.39	0	28.39	0	28.39	0	0	28.39
ш	AMOUNT VARIANCE	0 F 63,893 F	63,893 F	6,513 U 2,290 F		31,399 F 831 U	1	9,054 F	72,946 F	0	72,946 F	0	72,946 F	F 0	72,946 F	0	72,946 F	0	0	72,946 F
YEAR TO DATE	BUDGET	402,524	402,524	503,737 7,290	20,349 69,445	44,722	0 0	659,458	(256,934)	0	(256,934)	0	(256,934)	0	(256,934)	0	(256,934)	0	0	(256,934)
	ACTUAL	466,417	466,417	510,250 5,000	16,834	13,323 14,748	00	650,405	(183,987)	0	(183,987)	0	(183,987)	0	(183,987)	0	(183,987)	0	0	(183,987)
'	DESCRIPTION	NET OPERATING REVENUE OTHER REVENUE	TOTAL REVENUE	SALARIES AND BENEFITS PROFESSIONAL FEES	SUPPLIES AND MATERIALS PURCHASED SERVICES	UTILITIES/RENTAL/OTHER DEPRECIATION/AMORTIZATION	NET BAD DEBT EXPENSE INTEREST EXPENSE	TOTAL EXPENSES	INCOME FROM OPERATIONS	OPERATING INCOME ATTRIBUTABLE TO NON CONTROLLING INTEREST	OPERATING INCOME AFTER NON CONTROLLING INTEREST	NON OPERATING INCOME	NET INC/(LOSS) before Mkt Chg	UNRLZ INC/DEC MKT VALUE	NET INC/(LOSS) before Unusual	OJNUSUAL/NON-RECURRING GAIN/(LOSSES	NET INCOME/(LOSS)	NON OPERATING INCOME ATTRIBUTABLE TO NON CONTROLLING INTEREST	NON OPERATING INCOME AFTER NON CONTROLLING INTEREST	NET INCOME/(LOSS) AFTER NON CONTROLLING INTEREST
	% VAR	21.37	21.37	4.46	69.37	5.03	00	15.55	18.68	0	18.68	0	18.68	0	18.68	3	18.68	0	0	18.68
NTH	AMOUNT VARIANCE	0 F 40,838 F	40,838 F	7,484 U 70 U		953 F	1	34,768 U	6,070 F	<u>г.</u>	6,070 F	0	6,070 F	0	6,070 F	л П	6,070 F	t <u>.</u>	0	6,070 F
CURRENT MONTH	BUDGET	191,140	191,140	167,912	6,873	18,931 4,639	0	223,628	(32,488)	o	(32,488)	0	(32,488)	0	(32,488)	0	(32,488)	0	0	(32,488)
	ACTUAL	231,978	231,978	175,396	2,105 2,105 5,500	17,978 4 916	0 0	258,396	(26,418)	0	(26,418)	0	(26,418)	0	(26,418)	0	(26,418)	0	o	(26,418)

WFILET-OKCIPSV750VN/SIONITEMPFY22Sept/18/118/55.xis
Run October 13, 2021 at 2:36 AM

STANLEY HUPFELD ACADEMY OKLAHOMA CITY, OKLAHOMA

MONTHLY FINANCIAL REPORT

SEPTEMBER 30, 2021

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Statement of Expenses Two Year Comparison by Project, Object – General Fund - Cash Basis	4



JENKINS & KEMPER CERTIFIED PUBLIC ACCOUNTANTS, P.C.

JACK JENKINS, CPA MICHAEL KEMPER, CPA

October 5, 2021

Honorable Board of Education Stanley Hupfeld Academy Oklahoma City, Oklahoma

We have compiled the accompanying statement of assets, liabilities, and net assets — cash basis for the Stanley Hupfeld Academy as of September 30, 2021 and the related statements of revenues and expenses — cash basis for the three (3) months then ended. Prior year's comparative revenue and expense information and current year budgetary information are included in the related statements of revenue and expenses, as well as items listed in the table of contents under the heading supplemental information, which are presented only for analysis purposes. Our compilation was performed in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants. The financial statements have been prepared on the cash basis of accounting and the budget laws of the State of Oklahoma, which is a basis of accounting other than generally accepted accounting principles.

A compilation is limited to presenting, in the form of financial statements and supplemental information that is the representation of the management. We have not audited or reviewed the accompanying financial statements and supplemental information and, accordingly, do not express an opinion or any other form of assurance on them. However, we did become aware of a departure from the cash and budgetary basis of accounting that is described in the following paragraph.

The regulatory basis of accounting requires a specific format of presentation of governmental funds and the accompanying presentation does not comply with that format. Additionally, fixed assets and any related debt are not included in the statement of assets, liabilities and net assets presented on a cash basis. Any such accounts are reflected in the statement of revenues and expenses as a corresponding receipt and/or expenditure of funds. The effects of these departures on the financial statements have not been determined.

Management has elected to omit substantially all of the disclosures ordinarily included in financial statements prepared on the cash basis of accounting. If the omitted disclosures were included in the financial statements, they might influence the user's conclusions about the School's assets, liabilities, net assets, revenues and expenses. Accordingly, these financial statements are not designed for those who are not informed about such matters.

We are not independent with respect to Stanley Hupfeld Academy

Sincerely.

Jenkins & Kunper, CPAS P.C.

Jenkins & Kemper Certified Public Accountants, P.C.

STANLEY HUPFELD ACADEMY SEPTEMBER 30, 2021 STATEMENT OF ASSETS, LIABILITIES, AND NET ASSETS - CASH BASIS

	General Fund
Assets Cash Total Assets	\$ 450,709.81 450,709.81
Liabilities Outstanding payments 2020-21 Open Encumbrances Total Liabilities	55,137.02 528.00 55,665.02
Cash Fund Balance	\$ 395,044.79

SEE ACCOUNTANT'S COMPILATION REPORT

STANLEY HUPFELD ACADEMY - 2021-22 FISCAL YEAR STATEMENT OF REVENUE AND EXPENSES - GENERAL FUND - CASH BASIS

Revenue Miscellaneous Reimb. 1590 665.67 bits of the part		Source Codes	2020-21 <u>Actual</u>	2020-21 <u>9/30/2020</u>	% of YTD to Budj.	2021-22 Budgeted	2021-22 <u>9/30/2021</u>	% of YTD to Budj.
Miscellaneous Relmb. 1890	Revenue						424 42	NUA
Contributions and Donations 1810 291,898.15 100,000.00 331,782.53 19.0% Foundation & Incentive Aid 3210 1,833,231.64 334,138.11 18.2% 1,882,991.09 357,782.53 19.0% 18.000.05 32,940.27 18.0% N/A Reading Sufficiency 3415 12,836.25 0.0% 29,324.30 29,324.30 100.0% 21,14.52 0.0% 21,14.52 0.0% 160,000.00 160,000.00 160,00	Miscellaneous Reimb.					=00.000.00		
Flexible Benefit 3250 183,001.56 33,759.73 18.4% 183,001.56 32,940.27 18.0% Reading Sufficiency 3415 12,836.25	Contributions and Donations	-	•	•			•	
Reading Sufficiency 3415 12,836.25 0.0% 29,324.30 29,324.30 100.0% State Matching 3720 2,334.30 0.0% 2,114.52 0.0% 160,000.00 0.0% 160	Foundation & Incentive Aid	3210	•	-			•	
Reading Sufficiency 3410 15,848.13 15;762.13 99.5% 29,324.30 29,324.30 29,324.30 100.0% 100.0% 2,114.52 0.0% State Matching 3720 2,334.30 100.023.90 100.0% 0.0% 160,000.00 160,000.00 100.0% 0.0% 160,000.00 100.0% 0.0% 160,000.00 100.0% 0.0% 160,000.00 100.0% 0.0% 160,000.00 100.0% 0.0% 160,000.00 100.0% 0.0% 160,000.00 100.0% 0.0% 15,000.00 100.0% 0.0% 100.00 100.0% 0.0% 100.00 100.0% 0.0% 100.00 100.0% 0.0% 100.00 100.0% 0.0% 100.00 100.0% 0.0% 100.00 100.0% 0.0% 100.00 100.0% 0.0% 100.00 100.0% 0.0% 100.00 100.0% 0.0% 100.00 100.0% 0.0% 100.00 100.0% 0.0% 100.00 100.0% 0.0% 100.00 100.0% 0.0% 100.00 100.0% 0.0% 100.00 100	Flexible Benefit	3250	•	33,759.73		183,001.56	32,940.27	
State Matching 3720 2,334.30 10,762.13 30.0% 2,114.52 0.0% Title I 4210 130,023.90 0.0% 160,000.00 0.0% Title I Prior Year 4210 14,338.27 14,338.27 100.0% 18,101.05 18,101.05 100.0% Title II-Part A 4271 23,210.31 0.0% 15,000.00 0.0% Special Education - Flowthrough 4310 60,194.65 0.0% 55,000.00 0.0% Special Ed - Prior Year 4340 1,476.13 1,476.13 100.0% 15,000.00 0.0% Special Ed - Prior Year 4442 10,000.00 0.0% 55,000.00 0.0% CARES Act & Incentive 4689 115,048.56 0.0% 507,856.90 0.0% Federal Lunch/Breakfast 4700 126,813.15 0.0% 168,474.52 28,188.93 16.7% Correcting Entry 5600 248.24 0.0% 100.00 59.08 59.1% Lapsed Approp/Estopped Warr. 6130-6140 4,624.63	Reading Sufficiency	3415					00 00 4 00	
State Matching 3720 / (2,354.30) 2,354.30 0.0% 160,000.00 0.0% Title I Prior Year 4210 14,338.27 14,338.27 100.0% 18,101.05 18,101.05 100.0% 18,101.05 100.0% 100.0% Title II-Part A 4271 23,210.31 0.0% 0.0% 15,000.00 0.0% 55,000.00 0.0% 0.0% Special Education - Flowthrough Special Ed - Prior Year 4340 1,476.13 1,476.13 100.0% 100.0% 15,000.00 0.0% 0.0% Special Ed - Prior Year 4340 1,476.13 10,000.00 0.0% 0.0% 55,000.00 0.0% 0.0% 0.0% Title IV, Part A Student Support CARES Act & Incentive Federal Lunch/Breakfast 4700 126,813.15 0.0% 0.0% 507,856.90 0.0% 15,000.00 0.0% 0.0% Federal Lunch/Breakfast Correcting Entry Total revenue Cash fund balance (beginning) Lapsed Approp/Estopped Warr. Total revenue and beg. balance 248.24 0.00 0.0% 17,000.00 0.0% 10,000 0.0% 59.08 540,302.86 540,302.86 540,302.86 540,302.86 540,302.86 540,302.86 540,302.86 540,302.86 540,302.86 540,302.86 540,302.86 540,302.86 540,302.86 540,302.86 540,302.86 540,302.86 540,302.86 540,302.86 540,302.86 540,302.86 <t< td=""><td>Textbooks</td><td>3420</td><td>15,848.13</td><td>15;762.13</td><td></td><td>•</td><td>29,324.30</td><td></td></t<>	Textbooks	3420	15,848.13	15;762.13		•	29,324.30	
Title I Prior Year	State Matching	3720	2,334.30					
Title II-Part A 4271 23,210.31 0.0% 15,000.00 0.0% Special Education - Flowthrough 4310 60,194.65 0.0% 55,000.00 55,000.00 0.0% N/A Special Ed - Prior Year 4340 1,476.13 1,476.13 100.0% 15,000.00 0.0% N/A Title IV, Part A Student Support 4442 10,000.00 0.0% 507,856.90 0.0% CARES Act & Incentive 4689 115,048.56 0.0% 507,856.90 0.0% 168,474.52 28,188.93 16.7% Correcting Entry 5600 248.24 0.0% 100.00 59.08 59.1% Correcting Entry Total revenue 2,821,169.91 499,474.37 17.7% 3,536,963.94 524,807.73 14.8% Cash fund balance (beginning) 6110 273,608.58 273,608.58 Lapsed Approp/Estopped Warr. Total revenue and beg. balance 3,099,403.12 773,082.95 4,077,266.80 1,065,110.59 Non-payroll 300-900 622,338.76 115,015.55 18.5% 1,250,000.00 160,654.91 12.9% Non-payroll 300-900 622,338.76 115,015.55 18.5% 1,250,000.00 670,065.80 19.1%	<u>-</u>	4210	130,023.90				10 101 05	
Special Education - Flowthrough 4310 60,194.65 0.0% 55,000.00 0.0% N/A	Title I Prior Year	4210	14,338.27	14,338.27		•	18,101.05	
Special Education - Flowthrough 4310 60,194.65 0.0% 55,000.00 0.0% Special Ed - Prior Year 4340 1,476.13 1,476.13 100.0% 15,000.00 0.0% Title IV, Part A Student Support 4442 10,000.00 0.0% 15,000.00 0.0% CARES Act & Incentive 4689 115,048.56 0.0% 507,856.90 0.0% Federal Lunch/Breakfast 4700 126,813.15 0.0% 168,474.52 28,188.93 16.7% Correcting Entry 5600 248.24 0.0% 17.7% 3,536,963.94 524,807.73 14.8% Cash fund balance (beginning) 6110 273,608.58 273,608.58 273,608.58 540,302.86 <td< td=""><td>Title II-Part A</td><td>4271</td><td>23,210.31</td><td></td><td></td><td>•</td><td></td><td></td></td<>	Title II-Part A	4271	23,210.31			•		
Special Ed - Prior Year 4340 1,476.13 1,476.13 100.0% Title IV, Part A Student Support 4442 10,000.00 0.0% 15,000.00 0.0% CARES Act & Incentive 4689 115,048.56 0.0% 507,856.90 0.0% Federal Lunch/Breakfast 4700 126,813.15 0.0% 168,474.52 28,188.93 16.7% Correcting Entry 5600 248.24 0.0% 100.00 59.08 59.1% Total revenue 2,821,169.91 499,474.37 17.7% 3,536,963.94 524,807.73 14.8% Lapsed Approp/Estopped Warr. 6130-6140 4,624.63 773,082.95 40,777,266.80 1,065,110.59 Total revenue and beg. balance Object 2,250,000.00 509,410.89 22.6% Foll 100-200 1,936,761.50 488,619.31 25.2% 2,250,000.00 509,410.89 22.6% Non-payroll 300-900 622,338.76 115,015.55 18.5% 1,250,000.00 670,065.80 19.1%		4310	60,194.65		3	55,000.00		
Title IV, Part A Student Support		4340	1,476.13	1,476.13				
CARES Act & Incentive 4689 115,048.56		4442	10,000.00	.e				
Federal Lunch/Breakfast 4700 126,813.15 0.0% 168,474.52 28,188.93 16.7% 5600 248.24 0.0% 100.00 59.08 59.1% Total revenue 2,821,169.91 499,474.37 17.7% 3,536,963.94 524,807.73 148.8% Cash fund balance (beginning) 6110 273,608.58 273,608.58 Lapsed Approp/Estopped Warr. 6130-6140 4,624.63 Total revenue and beg. balance 3,099,403.12 773,082.95 Object Codes Final Indicators 100-200 1,936,761.50 488,619.31 25.2% 2,250,000.00 509,410.89 22.6% Non-payroll 300-900 622,338.76 115,015.55 18.5% 1,250,000.00 160,654.91 12.9%		4689	115,048.56			•		
Correcting Entry Total revenue Cash fund balance (beginning) Lapsed Approp/Estopped Warr. 6130-6140 Total revenue and beg. balance Object Codes Full Non-payroll 5600 248.24 499,474.37 499,474.89 499,474.89 499,474.89 499,474.89 499,474.89 499,474.89 499,474.89 499,474.8		4700	126,813.15		100	·	•	
Total revenue		5600	248.24		0.0%			_
Cash fund balance (beginning) 6110 273,608.58 273,608.58 540,302.86 540,302.86 Lapsed Approp/Estopped Warr. 6130-6140 4,624.63 Total revenue and beg. balance 3,099,403.12 773,082.95 Object Codes Full 100-200 1,936,761.50 488,619.31 25.2% 2,250,000.00 509,410.89 22.6% 1,250,000.00 160,654.91 12.9%		., .	2,821,169.91	499,474.37	17.7%		•	14.8%
Lapsed Approp/Estopped Warr. 6130-6140 4,624.63 Total revenue and beg. balance 3,099,403.12 773,082.95 Object Codes Full 100-200 1,936,761.50 488,619.31 25.2% 2,250,000.00 509,410.89 22.6% Non-payroll 300-900 622,338.76 115,015.55 18.5% 1,250,000.00 160,654.91 12.9%		6110	273,608.58	273,608.58	Ĭ	540,302.86	540,302.86	
Total revenue and beg. balance 3,099,403.12 773,082.95 4,077,266.80 1,065,110.59 Object Codes III 100-200 1,936,761.50 488,619.31 25.2% 2,250,000.00 509,410.89 22.6% Non-payroll 300-900 622,338.76 115,015.55 18.5% 1,250,000.00 160,654.91 12.9%		6130-6140	4,624.63					-
Object Codes Full 100-200 1,936,761.50 488,619.31 25.2% 2,250,000.00 509,410.89 22.6% 100-payroll 300-900 622,338.76 115,015.55 18.5% 1,250,000.00 160,654.91 12.9% 12.		-	3,099,403.12	773,082.95		4,077,266.80	1,065,110.59	-
Codes 100-200 1,936,761.50 488,619.31 25.2% 2,250,000.00 509,410.89 22.6% Non-payroll 300-900 622,338.76 115,015.55 18.5% 1,250,000.00 160,654.91 12.9% 19.1% 19.1% 19.1% 19.1% 19.1% 19.1%	10121100011000	-				£		
Codes 100-200 1,936,761.50 488,619.31 25.2% 2,250,000.00 509,410.89 22.6% Non-payroll 300-900 622,338.76 115,015.55 18.5% 1,250,000.00 160,654.91 12.9% 19.1% 19.1% 19.1% 19.1% 19.1% 19.1%		Object				ř		
Non-payroll 100-200 1,936,761.50 488,619.31 25.2% 2,250,000.00 509,410.89 22.8% Non-payroll 300-900 622,338.76 115,015.55 18.5% 1,250,000.00 160,654.91 12.9% 19.1%	Fooditures	•				•		
Non-payroll 300-900 622,338.70 170,013.30 10.00	E All	100-200	1,936,761.50	488,619.31			•	
	Non-navroll	300-900	622,338.76	115,015.55	18.5%			-
		-	2,559,100.26	603,634.86	23.6%	3,500,000.00	670,065.80	_ 19.1%
	· oran crip criminal	-			,			_
Ending Balance \$ 540,302.86 169,448.09 577,266.80 395,044.79	Ending Balance	-	\$ 540,302.86	169,448.09		577,266.80	395,044.79	_

SUPPLEMENTAL INFORMATION

STANLEY HUPFELD ACADEMY - 2021-22 FISCAL YEAR DETAILED REVENUE SUMMARY - GENERAL FUND - CASH BASIS

	<u> </u>	00'088'08	124 077 72	67.178,162		t	1	1	ŧ :	1	ı	t	1	524,807.73	
Federal	<u>Program</u>	18 101 05	2										ļ	28,188.93 18,101.05	
Federal	Child Nut.	1 065 50	1,000,00	27,123.43										. 28,188.93	
State	Matching													•	
Other	State Sources	27 707 27	40,784.40	16,470.12										62,264.57	
	State Aid	11000	109,476.55	188,304.18										357,782.53	
Student	Lunches														
	Donations		58,280.44											58,280.44	
	Reimb.		110.21	80.00										190.21	
	Interest														
		July	August	September	October	November	December	January	February	March	April	Mav	(min)	Tofals	10000

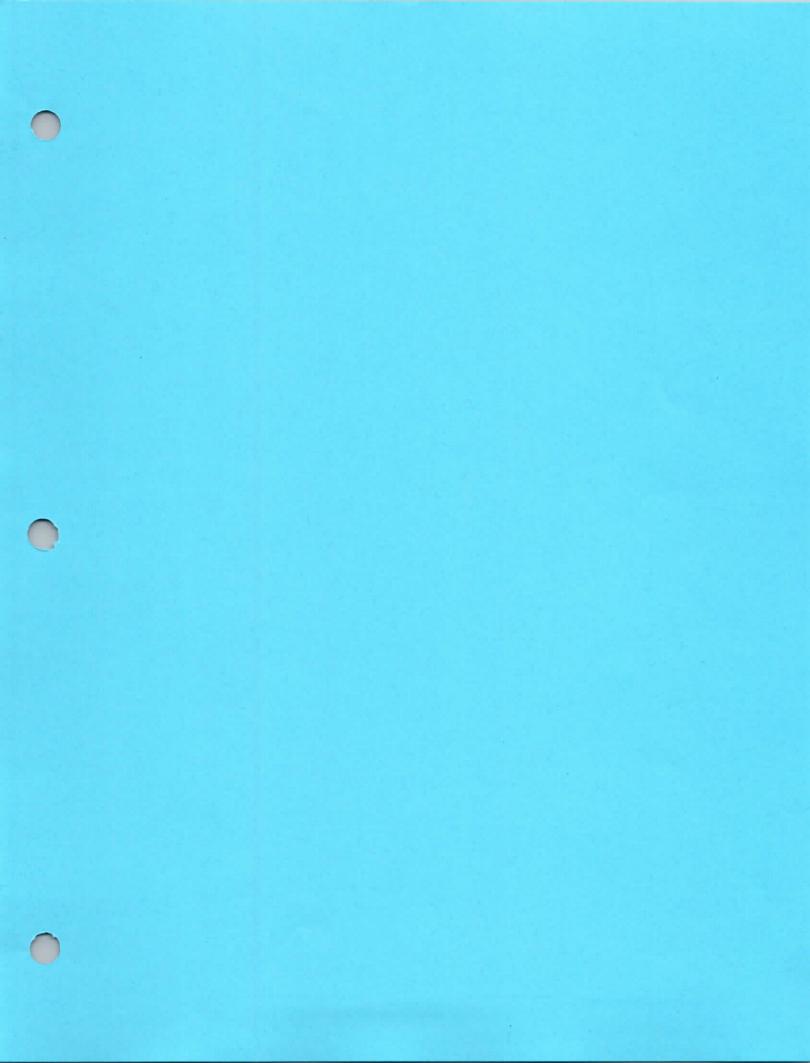
STANLEY HUPFELD ACADEMY - 2021-22 FISCAL YEAR STATEMENT OF EXPENSES TWO YEAR COMPARISON BY PROJECT/OBJECT - GENERAL FUND - CASH BASIS

		2020-21	2020-21	% of YTD	2021-22	2021-22 <u>9/30/2021</u>	% of YTD to Budg.
Classification (Project)	<u>Object</u>	<u>Actual</u>	<u>9/30/2020</u>	to Budg.	<u>Budgeted</u>	<u>913012021</u>	to budg.
000 General Fund	400	4 400 004 00	240 227 04	30.75%	1,150,000.00	293,486.44	25.52%
Salaries	100	1,108,301.83	340,827.04	29.93%	275,000.00	69,480.19	25,27%
Employee Benefits	200	272,794.97	81,644.76	0.00%	15,000.00	00, 100.10	0.00%
Worker's Compensation	290	7,661.92	4 500 00	25.00%	6,000.00	1,500.00	25.00%
Management Services	310	6,000.00	1,500.00	18.47%	45,000.00	9,000.00	20,00%
Accounting Services	331	41,950.00	7,750.00 2,594.24	5.43%	55,000.00	3,943.10	7.17%
Medical Services	336	47,789.19	180.00	9.24%	3,000.00	935.00	31.17%
Security Services	344	1,947.50 439.30	385.00	87.64%	1,000.00		0.00%
Tech Related Services	346 350	2,500.00	70.00	2.80%	3,000,00		0.00%
Legal Services	410	11,622.06	1,987.04	17.10%	20,000.00	2,340.21	11.70%
Water Utilities	420	49,630.99	5,652.75	11.39%	60,000.00	9,640.00	16.07%
Cleaning Services	430	24,016.48	2,887.90	12.02%	50,000.00	11,332.31	22.66%
Repairs and Maint. Services	440	14,497.80	8,695.01	59.97%	20,000.00	2,626.68	13.13%
Rental Services	520	51,064.89	26,307.24	51.52%	55,000.00	40,229.63	73.14%
insurance	530	10,416.98	2,693.48	25.86%	15,000.00	1,774.30	11.83%
Communications Services	540	307.97	2,000,10	0.00%	1,000.00	139.50	13.95%
Advertising	550	1,965.16	170.06	8.65%	3,000.00	115.71	3.86%
Printing and Binding	610	23,375.88	12,316.82	52.69%	110,000.00	8,412.45	7.65%
Supplies and Materials	620	39,801.44	10,171.51	25.56%	50,000.00	14,735.74	29.47%
Energy Bks & Periodicals	640	1,862.85	90,30	4.85%	7,500.00	27.38	0.37%
Equipment and Furniture	650	35,153.47	13,881.93	39.49%	35,000.00	8,219.91	23.49%
	682	5,141.94	727.98	14.16%	15,000.00	975.95	6.51%
Awards, Gifts, Decorations Technology Related Hardware	733	24,529.96		0.00%	85,000.00		0.00%
Dues and Fees	810	5,917.25	3,082.50	52.09%	10,000.00	2,920.50	29.21%
	860	1,340.00	0,00	0.00%	3,000.00	859.34	28.64%
Staff Registration & Tuition Donations	881	850.82		0.00%	1,500.00	562.95	37.53%
Reimbursement	930	248,24		0.00%	1,000.00	59.08	5,91%
Intrafund Transfer	970	54,996.94	10,024.14	18.23%	60,000.00	10,733.48	17.89%
Subtotal	• • •	1,846,125.83	533,639.70	28.91%	2,155,000.00	494,049.85	22.93%
Child Nutrition (Proj. 285,385,763,7	'64.768\						
Food Service Management	570	108,971.94		0.00%	225,000.00	23,140.04	10.28%
Food and Milk	630	13,542.60	3,847.65	28.41%	25,000.00	6,431.65	25.73%
Appliances	731	21,958.94			25,000.00		0.00%
Subtotal	•	144,473.48	3,847.65	2.66%	275,000.00	29,571.69	10.75%
Flexible Benefit Allowance (Proj. 3	31-335)						05.400/
Salaries/Employee Benefits	100-299	184,849.26	47,598.09	25.75%	185,000.00	46,575.42	25.18%
State Textbooks (Proj. 333)							0.000/
Salaries	100-299	15,848.13		0.00%	15,000.00		0.00%
Reading Sufficiency (Proj. 367)	•		<u></u>				
Supplies & Materials	300-860	12,836.25		0.00%	15,000.00		
Subtotal	•	12,836.25		0.00%	15,000.00		0.00%
Basic Prog, CY (Proj. 511)	•				**	TO 040 40	20.25%
Salaries/Employee Benefits	100-299	172,782.53	18,549.42	10.74%	175,000.00	52,943.19	30.25%
Subtotal	·	172,782.53	18,549.42	10.74%	175,000.00	52,943.19	30.25%
Special Education (Proj. 621,641)							0.00%
Salaries/Employee Benefits	100-299	57,355.68		0.00%	60,000.00		0.00%
Subtotal		57,355.68	-	0.00%	60,000.00		0.0078
Cares Act (Proj. 788)				0.000/	100 000 00	35,619.58	35.62%
Personnel Services - Salaries	100	95,426.40		0.00%	100,000.00 40,000.00	11,306.07	28.27%
Personnel Services - Empl Benefits	200	29,402.70		0.00%		46,925.65	33.52%
Subtotal		124,829.10		0.00%	140,000.00	40,820.00	30,02 /8
ESSER II (Proj. 793)					000 000 00		0.00%
Salaries/Employee Benefits	100-299			N/A	250,000.00		0.00%
Services/Materials	300-860			N/A	260,000.00		0.00%
		<u> </u>	-	N/A	510,000.00	670,065.80	19.14%
Grand Total		2,559,100.26	603,634.86	23.59%	3,500,000.00	070,000.00	10.1-170
	400.000	1,936,761.50	488,619.31	25.23%	2,250,000.00	509,410.89	22.64%
Payroll Expenses	100-200		115,015.55	18.48%	1,250,000.00	160,654.91	12.85%
Non-Payroli Expenses	300-900	2,559,100.26	603,634.86	23.59%	3,500,000.00	670,065.80	19.14%
Totals		2,000,100,20	000,000,100				

INTEGRIS ACADEMY
INCOME STATEMENT
Period Ending October 31, 2021

	% VAR	10.03	10.03	1.02	48.56 28.30	10.99	5.97	00	2.32	28.26	0	28.26	0	28.26	0	28.26	0	28.26	o	0	28.26
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ш	AMOUNT	0 59,537	59,537	6,850	7,754	10,244	26,033 1.108	0 0	20,304	79,841	0	79,841	0	79,841	0	79,841	0	79,841	0	0	79,841
YEAR TO DATE	BUDGET	593,664	593,664	671,649	9,720 27,400	93,204	55,624 18,555	0	876,162	(282,488)	0	(282,488)	0	(282,488)	0	(282,488)	0	(282,488)	0	0	(282,488)
	ACTUAL	653,201	653,201	678,499	5,000 19,647	103,448	29,591 19,664	0 0	855,849	(202,647)	0	(202,647)	0	(202,647)	0	(202,647)	0	(202,647)	0	0	(202,647)
•	DESCRIPTION	NET OPERATING REVENUE OTHER REVENUE	TOTAL REVENUE	SALARIES AND BENEFITS	PROFESSIONAL FEES SUPPLIES AND MATERIALS	PURCHASED SERVICES	UTILITIES/RENTAL/OTHER DEPRECIATION/AMORTIZATION	NET BAD DEBT EXPENSE INTEREST EXPENSE	TOTAL EXPENSES	INCOME FROM OPERATIONS	OPERATING INCOME ATTRIBUTABLE TO NON CONTROLLING INTEREST	OPERATING INCOME AFTER NON CONTROLLING INTEREST	NON OPERATING INCOME	NET INC/(LOSS) before Mkt Chg	UNRLZ INC/DEC MKT VALUE	NET INC/(LOSS) before Unusual	JINUSUAL/NON-RECURRING GAIN/(LOSSES)	NET INCOME/(LOSS)	NON OPERATING INCOME ATTRIBUTABLE TO NON CONTROLLING INTEREST	NON OPERATING INCOME AFTER NON CONTROLLING INTEREST	NET INCOME/(LOSS) AFTER NON CONTROLLING INTEREST
	% VAR	2.28	2.28	0.20	100.00	44.45	49.22	, 00	5.19	26.98	0	26.98	0	26.98	0	26.98	0	26.98	0	0	26.98
NTH	AMOUNT VARIANCE	0 F 4,356 U	4,356 U		2,430 F 4,239 F		5,366 U		11,250 F	6,894 F	О Г	6,894 F	0	6,894 F	0	6,894 F	0	6,894 F	0	0	6,894 F
CURRENT MONTH	BUDGET	191,140	191,140	167,912	2,430 7,052	23,759	10,902	600 6	216,694	(25,554)	0	(25,554)	0	(25,554)	0	(25,554)	0	(25,554)	0	0	(25,554)
	ACTUAL	0 186,784	186,784	168,249	0 849	13,198	16,269	0 0	205,444	(18,660)	0	(18,660)	0	(18,660)	0	(18,660)	0	(18,660)	0	0	(18,660)

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STANLEY HUPFELD ACADEMY OKLAHOMA CITY, OKLAHOMA

MONTHLY FINANCIAL REPORT

OCTOBER 31, 2021

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JENKINS & KEMPER CERTIFIED PUBLIC ACCOUNTANTS, P.C.

JACK JENKINS, CPA MICHAEL KEMPER, CPA

November 2, 2021

Honorable Board of Education Stanley Hupfeld Academy Oklahoma City, Oklahoma

We have compiled the accompanying statement of assets, liabilities, and net assets – cash basis for the Stanley Hupfeld Academy as of October 31, 2021 and the related statements of revenues and expenses – cash basis for the four (4) months then ended. Prior year's comparative revenue and expense information and current year budgetary information are included in the related statements of revenue and expenses, as well as items listed in the table of contents under the heading supplemental information, which are presented only for analysis purposes. Our compilation was performed in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants. The financial statements have been prepared on the cash basis of accounting and the budget laws of the State of Oklahoma, which is a basis of accounting other than generally accepted accounting principles.

A compilation is limited to presenting, in the form of financial statements and supplemental information that is the representation of the management. We have not audited or reviewed the accompanying financial statements and supplemental information and, accordingly, do not express an opinion or any other form of assurance on them. However, we did become aware of a departure from the cash and budgetary basis of accounting that is described in the following paragraph.

The regulatory basis of accounting requires a specific format of presentation of governmental funds and the accompanying presentation does not comply with that format. Additionally, fixed assets and any related debt are not included in the statement of assets, liabilities and net assets presented on a cash basis. Any such accounts are reflected in the statement of revenues and expenses as a corresponding receipt and/or expenditure of funds. The effects of these departures on the financial statements have not been determined.

Management has elected to omit substantially all of the disclosures ordinarily included in financial statements prepared on the cash basis of accounting. If the omitted disclosures were included in the financial statements, they might influence the user's conclusions about the School's assets, liabilities, net assets, revenues and expenses. Accordingly, these financial statements are not designed for those who are not informed about such matters.

We are not independent with respect to Stanley Hupfeld Academy

Sincerely,

Jenkins & Kumpur, CPAS P.C.

Jenkins & Kemper Certified Public Accountants, P.C.

STANLEY HUPFELD ACADEMY OCTOBER 31, 2021

STATEMENT OF ASSETS, LIABILITIES, AND NET ASSETS - CASH BASIS

	General Fund
Assets Cash Total Assets	\$ 423,902.95 423,902.95
Liabilities Outstanding payments 2020-21 Open Encumbrances Total Liabilities	42,053.45 528.00 42,581.45
Cash Fund Balance	\$ 381,321.50

SEE ACCOUNTANT'S COMPILATION REPORT

STANLEY HUPFELD ACADEMY - 2021-22 FISCAL YEAR STATEMENT OF REVENUE AND EXPENSES - GENERAL FUND - CASH BASIS

· ,	_	000001	0000 04	3/ -£\/TT	2021-22	2021-22	% of YTD
•	Source	2020-21	2020-21	% of YTD	· ·	10/3 <u>1/2021</u>	to Budi.
	<u>Codes</u>	<u>Actual</u>	10/31/2020	to Budj.	<u>Budgeted</u>	10/3 [[2021	to parti
<u>Revenue</u>				0.007		355.13	N/A
Miscellaneous Reimb.	1590	665.67	100 000 00	0.0%			11.7%
Contributions and Donations	1610	291,899.15	100,000.00	34.3%	500,000.00	58,280.44	
Foundation & Incentive Aid	3210	1,833,231.64	501,207.17	27.3%	1,882,991.09	527,258.47	28.0%
Flexible Benefit	3250	183,001.56	50,639.62	27.7%	183,001.56	49,410.43	27.0%
Reading Sufficiency	3415	12,836.25		0.0%			N/A
Textbooks	3420	15,848.13	15,762.13	99.5%	29,324.30	29,324.30	100.0%
State Matching	3720	2,334.30		0.0%	2,114.52		0.0%
Title I	4210	130,023.90		0.0%	160,000.00		0.0%
Title I Prior Year	4210	14,338.27	14,338.27	100.0%	18,101.05	18,101.05	100.0%
Title II-Part A	4271	23,210.31		0.0%	15,000.00		0.0%
Special Education - Flowthrough	4310	60,194.65		0.0%	55,000.00		0.0%
Special Ed - Prior Year	4340	1,476.13	1,476.13				N/A
Title IV, Part A Student Support	4442	10,000.00		0.0%	15,000.00		0.0%
CARES Act & Incentive	4689	115,048.56		0.0%	507,856.90		0.0%
Federal Lunch/Breakfast	4700	126,813.15	27,220.91	21.5%	168,474.52	28,802.93	17.1%
Correcting Entry	5600	248.24		0.0%	100.00	59.08	_ 59.1%
Total revenue	-	2,821,169.91	710,644.23	25.2%	3,536,963.94	711,591.83	20.1%
Cash fund balance (beginning)	6110	273,608.58	273,608.58		540,302.86	540,302.86	
Lapsed Approp/Estopped Warr.	6130-6140	4,624.63					-
Total revenue and beg. balance	_	3,099,403.12	984,252.81		4,077,266.80	1,251,894.69	_
.0.0	-	<u> </u>		_			
	Object						
<u> </u>	Codes				2		
ayroll	100-200	1,936,761.50	633,649.78	32.7%	2,250,000.00	677,290.02	30.1%
Non-payroll	300-900	622,338.76	164,054.28		1,250,000.00	193,283.17	_ 15.5%
Total expenditures	-	2,559,100.26	797,704.06	_	3,500,000.00	870,573.19	24.9%
Total experiences	-	_,	1 - 1 1 - 1 1 1 1	_			=
	-	0 = 10 000 00	400 540 75	_	577,266.80	381,321.50	-
Ending Balance		\$ 540,302.86	186,548.75	_ =	977,200.00	301,021.00	-

SUPPLEMENTAL INFORMATION

STANLEY HUPFELD ACADEMY - 2021-22 FISCAL YEAR DETAILED REVENUE SUMMARY - GENERAL FUND - CASH BASIS

Total	292,830.00	231,977.73	186,784.10	•	1	1	1	1	ı	ı	1	711,591.83
Federal <u>Program</u>	18,101.05											18,101.05
Federal Child Nut.	1,065.50	27,123.43	614.00									28,802.93
State <u>Matching</u>												1
Other State Sources	45,794.45	16,470.12	16,470.16									78,734.73
State Aid	169,478.35	188,304.18	169,475.94									527,258.47
Student <u>Donations</u> <u>Lunches</u>	58,280,44											58,280.44
est Reimb.	110.21	80.00	224.00									414.21
<u>Interest</u>	July August	September	October	November	December	January	February	March	April	May	June	Totals

STANLEY HUPFELD ACADEMY - 2021-22 FISCAL YEAR STATEMENT OF EXPENSES TWO YEAR COMPARISON BY PROJECT/OBJECT - GENERAL FUND - CASH BASIS

		2020-21	2020-21	% of YTD	2021-22	2021-22	% of YTD
Classification (Project)	Object	Actua]	10/31/2020	to Budg.	Budgeted	10/31/2021	<u>to Budg.</u>
000 General Fund	<u>Object</u>	<u> </u>		<u> </u>			
	100	1,108,301.83	425,696.90	38.41%	1,150,000.00	389,691.98	33.89%
Salaries Employee Benefits	200	272,794.97	102,003.45	37.39%	275,000.00	92,544.73	33.65%
	290	7,661.92	45.72	0.60%	15,000.00	370.29	2.47%
Worker's Compensation	310	6,000.00	2,000.00	33.33%	6,000.00	2,000.00	33.33%
Management Services		•	10,750.00	25.63%	45,000.00	10,750.00	23.89%
Accounting Services	331	41,950.00	•	22.72%	55,000.00	8,052.50	14.64%
Medical Services	336	47,789.19	10,859.24		3,000.00	1,072.50	35.75%
Security Services	344	1,947.50	1,140.00	58.54%	1,000,00	1,012.00	0.00%
Tech Related Services	346	439.30	385.00	87.64%	•	449.24	14.97%
Legal Services	350	2,500.00	2,570.00	102.80%	3,000.00	3,526,25	17.63%
Water Utilities	410	11,622,06	3,266.20	28.10%	20,000.00	•	16.80%
Cleaning Services	420	49,630.99	6,252.75	12.60%	60,000.00	10,080.00	25.80%
Repairs and Maint. Services	430	24,016.48	4,287.90	17.85%	50,000.00	12,899.74	16.59%
Rental Services	440	14,497.80	9,463.24	65.27%	20,000.00	3,318.35	
Insurance	520	51,064.89	29,543.71	57.86%	55,000.00	50,157.54	91.20%
Communications Services	530	10,416.98	3,563,30	34.21%	15,000.00	2,219.41	14.80%
Advertising	540	307.97		0.00%	1,000.00	139.50	13.95%
Printing and Binding	550	1,965.16	491.50	25.01%	3,000.00	531.95	17.73%
Supplies and Materials	610	23,375.88	14,357.64	61.42%	110,000.00	10,374.61	9.43%
Energy	620	39.801.44	10,405.03	26.14%	50,000.00	18,753.92	37.51%
Bks & Periodicals	640	1,862.85	1,559.43	83.71%	7,500.00	27.38	0.37%
Equipment and Furniture	650	35,153.47	14,101.85	40.12%	35,000.00	8,338.46	23.82%
Awards, Gifts, Decorations	682	5,141.94	999.27	19.43%	15,000.00	1,434.26	9.56%
	733	24,529.96	•	0.00%	85,000.00		0.00%
Technology Related Hardware	810	5,917.25	2,545.00	43.01%	10,000.00	2,977.75	29.78%
Dues and Fees	860	1,340.00	120.00	8.96%	3,000.00	760.00	25.33%
Staff Registration & Tuition	881	850.82	120.00	0.00%	1,500.00	562.95	37.53%
Donations	930	248.24		0.00%	1,000.00	59.08	5,91%
Reimbursement		54,996.94	15,573.71	28.32%	60,000.00	10,733.48	17.89%
Intrafund Transfer	970		671,980.84	36.40%	2,155,000.00	641,825.87	29.78%
Subtotal		1,846,125.83	071,500.04	30.4070	2,100,000.00	<u> </u>	
Child Nutrition (Proj. 285,385,763,		400 074 04		0.00%	225,000.00	23,140.04	10.28%
Food Service Management	570	108,971.94	4 700 EE	34.98%	25,000.00	10,553.97	42.22%
Food and Milk/Supplies	600	13,542.60	4,736.55	34.90%	25,000.00	10,000,01	0.00%
Appliances	731	21,958.94		0.000	275,000.00	33,694.01	12.25%
Subtotal		144,473.48	4,736.55	3.28%	275,000.00	30,00 1,01	12.2070
Flexible Benefit Allowance (Proj. :				0.4.000%	405 000 00	61,895.26	33.46%
Salaries/Employee Benefits	100-299	184,849.26	62,848.22	34.00%	185,000.00	01,093,20	33.4378
State Textbooks (Proj. 333)					45.000.00		0.00%
Salaries	100-299	15,848.13		0.00%	15,000.00		0.0078
Reading Sufficiency (Proj. 367)							
Supplies & Materials	300-860			0.00%	15,000.00		0.00%
Subtotal		12,836.25		0.00%	15,000.00		0.00%
Basic Prog, CY (Proj. 511)							40.0401
Salaries/Employee Benefits	100-299	172,782,53	35,799.06	20.72%	175,000.00	70,590.52	40.34%
Subtotal		172,782.53	35,799.06	20.72%	175,000.00	70,590.52	40.34%
Special Education (Proj. 621,641)							2 2021
Salaries/Employee Benefits	100-299	57,355.68	7,302,15	12.73%	60,000.00		0.00%
Subtotal		57,355.68	7,302.15	12.73%	60,000.00		0.00%
Cares Act (Proj. 788)							
Personnel Services - Salaries	100	95,426,40	11,429.96	11.98%	100,000.00	47,492.74	47.49%
Personnel Services - Empl Benefits		29,402.70	3,607.28	12.27%	40,000.00	15,074.79	37.69%
Subtotal		124,829.10	15,037.24	12.05%	140,000.00	62,567.53	44.69%
ESSER II (Proj. 793)			·			- "	
	100-299			N/A	250,000.00		0.00%
Salaries/Employee Benefits	300-860			N/A	260,000.00		0.00%
Services/Materials	300-600			N/A	510,000.00	-	0.00%
0 175-4-1		2,559,100.26	797,704.06	31.17%	3,500,000.00	870,573.19	24.87%
Grand Total		2,008,100.20	101,104.00		-11		
Payroll Expenses	100-200	1,936,761.50	633,649.78	32.72%	2,250,000.00	677,290.02	30.10%
Non-Payroll Expenses			•	26.36%	1,250,000.00	193,283.17	15,46%
	300-000	622.338.76	164.054.28	20.3070	1,200,000.00		
Totals	300-900	622,338.76 2,559,100.26	164,054.28 797,704.06	31.17%	3,500,000.00	870,573.19	24.87%

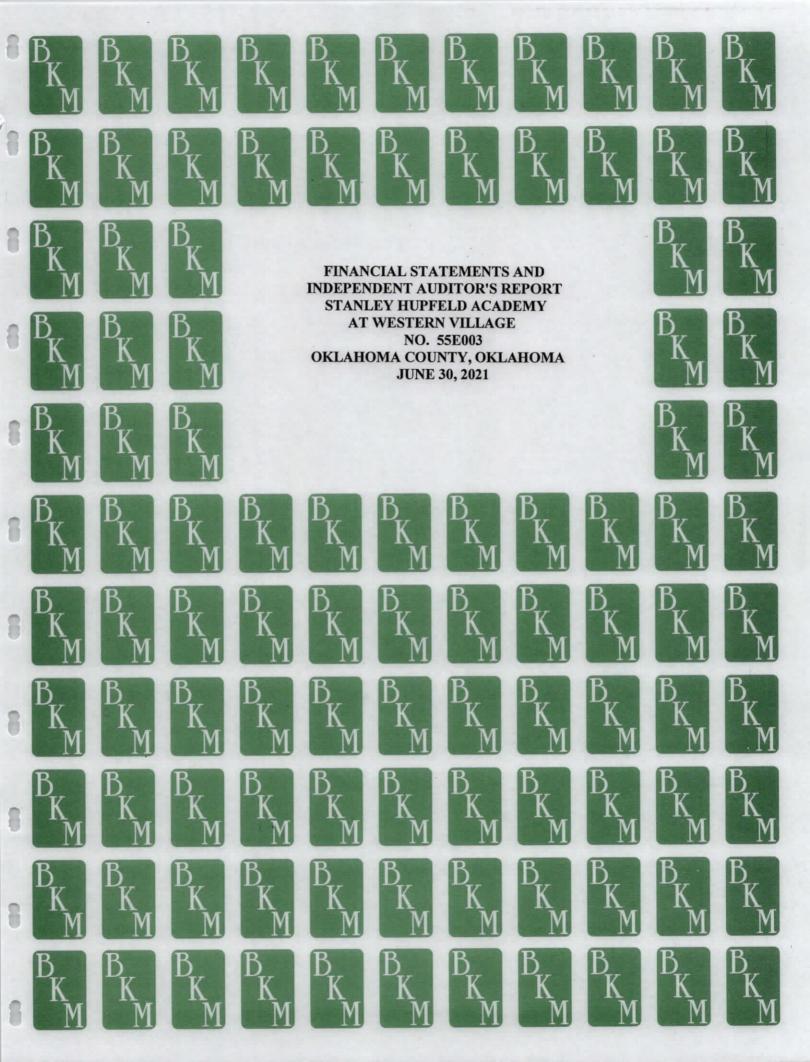


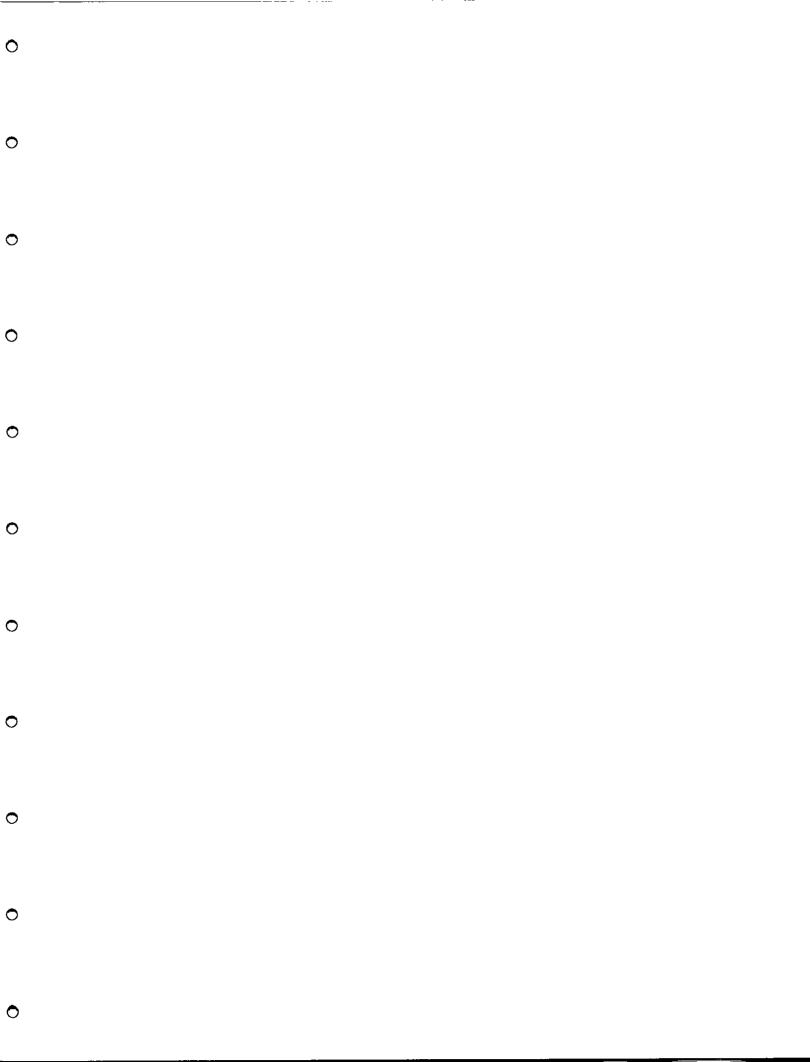
Audit Acknowledgement
Audit Year: 2020-2021

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District Name	Stanley Hupfeld Academy @ Western Village	District Number	E003
County Name	Oklahoma	County Code	55
The annual inde	pendent audit was presented to the Board of	Education in a meeting	conducted in
accordance with	the Open Meeting Act 25 O.S. Section 301-	314 on December	
The audit was p	resented by Britton, Kuykendall and Miller	CPA's Times	Lucken Vall
	(Independent Auditor)	(Independer	nt Auditor's Signature)
The School Bo the district's fit been presented	pard acknowledges that as the governing bod nancial and compliance operations, the audit I to them.	y of the district, respon findings and exceptior	sible for is have
A copy of the Education and 70 O.S. § 22-1	audit, including this acknowledgement for the State Auditor and Inspector within 30 da 08:	n, will be sent to the S ays from its presentation	State Board of on, as stated in
related f	strict board of education shall forward a copy inancial statements to the State Board of Edu or within thirty (30) days after receipt of the s	ication and the State A	ons and uditor and
Signature of the	Board of Education:	At Of	
Superintendent	Bosi	d of Education Vice P	resident.
Board of Educa	tion President Boar	rd of Education Member	or
<u> </u>	A	oh B. Vive	
	Boar	rd of Education Memb	er
	Boa	rd of Education Memb	er
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Subscribed and	sworm before me on Dc. 8, 2021	My Commission	Yan A. Yan

Updated 7/2021





STANLEY HUPFELD ACADEMY AT WESTERN VILLAGE OKLAHOMA COUNTY, OKLAHOMA JUNE 30, 2021

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STANLEY HUPFELD ACADEMY AT WESTERN VILLAGE OKLAHOMA COUNTY, OKLAHOMA SCHOOL DISTRICT OFFICIALS JULY 1, 2020 THROUGH JUNE 30, 2021

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Board of Education

Chairman Mike Hatch Ex-Officio Stan Hupfeld Treasurer Kimberly Scott Secretary Ruthie Rayner Director Tobi Campbell Director Keith Cassell Director Christina Adcox Director Eric Harmon Director David Jackson Director Ken Lawson Director Charles Peoples Director Heather Meldrum Director Rosalynn Wade Director John Vera Director Pam Millington

Director of Schools

Tobi Campbell

JAMES M. KUYKENDALL RICK D. MILLER 204 E. FRANKLIN - P.O. BOX 507 WEATHERFORD, OK 73096 580-772-3596 FAX 580-772-3085

INDEPENDENT AUDITOR'S REPORT

To the Honorable Board of Education Stanley Hupfeld Academy at Western Village Oklahoma City, Oklahoma County, Oklahoma

Report on the Financial Statements

We have audited the accompanying combined fund type and account group financial statements-regulatory basis of Stanley Hupfeld Academy at Western Village, Oklahoma City, Oklahoma, as of and for the year ended June 30, 2021, and the related notes to the financial statements, as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with the financial reporting regulations prescribed or permitted by the Oklahoma State Department of Education as described in Note 1, to meet the financial reporting requirements of the State of Oklahoma; this includes determining that the regulatory basis of accounting is an acceptable basis for the preparation of the financial statements in the circumstances. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit

also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our adverse and qualified audit opinions.

Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles

As described in Note 1 to the financial statements, to meet the financial reporting requirements of the Oklahoma State Department of Education, the financial statements are prepared by Stanley Hupfeld Academy at Western Village, Oklahoma City, Oklahoma, on the basis of the financial reporting regulations prescribed or permitted by the Oklahoma State Department of Education, which is a basis of accounting other than accounting principles generally accepted in the United States of America.

The effects on the financial statements of the variances between the regulatory basis of accounting described in Note 1 and accounting principles generally accepted in the United States of America, although not reasonably determinable, are presumed to be material.

Adverse Opinion on U.S. Generally Accepted Accounting Principles

In our opinion, because of the significance of the matter discussed in the "Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles" paragraph, the financial statements referred to in the first paragraph do not present fairly, in accordance with accounting principles generally accepted in the United States of America, the financial position of Stanley Hupfeld Academy at Western Village, Oklahoma City, Oklahoma, as of June 30, 2021, or the revenues, expenses, and changes in net position and, where applicable, cash flows thereof for the year then ended.

Basis for Qualified Opinion on Regulatory Basis of Accounting

As discussed in Note 1, the financial statements referred to above do not include the general fixed asset account group, which is a departure from the regulatory basis of accounting prescribed or permitted by the Oklahoma State Department of Education. The amount that should be recorded in the general fixed asset account group is not known.

Qualified Opinion on Regulatory Basis of Accounting

However, in our opinion, except for the effects of the matter discussed in the "Basis for Qualified Opinion on Regulatory Basis of Accounting" paragraph, the combined financial statements referred to in the first paragraph present fairly, in all material respects, the assets, liabilities and fund balances arising from regulatory basis transactions of each fund type and account group of Stanley Hupfeld Academy at Western Village, Oklahoma City, Oklahoma, as of June 30, 2021, and the revenues it received and expenditures it paid and encumbered for the year then ended, in accordance with the financial reporting provisions of the Oklahoma State Department of Education as described in Note 1.

Other Matters

Other Information

Our audit was conducted for the purpose of forming opinions on the fund type and account group financial statements-regulatory basis that collectively comprise Stanley Hupfeld Academy at Western Village, Oklahoma City, Oklahoma's basic financial statements. The accompanying combining financial statements-regulatory basis and other supplementary information, including the schedule of expenditures of federal awards as listed in the accompanying table of contents are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The combining financial statements-regulatory basis and the other supplementary information including the schedule of expenditures of federal awards are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the combined financial statements-regulatory basis. Such information has been subjected to the auditing procedures applied in the audit of the fund type and account group financial statements within the combined financial statements-regulatory basis and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, except for the financial statements being prepared in compliance with the regulatory basis as prescribed by the Oklahoma State Department of Education as discussed in Note 1, the combining financial statements-regulatory basis and other supplementary information including the schedule of expenditures of federal awards are fairly stated in all material respects in relation to the combined financial statements-regulatory basis as a whole.

Other Reporting Required by Government Auditing Standards

In accordance with Government Auditing Standards, we have also issued our report dated December 3, 2021, on our consideration of Stanley Hupfeld Academy at Western Village, Oklahoma City, Oklahoma's, internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of Stanley Hupfeld Academy at Western Village, Oklahoma City, Oklahoma's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards in considering Stanley Hupfeld Academy at Western Village, Oklahoma City, Oklahoma's internal control over financial reporting and compliance.

BRITTON, KUYKENDALL & MILLER

Britton, Kuykundall & Miller

Certified Public Accountants

Weatherford, Oklahoma December 3, 2021 COMBINED FINANCIAL STATEMENTS

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STANLEY HUPFELD ACADEMY AT WESTERN VILLAGE OKLAHOMA COUNTY, OKLAHOMA

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STANLEY HUPFELD ACADEMY AT WESTERN VILLAGE OKLAHOMA COUNTY, OKLAHOMA COMBINED BALANCE SHEET - REGULATORY BASIS ALL FUND TYPES AND ACCOUNT GROUPS JUNE 30, 2021

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		Governmental Fund Types
0		General
	<u>ASSETS</u>	
	Cash and Investments	\$ 621,319.07
•	Total Assets	\$621,319.07_
	LIABILITIES AND FUND BALANCE	
0	Liabilities: Warrants payable Encumbrances	\$ 57,630.68 23,385.53
_	Total Liabilities	81,016.21
0	Fund Equity: Restricted Unassigned	0.00 <u>540,302.86</u>
0	Total fund balances	540,302.86
	Total Liabilities and Fund Balances	\$621,319.07_

The notes to the financial statements are an integral part of this statement.

Schedule 2-00

General Fund

STANLEY HUPFELD ACADEMY AT WESTERN VILLAGE OKLAHOMA COUNTY, OKLAHOMA COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES - REGULATORY BASIS ALL GOVERNMENTAL FUND TYPES FOR THE YEAR ENDED JUNE 30, 2021

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0		General Fund
	Revenues:	
	Local sources	\$ 292,564.82
	Intermediate sources	0.00
	State sources	2,047,251.88
0	Federal sources	481,104.97
	Total Revenues Collected	2,820,921.67
	Expenditures:	
	Instruction	1,595,992.44
0	Support services	763,389.16
	Non - Instructional services	144,473.48
	Capital outlay	0.00
	Other outlays	54,996.94
0	Total Expenditures	2,558,852.02
	Excess of revenue over (under) expenditures	262,069.65
0	Adjustments to prior year encumbrances	4,624.63
	Excess of revenues and other sources over (under) expenditures and other uses	266,694.28
0	Beginning fund balance	273,608.58
	Ending fund balance	\$540,302.86_

The notes to the financial statements are an integral part of this statement.

Schedule 3-00

STANLEY HUPFELD ACADEMY AT WESTERN VILLAGE OKLAHOMA COUNTY, OKLAHOMA MBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGI

COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES - BUDGET AND ACTUAL - REGULATORY BASIS BUDGETED GOVERNMENTAL FUND TYPES FOR THE YEAR ENDED JUNE 30, 2021

				General Fund		
	-	Original Budget	-	Final Budget	_	Actual
Beginning fund balances, budgetary basis	\$	273,608.58	\$	273,608.58	\$	273,608.58
Revenues:						
Local sources		500,000.00		500,000.00		292,564.82
Intermediate sources		0.00		0.00		0.00
State sources		2,058,476.81		2,058,476.81		2,047,251.88
Federal sources	-	521,341.60	-	521,341.60	-	481,104.97
Total Revenue, budgetary basis	-	3,079,818.41	-	3,079,818.41	-	2,820,921.67
Expenditures:						
Instruction		1,761,362.00		1,761,362.00		1,595,992.44
Support services		946,100.00		946,100.00		763,389.16
Non - Instructional services		288,000.00		288,000.00		144,473.48
Capital Outlay		0.00		0.00		0.00
Other Outlays		357,964.99		357,964.99		54,996.94
Debt Service:						
Principal retirement		0.00		0.00		0.00
Interest and fiscal agent charges		0.00		0.00		0.00
Judgments paid		0.00		0.00	-	0.00
Total Expenditures, budgetary basis		3,353,426.99		3,353,426.99	_	2,558,852.02
Excess of revenue and beginning fund						
balances over (under) expenditures -						
budgetary basis		0.00		0.00		535,678.23
Other financing sources (uses):						
Bond sale proceeds		0.00		0.00		0.00
Operating Transfers		0.00		0.00	-	0.00
Excess of revenues and other sources over (under) expenditures and other uses		0.00		0.00		535,678.23
Adjustments to prior year encumbrances		0.00		0.00		4,624.63
Prior Period Adjustments		0.00		0.00	-	0.00
Ending fund balances	\$	0.00	\$	0.00	\$_	540,302.86

The notes to the financial statements are an integral part of this statement.

NOTES TO COMBINED FINANCIAL STATEMENTS

OF

STANLEY HUPFELD ACADEMY AT WESTERN VILLAGE OKLAHOMA COUNTY, OKLAHOMA

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1. Nature of Organization and Summary of Significant Accounting Policies

The basic financial statements of the Stanley Hupfeld Academy at Western Village (the "School") have been prepared in conformity with another comprehensive basis of accounting as prescribed by the Oklahoma State Department of Education. The more significant of the School's accounting policies are described below.

Independent School District No. 89 of Oklahoma County, Oklahoma, also known as the Oklahoma City Public Schools (the "District"), has contracted with Stanley Hupfeld Academy at Western Village, Inc. ("WVA, Inc.") for the operation of the School, a charter school under the Oklahoma Charter School Act.

Stanley Hupfeld Academy at Western Village, Inc. is an Oklahoma not-for-profit corporation.

The original contract between the District and WVA, Inc. was effective for the fiscal year ended June 30, 2001 and has been renewed through June 30, 2021.

The school receives funding from county, state, and federal government sources and must comply with the applicable requirements of these funding source entities.

The School campus, together with all of the related personal property and equipment, is owned by the District and is leased by WVA, Inc. for \$20 per student (based on accreditation report of prior year) plus cost of property insurance paid monthly or annually at beginning of year.

A. Reporting Entity

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The School is governed by the board of directors of WVA, Inc. The financial data of the School is also reported within the general fund of the District's financial statements. The accompanying financial statements are intended to present only the results of the operations of the School and not that of the general fund of the District.

The School's activities are reported for federal and Oklahoma tax purposes by WVA, Inc. WVA Inc. is an organization described in Internal Revenue Code Section 501(c)(3). As such, the income of the School is subject to federal or state income taxes only to the extent it generates income from unrelated activities. The School had no unrelated income in the year ended June 30, 2021.

Summary of Significant Accounting Policies, (Continued)

B. **Fund Accounting**

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The School uses funds and account groups to report on its financial position and the results of its operations. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain school functions or activities.

A fund is a separate accounting entity with a self-balancing set of accounts. An account group, on the other hand, is a financial reporting device designed to provide accountability for certain assets and liabilities that are not recorded in the funds because they do not directly affect net expendable available financial resources.

Funds are classified into three categories: governmental, proprietary and fiduciary. Each category, in turn, is divided into separate "fund types." The School has only governmental funds.

Governmental Fund Types

Governmental Funds are used to account for all or most of a government's general activities, including the collection and disbursement of earmarked monies (Special Revenue Funds), the acquisition or construction of general fixed assets (Capital Projects Funds), and the servicing of general long-term debt (Debt Service Funds).

General Fund - The General Fund is used to account for all financial transactions except those required to be accounted for in another fund. Major revenue sources include state and local property taxes and state funding under the Foundation and Incentive Aid Program. Expenditures include all costs associated with the daily operations of the schools except for programs funded for building repairs and maintenance, school construction and debt service on bonds and other long-term debt. The General Fund includes federal and state restricted monies that must be expended for specific programs.

Summary of Significant Accounting Policies, (Continued)

Fund Accounting, (Continued)

Account Groups

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Account groups are not funds and consist of a self-balancing set of accounts used only to establish accounting control over long-term debt and general fixed assets not accounted for in proprietary funds. The only account group applicable to the School is the general fixed assets account group. As the School does not maintain a record of general fixed assets, the general fixed assets account group is not presented at June 30, 2021.

C. Basis of Accounting

The School prepares its financial statements in a presentation format that is prescribed by the Oklahoma State Department of Education. This format is essentially the generally accepted form of presentation used by state and local governments prior to the effective date of GASB Statement No. 34, Basic Financial Statements - Management's Discussion and Analysis - for State and Local Governments. This format differs significantly from that required by GASB Statement No. 34.

The basic financial statements are essentially prepared on a basis of cash receipts and disbursements modified as required by the regulations of the Oklahoma State Department of Education as follows:

- Encumbrances represented by purchase orders, contracts and other commitments for the expenditure of monies are recorded as expenditures when approved.
- Investments are recorded as assets when purchased.
- School supplies are recorded as expenditures and not inventory assets.
- Warrants payable are recorded as liabilities when issued.
- Compensated absences are recorded as expenditures when paid and not recorded as a liability.
- Long-term debt is recorded when incurred.

This regulatory basis of accounting differs from accounting principles generally accepted in the United States of America, which require revenues to be recognized when they become available and measurable, or when they are earned, and expenditures or expenses to be recognized when the related liabilities are incurred for governmental fund types.

Summary of Significant Accounting Policies, (Continued)

D. <u>Budgets and Budgetary Accounting</u>

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Budgets are maintained in the OCAS system of accounting and are included in the financial statements.

E. Assets, Liabilities and Fund Equity

<u>Cash and Cash Equivalents</u> - The School considers all cash on hand, demand deposits and highly liquid investments, with an original maturity of three months or less when purchased, to be cash and cash equivalents.

<u>Investments</u> - Investments consist of direct obligations of the United States Government and Agencies or certificates of deposit with maturities greater than three months when purchased. All investments are recorded at cost, which approximates market value.

<u>Inventories</u> - The value of consumable inventories at June 30, 2021, is not material to the financial statements.

<u>Warrants Payable</u> - Warrants are issued to meet the obligations for goods and services provided to the School. The School recognizes a liability for the amount of outstanding warrants that have yet to be redeemed by the School's treasurer.

<u>Fixed Assets and Property, Plant and Equipment</u> - The General Fixed Asset Account Group is not presented.

<u>Compensated Absences</u> - As the School reports under the regulatory basis of accounting, expenditures are generally recognized when encumbered/reserved rather than at the time the related fund liability is incurred. Thus, compensated absences have not been presented.

Summary of Significant Accounting Policies, (Continued)

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<u>Fund Balance</u> — In the fund financial statements, governmental funds report the hierarchy of fund balances. The hierarchy is based primarily on the degree of spending constraints placed upon use of resources for specific purposes versus availability of appropriation. An important distinction that is made in reporting fund balance is between amounts that are considered *nonspendable* (i.e., fund balance associated with assets that are *not in spendable form*, such as inventories or prepaid items, long-term portions of loans and notes receivable, or items that are legally required to be maintained intact (such as the corpus of a permanent fund)) and those that are spendable (such as fund balance associated with cash, investments or receivables).

Amounts in the *spendable* fund balance category are further classified as *restricted*, *committed*, *assigned* or *unassigned*, as appropriate.

Restricted fund balance represents amounts that are constrained either externally by creditors (such as debt covenants), contributors or laws or regulations of other governments; or by law, through constitutional provisions or enabling legislation.

Committed fund balance represents amounts that are useable only for specific purposes by formal action of the government's highest level of decision-making authority. Such amounts are not subject to legal enforceability (like restricted amounts), but cannot be used for any other purpose unless the government removes or changes the limitation by taking action similar to that which imposed the commitment.

Assigned fund balance represents amounts that are intended to be used for specific purposes, but are neither restricted nor committed. Intent is expressed by the governing body itself, or a subordinated high-level body or official who the governing body has delegated the authority to assign amounts to be used for specific purposes. Assigned fund balances includes all remaining spendable amounts (except negative balances) that are reported in governmental funds other than the general fund, that are neither restricted nor committed, and amounts in the general fund that are intended to be used for specific purpose in accordance with the provisions of the standard.

Summary of Significant Accounting Policies, (Continued)

Fund Balance, (Continued)

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Unassigned fund balance is the residual classification for the general fund. It represents amounts that have not been assigned to other funds, and that have not been restricted, committed, or assigned to specific purposes within the general fund.

Resource Use Policy – It is the District's policy for all funds that when an expenditure/expense in incurred for purposes for which both restricted and unrestricted resources, including fund balances, are available, the District considers restricted amounts to be spent first before any unrestricted amounts are used. Furthermore, it is the District's policy that when an expenditure/expense is incurred for purposes for which committed, assigned, or unassigned resources, including fund balances, are available, the School considers committed amounts to be spent first, followed by assigned amounts and lastly unassigned amounts.

F. Revenue, Expenses and Expenditures

<u>Local Revenues</u> - Revenue from local sources is the money generated from within the boundaries of the School and available to the School for its use. Local sources of revenues for the School include contributions, supplies and materials sold, commissions, and reimbursements.

<u>Intermediate Revenues</u> - Revenues from intermediate sources are the amounts of money from funds collected by an intermediate administrative unit, or a political subdivision between the School and the State, and distributed to schools in amounts that differ in proportion to those collected within such systems.

<u>State Revenues</u> - Revenues from state sources for current operations are primarily governed by the state aid formula under the provisions of Article XVIII, Title 70, Oklahoma Statutes. The State Board of Education administers the allocation of state aid funds to school districts based on information accumulated from the districts.

After review and verification of reports and supporting documentation, the State Department of Education may adjust subsequent fiscal period allocations of money for prior year errors disclosed by review. Normally, such adjustments are treated as reductions or additions of revenue of the year when the adjustment is made.

Summary of Significant Accounting Policies, (Continued)

Revenue, Expenses and Expenditures, (Continued)

State Revenues - (Continued)

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The School receives revenue from the state to administer certain categorical educational programs. State Board of Education rules require that revenue earmarked for these programs be expended only for the program for which the money is provided and require that the money not expended as of the close of the fiscal year be carried forward into the following year to be expended for the same categorical programs. The State Department of Education requires that categorical, educational program revenues be accounted for in the general fund.

<u>Federal Revenues</u> - Federal revenues consist of revenues from the federal government in the form of operating grants or entitlements. An operating grant is a contribution to be used for a specific purpose, activity or facility. A grant may be received either directly from the federal government or indirectly as a pass-through from another government, such as the State.

<u>Non-Revenue Receipts</u> - Nonrevenue receipts represent receipts deposited into a fund that are not considered new revenues to the School, but rather the return of assets that also includes miscellaneous receipts.

<u>Interfund Transactions</u> - Quasi-external transactions are accounted for as revenues, expenditures or expenses. Transactions that constitute reimbursements to a fund or expenditures/expenses initially made from it that are properly applicable to another fund, are recorded as expenditures/expenses in the fund that is reimbursed. All other interfund transactions, except quasi-external transactions and reimbursements, are reported as transfers. Nonrecurring or non-routine permanent transfers of equity are reported as residual equity transfers. All other interfund transfers are reported as operating transfers. There were no operating transfers or residual equity transfers during fiscal year 2021.

G. Statement of Cash Flows

Since the School does not currently have any Proprietary Fund Types, the statement of cash flows has not been presented in the fiscal 2021 accompanying financial statements.

Summary of Significant Accounting Policies, (Continued)

2. <u>Deposits and Investments</u>

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<u>Custodial Credit Risk</u> – Custodial credit risk exists when the District holds deposits or investments that are uninsured and uncollateralized. The District's cash deposits and investments at financial institutions as of June 30, 2021 was \$621,319.07. The District's cash deposits, including interest-bearing certificates of deposit, are entirely covered by Federal Depository Insurance (FDIC) or direct obligations of the U.S. Government insured or collateralized with securities held by the District or by its agent in the District's name

<u>Investment Interest Rate Risk</u> — Interest rate risk is the risk that changes in interest rates will adversely affect the fair market value of an investment. The District does not have a formal investment policy that limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates.

<u>Investment Credit Risk</u> – Investment credit risk is the risk that an issuer or other counterparty to an investment will not fulfill its obligation. The District does not have a formal investment policy limiting its investment choices, other than the limitation of state law as follows:

- •Direct obligations of the U.S. Government, its agencies and instrumentalities to which the full faith and credit of the U.S. Government is pledged, or obligations to the payment of which the full faith and credit of the State is pledged.
- •Certificates of deposits or savings accounts that are either insured or secured with acceptable collateral with in-state financial institutions, and fully insured certificates of deposit or savings accounts in out-of-state financial institutions.
- •With certain limitation, negotiable certificates of deposit, prime bankers acceptances, prime commercial paper and repurchase agreements with certain limitations.
- •County, municipal or school district tax supported debt obligations, bond or revenue anticipation notes, money judgments, or bond or revenue anticipation notes of public trusts whose beneficiary is a county, municipality or school district.
- •Notes or bonds secured by mortgage or trust deed insured by the Federal Housing Administrator and debentures issued by the Federal Housing Administrator, and in obligations of the National Mortgage Association.
- •Money market funds regulated by the SEC and in which investments consist of the obligations of the United States, its agencies and instrumentalities.

Deposits and Investments, (Continued)

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Investment Credit Risk - (Continued)

The cash and investments held by the District at year end are as follows:

	Average Maturity (Months)	Credit Rating	<u> </u>	Market Value	Cost		
Money Market	N/A	N/A	\$	621,319.07\$	621,319.07		
Certificates of Deposit	6	N/A	_	0.00	0.00		
Total			\$	621,319.07 \$	621,319.07		

<u>Concentration of Investment Credit Risk</u> – Exposure to concentration of investment credit risk is considered to exist when investments in any one issuer represent a significant percent of total investments of the District (any over 5 percent are disclosed). Investments issued or explicitly guaranteed by the U.S. government and investments in mutual funds, external investment pools, and other pooled investments are excluded from this consideration. The District places no limit on the amount it may invest in any one issuer. The District had no concentration of credit risk as defined above.

3. Employee Retirement System

The School participates in the state-administered Oklahoma Teachers' Retirement System (the "System"), which is a cost-sharing, multiple-employer public employee retirement system (PERS). Under the System, contributions are made by the School, the State of Oklahoma, and the participating employees. Participation is required for all teachers and other certified employees and is optional for all other regular employees of public educational institutions who work at least 20 hours per week. A participant's date of membership is the date the first contribution is made to the System. The System is administered by a board of trustees which acts as a fiduciary for investing the funds and governing the administration of the System. The School has no responsibility or authority for the operation and administration of the System nor has it any liability, except for the current contribution requirements.

Employee Retirement System, (Continued)

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A participant with ten years of creditable service may retire with a normal retirement allowance at the age of sixty-two or with reduced benefits as early as age fifty-five. The normal retirement allowance paid monthly for life and then to beneficiaries, if certain options are exercised, equals two percent of the average of the highest three earning years of contributory service multiplied by the number of years of credited service. A participant leaving employment before attaining retirement age, but completing ten years of service, may elect to vest his accumulated contributions and defer receipt of a retirement annuity until a later date. When a participant dies in active service and has completed ten years of credited service, the beneficiary is entitled to a death benefit. If the beneficiary is a surviving spouse, the surviving spouse may, in lieu of the death benefit, elect to receive, subject to the surviving spousal options, the participant's retirement benefits accrued at the time of death.

The contribution rates for the School, which are not actuarial determined, and its employees are established by statute and applied to the employee's earnings, plus employer-paid fringe benefits. The School is required by statute to contribute 9.50% of applicable compensation effective January 1, 2010. The School is allowed by the Oklahoma Teacher's Retirement System to make the required contributions on behalf of the participating members. The required contribution for participating members is 7.0% of each member's total compensation.

For the year ended June 30, 2021, the total compensation covered by the Teacher Retirement System was \$1,748,053.92. The School's contributions to the System for the years ending June 30, 2021, 2020 and 2019 were \$160,949.52, \$144,491.88, and \$143,815.29, respectively.

The System's accounting records are maintained on the cash basis of accounting, except for accruals of interest income.

Ten year historical trend information is presented in the Teacher's Retirement System of Oklahoma Annual Report for the year ended June 30, 2020. This information is useful in assessing the pension plan's accumulation of sufficient assets to pay pension benefits as they become due. The Oklahoma Teachers' Retirement System issues a publicly available financial report that includes financial statements and required supplementary information for the System. That report may be obtained by writing to the Oklahoma Teachers' Retirement System, P.O. Box 53524, Oklahoma City, OK 73152 or by calling (405) 521-2387.

4. Health Care Coverage

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During the year ended June 30, 2021, employees of the Stanley Hupfeld Academy at Western Village, Oklahoma, were covered by a health insurance plan (the plan). The teachers and support personnel may elect to be covered by the plan. The plan was authorized by House Bill 1731, 1988 Oklahoma Legislature (74 O.S. 1988, Supp. Section 1301-1322) with the Oklahoma State and Education Employers Group Insurance Board.

5. <u>Investment Income</u>

Investment income deposits are receipted as allocated by the School. School funds are required to be invested in accordance with Title 70 of the Oklahoma Statutes. Interest income on cash funds totaled \$0.00.

6. Contingencies

Amounts received or receivable from grantor agencies are subject to audit and adjustment by grantor agencies. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable funds. The amount, if any, of expenditures which may be disallowed by the grantor cannot be determined at this time, although the School expects such amounts, if any, to be immaterial.

7. Risk Management

The School is exposed to various risks of loss related to torts, theft of, damage to, and destruction of assets, errors and omissions, injuries to employees, employees' health and life, and natural disasters. The School manages these various risks of loss through the purchase of commercial insurance. Management believes such coverage is sufficient to preclude any significant uninsured losses to the School. Settled claims have not exceeded this insurance coverage in any of the past three fiscal years.

8. Surety Bonds

The School has a public employee dishonesty bond with Western Surety Company, bond number 61623465, which covers the Secretary/Treasurer for the penal sum of \$100,000.00 from March 12, 2020 to March 11, 2021 and then until March 11, 2022. The School has a position's bond with Western Surety Company, bond number 61620170, which covers the director/superintendent for the penal sum of \$100,000.00 as well as the principal for \$50,000.00, encumbrance clerk for \$1,000.00, and minutes clerk for \$1,000.00 for the same period from March 12, 2020 until March 11, 2022.

9. Use of Estimates

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The preparation of financial statements in conformity with the cash basis and budget laws of the Oklahoma State Department of Education requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

10. Subsequent Events

Management has evaluated subsequent events through December 3, 2021, which is the date the financial statements were available to be issued and have determined that no additional information needs to be added to the financial statements.

SUPPORTING SCHEDULES

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OF

STANLEY HUPFELD ACADEMY AT WESTERN VILLAGE OKLAHOMA COUNTY, OKLAHOMA SUPPLEMENTARY INFORMATION

OF

STANLEY HUPFELD ACADEMY AT WESTERN VILLAGE OKLAHOMA COUNTY, OKLAHOMA

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STANLEY HUPFELD ACADEMY AT WESTERN VILLAGE OKLAHOMA COUNTY, OKLAHOMA SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS FOR THE YEAR ENDED JUNE 30, 2021

Federal Grantor/Pass Through Grantor/Program Title Passed-through State Departmen	Federal CFDA # nt of Education:	Grantor's Number	Approved Amount	Balance at June 30, 2020	Receipts	Expenditures	Balance at June 30, 2021
2019-2020 Programs							
Title I	84.010	511	0.00	(14,338.27)	14,338.27	0.00	0.00
IDEA-B Project ECCO	84.027	615	0.00	(1,476.13)	1,476.13	0.00	0,00
2020-2021 Programs							
Title I	84.010	511	155,771.55	0.00	130,023.90	148,124.95	(18,101.05)
Title II, Part A	84.367	511	23,210.31	0.00	23,210.31	23,210.31	0.00
Title IV, Part A	84.424	511	10,000.00	0.00	10,000.00	10,000.00	0.00
ESSERF/CARES Act	84.425D	788	115,048.56	0.00	115,048.56	115,048.56	0.00
Special Education Cluster (IDEA)			·		,	,	
IDEA-B Project ECCO	84.027	615	0.00	0.00	0.00	0.00	0.00
Flow Through, IDEA-Part B	84.027	621	60,541.91	0.00	60,194.65	60,194.65	0.00
Preschool, IDEA-Part B	84.173	641	653.61	0.00	0.00	0.00	0.00
Total Special Education Cluster (DEA)		61,195.52	0.00	60,194.65	60,194.65	0.00
Total Dept. of Education			365,225.94	(15,814.40)	354,291.82	356,578.47	(18,101.05)
U.S. Department of Agriculture							
Passed Through State Dept. of E	ducation:						
Child Nutrition Cluster							
Cash Assistance:							
National School Lunch Progra		763	75,463.20	0.00	75,463.20	75,463.20	0.00
School Breakfast Program	10.553	764	31,174.44	0.00	31,174.44	31,174.44	0.00
Fresh Fruit/Vegetable Progra	m 10.582	768	21,241.01	0.00	20,175.51	21,241.01	(1,065.50)
Non-Cash Assistance (Commo	dities):						
National School Lunch Progra	arr 10.555	n/a	13,340.84	0.00	13,340.84	13,340.84	0.00_
Total Child Nutrition Cluster			141,219.49		140,153.99	141,219.49	(1,065.50)
Total Federal Assistance			\$ 506,445.43	\$(15,814.40)	\$ <u>494,445.81</u>	\$ 497,797.96	\$(19,166.55)

Notes to Schedule of Expenditures of Federal Awards

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Basis of Presentation - The accompanying schedule of expenditures of federal awards (the Schedule) includes the federal award activity of Stanley Hupfeld Academy at Western Village, Oklahoma County, Oklahoma under programs of the federal government for the year ended June 30, 2019. The information in this Schedule is presented in accordance with the requirements of Title 2, U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance). Because the Schedule presents only a selected portion of the operations of Stanley Hupfeld Academy at Western Village, Oklahoma, it is not intended to and does not present the financial position, changes in net position, or cash flows of Stanley Hupfeld Academy at Western Village, Oklahoma County, Oklahoma.

Summary of Significant Accounting Policies - Expenditures reported in the Schedule are reported on the regulatory basis of accounting. Such expenditures are recognized following the cost principles contained in the Uniform Guidance, wherein certain types of expenditures are not allowable or are limited as to reimbursement. Nonmonetary assistance in the form of commodities is reported in the Schedule at the fair market value of the commodities received and disbursed. Therefore, some amounts presented in this Schedule may differ from amounts presented in, or used in the preparation of, the basic financial statements. The District has elected not to use the 10% indirect cost rate allowed under the Uniform Guidance. Also, there were no awards passed through to sub-recipients.

REPORT ON INTERNAL CONTROL AND ON COMPLIANCE

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OF

STANLEY HUPFELD ACADEMY AT WESTERN VILLAGE OKLAHOMA COUNTY, OKLAHOMA JAMES M. KUYKENDALL RICK D. MILLER

204 E. FRANKLIN - P.O. BOX 507 WEATHERFORD, OK 73096 580-772-3596 FAX 580-772-3085

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

To the Honorable Board of Education Stanley Hupfeld Academy at Western Village Oklahoma City, Oklahoma County, Oklahoma

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the fund type and account group financial statements-regulatory basis of Stanley Hupfeld Academy at Western Village, Oklahoma City, Oklahoma, as of and for the year ended June 30, 2021, and the related notes to the financial statements, which collectively comprise Stanley Hupfeld Academy at Western Village, Oklahoma City, Oklahoma's basic financial statements, and have issued our report thereon dated December 3, 2021. As stated in our report, our opinion was adverse with respect to the financial statements not being prepared in conformity with accounting principles generally accepted in the United States of America because the presentation followed the regulatory basis of the financial reporting provisions of the Oklahoma State Department of Education. In addition, our opinion was qualified because the omission of the General Fixed Assets Account Group results in an incomplete presentation with respect to the financial statements being prepared following the regulatory basis of the financial reporting provisions of the Oklahoma State Department of Education.

Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered Stanley Hupfeld Academy at Western Village, Oklahoma City, Oklahoma's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we do not express an opinion on the effectiveness of the entity's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A significant deficiency is a deficiency, or a

combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether Stanley Hupfeld Academy at Western Village, Oklahoma City, Oklahoma's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards* in the United States of America.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

BRITTON, KUYKENDALL AND MILLER

Britis , Kuykendall & Miller

Certified Public Accountants

Weatherford, Oklahoma December 3, 2021

STANLEY HUPFELD ACADEMY AT WESTERN VILLAGE OKLAHOMA COUNTY, OKLAHOMA AUDIT COMMENTS JUNE 30, 2021

CURRENT YEAR

1. None Noted.

PRIOR YEAR

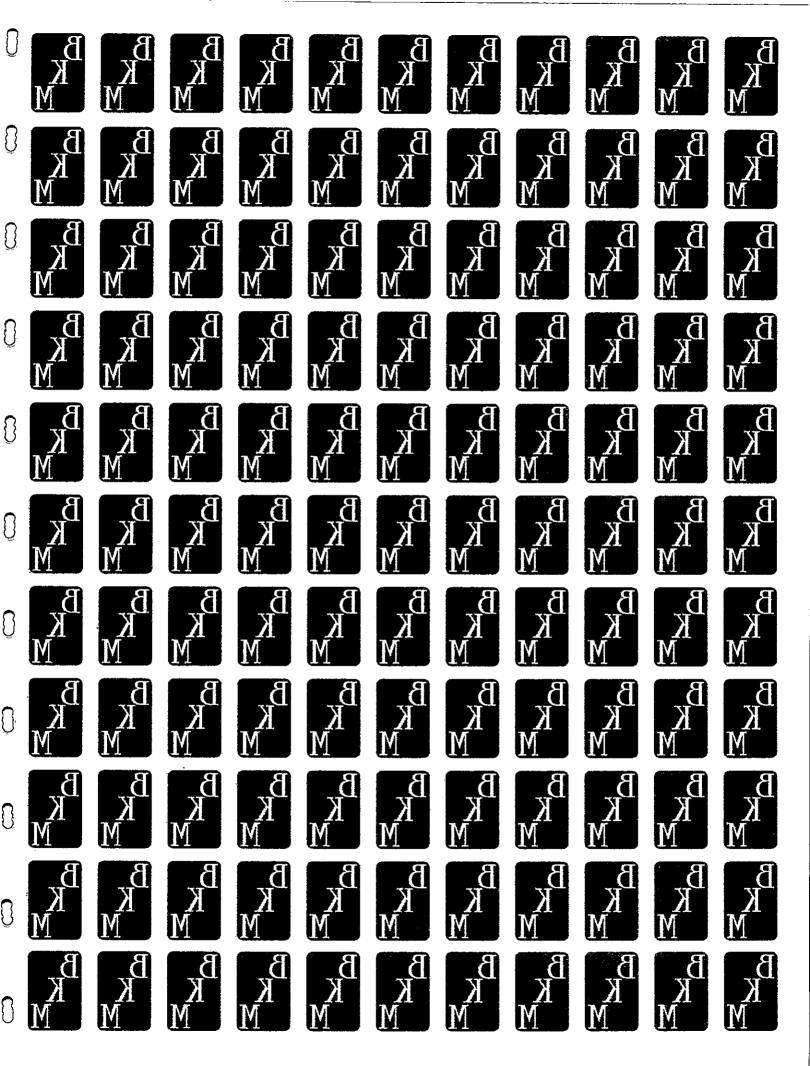
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1. None Noted.

STANLEY HUPFELD ACADEMY AT WESTERN VILLAGE OKLAHOMA COUNTY, OKLAHOMA SCHEDULE OF ACCOUNTANT'S PROFESSIONAL LIABILITY INSURANCE AFFIDAVIT JULY 1, 2020 THROUGH JUNE 30, 2021

State of Oklahoma)	
) ss	
County of Custer)	
had in full force and a "Oklahoma Public So engagement with Sta 2020-21.	effect Accountants' Professiona chool Audit Law" at the time	first duly sworn on oath, says that said firm al Liability Insurance in accordance with the of audit contract and during the entire audit estern Village, Oklahoma, for the audit year
BRITTON, KUYKEN Certified Public Acco		
By James Krugh		
Subscribed and sworn	to before me this 314 day o	f <u>Alecember</u> , 2021.
NOTARY PUBLIC	ein_	PATTY KLEIN NOTARY PUBLIC - STATE OF OKLAHOMA MY COMMISSION EXPIRES AUG. 09, 2023

COMMISSION # 07007593



Becky Kime

From:

Pam Honeysuckle <Pam.Honeysuckle@sde.ok.gov>

Sent:

Tuesday, January 18, 2022 4:13 PM

To:

Tobi Campbell; Becky Kime

Subject:

FY21 Audit Review - Hupfeld Western Village

Hi Tobi and Becky,

I have reviewed your 2021 school audit and I am happy to say everything looked great. This will close the district audit review process for FY21.

Respectfully,

Pam Honeysuckle
Financial Specialist
Financial Accounting / OCAS / Auditing
Oklahoma State Department of Education
2500 N. Lincoln Blvd., Suite 420
Oklahoma City, OK 73105
Phone: (405) 522-3273
Pam.Honeysuckle@sde.ok.gov

sde.ok.gov



Becky Kime

From:

Becky Kime

Sent:

Tuesday, January 04, 2022 3:18 PM

To:

'Kelly.Freeman@sde.ok.gov'; 'Katherine.Black@sde.ok.gov'

Cc:

Tobi Campbell; 'patty@bkmcpaspc.com'

Subject:

Attachments:

Stanley Hupfeld Academy audit report for 2020-21 and audit acknowledgement page Stanley Hupfeld Academy audit 6-30-21.pdf; Stanley Hupfeld Academy 6-30-21 Audit

Acknowledgement.pdf

Kelly,

Please find attached our 2020-21 Audit Report by Britton Kuykendall and Miller and the audit acknowledgment page for uploading.

If you have any additional questions, please let me know.

Thank you for your assistance in this matter.

Becky Kime

Business Manager



1508 NW 106th St • Oklahoma City, OK 73114 • (405) 751-1774 Stanley Hupfeld Academy creates a community of lifelong learners through positive connections and a rigorous, integrated curriculum to inspire excellence.

STANLEY HUPFELD ACADEMY at WESTERN VILLAGE 1508 NW 106TH STREET

OKLAHOMA CITY, OK 73114

ADVISORY BOARD MEETING DATES

2022-2023

• MONDAY, AUGUST 1, 2022

• MONDAY, OCTOBER 3, 2022

• MONDAY, DECEMBER 5, 2022

MONDAY, FEBRUARY 6, 2023

MONDAY, APRIL 3, 2023

MONDAY, JUNE 5, 2023

FILED IN OFFICE COUNTY CLERK

OKLAHOMA CITY, OKLA

DAVID B. HOOTEN County Clerk, Okla. Cnty.

All meetings are open to the public and held in the SHA Schwartz Performing Arts Center (SPAC) on the west side of the SHA school campus, 1508 N.W. 106th, Oklahoma City, OK 73114 from 3:45 p.m. to 5:00 p.m.

A quorum is required for action items.

For more information: <u>Kathy.lowder@integrisok.com</u> or Ruthie.rayner@wvacademy.com

Stanley Hupfeld Academy Extra Duty Stipend Requests 2021-22

After School Academic Tutoring - ESSER II Fund:

After School Tutoring will be Tuesday, Wednesday & Thursday from 3:15 pm to 4:30 pm (1.25 hours, 3 days per week @ \$40 per hour for 11 weeks; Jan. 11, 2022 through April 7, 2022).

- Corey Alkire: SHA Broadcast Mondays, 3:15-4:30 pm., Jan. 10, 2022 March 7, 2022, & After School Reading Tutor, 1st – 3rd grade
- ➤ Kathy Carter: After School Reading Tutor, 1st 3rd grade
- > Tammy Livingston: After School Reading Tutor, 1st 3rd grade
- Cheri Price: After School Reading Tutor, 1st 3rd grade
- Ruthie Rayner: After School Tutor/Club Administrator (Monday Thursday)

After-School Enrichment Club Facilitators:

These clubs meet on Mondays, January 11 to March 7, 2022 from 3:15- 4:30 pm. (1.25 hours @ \$40 per hour x 7 weeks/Mondays).

- > Julie Dolf: Rally ball Club
- > Angela Martinez: Bot Ball Challenge Technology
- ➤ Ebbony Rowe: Music Club-Explore Ukulele and Xylophones

Other:

Tiffany Burnett & Jacque Bush: **Breakfast duty**; \$2400.00 each (August through May 21-22. Pay half in December; half in May.

Matt Bell: Mentor Attendance Tracking - \$400.00 per semester – May 2022

Corey Alkire: Student of the Month - \$500.00 - December 2021

Angela Martinez: Translator - \$500.00

Holiday Stipend - \$150.00 per staff member (full & part time) - December 2021

Staff **Perfect Attendance** – Pay quarterly (\$150). Full-year perfect attendance (if applicable) – Year-end (\$500)

STÄNLEY HUPFELD ACADEMY at WESTERN VILLAGE

1508 NW 106TH STREET

OKLAHOMA CITY, OK 73114

ADVISORY BOARD MEETING DATES

2022-2023

MONDAY, AUGUST 1, 2022

• MONDAY, OCTOBER 3, 2022

MONDAY, DECEMBER 5, 2022

MONDAY, FEBRUARY 6, 2023

MONDAY, APRIL 3, 2023

• MONDAY, JUNE 5, 2023

FILED IN OFFICE COUNTY CLERK OKLAHOMA CITY, OKLA

RECEIVED

DAVID B. HOOTEN County Clerk, Okla. Cnty.

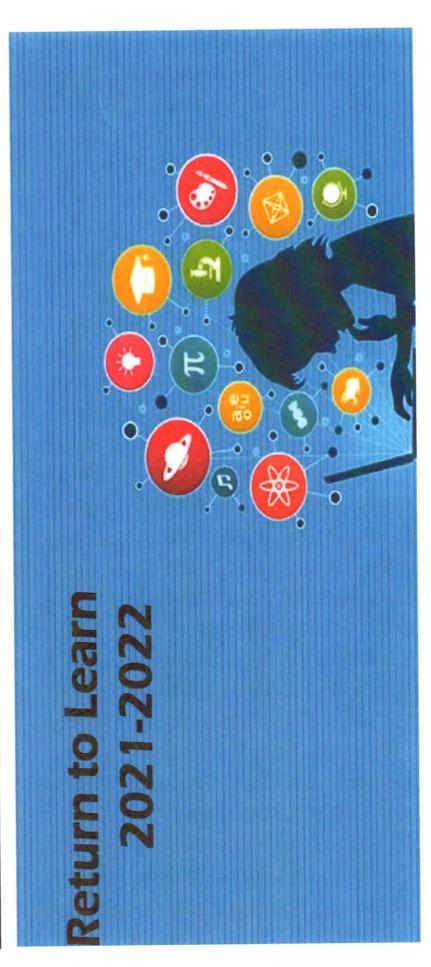
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For more information: <u>Kathy.lowder@integrisok.com</u> or Ruthie.rayner@wvacademy.com

UPDATEL . AN 6.21.2021

Stanley Hupfeld ACADEMY WESTERN VILLAGE AT



positive connections and a rigorous, integrated curriculum to inspire excellence. Stanley Hupfeld Academy creates a community of lifelong learners through



Quick Parent Fact Sheet 34	Staff Duties During Distance Learning32	 ***************************************		 	• • • • • • • • • • • • • • • • • • • •		 Recess	Lunch/Breakfast Room16	Restroom Breaks	Exit of Building	Entry of Building	Masks/Shields	Hygiene Practices	Safety Practices1	Absences/Sick Leave	Visitors/Events	Cleaning/Disinfecting/Ventilation	Training	Contingency Calendar Options	Calendar	Planning	
		ice Learning	Staff Screening Protocol		ions/Employee Sick Leave					oom. s. nittent Closures/Closures. Plan. estrictions/Employee Sick Leave. tocol. wchart Vochart Distance Learning.	ooms. s. nittent Closures/Closures. Plan. estrictions/Employee Sick Leave. tocol. vchart. Distance Learning.	oom. s nittent Closures/Closures. Plan. estrictions/Employee Sick Leave. tocol. Wchart Wchart Distance Learning.	ooms. s. nittent Closures/Closures. Plan. estrictions/Employee Sick Leave. tocol. wchart. Distance Learning.	ooms ittent Closures/Closures. Plan. estrictions/Employee Sick Leave. cocol. wchart. Distance Learning.	oom		oom. s. ittent Closures/Closures. Plan. estrictions/Employee Sick Leave. tocol. Wchart Distance Learning.	ng/Ventilation	ng/Ventilation. /e. /e. /oom. oom. oom. aittent Closures/Closures. Plan. estrictions/Employee Sick Leave. tocol. Vchart. Distance Learning.	lar Options	lar Options ng/Ventilation /e /e /oom oom oom	lar Options



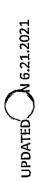
Planning

As Stanley Hupfeld Academy (SHA) plans for reopening for the 2021-2022 school year, we have sought recommendations from the Oklahoma State Department of Education (SDE) and the Centers for Disease guidance from public health officials and governmental agencies. Specifically, SHA will follow Control (CDC)

representatives from school leadership, teaching staff, support staff, parents and students. In addition, this As we develop and continually revise this reopening plan, the SHA Safe School, Health & Wellness Committee will ensure that all appropriate actions and safeguards are considered. This team includes team will include community representatives from INTEGRIS Health and the SHA Advisory Board. Stanley Hupfeld Academy parents and guardians play an integral role in ensuring student safety. Continual cooperation and adherence to the Return to Learn policies ensures that we are providing a safe educational experience.

Calendar

- Retain basic adopted school calendar First Day of School August 5, 2021
- July 30 Teacher Calls to Parents to Welcome Students to Class/ Give Zoom Parent Meeting Info.
- August 9-13: Digital Meet the Teacher Dates Zoom Parent Meetings
- Register parents on Class DoJo
- o Videos & messages sent through Class DoJo
- o Meet the Teacher Zoom Sessions with Families
- Share Parent Fact Sheet from the SHA Return to Learn Plan



Contingency Calendar Options

SHA will choose one option to implement. These are scenarios that may be considered in the event of widespread illness.

- Option A: Traditional Learning
- Traditional school model with all students attending every day as currently planned
- o Layered protection & required procedures for safety (e.g. mask wearing optional/social distancing/ increased sanitation)
- Option B: Traditional Learning Plus Distance
- Traditional school model with all students attending every day on A/B schedule
 - Two days of on-site learning
- Three days of distance learning
- Layered protection & required procedures for safety (e.g. mask wearing optional/social distancing).
 - School day lengthened from 7:50 a.m. to 3:15 p.m.
- Option B: +10 Partial Distance Learning
- Traditional school model with all students attending majority of days
 - School day lengthened from 7:50 a.m. to 3:15 p.m.
- Predetermined required distance learning days (10 total days) built into calendar after breaks
 - Teachers and paraprofessionals report to the building during distance learning days
- Full school cleaning occurs during distance days
- Option C: 100% Distance Learning
- o All students use distance learning entirely throughout a designated time frame
- o School closure required due to COVID-19 outbreak in school and/or surrounding area

- SHA administration will ensure all employees understand the responsibilities and goals of Distance Learning should this be required.
- reopening. This training will include any new policies, cleaning and disinfecting procedures, proper use SHA administration will ensure all employees have participated in adequate training to support the of PPE, and protocols for monitoring and reporting student mental and physical health concerns.
- SHA teachers and specialists will train students in the proper use of hand washing, mask wearing and social distancing to ensure their safety.
- Teachers will utilize distance learning software during regular instruction so that students are familiar with passwords and how to access digital content.
- continue to share all information necessary to conduct tracing. This information will be shared pursuant SHA administration will work with local public health officials to establish contact tracing protocols and notification process for students and staff who may have been exposed to COVID-19. SHA will to established agreements and protocols that are used for other infectious diseases.

Intensify cleaning, disinfection, and ventilation

- SHA faculty will clean and disinfect frequently touched surfaces within the school at least daily (i.e. door handles and sink handles) as well as shared objects between uses
- The SHA water fountains will remain closed to reduce the spread of germs. Students will need to bring a filled water bottle to school each day.
- Ultraviolet lights will be used to sanitize at night.
- Staff will ensure safe and correct application of disinfectants and keep products away from children.
- Custodial staff will intensify efforts.
- All rooms will be vacuumed daily by custodial staff.
- o Restrooms will be sanitized twice daily by custodial staff.
- o Lunch tables will be sanitized before and after each lunch period by duty teachers.
- Administration will ensure ventilation systems operate properly and increase circulation with HEPA filtration units in each classroom.
- Outside learning areas will be utilized to conduct lessons when weather permits.

Visitors/ Events

- SHA administration will limit field trips for the 2021-2022 school year.
- SHA administration will restrict activities involving outside groups.
- The Positive Directions Mentoring Program will return for the 2021-2022 school year. Mentors will be asked to take their temperature upon arrival and sanitize hands and practice social distancing.
- Parents may call the school office upon arrival to the school (405) 751-1774 and an office staff member will assist you (e.g. picking up child for an appointment, returning forms, etc.).
- Group Parent Meetings will be virtual during the 2021-2022 school year.
- Visitors will be encouraged (not required) to wear masks, have temperature checked upon arrival, and sanitize hands, and practice social distancing.

Absences/Sick Leave

- Current sick leave practices and policies remain in effect.
- If a student presents with fever (100 degrees or more) and/or cough, they are automatically sent home with information about COVID testing.
- COVID testing is available in our school clinic. If we are out of tests, information will be shared about local resources.
- A student with a fever and symptoms will be placed in isolation until a parent arrives to pick them up from school.
- A student who tests positive with COVID or has symptoms must remain home for 10 school days.
- Students will be required to participate in distance learning while sick.
- Teachers will be mandated to STAY HOME when sick. No exceptions.
- Staff will check temperature and sanitize as they enter the building each day.

Safety Practices



Hygiene Practices

SHA faculty will promote healthy hygiene practices by:

- Checking temperature for all staff and students as they enter the building.
- Temperature of 100 degrees or greater prevents any person, including students and staff from entering the building
 - o No one will enter the building with a temperature of 100 degrees or greater.
- Teaching and reinforcing hand washing and covering coughs and sneezes among students and staff.
- Monitoring and enforcing safety practices including: social distancing, hand washing, sanitizing and safe
 - Supplying adequate supplies to support healthy hygiene behaviors, including soap, hand sanitizer with at least 60 percent alcohol, paper towels, tissues, and no-touch trash cans
- Posting signs on how to stop the spread of COVID-19, properly wash hands, promote everyday protective measures, and properly wear a face covering.
 - Propping interior classroom doors to minimize door touches.

Masks/Shields

UPDATED PLAN 6.21.2021

• Mask wearing will be optional for all staff and students. Shields and masks are available and provided. The best protection is offered when a mask is worn with a shield.

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Entry of Building

- SHA students will have their temperature checked and hands sanitized as they enter the building.
 - Students who pass the temperature check will be allowed to proceed to school. Students with a temperature of 100 degrees or more will not be admitted to school.
 - Students that are not eating breakfast may be dropped off at 7:45 a.m. and go directly to their classroom. Teachers will be in the classroom.
- Paraprofessionals will assist with ensuring that students arrive to their classroom safely by monitoring hallways.
 - Students that eat breakfast at school will enter through the front door of the school and proceed directly to the cafeteria.
- students finish, they will leave the breakfast room and proceed to the classroom and maintain social Breakfast will be provided and seating will be socially distanced to accommodate students. As distancing through the hallways.
 - Hallway travel will be minimized to encourage social distancing.

Exit of Building

- distanced. South walkers will wait in the south hall, socially distanced. Students should follow social-Students who walk home will be dismissed first each day by intercom. Students will walk from their distancing guidelines as they leave the property and siblings/family groups should walk together. classroom to the designated waiting area. North walkers will wait in the art hallway, socially
 - Staff will escort walkers from the outside area and off the property.
- Students who ride in carpool will have designated waiting locations inside the first-grade hallway and the cafeteria. Siblings and large family groups as well as daycare groups should wait at their designated location in the cafeteria until their name is called on the intercom.



Restroom Breaks

- Students and staff will practice social distancing protocols when they are in the hallways.
- Students will have group restroom breaks that are coordinated so that others are not in the restroom at the same time as a classroom group.
- A limited number of students will be allowed in the restroom at one time.
- The teacher/paraprofessional will sanitize the restroom after the classroom break. This includes spraying Lysol on the handles and sink fixtures.
- The teacher will report any concerns to administration.
- Students who have restrooms in their classroom may utilize these during the day. The same group of students will be utilizing this facility throughout the day.
- The teacher/paraprofessional will check and sanitize the classroom restroom two to three times per

UPDATED PLAN 6.21.2021

Lunch/Breakfast Room

- Students and staff will practice social distancing protocols when they enter and exit the lunchroom.
- Students will be socially distanced during lunch/breakfast in the cafeteria.
- The teacher/paraprofessional will sanitize the table tops after lunch with a virus killing product.
- The teacher will report any concerns to administration.
- Students may bring lunch or receive a meal through the cafeteria line.
- No sharing of food items will be allowed.

Recess

- Students and staff are to practice social distancing protocols as they exit the lunchroom and proceed to the playground.
- Students will be socially distanced during recess with groups separated and playing on separate areas of the playground.
- A health lap will be utilized at the beginning of recess to allow for the previous group to exit the playground.
- Students are encouraged to play no-contact games from the Peaceful Playground curriculum.
- At the conclusion of recess, students will line up on opposite sides of the perimeter line.
- Teachers must arrive on time to pick up students.
- Upon entry of the building students will use hand sanitizer.

Specials

- Specialists will sanitize table tops, keyboards, equipment and supplies in their classroom daily.
- Specialists will utilize the classroom practices that promote social distancing and hand hygiene.

UPDATED 6.21.2021

Classroom Practices

- Sanitization with hand sanitizer will occur upon each exit and entry to the classroom.
- Space seating/desks to at least three feet apart when possible. If not possible, individual desk dividers may be used.
- Keep each child's belongings separated from others' and in individually labeled containers, cubbies, or areas and taken home each day and cleaned, if possible.
- Ensure adequate supplies to minimize sharing of high touch materials to the extent possible (art supplies, equipment etc. assigned to a single student) or limit use of supplies and equipment by one group of children at a time and clean and disinfect between use.
- If food is offered at any event, have pre-packaged boxes or bags for each attendee instead of a buffet or family-style meal. Avoid sharing of foods and utensils.
- SHA will avoid sharing electronic devices, toys, books, and other games or learning aids. If this cannot be avoided, items should be sanitized between student use.
- Students will be supplied with their own supplies and an area to keep their supplies.
- while maintaining confidentiality consistent with the Americans with Disabilities Act (ADA) and other SHA administration will notify local health officials, staff, and families immediately of a positive case applicable federal and state privacy laws.

Distance Learning

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Preparing for Intermittent Closures

app and maintains a constant state of preparedness throughout the school year. This will include packets of periods of remote learning. SHA has a digital communication plan for all parents through the Class DOJO learning materials for students' distance learning from home, and considerations for blended learning in SHA will remain vigilant in preparing for sudden intermittent closures or rapid transitions to extended lesson planning.

Closures

- · Administration will check State and local health department notices daily about transmission in the area and adjust operations accordingly.
- risk to the community, school may close for a short time (1-2 days) for cleaning and disinfecting or longer if required. An individual class of students may also need to be quarantined if they are exposed to a positive • In the event a person diagnosed with COVID-19 is determined to have been in the building and poses a case. This will be determined by our site nurse.

Distance Learning

- Distance Learning may be necessary if a student has been exposed to COVID-19.
- Distance Learning days may be required school wide to prevent the spread of COVID-19. During these times of distance learning, attendance and absence policies will be in place for students and staff. Distance Learning days will be put into place when:
 - ➤ The state closes school to prevent the spread of COVID-19.
- ➤ If the state limits the number of students that can be in a building.
- If a student becomes ill or a family member tests positive for COVID-19.
- Subject to the exceptions provided below, resources (instructional technology and equipment, including ability to access the virtual instruction, and if not, that equitable measures are in place and provided to but not limited to devices and connectivity), are provided free of charge to all students to ensure the students free of charge.
- Chrome Book Devices will be available for student check-out as necessary.
- A hybrid approach of paper-pencil work packets and technology-based learning will be provided to maximize learning access to all students.
- All grades/courses are designed in a manner that facilitates and appropriately aligns with the Oklahoma Academic Standards.

Outlined below is the Distance Learning Plan for COVID-related school closure. This plan is subject to revision and increased rigor based on recommendations from the SDE and CDC, should future school closures be required. The SHA Continuous Distance Learning Plan is a three-tiered approach that provides instruction, remediation support for struggling learners and a stronger support for students with IEPs and ELL services.

- Tier One: Instructional resources provided by the classroom teachers in PreK-5th.
- Tier Two: Intervention support and tutoring provided for struggling readers with the use of trained paraprofessionals and specialist staff.
- Tier Three: Support ELL and IEP students through our special education department.

YouTube channel as a learning platform. Google Classroom is the primary platform for 2-5th grades and SeeSaw is being utilized in PreK-1st Study Island and Reflex Math are being utilized, as well as Google Classroom. Students with limited technology may text pictures of written The SHA Continuous Distance Learning Plan addresses equity of service for under- resourced learners through a variety of measures. We utilize a blended learning model of work packets (paper/pencil/workbooks) and technology. We have developed grade level websites with links to our grade. You Tube Channel Link: https://www.youtube.com/channel/UCrgNz2nbELUhj4xNpCdO_yg?view_as=subscriber work assignments to teachers.

Teachers will post assignments, daily video messages and resources for families. Small group Zoom sessions will be utilized to support learners by the certified classroom teacher. Students will use our school communication app, Class DoJo to connect with teachers daily and submit images of work assignments. This is a confidential platform to ensure that we protect students' FERPA rights.

Learning packets will be used for shorter Distance Learning requirements (Example: student exposure or positive COVID test)

By developing a user-friendly and Smart-phone accessible (24/7) platform, we have remained connected with our families. Our learning interventionist team, ELL Team and Special Education Team will contact their caseload students three times per week via Zoom and/or videos of students reading, to interventions will supplement bi-weekly Zoom sessions from the classroom teacher. SHA is following the Sample Schedule for each grade span. We facilitate targeted reading instruction. Home visits by the principal and the counselor are conducted for students who miss their Zoom calls. These will be offering interventionists for our struggling learners and continual communication with our parents.

PreK & K

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☐ 15-minute math lesson, activity, application practice or game focused on concepts, skills, or

content (i.e. number sense, computation, problem solving, etc.) 5 times per week

15-minute reading skills practice (i.e. rhyming, sounds in a word, letter names and letter sounds) 5 times per week

□ 15-minute reading skills practice/independent instruction by the teacher (i.e. rhyming, sounds in a word, letter names and letter sounds) 5 times per

wee

☐ Extended Learning:

o 30-60 minutes of outdoor play

o 10-20 minutes of reading with family (books of their choice)

o 30+ minutes of imaginative play (small toy play, dress up play, building, etc.)

Grades 1 & 2

□ 30-minute read aloud or independent reading, including reading tasks or writing prompts/ 5 times per week

□ 20-minute combination of math lesson, activities, application practice or games focused on concepts, skills or content (i.e. number sense,

computation, problem solving, etc.) 5 times per week

□ 20-minute science/social studies activity or lesson connected to an overarching project or topic of study 5 times per week

 \Box 30-minute Zoom sessions three times per week to assist small group learning (maximum of 5 students in each group)

☐ Flexible time for specials (Physical Education, Music, Art, World Language)



Grades 3-5

- ☐ 20-minute read aloud or independent reading / 5 times per week
- □ 20-minute reading or writing lesson, task, or prompt (may include 15 minutes of independent writing) 5 times per week
- □ 20 minute combination of a math lesson, activities, application practice, or games focused on concepts or skills (i.e. number sense, computation,
- □ 20-minute science/social studies activity or lesson connected to an overarching project or topic of study/5 times per week

problem solving, etc.) 5 times per week

- \Box 30-minute Zoom sessions three times per week to assist small group learning (Maximum of 5 students in each group)
- ☐ Flexible specials (Physical Education, Music, Art, World Language or Library)

Curriculum

The SHA curriculum is aligned with the Oklahoma Academic Standards. We utilize:

- Big Ideas Math by National Geographic- Technology Support and Video Taught Lessons
- Guided Reading by Fountas & Pinnell Guided Reading Groups via Zoom
- Houghton Mifflin Science and Social Studies Curriculum

In addition to these required components of the SDE plan, we will be offering supplemental activities and supports to all students through our distance learning platform. SHA will continue to follow the directives and guidance of the State Department of Education during this time of distance learning.

Special Education Services:

Special Education plans will be adjusted to ensure that student's receive the required amount of instructional support as outlined in their Individualized Education Plan (IEP). A contingency plan is outlined in each student's IEP

Attendance Policy:

those students who are ill to stay home when sick. Students who have a fever or a measured temperature greater than or equal to 100 degrees Stanley Hupfeld Academy recognizes the importance of students in grades PK-12 attending school every day as a key factor in student achievement. Parents/guardians are responsible for their students' attending school regularly as required by law. However, it is important for Fahrenheit should not be at school or school activities.

eighteen days per school year and are chronically absent. High school students who miss nine (9) or more school days per semester risk losing middle school or loss of high school course semester credit. Students who are absent more than ten percent of the school year miss nearly Students are expected to miss no more than ten percent of school days per year to avoid being considered for retention in elementary or

When students miss ten (10) days of school, their pattern of attendance is considered chronic absenteeism, except when absences are due to a academic success. A significant medical condition means a severe, chronic, or life-threatening physical or mental illness, infection, injury, significant medical condition. Students who fall in this category will be provided assistance to address attendance barriers and a path for disease, or emotional trauma. Any COVID-19 related absences due to a child's medical needs will be considered a significant medical

unexcused absences. A student absent from class more than 10 times during a nine-week period shall be required, along with the student's For students in grades kindergarten through sixth grade, the maximum number of absences during any nine-week period shall be 10 parents, to work out an improvement plan with the principal. The attendance for a student participating in a virtual or online instruction program shall be the date on which the student first completes an instructional activity as defined in 70 O.S. § 3-145.8. The defined time period, assignment completion status, or other means used to determine student attendance in the virtual program shall meet or exceed the minimum measures of virtual attendance listed at 70 O.S. § 3-

A student will not be considered absent from school if:

- 1. They are not physically present at school but are completing work in a distance learning or online program approved by the school and are meeting the following attendance requirements:
- a. The student has completed instructional activities for no less than ninety (90%) of the time that services were provided in the distance learning format.
- grade for a student that is factored into the student's grade for the semester during which the assignment is completed, testing and b. Instructional activities shall include instructional meetings with a teacher, completed assignments that are used to record a

school-sanctioned field trips, and orientation. Instructional activities may include online logins to curriculum or programs, offline activities, completed assignments, testing, face-to-face communication or meetings with school personnel via teleconference, videoconference, email, text, or phone,

- The student is on pace for on-time completion of the course as required by the school district,
- d. The student has completed instructional activities within the time that services were provided in the distance learning format during the academic year; or
- school setting and the student is able to progress in instruction via alternative education delivery methods approved by the local board of 2. They have a medical condition that incapacitates the student and precludes them from participating in instruction in a traditional education.

Student Absences

For student safety, the parent/guardian is expected to notify the school as soon as possible, any time a student will be absent. All student absences are classified as either Excused or Unexcused. Both Excused and Unexcused absences are included in the maximum ten (10) absence days per semester except as noted below.

injury, or trauma will be exempted from inclusion in the calculation of the chronic absenteeism indicator of the applicable school site so long required to make up any work that has been missed. Student absences due to a severe, chronic, or life-threatening physical or mental illness, SHA will require medical documentation to support personal or family illness that results in an excused absence. However, students will be committee consists of the school nurse, counselor and principal and will be designated by the superintendent on an annual basis. They shall as the determination of eligibility is made by the district's medical exemption review committee. The district's medical exemption review report student absences that are medically exempt to the Oklahoma State Department of Education (OSDE) Office of Accountability

Personnel

UPDATED 8.21.2021

Employee Travel Restrictions:

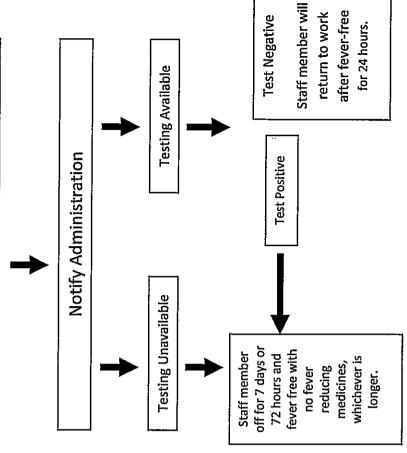
• Currently there are no travel restrictions on employees or students. We will continue to monitor the CDC recommendations and adjust as necessary.

Employee Sick Leave:

• Current practices for employee sick leave will remain in place. (outlined in staff handbook)

Stanley Hupfeld Academy Staff Screening Protocol

Temperature is at or above 100°F All staff members will take temperature daily. The guidance below is specific to days caregivers are scheduled to work. Notify Administration All staff will take temperature BEFORE entering building at the SHA Temperature Check Station. Temperature is less than 100°F Continue to Work



Stanley Hupfeld Staff Exposure Chart

Low Risk of Exposure

- Staff wearing mask
- Student wearing mask
- Less than 15 min. of exposure
- Greater than 6 feet of social distance



Self Monitor

No incident report is filed and staff returns to work and will self-monitor for symptoms.

Temperature check conducted twice per day at SHA's temperature check station.

Moderate or High Risk Exposure

- Non-Immunized staff not wearing mask
- Student not wearing mask
- Greater than 15 minutes of exposure
- Less than 6 feet of social distance



Active Monitoring

Administration is notified of exposure and completes incident report.



Symptomatic

Asymptomatic

If staff is asymptomatic they continue working and self-monitoring. Temperature check is conducted 3 times per day at SHA's temperature check.

If staff is symptomatic (fever is 100°F degrees or greater) they complete COVID testing and isolate at home until fever free for 24 hours with no fever reducing medication. If COVID test is positive, staff isolates at home for 10 days from the onset of the symptoms and must be 24 hours fever free with no fever reducing medication.



Do not return to work for a minimum of 10 days.

UPDATED PLAN 6.21.2021

Staff Duties During School Closure/Distance Learning

- Staff will continue their assigned duties during distance learning.
- Specialists and paraprofessionals will be utilized to serve the ELL and Special Education populations and offer remediation support to assigned students.
- Teachers will be expected to conduct distance learning lessons, take attendance, assess and offer remediation support.
- Weekly Zoom meetings will be conducted for all staff.
- Grade Level Team Meetings will be conducted for grade level staff.
- Grades PreK-1st will utilize Class DoJo and SeeSaw as its primary platform for delivering instruction.
 - Grades 2-5 will utilize Google Classroom and Class DoJo as its primary platform for delivering



Vaccination Information:

The COVID-19 vaccines available to Oklahomans are mRNA vaccines.

mRNA vaccines are a type of vaccine to protect against infectious diseases. mRNA vaccines teach our inside our bodies. That immune response, which produces antibodies, is what protects us from getting cells how to make a protein — or even just a piece of a protein — that triggers an immune response infected if the real virus enters our bodies.

the "spike protein." The spike protein is found on the surface of the virus that causes COVID-19. Our COVID-19 mRNA vaccines give instructions for our cells to make a harmless piece of what is called immune systems recognize that the protein doesn't belong there and begin building an immune response and making antibodies, like what happens in natural infection against COVID-19. At the end of the process, our bodies have learned how to protect against future infection.

More information about the COVID-19 vaccine is available at the Oklahoma State Department of Health's Website.

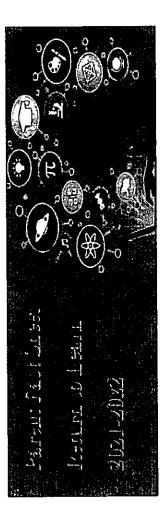
https://oklahoma.gov/covid19/vaccine-information/about-the-vaccine.html

SHA will offer eligible staff, students, parents and mentors information through our INTEGRIS HEALTH community clinic.

COVID-19 testing and vaccination information will be shared through our social media outlets.







guidance from the Oklahoma State Department of Education and the Centers for Disease Control and Prevention. SHA has Your commitment and assistance during these unprecedented times is greatly appreciated. This plan was created with taken a layered approach to preventing the spread of COVID-19.

Quick Facts for Parents/Families (Return to Learning 5 Days a Week):

- Students may elect to wear a mask. This is not mandatory.
- Students will need a water bottle to take back and forth each day to school. There will not be any access to water fountains at school
 - Water bottles should be cleaned and filled with water at home and returned to school each day.
- Students are not to bring a backpack to school each day. Thursday folders will go home each Thursday with student completed work.
 - Temperature checks will occur as students are dropped off at school each day. Students that have a temperature of 100 degrees or above will not be allowed to come to school.
 - You are required to pick up your child immediately if they are sick.
- Please ensure that you download the Class DoJo App and stay connected with your child's teacher.
 - Our School Story on Class DoJo will carry all announcements and updated information.
- Please ensure that you have an updated phone number on file with the school office and an emergency contact listed on your child's paperwork.



November 29, 2021

Dear Superintendent and Special Education Director,

The Individuals with Disabilities Education Act (IDEA) requires States to examine data to determine if significant disproportionality based on race and/or ethnicity is occurring in local educational agencies (LEAs) (34 CFR §300.646). The OSDE-SES has analyzed LEA discipline data for the past three school years. The following tables contain the results from the significant disproportionality analysis for OKC Charter: Hupfeld/W Village. Only disciplinary removals are shared in this document. Child count and settings were analyzed in the spring of 2021.

All LEAs are receiving this table of calculations, whether or not significant disproportionality has been identified. Brief explanations are provided on page four.

- I. If the finding is "Significantly Disproportionate," your LEA has exceeded the acceptable threshold of 3.0 for three consecutive years without annual improvement in the identified category-race pair. Your LEA is significantly disproportionate.
 - a. Significantly disproportionate LEAs are required to set aside 15 percent of federal special education funding for Comprehensive Coordinated Early Intervention Services (CCEIS) in FY2023 to address disproportionality in the identified area, and complete a set of activities established by OSDE-SES.
 - b. If this is your LEA's second or third year of significant disproportionality, you will have additional tasks to complete.
- II. If the finding is "At Risk," your LEA has exceeded intermediate thresholds for at least two consecutive years and is at risk for higher disproportionality in future years.
 - a. To help avoid significant disproportionality in the future, LEAs are required to complete a set of activities established by OSDE-SES.

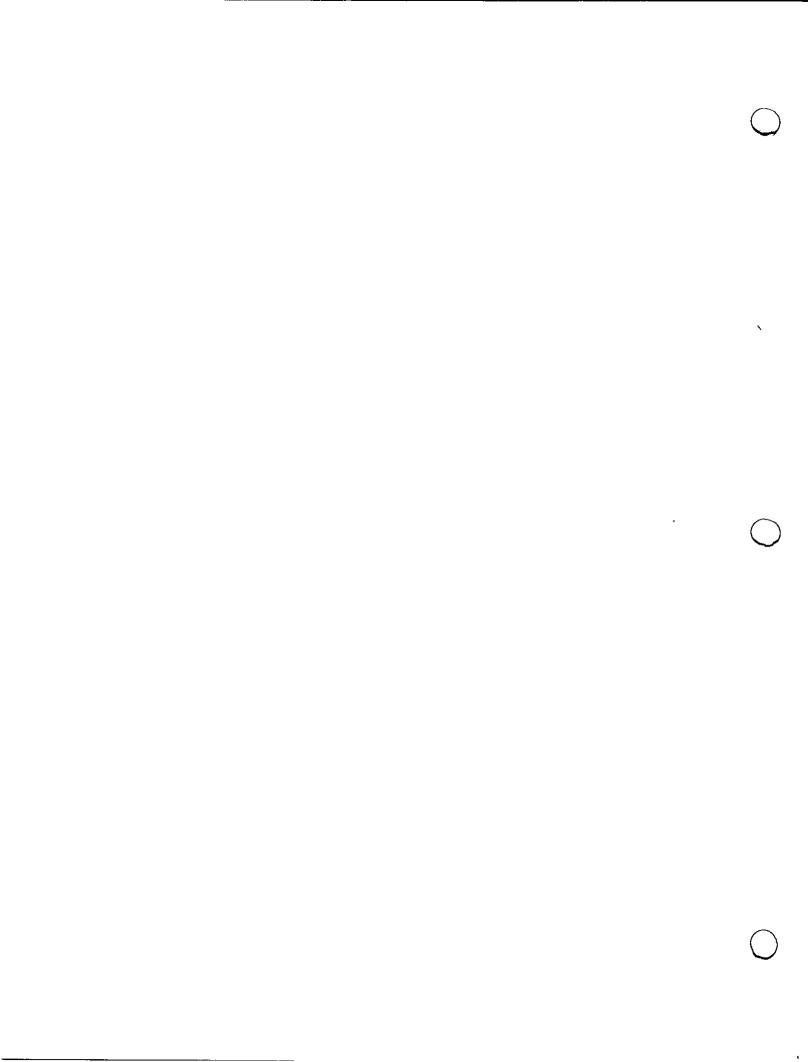
FINDING(S): No long-term disproportionality identified.

Some LEAs may have findings in multiple category-race pairs. OSDE-SES will advise and support any LEAs required to set aside funding for this purpose and/or complete improvement activities, and will issue more information to such LEAs in the coming weeks.

Thank you,

Todd Loftin

Deputy Superintendent, Special Education Services



November 29, 2021

Local Educational Agency: OKC Charter: Hupfeld/W Village

This list summarizes the findings provided in the documents in this packet. All findings are for the 2020-2021 school year, unless otherwise stated. Please note that there may be findings in several areas requiring improvement (or none at all).

Your LEA results are:

- Differentiated Monitoring Result: Level 1 Support
 No improvement activities are required.
 - ➤ Reference the Differentiated Monitoring Results (DMR) letter, the FFY 2020 (SY 20-21) District Spec. Ed. Determination, and the FFY 2020 District Spec. Ed. Risk Score documents included in this packet.
- Compliance Indicators 11, 12 & 13: Fully Compliant
 No corrective action required.
 - > Reference the District Data Profile FFY 20 (SY 20-21) included in this packet.
- Compliance Indicators 4, 9 & 10: No concerns detected.
 - No additional review required.
 - > Reference the District Data Profile FFY 20 (SY 20-21) included in this packet.
- Significant Disproportionality: No long-term disproportionality identified.
 - > Reference the Significant Disproportionality letter included in this packet.

Congratulations on a strong year!

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NOTICE OF MEETING

STANLEY HUPFELD ACADEMY at Western Village

ADVISORY BOARD

M O N D A Y, APRIL 4, 2022

3:45 P.M. – Schwartz Performing Arts/Community Center (SPAC) SW Corner of Campus (Park in West Lot, Enter North Door)

AGENDA

Agenda items are subject to change up to 24 hours prior to meeting, excluding holidays and weekends. Meetings are open to the public.

Welcome and Introductions

Pam Millington, Chair

Approval of Minutes

Pam Millington, Chair

➤ February 7, 2022

Student Spotlight

Eagle Extra News!

Corey Alkire

3rd Grade Teacher

> Tech Club

Angela Martinez,

Kindergarten Teacher

Director's Report

Tobi Campbell, Director

- Financial Report:
 - Approval of January/February 2022 Financials
- > Approval of Affirmative Action Compliance Plan
- > Approval of Vendor Contract: Municipal Accounting Systems, Inc.
- > Approval of Redbud School Grant appropriation
- Approval of Contract for Audit of Public Schools; Britton, Kuykendall & Miller
- > Approval of 22-23 Staff Employment Contracts & Assignments

Principal's Report

Ruthie Rayner, Principal

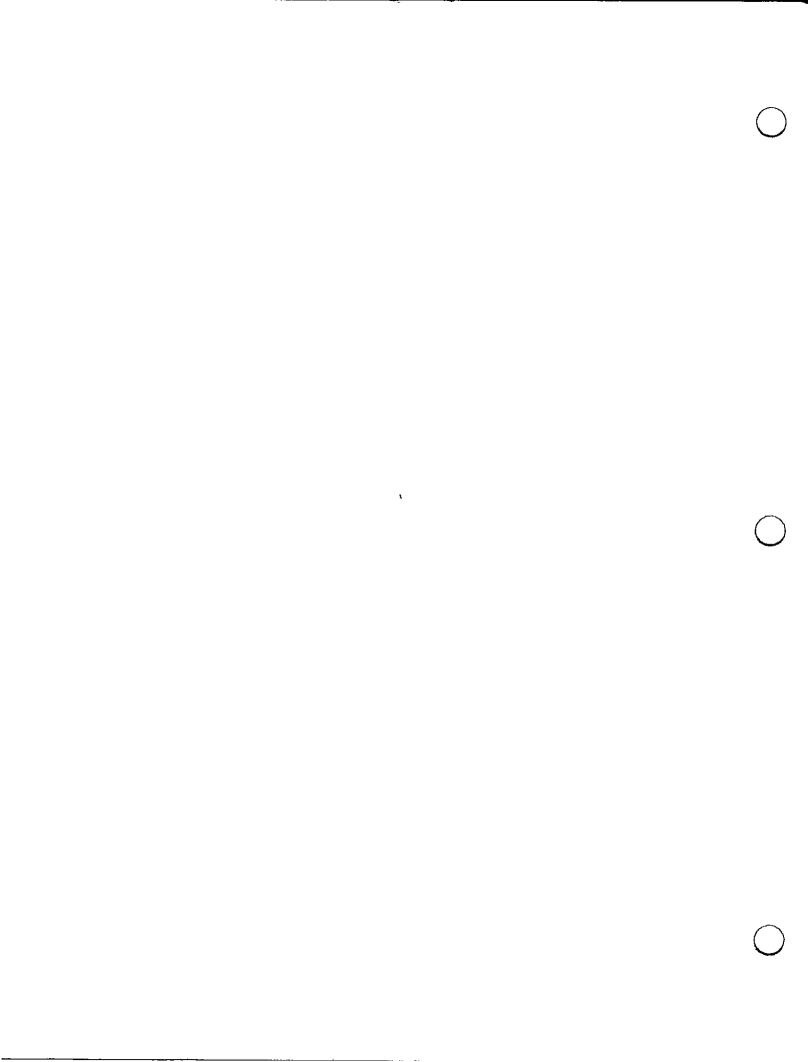
➢ Good News!

New Business

Adjourn

5:00 p.m.

Next Meeting: Monday, June 6, 2022



STANLEY HUPFELD ACADEMY (SHA) at Western Village ADVISORY COUNCIL, MINUTES OF MEETING February 7, 2022

ATTENDEES

Voting Members in attendance: David Jackson, Pam Millington, Charles Peoples, John Vera

<u>Voting Members absent:</u> Eric Harmon, Stan Hupfeld, Ken Lawson

Non-Voting Members in attendance: Tobi Campbell

<u>School Staff & Guests in attendance:</u> Kathy Lowder (Secretary/Clerk), Heather Meldrum, Ruthie Rayner, Suzan Whaley, and Torrie Whatley

Meeting was called to order at 3:45 pm by Pam Millington, Chair.

Minutes

On a motion by David Jackson, seconded by John Vera, **Minutes of the December 6, 2021** Advisory Board meeting were unanimously approved*.

DIRECTOR'S REPORT

Financial & Facility

Income Statements and Monthly Financial Reports including: Compilation Report; Statement of Assets, Liabilities and Net Assets – Cash Basis; Statement of Revenue and Expenses – General Fund – Cash Basis; Detailed Revenue Summary – General Fund – Cash Basis; and Statement of Expenses Two Year Comparisons by Project, Object – General Fund – Cash Basis, for periods ended 11/30/21 and 12/31/21 were reviewed and unanimously accepted* as presented, on a motion by Charles Peoples, seconded by David Jackson.

Board Member Changes: Resolutions to accept the resignation of Stanley Hupfeld from the Advisory Board and to confirm Suzan Whaley as Mr. Hupfeld's board seat replacement were presented and unanimously approved*, on a motion by John Vera, seconded by Charles Peoples.

Affirmative Action Compliance Plan: On a motion by Charles Peoples, seconded by David Jackson, review and approval of the AAC Plan was tabled until the next board meeting (April 4, 2022).

PRINCIPAL'S REPORT

On a motion by Charles Peoples, seconded by John Vera, the Academic Calendar for the 2022-2023 School year was unanimously approved*.

ADJOURN

There being no further business, the meeting was adjourned at 4:20 pm.

NEXT MEETING: April 4, 2022

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STANLEY HUPFELD ACADEMY (SHA) at Western Village ADVISORY COUNCIL, MINUTES OF MEETING February 7, 2022 Page two

Approved:	Kathy Lowder, Secretary/Clerk

*Note: Attachment: record of roll call votes.

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STANLEY HUPFELD ACADEMY AT WESTERN VILLAGE ADVISORY BOARD MEETING APPROVALS FEBRUARY 7, 2022

Board Member	Approval of 12/6/21 Minutes	Approval of 11/30/21 & 12/31/21 Financials	Resolution to accept resignation of Stanley Hupfeld	Resolution to confirm Suzan Whaley	Table of the Affirmative Action Compliance Plan	Approval of Academic Calendar for 2022- 2023 School Year
Eric Harmon	N/A	N/A	N/A	N/A	N/A	N/A
Stanley Hupfeld	N/A	N/A	N/A	N/A	N/A	N/A
David Jackson	Yes	Yes	Yes	Yes	Yes	Yes
Ken Lawson	N/A	N/A	N/A	N/A	N/A	N/A
Pam Millington	Yes	Yes	Yes	Yes	Yes	Yes
Charles Peoples	Yes	Yes	Yes	Yes	Yes	Yes
John Vera	Yes	Yes	Yes	Yes	Yes	Yes

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STANLEY HUPFELD ACADEMY OKLAHOMA CITY, OKLAHOMA

MONTHLY FINANCIAL REPORT

JANUARY 31, 2022

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JENKINS & KEMPER CERTIFIED PUBLIC ACCOUNTANTS, P.C.

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JACK JENKINS, CPA MICHAEL KEMPER, CPA

February 1, 2022

Honorable Board of Education Stanley Hupfeld Academy Oklahoma City, Oklahoma

We have compiled the accompanying statement of assets, liabilities, and net assets — cash basis for the Stanley Hupfeld Academy as of January 31, 2022 and the related statements of revenues and expenses—cash basis for the seven (7) months then ended. Prior year's comparative revenue and expense information and current year budgetary information are included in the related statements of revenue and expenses, as well as items listed in the table of contents under the heading supplemental information, which are presented only for analysis purposes. Our compilation was performed in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants. The financial statements have been prepared on the cash basis of accounting and the budget laws of the State of Oklahoma, which is a basis of accounting other than generally accepted accounting principles.

A compilation is limited to presenting, in the form of financial statements and supplemental information that is the representation of the management. We have not audited or reviewed the accompanying financial statements and supplemental information and, accordingly, do not express an opinion or any other form of assurance on them. However, we did become aware of a departure from the cash and budgetary basis of accounting that is described in the following paragraph.

The regulatory basis of accounting requires a specific format of presentation of governmental funds and the accompanying presentation does not comply with that format. Additionally, fixed assets and any related debt are not included in the statement of assets, liabilities and net assets presented on a cash basis. Any such accounts are reflected in the statement of revenues and expenses as a corresponding receipt and/or expenditure of funds. The effects of these departures on the financial statements have not been determined.

Management has elected to omit substantially all of the disclosures ordinarily included in financial statements prepared on the cash basis of accounting. If the omitted disclosures were included in the financial statements, they might influence the user's conclusions about the School's assets, liabilities, net assets, revenues and expenses. Accordingly, these financial statements are not designed for those who are not informed about such matters.

We are not independent with respect to Stanley Hupfeld Academy

Sincerely,

Jenkins & Kemper

Certified Public Accountants, P.C.

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STANLEY HUPFELD ACADEMY JANUARY 31, 2022 STATEMENT OF ASSETS, LIABILITIES, AND NET ASSETS - CASH BASIS

	General Fund
Assets Cash Total Assets	\$ 410,208.66 410,208.66
Liabilities Outstanding payments 2020-21 Open Encumbrances Total Liabilities	33,773.63 528.00 34,301.63
Cash Fund Balance	\$ 375,907.03

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STANLEY HUPFELD ACADEMY - 2021-22 FISCAL YEAR STATEMENT OF REVENUE AND EXPENSES - GENERAL FUND - CASH BASIS

	Source Codes	2020-21 <u>Actual</u>	2020-21 <u>1/31/2021</u>	% of YTD to Budj.	2021-22 Budgeted	2021-22 <u>1/31/2022</u>	% of YTD to Budj.
Revenue Miscellaneous Reimb. Contributions and Donations Adult Meals Foundation & Incentive Aid Flexible Benefit Reading Sufficiency	1590 1610 1730 3210 3250 3415	665.67 291,899.15 1,833,231.64 183,001.56 12,836.25	31.42 100,000.00 986,981.88 99,951.70 12,836.25	54.6% 100.0%	500,000.00 550.00 1,939,914.82 191,228.88 14,143.88	527.31 79,163.03 516.50 1,066,161.02 103,263.59 14,143.88 29,324.30	N/A 15.8% 93.9% 55.0% 54.0% / 100.0%
Textbooks State Matching Title I Title I Prior Year Title II-Part A Special Education - Flowthrough Special Ed - Prior Year Title IV, Part A Student Support	3420 3720 4210 4210 4271 4310 4340 4442	15,848.13 2,334.30 130,023.90 14,338.27 23,210.31 60,194.65 1,476.13 10,000.00	15,762.13 4,566.13 14,338.27 23,004.98 7,663.60 1,476.13 10,000.00 47,344.41	0.0% 3.5% 100.0% 99.1% 12.7% 100.0%	29,324,30 2,114,52 160,000.00 18,101.05 15,000.00 55,000.00 15,000.00 507,856.90	18,101.05	0.0% 0.0% 100.0% 0.0% 0.0% N/A 0.0% 0.0%
CARES Act & Incentive Federal Lunch/Breakfast Correcting Entry Total revenue Cash fund balance (beginning) Lapsed Approp/Estopped Warr. Total revenue and beg. balanc	4689 4700 5600 6110 6130-6140 e	115,048.56 126,813.15 248.24 2,821,169.91 273,608.58 4,624.63 3,099,403.12	47,024.28 8.25 1,370,989.43 273,608.58	37.1% 5 3.3% 3 48.6%	168,474.52 100.00 3,616,808.87 540,302.86 4,157,111.73	111,414.97 59.08 1,422,674.73 540,302.86 1,962,977.59	_ 59.1% 39.3%
Payroll Non-payroll Total expenditures Ending Balance	Object <u>Codes</u> 100-200 300-900	1,936,761.50 622,338.76 2,559,100.26 \$ 540,302.86	1,076,075.5 326,762.8 1,402,838.3 241,759.6	1 52.5% 5 54.8%	2,250,000.00 1,250,000.00 3,500,000.00 657,111.73	1,191,643.65 395,426.91 1,587,070.56 375,907.03	31.6% 45.3%

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SUPPLEMENTAL INFORMATION

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FOR INTERNAL USE ONLY

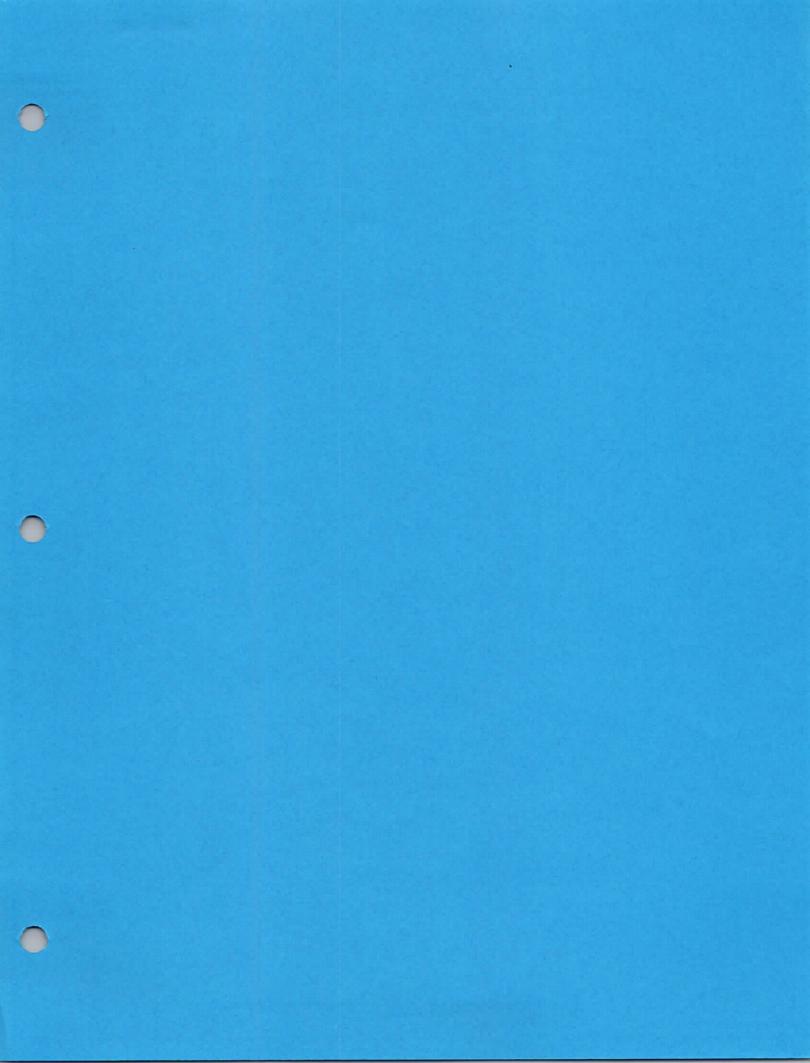
Total	292,830.00 231,977.73 186,784.10 268,730.29	204,137.51 238,215.10 -	, , ,	18,101.05 1,422,674.73	
Federal <u>Program</u>	18,101.05			18,101.05	
Federal Child Nut.	1,065.50 27,123.43 614.00			111,414.97	
State <u>Matching</u>					
Other State Sources	45,794.45 16,470.12 16,470.16	16,470.13 34,316.32 17,210.59		146,731.77	
State Aid	169,478.35 188,304.18 169,475.94	169,475.94 169,475.94 199,950.67		1,066,161.02 146,731.77	
Student <u>Lunches</u>		345.25 171.25		516.50	
Donations	58,280.44	20,882.59		79,163.03	
Reimb.	110.21 80.00 224.00	172.18		586.39	
Interest				1	
	July August September October	November December January February	March April May	June Totals	

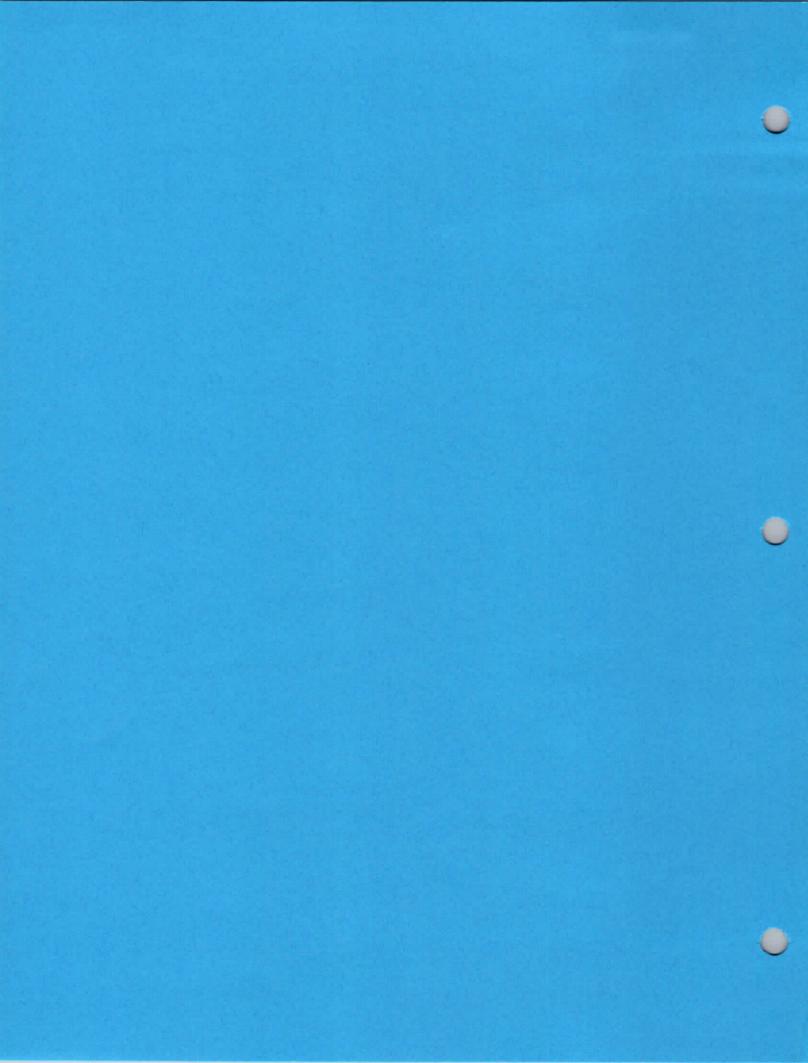
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STANLEY HUPFELD ACADEMY - 2021-22 FISCAL YEAR STATEMENT OF EXPENSES TWO YEAR COMPARISON BY PROJECT/OBJECT - GENERAL FUND - CASH BASIS

				0/ -4VTD	2021-22	2021-22	% of YTD
		2020-21	2020-21	% of YTD to Budg.	Budgeted	1/31/2022	to Budg.
Classification (Project)	<u>Object</u>	<u>Actual</u>	<u>1/31/2021</u>	to budg.	Daggoton	<u></u>	
000 General Fund	400	4 400 204 02	686,003.23	61.90%	1,150,000.00	649,608.22	56.49%
Salaries		1,108,301.83	165,812.64	60.78%	275,000.00	154,978.91	56.36%
Employee Benefits	200	272,794.97 7,661.92	5,703.42	74.44%	15,000.00	6,163.83	41.09%
Worker's Compensation	290	6,000.00	3,500.00	58.33%	6,000.00	5,116.40	85.27%
Management Services	310	•	24,450.00	58.28%	45,000.00	27,350.00	60.78%
Accounting Services	331	41,950.00	15,261.36	31.93%	55,000.00	22,670.90	41.22%
Medical Services	336	47,789.19 1,947.50	1,397.50	71.76%	3,000.00	1,485.00	49.50%
Security Services	344	439.30	439.30	100.00%	1,000.00		0.00%
Tech Related Services	346	2,500.00	2,570.00	102.80%	3,000.00	2,979.24	99.31%
Legal Services	350 410	11,622.06	6,030.40	51.89%	20,000.00	6,920.26	34.60%
Water Utilities	420	49,630.99	16,918.49	34.09%	60,000.00	17,750.00	29.58%
Cleaning Services	430	24,016.48	16,920.95	70.46%	30,000.00	20,530.91	68.44%
Repairs and Maint. Services	440	14,497.80	11,538.25	79.59%	10,000.00	5,393.36	53.93%
Rental Services	520	51,064.89	39,253.12	76.87%	85,000.00	81,223.27	95.56%
Insurance	530	10,416.98	6,556.63	62.94%	15,000.00	3,745.53	24,97%
Communications Services	540	307.97	179.17	58.18%	1,000.00	139.50	13.95%
Advertising	5 4 0	1,965.16	820.62	41.76%	3,000.00	785.89	26.20%
Printing and Binding	610	23,375.88	18,324.08	78.39%	110,000.00	18,718.39	17.02%
Supplies and Materials	620	39,801.44	18,866.59	47.40%	50,000.00	30,584.28	61.17%
Energy	640	1,862.85	1,798.88	96.57%	7,500.00	27.38	0.37%
Bks & Periodicals	650	35,153.47	16,148.67	45.94%	35,000.00	9,242.93	26.41%
Equipment and Furniture	682	5,141.94	2,426.76	47.20%	15,000.00	3,537.97	23.59%
Awards, Gifts, Decorations	733	24,529.96	15,102.46	61.57%	85,000.00		0.00%
Technology Related Hardware	810	5,917.25	4,188.25	70.78%	10,000.00	3,149.75	31.50%
Dues and Fees	860	1,340.00	120.00	8.96%	3,000.00	1,560.00	52.00%
Staff Registration & Tuition	881	850.82		0.00%	1,500.00	562.95	37.53%
Donations	930	248.24	8.25	3.32%	1,000.00	59.08	5.91%
Reimbursement	970	54,996.94	29,609.45	53.84%	60,000.00	31,984.84	53.31%
Intrafund Transfer	0.0	1,846,125.83	1,109,948.47	60.12%	2,155,000.00	1,106,268.79	51.33%
Subtotal Child Nutrition (Proj. 285,385,763	764.768)	.,,_,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,				74 000 70	24 06%
Food Service Management	570	108,971.94		0.00%	225,000.00	71,906.70	31.96% 52.37%
Food Service Management	600	13,542.60	8,476.20	62.59%	25,000.00	13,092.07	0.00%
Food and Milk/Supplies	731	21,958.94_	•		25,000.00		30.91%
Appliances		144,473.48	8,476.20	5.87%	275,000.00	84,998.77	30.9176
Subtotal Flexible Benefit Allowance (Proj.	331-335)					407 054 70	58.30 <u>%</u>
Salaries/Employee Benefits	100-299	184,849.26	108,598.61	<u>58.75%</u>	185,000.00	107,854.78	30.3070
State Textbooks (Proj. 333)	, , , , , , ,				15 500 50		0.00%
Salaries	100-299	15,848.13		0.00%	15,000.00		0.0070
Reading Sufficiency (Proj. 367)			-		47 000 00		
Supplies & Materials	300-860	12,836.25		0.00%	15,000.00		0.00%
Subtotal		12,836.25		0.00%	15,000.00		0.00.0
Basic Prog, CY (Proj. 511)			_		475 000 00	123,525.55	70.59%
Salaries/Employee Benefits	100-299		86,452.49		175,000.00	123,525.55	70.59%
Subtotal		172,782.53	86,452.49	50.04%	175,000.00	120,020.00	
Special Education (Proj. 621, 628	3, 641, 643)				60 000 00	44,978.93	74.96%
Salaries/Employee Benefits	100-299		<u>29,208.57</u>		60,000.00 60,000.00	44,978.93	74.96%
Subtotal		57,355.68	29,208.57	50.93%	60,000.00	44,57 0,00	
Cares Act (Proj. 788)				47.040/	100,000.00	83,112.22	83.11%
Personnel Services - Salaries	100	95,426.40	45,719.84		40,000.00	26,383.07	65.96%
Personnel Services - Empl Benefit	s 200	29,402.70	14,434.17		140,000.00	109,495.29	78.21%
Subtotal		124,829.10	60,154.01	48.19%	140,000.00	100,100,20	
ESSER II (Proj. 793)					250,000.00	1,201.97	0.48%
Salaries/Employee Benefits	100-299			N/A	260,000.00	8,746.48	3.36%
Services/Materials	300-860)		<u>N/A</u>	510,000.00	9,948.45	1.95%
			4 400 500 5	N/A	3,500,000.00	1,587,070.56	45.34%
Grand Total		2,559,100.26	1,402,838.3	54.82%	3,500,000.00		
	400.00	1 026 764 50	1,076,075.54	4 55.56%	2,250,000.00	1,191,643.65	52.96%
Payroll Expenses	100-20		326,762.8		1,250,000.00	395,426.91	31.63%
Non-Payroll Expenses	300-90	2,559,100.26	1,402,838.3		3,500,000.00	1,587,070.56	45.34%
Totals		2,000,100.20	., 102,000,0				

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STANLEY HUPFELD ACADEMY OKLAHOMA CITY, OKLAHOMA

MONTHLY FINANCIAL REPORT

FEBRUARY 28, 2022

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JENKINS & KEMPER GERTIFIED PUBLIC ACCOUNTANTS, P.C.



March 7, 2022

Honorable Board of Education Stanley Hupfeld Academy Oklahoma City, Oklahoma

We have compiled the accompanying statement of assets, liabilities, and net assets – cash basis for the Stanley Hupfeld Academy as of February 28, 2022 and the related statements of revenues and expenses – cash basis for the eight (8) months then ended. Prior year's comparative revenue and expense information and current year budgetary information are included in the related statements of revenue and expenses, as well as items listed in the table of contents under the heading supplemental information, which are presented only for analysis purposes. Our compilation was performed in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants. The financial statements have been prepared on the cash basis of accounting and the budget laws of the State of Oklahoma, which is a basis of accounting other than generally accepted accounting principles.

A compilation is limited to presenting, in the form of financial statements and supplemental information that is the representation of the management. We have not audited or reviewed the accompanying financial statements and supplemental information and, accordingly, do not express an opinion or any other form of assurance on them. However, we did become aware of a departure from the cash and budgetary basis of accounting that is described in the following paragraph.

The regulatory basis of accounting requires a specific format of presentation of governmental funds and the accompanying presentation does not comply with that format. Additionally, fixed assets and any related debt are not included in the statement of assets, liabilities and net assets presented on a cash basis. Any such accounts are reflected in the statement of revenues and expenses as a corresponding receipt and/or expenditure of funds. The effects of these departures on the financial statements have not been determined.

Management has elected to omit substantially all of the disclosures ordinarily included in financial statements prepared on the cash basis of accounting. If the omitted disclosures were included in the financial statements, they might influence the user's conclusions about the School's assets, liabilities, net assets, revenues and expenses. Accordingly, these financial statements are not designed for those who are not informed about such matters.

We are not independent with respect to Stanley Hupfeld Academy

Sincerely,

Jenkins & Kemper

Certified Public Accountants, P.C.

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STANLEY HUPFELD ACADEMY FEBRUARY, 2022 STATEMENT OF ASSETS, LIABILITIES, AND NET ASSETS - CASH BASIS

	General Fund
Assets Cash Total Assets	\$ 607,084.07 607,084.07
Liabilities Outstanding payments 2020-21 Open Encumbrances Total Liabilities	59,858.57 528.00 60,386.57
Cash Fund Balance	\$ 546,697.50

SEE ACCOUNTANT'S COMPILATION REPORT

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STANLEY HUPFELD ACADEMY - 2021-22 FISCAL YEAR STATEMENT OF REVENUE AND EXPENSES - GENERAL FUND - CASH BASIS

)	Source	2020-21	2020-21	% of YTD	2021-22	2021-22	% of YTD
\bigcirc	Codes	Actual	2/28/2021	to Budj.	Budgeted	2/28/2022	to Budi.
Revenue	00000				<u> </u>		
Miscellaneous Reimb.	1590	665.67	55.67	8.4%	1,000.00	740.36	74.0%
Contributions and Donations	1610	291,899.15	100,000.00	34.3%	500,000.00	79,163.03	15.8%
Adult Meals	1730	•			550.00	516.50	93.9%
Foundation & Incentive Aid	3210	1,833,231.64	1,151,478.86	62.8%	1,939,914.82	1,241,545.48	64.0%
Flexible Benefit	3250	183,001.56	116,200.58	63.5%	191,228.88	120,474.20	63.0%
Reading Sufficiency	3415	12,836.25	12,836.25	100.0%	14,143.88	14,143.88	100.0%
Textbooks	3420	15,848.13	15,848.13	100.0%	29,324.30	29,324.30	100.0%
Redbud	3435	•	•		56,439.69	56,439.69	100.0%
State Matching	3720	2,334.30	1,167.15	50.0%	2,114.52		0.0%
Title I (Proj. 511)	4210	130,023.90	57,726.90	44.4%	160,000.00	77,934.64	48.7%
Title I Prior Year	4210	14,338.27	14,338.27	100.0%	18,101.05	18,101.05	100.0%
Title II-Part A (Proj. 541)	4271	23,210.31	23,004.98	99.1%	25,000.00	20,026.46	80.1%
Special Education - Flowthrough (Proj. 621		60,194.65	9,139.73	15.2%	55,000.00	31,288.58	56.9%
Special Eduction - Preschool (Proj. 641)	4340		·		3,000.00	1,408.42	46.9%
Special Ed - Prior Year	4340	1,476,13		0.0%			N/A
Title IV, Part A Student Support (Proj. 552)	4442	10,000.00	10,000.00	100.0%	15,000.00	10,368.04	69.1%
APR Flow Through (Proj. 628)	4689	•		:	8,349.00	8,349.00	100.0%
ARP Preaschool (Proj. 643)	4689			·	473.00	473.00	100.0%
CARES Act & Incentive	4689	115,048.56	63,131.62	54.9%	507,856.90		0.0%
Federal Lunch/Breakfast	4700	126,813.15	53,696.20	42.3%	168,474.52	138,816.42	82.4%
Correcting Entry	5600	248.24	248.24	100.0%	100.00	59.08	_ 59.1%
Total revenue		2,821,169,91	1,628,872.58	57.7%	3,696,070.56	1,849,172.13	50.0%
Cash fund balance (beginning)	6110	273,608.58	273,608.58		540,302.86	540,302.86	
	3130-6140	4,624.63					_
Total revenue and beg, balance	•	3,099,403.12	1,902,481.16	-	4,236,373.42	2,389,474.99	_
)	•						
	Object						
Expenditures	Codes						
Payroll	100-200	1,936,761.50	1,221,933.16	63.1%	2,250,000.00	1,364,167.55	60,6%
Non-payroll	300-900	622,338.76	420,060.05		1,250,000.00	478,609.94	
Total expenditures		2,559,100.26	1,641,993.21	64,2%	3,500,000.00	1,842,777.49	_ 52.7%
							_
Ending Rolongo		\$ 540,302.86	260,487.95	_	736,373.42	546,697.50	-
Ending Balance		₩ 040,002.00	200,101.00				-

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SUPPLEMENTAL INFORMATION

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STANLEY HUPFELD ACADEMY - 2021-22 FISCAL YEAR DETAILED REVENUE SUMMARY - GENERAL FUND - CASH BASIS

<u>Total</u>	292,830.00 231,977.73 186,784.10 268,730.29 204,137.51 238,215.10 426,497.40	1,849,172.13
Federal <u>Program</u>	18,101.05	138,816.42 167,949.19 1,849,172.13
Federal Child Nut.	1,065.50 27,123.43 614.00 82,612.04 27,401.45	138,816.42
State <u>Matching</u>		1
Other State Sources	45,794.45 16,470.12 16,470.16 16,470.13 34,316.32 17,210.59 73,650.30	220,382.07
State Aid	169,478.35 188,304.18 169,475.94 169,475.94 199,950.67 175,384.46	1,241,545.48
Student <u>Lunches</u>	345.25	516.50
Donations	58,280.44	799.44 79,163.03
Reimb.	110.21 80.00 224.00 172.18 213.05	799.44
Interest		t
	July August September October November January February March April May	Totals

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STANLEY HUPFELD ACADEMY - 2021-22 FISCAL YEAR STATEMENT OF EXPENSES TWO YEAR COMPARISON BY PROJECT/OBJECT - GENERAL FUND - CASH BASIS

		2020-21	2020-21	% of YTD	2021-22	2021-22	% of YTD
Classification (Project)	<u>Object</u>	<u>Actual</u>	<u>2/28/2021</u>	<u>to Budg.</u>	<u>Budgeted</u>	<u>2/28/2022</u>	to Budg.
000 General Fund					1 450 000 00	744 200 46	64.73%
Salaries	100	1,108,301.83	771,485.60	69.61%	1,150,000.00	744,380.46 177,548.42	64.56%
Employee Benefits	200	272,794.97	186,288.20	68.29%	275,000.00	6.163.83	41.09%
Worker's Compensation	290	7,661.92	5,703.42	74.44%	15,000.00 6,000.00	5,116.40	85.27%
Management Services	310	6,000.00	3,500.00	58.33%	45,000.00	27,350.00	60.78%
Accounting Services	331	41,950.00	26,950.00	64.24%	55,000.00 55,000.00	28,164.55	51.21%
Medical Services	336	47,789.19	24,461.91	51,19% 78.82%	3,000.00	1,622.50	54.08%
Security Services	344	1,947.50	1,535.00 439.30	100.00%	1,000.00	1,022.00	0.00%
Tech Related Services	346	439.30	2,570.00	100.80%	3,000.00	2,979.24	99.31%
Legal Services	350	2,500.00	6,481,35	55,77%	20,000.00	8,054.21	40.27%
Water Utilities	410	11,622.06 49,630.99	18,280.99	36.83%	55,000.00	24,820.00	45.13%
Cleaning Services	420 430	24,016.48	17,955.96	74.77%	30,000.00	21,264.91	70.88%
Repairs and Maint. Services	430 440	14,497.80	12,229.92	84.36%	10,000.00	6,138.63	61.39%
Rental Services	520	51,064.89	42,530.74	83.29%	90,000.00	89,850.18	99.83%
Insurance Communications Services	530	10,416.98	7,388.58	70.93%	15,000.00	6,736.04	44.91%
	540	307.97	179.17	58.18%	1,000.00	139.50	13.95%
Advertising Printing and Binding	550	1,965.16	820.62	41.76%	3,000.00	842.25	28.08%
Supplies and Materials	610	23,375.88	19,372.46	82.87%	110,000.00	20,007.98	18.19%
Energy	620	39,801.44	25,094.26	63.05%	50,000.00	33,554.27	67.11%
Bks & Periodicals	640	1,862.85	1,798.88	96.57%	7,500.00	27.38	0.37%
Equipment and Furniture	650	35,153.47	19,626.12	55.83%	35,000.00	12,378.89	35.37%
Awards, Gifts, Decorations	682	5.141.94	2,702.58	52.56%	15,000.00	5,617. 60	37.45%
Technology Related Hardware	733	24,529.96	15,102,46	61.57%	85,000.00		0.00%
Dues and Fees	810	5,917.25	4,188.25	70.78%	10,000.00	3,149.75	31.50%
Staff Registration & Tuition	860	1,340.00	120.00	8.96%	3,000.00	2,060.00	68.67%
Donations	881	850.82		0.00%	1,500.00	562.95	37.53%
Reimbursement	930	248.24	248.24	100.00%	1,000.00	59.08	5.91%
Intrafund Transfer	970	54,996.94	34,544.36	62.81%	60,000.00	37,246.37	62.08%
Subtotal		1,846,125.83	1,251,598.37	67.80%	2,155,000.00	1,265,835.39	58.74%
Child Nutrition (Proj. 285,385,763,7	'64 , 768)			_		407 000 05	47 000/
Food Service Management	570	108,971.94	41,036.44	37.66%	225,000.00	107,692.95	47.86%
Food and Milk/Supplies	600	13,542.60	10,002.35	73.86%	25,000.00	14,407.12	57.63% 0.00%
Appliances	731	21,958.94			25,000.00	400 400 07	44.40%
Subtotal		144,473.48	51,038.79	35.33%	275,000.00	122,100.07	44.40 /6
Flexible Benefit Allowance (Proj. 3	31-335)		400 040 74	07.000/	405.000.00	123,174.62_	66,58%
Salaries/Employee Benefits	100-299	184,849.26	123,848.74	67.00%	185,000.00	123,114,02	00,0078
State Textbooks (Proj. 333)		45.040.40		0.00%	15,000.00		0.00%
Salaries	100-299	15,848.13		0.00%	15,000.00		
Reading Sufficiency (Proj. 367)	000 000	40 000 0E		0.00%	15,000.00		
Supplies & Materials	300-860			0.00%	15,000.00		0.00%
Subtotal		12,836.25		0.0070	10,000.00		-
Basic Prog, CY (Proj. 511)	100-299	172,782.53_	103,799.90	60.08%	175,000.00	141,172.60	80,67%
Salaries/Employee Benefits	100-233	172,782.53	103,799.90	60.08%	175,000.00	141,172.60	80,67%
Subtotal Special Education (Proj. 621, 628,	641 643)	112,102,00	100,100.00				
Salaries/Employee Benefits	100-299	57,355.68	36,510.72	63.66%	60,000.00	44,978,93	74.96%
Subtotal	100 200	57,355.68	36,510.72	63.66%	60,000.00	44,978.93	74.96%
Cares Act (Proj. 788)		01,000,00					
Personnel Services - Salaries	100	95,426.40	57,149.80	59.89%	100,000.00	94,985.38	94.99%
Personnel Services - Empl Benefits	200	29,402.70	18,046.89	61.38%	40,000.00	30,153.50	75.38%
Subtotal		124,829.10	75,196.69	60.24%	140,000.00	125,138.88	89.38%
ESSER II (Proj. 793)							
Salaries/Employee Benefits	100-299	1		N/A	250,000.00	7,773.64	3.11%
Services/Materials	300-860			N/A	260,000.00	12,603.36	4.85%
				N/A	510,000.00	20,377.00	4.00%
						4.040.000	E0.050/
Grand Total		2,559,100.26	1,641,993,21	64.16%	3,500,000.00	1,842,777.49	52.65%
	400.000	4.000.704.50	4 924 922 46	63.09%	2,250,000.00	1,364,167.55	60.63%
Payroll Expenses		1,936,761.50	1,221,933.16		1,250,000.00	478,609.94	38.29%
Non-Payroll Expenses	300-900		420,060.05 1,641,993.21	64.16%	3,500,000.00	1,842,777.49	52.65%
Totals		2,559,100.26	1,041,000.21	07.1070	0,000,000,00		

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Software Service Order Agreement

Term of Agreement: 2022-2023 Fiscal Year

Customer: STANLEY HUPFELD ACADEMY - WESTERN

VILLAGE

Addr:

1508 NW 106TH ST

OKLAHOMA CITY OK 73114

October Membership: 324

MAS:

MUNICIPAL ACCOUNTING SYSTEMS, INC.

Addr:

908 EAST 35TH STREET

SHAWNEE, OK 74804

Phone: (800)749-5691

Fax: (405)275-7091

	g Fiscal Year Charges	-
Re-Occurring Fiscal Year Charges are based on the r	nembership (200 minimum) from the latest October 1 cour	(b)
Description Appropriated Funds		\$2,916.00
Payroll		NA.
- Usage Fee Included in Appropriated Funds		
Treasurer		\$875.00
Activity Funds		N/
Personnel		\$875.00
Purchase Requisition		NA
Employee Document Management		N.
	Total 2022-2023 Fiscal Year Charges:	\$4,666.0

Terms and Conditions

- The software charge includes phone support for one (1) designated contact per application. Additional contacts can be added at an additional cost. MAS shall provide the phone support during normal business hours of 8:00 a.m. to 5:00 p.m. CST, Monday through Friday, exclusive of holidays. MAS shall have full and free access to the Customer equipment and software to provide support.
- The software charge includes interactive online training via training videos and webinars.
- On-site training (by appointment only) will be charged \$750.00 per day from 9:30 a.m. through 3:30 p.m. CST and \$.55/mile roundtrip. Additional time is \$100.00 per hour.
- Customer agrees that MAS shall not be liable to Customer for any incidental or consequential damages, loss, or other liabilities arising out of the use or inability to use the software.
- The terms and conditions of this agreement supersede those of all previous agreements between the parties with respect to the use of the software and such use hereafter is subject to the terms and conditions of this agreement.
- This agreement shall be governed by the Laws of the State of Oklahoma.

Software as a Service

Definitions.

- (a) Application means the software and other material used by MAS to access, configure, and provide the Services. The Application(s) identified in the Service Order Agreement are licensed on a subscription basis and delivered as hosted online software using the Software as a Service (SaaS) model.
- (b) Charges mean the fees payable by Customer pursuant to the Software Service Order Agreement.
- (c) Customer Data means any data that Customer sends to the Service and any data that Customer receives from the Service in fulfillment of a request, excluding any content deemed to be intellectual Property.
- (d) Documentation means instructions and examples pertaining to appropriate integration with and proper use of the Services.

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Software Service Order Agreement

Term of Agreement: 2022-2023 Fiscal Year

- (e) Intellectual Property Rights means all intellectual property rights, including patents, trademarks, trade name, service mark, copyright, trade secrets, know-how, process, technology, development tool, ideas, concepts, design right, domain names, moral right, database right, methodology, algorithm and invention, and any other proprietary information (whether registered, unregistered, pending, or applied for).
- (f) Privacy Policy and Terms of Service means the MAS Privacy Policy and Terms of Service in effect at the time of this Agreement, which is incorporated herein by reference and which is subject to change without notice.
- (g) Service shall have the meaning set forth in the MAS Privacy Policy and Terms of Service.
- (h) Service Order Agreement means the Software Service Order Agreement delivered by MAS to Customer which sets forth the service and fees for the current fiscal year.
- (i) Usage Data means any data that MAS collects or generates during the performance of the Service, including non-confidential elements of Customer Data.

2. Service.

- (a) MAS Obligations. MAS hereby agrees, subject to and during the term of this Agreement and the Privacy Policy and Terms of Service: (i) to provide the Service to Customer; (ii) to grant or procure a right for Customer to access and use the Application as a part of the Service only; and (iii) to use all commercially reasonable efforts to prevent unauthorized access to, or use of, the Service.
- (b) Customer Obligations. Customer hereby agrees, as allowed by Oklahoma constitution or law, subject to and during the term of this Agreement: (i) to comply with the Privacy Policy and Terms of Service; (ii) not to reverse-engineer the Application; (iii) to use an appropriate integration method for the volume and/or nature of queries to the Service; (iv) that it is solely responsible for all of its activities and for the accuracy, integrity, legality, reliability, and appropriateness of all Customer Data; (v) to use all commercially reasonable efforts to prevent unauthorized access to, or use of, the Service, and notify MAS promptly of any such unauthorized use; (vi) to comply with all applicable laws in using the Service, wherever such use occurs, and not use, or require MAS to use, any Customer Data obtained via the Service for any unlawful purpose; and (vii), to accurately represent Customer's use of the Service and data obtained from the Service.
- Service Order Agreement. The Service Order Agreement will be effective only when signed by Customer and MAS. Any modifications or changes to the Services under any executed Service Order Agreement will be effective only if and when memorialized in a mutually agreed written change order signed by both Parties.
- Access to the Service, Attribution, and Charges.
 - (a) Customer Accounts. Customer must provide MAS with valid contact information prior to receiving access to the Service in compliance with the Privacy Policy and Terms of Service.
 - (b) Data Preparation & Configuration. Customer will ensure that: (i) Customer Data is in proper format as specified by the Documentation; and (ii) no other software, data, or equipment having an adverse impact on the Service has been introduced.
- 5. Availability, Maintenance, and Technical Support.
 - (a) Availability & Maintenance. MAS will use commercially reasonable efforts to make the Service available. Downtime for maintenance, upgrades, enhancement, or any other reason, may be scheduled at any time.
 - (b) Technical Support. Unless otherwise provided in the Service Order Agreement, MAS will offer technical and customer support on a first-come, first-served basis during regular business hours, Central Standard Time.
- 6. Third-Party Software Integration Acknowledgements, Representations, and Agreements. MAS will provide software as part of the Service that will allow the Customer to share data with third-party applications.
 - (a) It is understood and agreed that MAS is not responsible for the security of the data once it has been provided by the Customer to a third party using the Service.
 - (b) It is understood and agreed that MAS is not releasing this data to a third party. It is acknowledged and agreed that under no circumstance shall MAS be deemed to be a direct or indirect transferor of information/data to any third party. MAS is only providing software that will allow the Customer to share data with third-party applications.
 - (c) Customer hereby represents that it is aware of all duties, requirements and restrictions set forth under The Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 CFR Part 99), Children's Online Privacy Protection Act (COPPA) (15 U.S.C. §§ 6501-6508), the Health Insurance Portability and Accountability Act (HIPPA), the Health Information Technology for Economic and Clinical Health Act (HITECH Act), and any other law, statute, or ordinance.
 - (d) Customer hereby represents that it shall perform all duties and requirements set forth under The Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 CFR Part 99), Children's Online Privacy Protection Act (COPPA) (15 U.S.C. §§ 6501-6508), the Health Insurance Portability and Accountability Act (HIPPA), the Health Information Technology for Economic and Clinical Health Act (HITECH Act), and any other law, statute, or ordinance.
 - (e) Customer hereby represents that it shall refrain from performing any act restricted under The Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 CFR Part 99), Children's Online Privacy Protection Act (COPPA) (15 U.S.C. §§ 6501-6508), the Health Insurance Portability and Accountability Act (HIPPA), the Health Information Technology for Economic and Clinical Health Act (HITECH Act), and any other law, statute, or ordinance.
 - (f) Customer hereby agrees that it shall, as allowed by Oklahoma constitution or law, defend, indemnify, reimburse, and make whole in any manner, MAS for any form of damages sustained as a direct or indirect result of the Customer's failure to follow any duty, requirement, restriction or other that is mandated under The Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 CFR Part 99), Children's Online Privacy Protection Act (COPPA) (15 U.S.C. §§ 6501-6508), the Health Insurance Portability and Accountability Act (HIPPA), the Health Information Technology for Economic and Clinical Health Act (HITECH Act), and any other law, statute, or ordinance. This shall include any and all attorney fees, costs, expenses, expert fees, and other that MAS could incur.
 - (g) Customer represents that it shall obtain all necessary authorizations (including authorizations from any parent/guardian, student or other

Page 2 of 4

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Software Service Order Agreement

Term of Agreement: 2022-2023 Fiscal Year

interested third person) as required by law before any information/data is transferred by it to a third party.

- 7. Intellectual Property Rights.
 - (a) MAS Intellectual Property. MAS and its third-party licensors (as appropriate) shall retain all Intellectual Property Rights in the Service and Usage Data. Except as expressly set forth herein, no MAS Intellectual Property Rights are granted to Customer.
 - (b) Customer Intellectual Property. Customer retains all Intellectual Property Rights in Customer Data. Customer grants MAS a license: (i) to use the Customer Data to the extent necessary for the performance of the Services; (ii) to keep an archival copy subject to the provisions of the relevant data protection regulations; and (iii) to create Usage Data by collecting non-confidential elements of Customer Data, such as dates, location codes, equipment types, carriers, and other data as determined by MAS and in conjunction with automatically generated data such as IP address, time, and frequency of access.
 - (c) Feedback Relating to Services. MAS shall have a perpetual, royalty-free, irrevocable, worldwide license to use and incorporate into the Services any suggestions, ideas, modification requests, feedback, or other recommendations related to the Services provided by or on behalf of Customer.
 - (d) Derivatives and Compilations of Usage Data. MAS shall have a perpetual, royalty-free, irrevocable, world-wide license to use, sublicense, and publish derivative works and compilations resulting from collection and analysis of Usage Data.
- 8. Privacy and Personal Information.
 - (a) MAS's Privacy Policy. MAS's Privacy Policy and Terms of Service, made a part hereof, is available at www.wengage.com.
- 9. Term; Termination.
 - (a) Term. This Agreement is effective for the fiscal year set forth in the Software Service Order Agreement unless earlier terminated by either Customer or MAS.
 - (b) Termination Without Cause. Customer may terminate this Agreement by discontinuing use of the Service and paying any remaining charges. MAS may terminate this Agreement by discontinuing its provision of the Service to Customer, in which case Customer is not obligated to pay any remaining charges.
 - (c) Breach. MAS may terminate this Agreement if Customer breaches any material obligation provided hereunder, including Customer's obligations specified in Section 2(b), which breach is not cured within five (5) days of MAS's notice to Customer.
- 10. Confidential & Proprietary Information. For purposes of this Section, a Party receiving Confidential & Proprietary Information (as defined below) shall be the "Recipient" and the Party disclosing such information shall be the "Discloser."
 - (a) Acknowledgment. Customer hereby acknowledges that the Service (including any Documentation, source code, translations, compilations, partial copies, and derivative works used in connection with the Services) is provided using confidential and proprietary information belonging exclusively to MAS or its third-party licensor (as appropriate), and MAS hereby acknowledges that Customer Data contains confidential and proprietary information belonging exclusively to Customer or relating to its affairs (in each case, "Confidential & Proprietary Information"). Confidential & Proprietary Information does not include: (i) information already known or independently developed by Recipient outside the scope of this relationship by personnel not having access to any Confidential & Proprietary Information; (ii) information in the public domain through no wrongful act of Recipient, or (iii) information received by Recipient from a third-party who was free to disclose it.
 - (b) Covenant. Recipient hereby agrees that during the Term and at all times thereafter it shall not use, commercialize, or disclose such Confidential & Proprietary Information of the Discloser to any person or entity, except to its own employees and agents having a "need to know" (and who themselves are bound by similar nondisclosure restrictions), and to such other recipients as the Discloser may approve in writing; provided that all such recipients shall have first executed a confidentiality agreement in a form acceptable to Discloser. Recipient shall not: (i) alter or remove from any Confidential & Proprietary Information of the Discloser any proprietary legend, or (ii) decompile, disassemble, or reverse engineer the Confidential & Proprietary Information (and any information derived in violation of such covenant shall automatically be deemed Confidential & Proprietary Information owned exclusively by the Discloser). Recipient shall use at least the same degree of care in safeguarding the Confidential & Proprietary Information of the Discloser as it uses in safeguarding its own confidential information, but in any event at least reasonable care. Upon termination or expiration of this Agreement, and regardless of whether a dispute may exist, Recipient shall, upon request by Discloser, return or destroy (as instructed by Discloser) all Confidential & Proprietary Information of Discloser in its possession or control and cease all further use thereof.

 (c) Injunctive Relief. Recipient acknowledges that violation of the provisions of this Section would cause irreparable harm to Discloser not adequately the proprietary demands. In addition to other relief, it is agreed that injunctive relief shall be available without necessity of posting bond to
- compensable by monetary damages. In addition to other relief, it is agreed that injunctive relief shall be available without necessity of posting bond to prevent any actual or threatened violation of such provisions.

 11. Notices. Notices sent to either Party shall be effective when delivered in person or transmitted electronically, one (1) day after being sent by overnight
- courier, two (2) days after being sent by first class mail postage prepaid to a physical address provided by the Customer, or five (5) days after being sent by email from MAS to the address in the Customer account. A copy of this Agreement and notices generated in good form shall be treated as "original" documents admissible into evidence unless a document's authenticity is genuinely placed in question.
- 12. Survival. Termination shall have no effect on the Parties' rights or obligations under Section 8 ("Privacy and Personal Information"); Section 10 ("Confidential & Proprietary Information"), Section 13 ("Independent Contractor Status"), any payment obligations or any provision which by its nature
- 13. Independent Contractor Status. Each Party and its employees and agents are independent contractors in relation to the other Party with respect to all matters arising under this Agreement. Nothing herein shall be deemed to establish a partnership, joint venture, association, or employment relationship between the Parties. Each Party shall remain responsible and shall, as allowed by Oklahoma constitution or law, indemnify and hold harmless the other Party, for the withholding and payment of all federal, state and local personal income, wage, earnings, occupation, social security, worker's compensation, unemployment, sickness and disability insurance taxes, payroll levies, or employee benefit requirements now existing or hereafter enacted and attributable to themselves and their respective people.
- 14. Miscellaneous. This document and the documents incorporated herein constitute the entire agreement between the Parties with respect to the subject matter hereof and supersede all other communications, whether written or oral. MAS reserves all rights not specifically granted herein.

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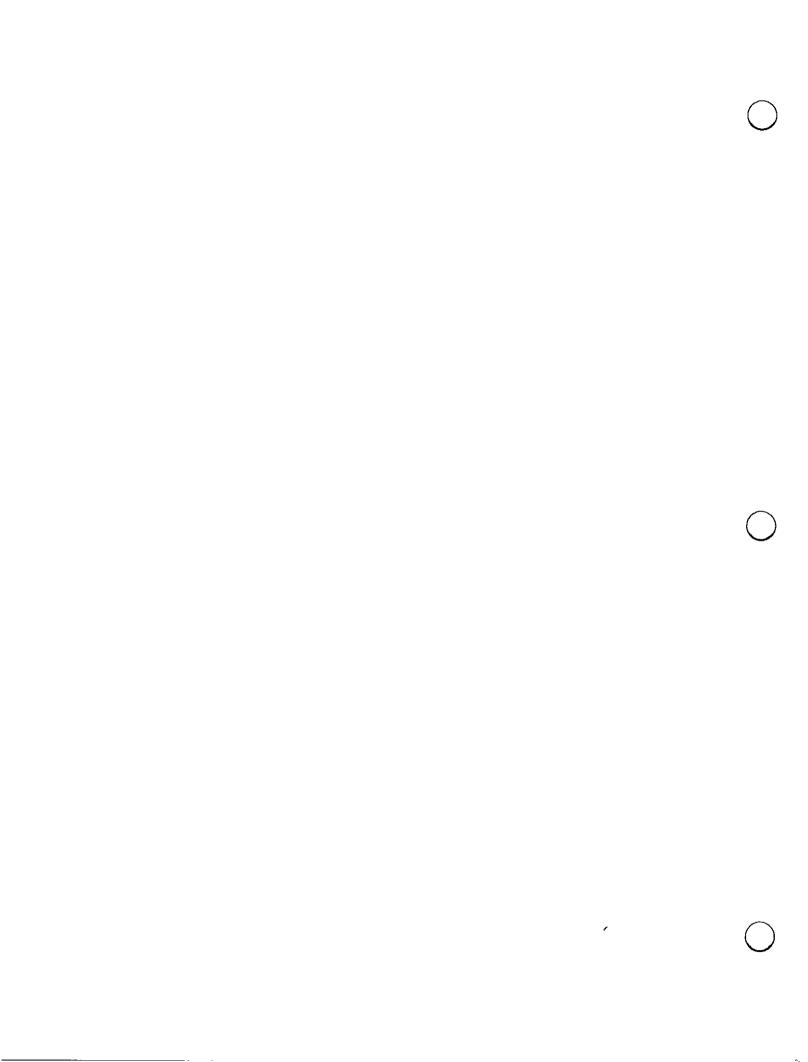


Software Service Order Agreement

Term of Agreement: 2022-2023 Fiscal Year

Neither Party shall be liable for delays caused by events beyond its reasonable control, except non-payment of amounts due hereunder shall not be excused by this provision. Any provision hereof found by a tribunal of competent jurisdiction to be illegal or unenforceable shall be automatically conformed to the minimum requirements of law and all other provisions shall remain in full force and effect. Waiver of any provision hereof in one instance shall not preclude enforcement thereof on future occasions.

Prepared By: Amenda Burenfield	Date Prepared:	3/1/2022	
Accepted By (please circle one): Superintendent / Board President			
Signature:	Date Accepted:		



REQUEST FOR APPROVAL OF STATE AID AND/OR FEDERAL FUNDS FOR SCHOOLS BUILDING FUND

S.A.&I. 307	Stanley H	upfeld Public Schools, O	klahoma County Schoo	District No. E-003
To the County Clerk of Okla	homa County, State of	Oklahoma:		
We, the unders district of said County and S been received and is curren	tate hereby certify that	nd acting officers of the Gov the notice of approval of the 's business office:	verning Board of the afore ne following State and/or F	mentioned school ederal funds has
1. F	REDBUD ACT (318-34	35)		\$ 1 <u>17,317.72</u>
_				
_				
_				
-	Total			\$ 117,317.72
Purpose or Item of Appropriation	Prior Approved Appropriations	Requested Application of Funds	Current Approved Appropriations	s Added by County Clerk
1. Current Expense		117,317.72	117,317.72	117,317.72
2. Interest Reserve				
3. Grand Total		117,317.72	117,317.72	117,317.72
		the Board, this day	of20	Clerk
President	of the Board			CIEIK
	CER	TIFICATE OF COUNTY CLER	к	
STATE OF OKL	AHOMA, COUNTY OF (OKLAHOMA, ss:		
I, the duly o added the req Board of Educ	uested amounts to the	unty Clerk in and for the sai appropriations of the school	d County and State, do hald district in the manner real	ereby certify that I have quested by the School's
Done at		Oklahoma, this day o	of20	
			}	County Clerk
(SEAL)			Ву	Deputy

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JAMES M. KUYKENDALL RICK D. MILLER 204 E. FRANKLIN - P.O. BOX 507 WEATHERFORD, OK 73096 bkm@bkmcpaspc.com 580-772-3596 FAX 580-772-3085

February 3, 2022

We are writing to inform you of why it is necessary to increase our audit fees for the upcoming year ended June 30, 2022. The federal government, along with the American Institute of Certified Public Accountants has continued to implement additional testing and audit documentation requirements on auditors for federal programs. Each federal program has its own set of compliance requirements for you as the recipient and for us as auditors. It is because of this increasing burden that our time requirements for the audits have increased significantly over the last couple of years with more on the way. We have always tried to be cognizant of the fact that school districts do not have an unlimited supply of revenues, however, in order to continue to provide you with the quality audit services you have become accustomed to you will see an increase in our audit fees for the coming year.

Also, attached is the engagement letter and SDE contract(s). If the board approves please send 1 signed copy of the engagement letter back to us as well as the signed SDE contract. The board will need to sign all 3 SDE contracts and send 1 to SDE and keep one.

Thanks again for your business, and please contact us if you have any questions.

Sincerely,

Britton, Kuykendall & Miller, CPA's

Britton, Kurshendall & Miller

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Joy Hofmeister State Superintendent of Public Instruction Oklahoma State Department of Education 2500 North Lincoln Boulevard, Oklahoma City, Oklahoma 73105-4599

CONTRACT FOR AUDIT OF PUBLIC SCHOOLS 2021-2022 SCHOOL YEAR

The Audit reports are to be made in accordance with Oklahoma Statutes and the Rules and Regulations of the State Board of Education. The contracting auditing firm stipulates that the audit will include a <u>financial</u> and <u>compliance</u> examination in accordance with the standards for financial and compliance audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; when applicable, the provisions of the Uniform Administrative Requirements Cost Principles, and Audit Requirements for Federal Awards, also known as 2 C.F.R Part 200. The contracting auditing firm is currently included on the State Board of Education's list of approved public school auditors.

We; the undersigned, do hereby further stipulate that we have entered into an agreement to provide an annual audit of the financial affairs and transactions of all funds and activities of the school district specified below. The audit period shall cover the 2021-2022 fiscal year beginning July 1, 2021, and ending June 30, 2022.

the	day of	, 2022.		
ATTEST:				
	Clerk		President	
Stanley Hupfeld Academy@ Western Village		Oklahoma	55 / E003	
District		County	County/District Num	
Approved this		Day of	2022.	
	-			
	BRITTON, KUYKEN	IDALL & MILLER	, CPA's P.C.	
		ING FIRM		
James K	ughendall			
SICNAT	TREFOR AUTHORIZED	REPRESENTATIVE	OF AUDITING FIRM	

PLEASE EXECUTE THIS FORM IN TRIPLICATE:

(1) copy for the school file

(1) copy for the contracting auditing firm

(1) copy to be submitted to the State Department of Education

EMAIL A SIGNED CONTRACT TO KATHERINE.BLACK@SDE.OK.GOV OR MAIL A

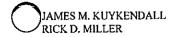
COPY TO: Katherine Black, Executive Director, Financial Accounting

Oklahoma State Department of Education 2500 North Lincoln Boulevard, Suite 420 Oklahoma City, Oklahoma 73105-4599

MUST BE FILED NO LATER THAN JUNE 30, 2022

Contracts dated prior to January 21, 2022, will **not** be accepted. Contracts which do not contain all of the above provisions will **not** be accepted.

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204 E. FRANKLIN - P.O. BOX 507 WEATHERFORD, OK 73096 580-772-3596 FAX 580-772-3085

February 3, 2022

To the Board of Education and Superintendent Stanley Hupfeld Academy Charter School at Western Village 1508 NW 106th Oklahoma City, Oklahoma 73114

We are pleased to confirm our understanding of the services we are to provide Stanley Hupfeld Academy Charter School at Western Village for the year ended June 30, 2022. We will audit the financial statements of the governmental activities, and the aggregate remaining fund information, including the related notes to the financial statements, which collectively comprise the basic financial statements of Stanley Hupfeld Academy Charter School at Western Village as of and for the year ended June 30, 2022. We have also been engaged to report on supplementary information that accompanies Stanley Hupfeld Academy Charter School at Western Village's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America, and we will provide an opinion on it in relation to the financial statements as a whole, in a report combined with our auditor's report on the financial statements:

- 1) Combining Financial Statements by Fund Type
- 2) Schedule of Expenditures of Federal Awards

The document will not include the following information which we will assist you in preparing and will issue a compilation report. It will not be subjected to the auditing procedures applied in our audit of the financial statements, and for which our auditor's report will not provide an opinion or any assurance on this other information:

- 1) Estimate of Needs 2022-2023
- 2) Publication Sheet

Audit Objectives

The objective of our audit is the expression of an opinion as to whether your financial statements are fairly presented, in all material respects, in conformity with the regulatory basis of the financial reporting provisions of the Oklahoma State Department of Education, which is a comprehensive basis of accounting other than U.S. generally accepted accounting principles and to report on the fairness of the supplementary information referred to in the first paragraph when considered in relation to the financial statements as a whole. Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America and the standards for financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States, and will include tests of the accounting records of Stanley Hupfeld Academy Charter School at Western Village and other procedures we consider necessary to enable us to express such an opinion. We will issue a written report upon completion of our audit of Stanley Hupfeld Academy Charter School at Western Village's financial statements. Our report will be addressed to the Board of Education of Stanley Hupfeld Academy Charter School at Western Village. We cannot provide assurance that unmodified opinions

• ğ. 1 will be expressed. Circumstances may arise in which it is necessary for us to modify our opinions or add emphasis-of-matter or other-matter paragraphs. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or issue reports, or may withdraw from this engagement. If circumstances occur related to the condition of your records, the availability of sufficient, appropriate audit evidence, or the existence of a significant risk of material misstatement of the financial statements caused by error, fraudulent financial reporting, or misappropriation of assets, which in our professional judgment prevent us from completing the audit or forming an opinion on the financial statements, we retain the right to take any course of action permitted by professional standards, including declining to express an opinion or issue a report, or withdrawing from the engagement.

We will also provide a report (that does not include an opinion) on internal control related to the financial statements and compliance with the provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a material effect on the financial statements as required by Government Auditing Standards. The report on internal control and on compliance and other matters will include a paragraph that states (1) that the purpose of the report is solely to describe the scope of testing of internal control and compliance, and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control on compliance, and (2) that the report is an integral part of an audit performed in accordance with Government Auditing Standards in considering the entity's internal control and compliance. The paragraph will also state that the report is not suitable for any other purpose. If during our audit we become aware that Stanley Hupfeld Academy Charter School at Western Village is subject to an audit requirement that is not encompassed in the terms of this engagement, we will communicate to management and those charged with governance that an audit in accordance with U.S. generally accepted auditing standards and the standards for financial audits contained in Government Auditing Standards may not satisfy the relevant legal, regulatory, or contractual requirements.

Audit Procedures - General

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government. Because the determination of waste and abuse is subjective, *Government Auditing Standards* do not expect auditors to perform specific procedures to detect waste or abuse in financial audits nor do they expect auditors to provide reasonable assurance of detecting waste and abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, an unavoidable risk exists that some material misstatements may exist and not be detected by us, even though the audit is properly planned and performed in accordance with U.S. generally accepted auditing standards and Government Auditing Standards. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform the appropriate level of management of any material errors, fraudulent financial reporting, or misappropriation of assets that comes to our attention. We will

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also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. Our responsibility as auditors is limited to the period covered by our audit and does not extend to later periods for which we are not engaged as auditors.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include tests of the physical existence of inventories, and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We may request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will require certain written representations from you about your responsibilities for the financial statements; compliance with laws, regulations, contracts, and grant agreements; and other responsibilities required by generally accepted auditing standards.

Audit Procedures - Internal Control

Our audit will include obtaining an understanding of the government and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to Government Auditing Standards.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards and *Government Auditing Standards*.

Audit Procedures - Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of Stanley Hupfeld Academy Charter School at Western Village's compliance with the provisions of applicable laws, regulations, contracts, agreements, and grants. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

Other Services

We will also assist in preparing the financial statements, schedule of expenditures of federal awards, and related notes of Stanley Hupfeld Academy Charter School at Western Village in conformity with the regulatory basis of the financial reporting provisions of the Oklahoma State Department of Education, which is a comprehensive basis of accounting other than U.S. generally accepted accounting principles based on information provided by you. We will also perform a compilation engagement and assist you in preparing the estimate of needs & publication sheet in conformity with requirements prescribed by the Okla. State Auditor & Inspector. These nonaudit services do not constitute an audit under Government Auditing Standards and such services will not be conducted in accordance with Government Auditing Standards. We will perform the services in accordance with applicable professional standards. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

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Management Responsibilities

Management is responsible for designing, implementing, establishing, and maintaining effective internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, and for evaluating and monitoring ongoing activities to help ensure that appropriate goals and objectives are met; following laws and regulations; and ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles, for the preparation and fair presentation of the financial statements and all accompanying information in conformity with the regulatory basis of the financial reporting provisions of the Oklahoma State Department of Education, which is a comprehensive basis of accounting other than U.S. generally accepted accounting principles, and for compliance with applicable laws and regulations and the provisions of contracts and grant agreements. You are responsible for including all informative disclosures that are appropriate for the regulatory basis of the financial reporting provisions of the Oklahoma State Department of Education. Those disclosures will include (1) a description of the regulatory basis of the financial reporting provisions of the Oklahoma State Department of Education, including a summary of significant accounting policies, and how the regulatory basis of the financial reporting provisions of the Oklahoma State Department of Education differs from GAAP; (2) informative disclosures similar to those required by GAAP; and (3) additional disclosures beyond those specifically required that may be necessary for the financial statements to achieve fair presentation.

Management is also responsible for making all financial records and related information available to us and for the accuracy and completeness of that information. You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, including identification of all related parties and all related-party relationships and transactions, (2) additional information that we may request for the purpose of the audit, and (3) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence.

Your responsibilities include adjusting the financial statements to correct material misstatements and for confirming to us in the written representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements of each opinion unit taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws, regulations, contracts, agreements, and grants and for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, or contracts or grant agreements that we report.

With regard to including the auditor's report in an exempt offering document, you agree that the aforementioned auditor's report, or reference to Britton, Kuykendall & Miller, CPA's, will not be included in any such offering document without our prior permission or consent. Any agreement to perform work in connection with an exempt offering document, including an agreement to provide permission or consent, will be a separate engagement. With regard to an exempt offering document with which Britton, Kuykendall & Miller, CPA's is not involved, you agree to clearly indicate in the exempt

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offering document that Britton, Kuykendall & Miller, CPA's is not involved with the contents of such offering document.

You are responsible for the preparation of the supplementary information, which we have been engaged to report on, in conformity with the regulatory basis of the financial reporting provisions of the Oklahoma State Department of Education, which is a comprehensive basis of accounting other than U.S. generally accepted accounting principles. You agree to include our report on the supplementary information in any document that contains and indicates that we have reported on the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon OR make the audited financial statements readily available to users of the supplementary information no later than the date the supplementary information is issued with our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the supplementary information in accordance with the regulatory basis of the financial reporting provisions of the Oklahoma State Department of Education, which is a comprehensive basis of accounting other than U.S. generally accepted accounting principles; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with the regulatory basis of the financial reporting provisions of the Oklahoma State Department of Education; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits or other studies related to the objectives discussed in the Audit Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or other studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions, for the report, and for the timing and format for providing that information.

With regard to the electronic dissemination of audited financial statements, including financial statements published electronically on your website, you understand that electronic sites are a means to distribute information and, therefore, we are not required to read the information contained in these sites or to consider the consistency of other information in the electronic site with the original document.

You agree to assume all management responsibilities relating to the financial statements, schedule of expenditures of federal awards, and related notes and any other nonaudit services we provide. You will be required to acknowledge in the management representation letter our assistance with preparation of the financial statements, schedule of expenditures of federal awards, and related notes and that you have reviewed and approved the financial statements, schedule of expenditures of federal awards, and related notes prior to their issuance and have accepted responsibility for them. Further, you agree to oversee the nonaudit services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; to evaluate the adequacy and results of those services; and accept responsibility for them.

In connection with this engagement, we may communicate with you or others via email transmission. As emails can be intercepted and read, disclosed, or otherwise used or communicated by an unintended third party, or may not be delivered to each of the parties to whom they are directed and only to such parties, we cannot guarantee or warrant that emails from us will be properly delivered and read only by the addressee. Therefore, we specifically disclaim and waive any liability or responsibility whatsoever

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for interception or unintentional disclosure of emails transmitted by us in connection with the performance of this engagement. In that regard, you agree that we shall have no liability for any loss or damage to any person or entity resulting from the use of email transmissions, including any consequential, incidental, direct, indirect, or special damages, such as loss of revenues or anticipated profits, or disclosure or communication of confidential or proprietary information.

Audit Administration, Fees, and Other

We understand that your employees will prepare all cash or other confirmations and schedules we request and will locate any documents selected by us for testing. We will schedule the engagement based in part on deadlines, working conditions, and the availability of your key personnel. We will plan the engagement based on the assumption that your personnel will cooperate and provide assistance by performing tasks such as preparing requested schedules, retrieving supporting documents, and preparing confirmations. If for whatever reason your personnel are unavailable to provide the necessary assistance in a timely manner, it may substantially increase the work we have to do to complete the engagement within the established deadlines, resulting in an increase in fees over our original fee estimate.

We will provide copies of our reports to the Oklahoma State Department of Education and the Oklahoma State Auditor and Inspector; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the property of Britton, Kuykendall & Miller, CPA's and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to the Oklahoma State Department of Education and the Oklahoma State Auditor and Inspector or their designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Britton, Kuykendall & Miller personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of five years after the report release date or for any additional period requested by the Oklahoma State Department of Education or the Oklahoma State Auditor and Inspector. If we are aware that a federal awarding agency or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

James Kuykendall is the engagement partner and is responsible for supervising the engagement and signing the reports or authorizing another individual to sign them. Our fee for these services will be at our standard hourly rates plus out-of-pocket costs (such as report reproduction, word processing, postage, travel, copies, telephone, etc.). We agree that our gross fee, including expenses, except the State Auditor filing fee (currently \$100.00), will not exceed \$7,400.00, unless federal expenditures are \$750,000.00 or more thereby changing the terms of the audit engagement to a Single Audit. The additional fee to perform the Single Audit procedures will range from \$2,000.00 to \$3,500.00. Our standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to your audit. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

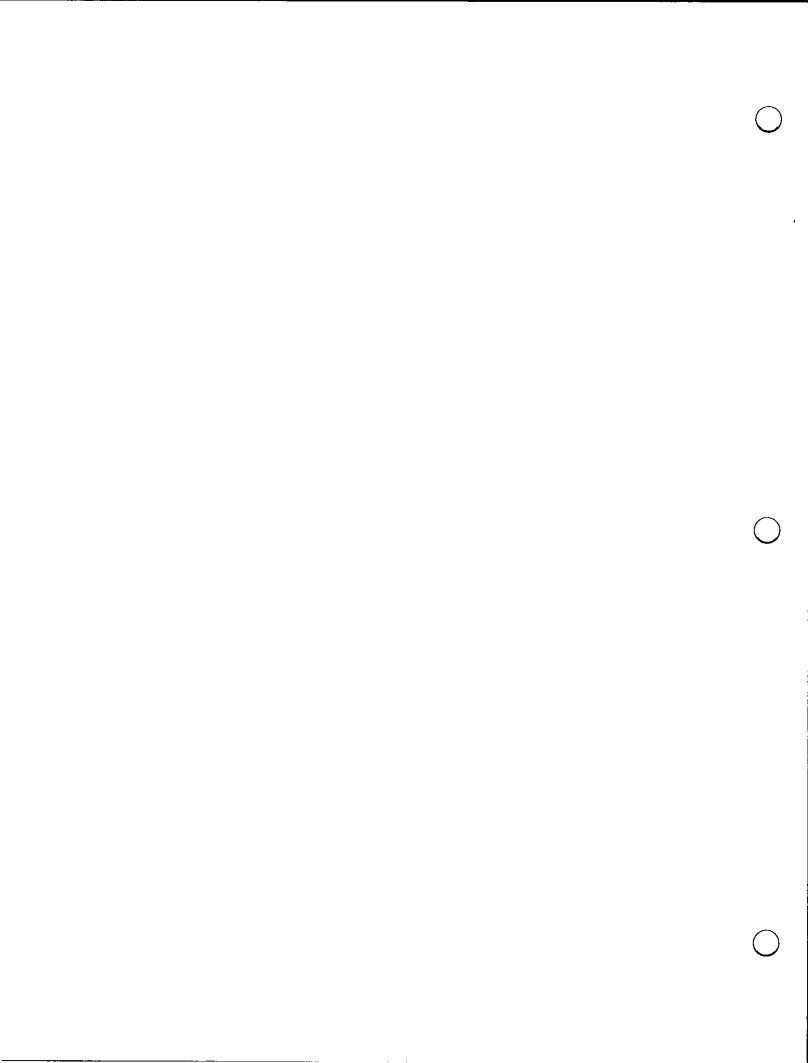
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\supset	peer review report and any le	tter of comment, and any subseque	h a copy of our most recent external ent peer review reports and letters of peer review report accompanies this
	Village and believe this letter	accurately summarizes the significus know. If you agree with the terr	Academy Charter School at Western ant terms of our engagement. If you ns of our engagement as described in
	Very truly yours,		·
	BRITTON, KUYKENDALL & Certified Public Accountants	E MILLER	
	RESPONSE:		·
	This letter correctly sets forth t Village.	he understanding of Stanley Hupfeld	d Academy Charter School at Western
	Superintendent signature:		
	Title:		
\supset	Date:		Y
	Board of Education signature:		
	Title:		
	Date:		
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STANLEY HUPFELD ACADEMY at WESTERN VILLAGE 2022-2023 FACULTY/STAFF LIST PHONE: (405)751-1774 FAX: (405)752-6833 Revised 3.30.22

NAME	ADDRESS	DOB	HOME	CELL	EXT	TITLE
ALKIRE, COREY	9189 N ANDERSON ROAD JONES, OK 73049	3/31		795-1948	122	TEACHER – 3 RD
BATE, KRISTINA	616 WOODLAND WAY OKC, OK 73127	12/20		724-833- 7297	128	TEACHER – 4TH
BELL, MATT	8913 SUE ANTHONY LANE YUKON, OK 73099	10/15	722-7970	831-5970	142	TECHNOLOGY INSTRUCTOR
BURNETT, TIFFANY	11104 N BRAUER AVE OKC, OK 73114	11/16	429-9852			Para, Kind. 4 th & 5 th + Office Support/Training Moving from Para - Kind. Kind. Para Position Open
BUSH, JACQUE	2401 SWEETWATER EDMOND, OK 73012	7/14		419-367- 4441	143	LIBRARY MANAGER
CAMPBELL, TOBI	2924 LANSDOWNE LANE OKC, OK 73120	12/18	840-9423	550-3762		DIRECTOR (INTEGRIS EMPLOYEE)
САКТЕК, КАТНУ	1413 JUPITER CT EDMOND, OK 73003	5/15	330-2139	818-8328	131	TEACHER – 1 ST
DOE, LYNNE	2324 BIG HORN EDMOND, OK 73012	12/18		596-2659	129	TEACHER – 1 ST
DOLF, JULIE	1928 CEDAR POINTE LANE EDMOND, OK 73003	5/13		412.4976	137	TEACHER—PE Resignation effective 6.30.22 PE/Dance Specialist Position Open
DUDLEY, HOLLY	1815 TREVISO COURT EDMOND, OK 73034	9/8		770-324- 4866	130	TEACHER—1 ST Resignation Effective 6.30.22 Martinez to fill position, moving from Kind.



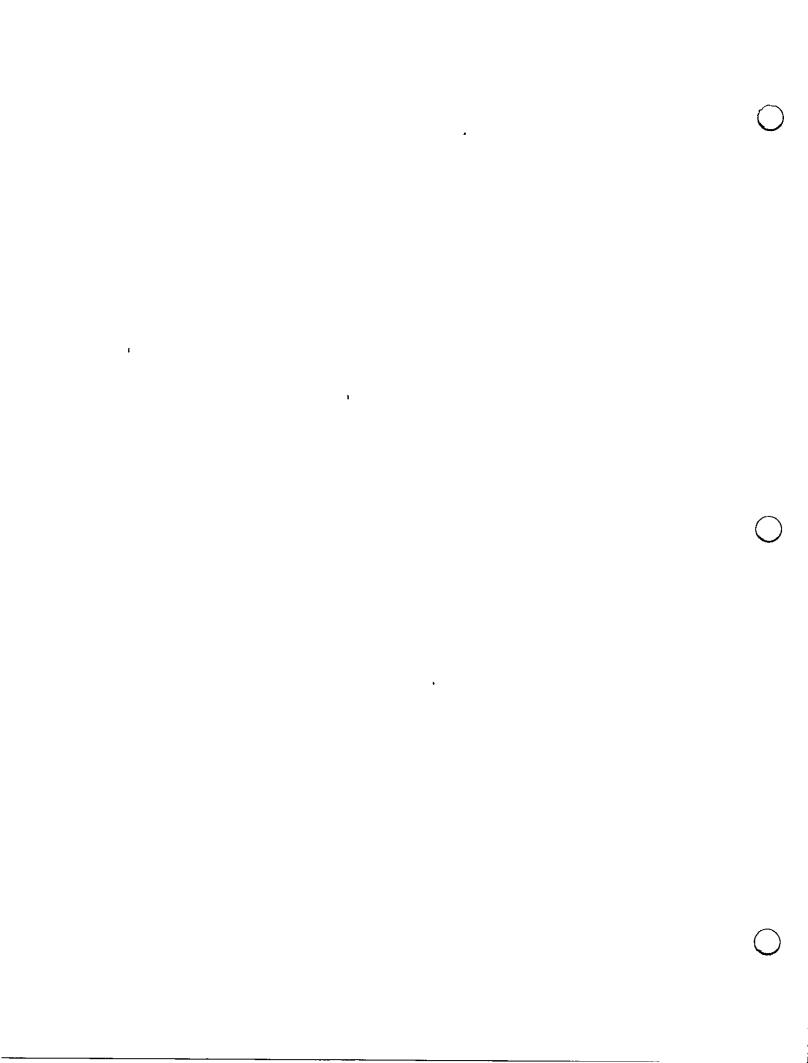
EGGLEST TORA	6633 NW 115 TH ОКС, ОК 73162	4/9		806-440- 2812	120	TEACHER – 2 nd
GLOVER, BARBARA	9712 N. SHARTEL OKC, OK 73114	10/27		439-4681	119	PARA – SPECIAL ED.
HERNANDEZ, TEODORINA	4611 N MUELLER AVE BETHANY, OK 73008		201-4536			CAFETERIA (KEYSTONE EMPLOYEE/contract)
HORNBEAK, MONESHA	HERITAGE PARK RD – APT. 212 OKC, OK 73120	5/11		501-8687	118	TEACHER – KDG.
KIME, BECKY	PO BOX 22621 OKC, OK 73123	9/21		408-8414	139	BUSINESS MANAGER
KING, KIM	11412 BEL AIR PL. OKC, OK 73120	9/23	752-5519	219-4026	119	TEACHER – SPECIAL ED.
LAWES, AMELIA	6016 NW 58 TH -STREET	97/9		405-587-	125	TEACHER—5 TH Decimation Effective 6.30.32
	WYARK ACKES, OK 73122					5th grade teacher position open
LIVINGSTON, TAMMY	3819 LANDON CT. EDMOND, OK 73013	11/13	348-7292	923-4577	133	READING SPECIALIST
LOFGREN, TARA	4416 BAXTER DRIVE OKC, OK 73120	11/14		535-2257	136	TEACHER – ART
MAHAN, MADELINE	401 W. COVELL EDMOND, OK 73003	12/24		316-806- 1697		TEACHER – KDG. ***NEW HIRE***
MARSHALL, AMY	2201 BUTTERNUT PLACE EDMOND, OK 73013	11/17	478-3841	837-1468		PARA (P/T) – KG.
MARTINEZ, ANGELA	2120 NW 29 TH STREET OKC, OK 73107	10/4		407-454- 0719	117	TEACHER – KIND . 1st (Moving to 1 ^{st)} Kindergarten Teacher position filled by new hire M. Mahan
MCBRIDE, CINDY	18612 DIEGO PLACE EDMOND, OK 73012	9/12	570-6662		121	TEACHER – 2 ND
MEEKER, JACKIE	912 E 11 TH STREET EDMOND, OK 73034	2/10		637-8900		TEACHER – 4 TH
MELDRUM, HEATHER	13808 HUTCHINSON PLACE YUKON, OK 73099	10/18	722-9668	326-8120	159	COUNSELOR

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MOORE— IES	15501 N PENN, AVENUE, APT, 710	12/	977-6303			PARA-1 ST
	EDMOND, OK 73013					Resignation Effective 6.30.22
						Lauren Williams to fill position
						 moving from 2nd/3rd para
PRICE, CHERI	12601 BANNOCKBURN PLACE	6/14	842-5577	623-0133	124	TEACHER – 3 RD
	OKC, OK 73142					
RAMOS, MONICA	9030 N GREGORY RD	12/4	420-7427			CAFETERIA
	YUKON, OK 73099					(KEYSTONE EMPLOYEE/contract)
RAYNER, RUTHIE	1821 RYAN WAY	3/17		550-9837	113	PRINCIPAL
	EDMOND, OK 73003					
ROWE, EBBONY	1300 NW 105 TH TERRACE	10/1	464-9473			MUSIC SPECIALIST
	OKC, OK 73114					
SAVAGE, CHRISTY	12 SW 69 TH	1/27		808-3431	110	ASSISTANT TO PRINCIPAL/
	OKC, OK 73139					OFFICE MANAGER
SCOBEY, DEBORAH	700 NE 122 ND , #2507	11/14		405-534-	127	TEACHER – 5 TH
	OKC, OK 73114			1886		
SELEY, BRENDA	KEYSTONE FOODS		816-4787			CAFETERIA MANAGER (KEYSTONE EMPLOYEE/contract)
SIVARD, JAYNE	644 BREEZY HILL ROAD EDMOND, OK 73025	11/26		255-6631	138	TEACHER – PRE-K
WARD, SUSAN	1301 NW 21st STREET	10/10	528-4213	420-4736 C	111	PT (am) NURSE PRACTITIONER INTEGRIS EMPLOYEE
WHATLEY, TORRIE	8704 RAMBLING ROAD OKC, OK 73132	9/20		580-514- 9776	115	TEACHER – PRE-K
WILLIAMS, LAUREN	12401 N MACARTHUR BLVD, #3314	1/24		255-7076		PARA - 248 8-3 1st
	OKC, OK 73142					(Move to 1st grade Para) 2nd/3rd grade para position
						open

POSITION OPENINGS:

- PE/Dance Specialist/TEACHER (1)
 - 5TH GRADE TEACHER (1)
- PARAs (2) Pre-K and 2nd/3rd



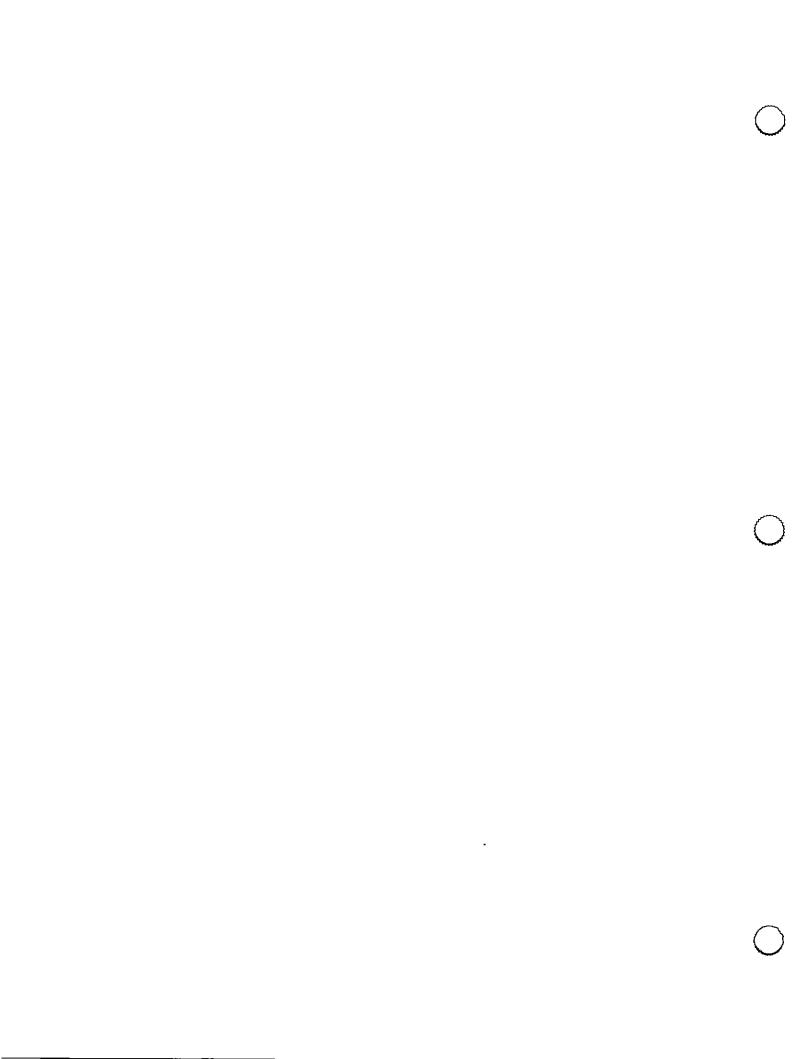




from Stanley Hupfeld Academy @ Western Village

- <u>Crossings Community Church</u> and <u>INTEGRIS I-Crew</u> conducted a three day work campaign on the SHA campus. They completed many projects including clearing the back fence line, garden clean-up and spring planting. We appreciate their volunteer work!
- <u>Donor's Choose Grants</u> have been received by several staff members. These grants have provided classroom materials, alternative seating and art supplies. Special thanks go out to all staff members who have written these grants!
- OKA+ Network in conjunction with Boeing are providing free STEAM resources for our second grade students. An OKA+ STEAM Project Specialist is facilitating these co-taught lessons through Zoom sessions along with hands-on activities that engage students in science, technology, engineering, art and math lessons.
- <u>Julie Dolf</u> wrote a grant through <u>Healthy Schools Oklahoma</u> which provided paint and playground templates to revitalize our play spaces. Volunteers were utilized during our recent work day to complete our vision of a vivid play space.
- Jacque Bush, SHA Librarian, recently conducted the largest Scholastic Book Fair in SHA history! The library was transformed to Adventure Island and \$7,000.00 worth of books were sold!
- Eric Harmon, SHA Board Member, has provided treats each month for Too Tough Trivia and student birthday celebrations!
- <u>INTEGRIS</u> Adopt-a-Family Donations reached over 150 students at SHA!
- <u>INTEGRIS</u> annual Turkey Toss provided a turkey for all SHA families and staff members. We appreciate their continual support!
- Dinners with Love, a local nonprofit, provided food baskets for 27 SHA families during the holidays!
- <u>SHA</u> is one of a few local schools that have provided 100% live instruction all year. We have not had to close or go virtual this year, due to the COVID pandemic!
- OKC Food Bank Backpack Program is providing over 48 students with supplemental food each week. This backpack program provides snacks for students that are identified with chronic hunger.
- <u>Keystone Food</u> is providing excellent meal service each day. Students are eating a healthier meal which in turn leads to better focus in the classroom!
- <u>SHA</u> staff provided interest-based after school clubs during the second semester. These clubs provided students' with experiences in critical thinking, robotics, music, news-casting, theater and tennis!
- **SHA PARENTS** have done a fantastic job of supporting our school this year! Donations of water bottles continue to come in and keep our students hydrated!
- SHA's Native American Students entered the Oklahoma's Native American Art Show. SHA student, Asher Long's art represented the Cherokee Tribe and was awarded Best of Show!
- <u>Proveer at Quail Creek Senior Living Center</u> enjoyed a drive-by student concert recently presented by the Music Creation Club, under the direction of <u>Mrs. Ebbony Rowe</u>.







OKLAHOMA STATE DEPARTMENT of Education Office of Child Nutrition Programs

January 25, 2021

Mr. Tobi Campbell, Superintendent Stanley Hupfeld Charter School 55-E003 1508 NW 106th Street Oklahoma City, Oklahoma 73114

Dear Mr. Campbell:

A Child Nutrition Procurement Review was conducted on December 20, 2021, by Michelle Peace, from DWG, Inc.

The purpose of a Procurement Review is for State agencies to ensure the procurement process conducted by school food authorities (SFAs) complies with Program and government-wide procurement standards, it also provides a comprehensive evaluation of schools purchasing procedures. The Richard B. Russell National Lunch Act, as amended by the Healthy Hunger-Free Kids Act of 2010 (HHFKA), requires a unified accountability system designed to ensure that participating SFA's comply with National School Lunch Program (NSLP) and School Breakfast Program (SBP) requirements and that procurement standards are conducted in a manner providing full and open competition (2 CFR 200.319(a). The Act also requires an accountability system to evaluate program requirements for the purchase of goods and services when using federal funds.

On December 20, 2021, Ms. Gum conducted the exit conference with you, via email. All areas of the review were found in compliance therefore the review is considered closed.

We appreciate your continued interest and efforts in the Child Nutrition Programs. If you have any questions, please contact Robin Dickerson at (405) 949-0189, or Kendra Merveldt in our office at 405-521-3327:

Singerely, Genefor Weba

Jennifer Weber, Executive Director Child Nutrition Programs

bjs c: Robin Dickerson

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Stanley Hupfeld Academy @ Western Village 2021-2022 Advisory Board - REVISED 3/28/22

	COMPANY	ADDRESS	PHONE/FAX	BIRTH DAY	E-MAIL	VOTING MEMBER
CAMPBELL, TOBI Director	Director, INTEGRIS Community Benefit & Stanley Hupfeld Academy	INTEGRIS Heatth 3001 Quail Springs Parkway, Room 420 115.7480 OKC, OK 73134	405-550-3762 C 405-951-8808 F	12/18	tobi.campbell@infegrisok.com	ON.
DIXON, Shari (Nominated Member)					sharidixon@thevillageok.org	
	Branch Manager Medical Review & Appeals Branch FAA Mike Moroney Aeronautical Center	4600 NE 90th St OKC, OK 73131 (OKCPS)	405-810-5893 H 210-268-8628 C	8/26	P4Principles@gmail.com	YES
HENDERSON, Milisha (Nominated Member)		(OKCPS)			mlasberr@yahoo.com	t i
JACKSON, DAVID Director	Executive Director, Oklahoma Secondary Schools Activities Association (OSSAA)	17013 Prestwick Circle Edmond, OK 73012 – HOME (EPS)	405-973-5901 C 405-840-1116 W	11/20	djackson@ossaa.com mwoods@ossaa.com	YES
		OKC, OK 73116 – WORK				
	President, Oklahoma Consulting & Accounting Services, LLC	116 W Breckenridge Avenue Bixby, OK 74008	918-366-4440		jayj.ocas@gmail.com	ON
	Community Volunteer	2901 Brush Creek Road Oklahoma City, OK 73120 (OKCPS)	405-441-0004	8/18	jawson127@att.net	YES
LEONARD, Skip (Nominated Member)	•			,	Skip.leonard@integrisok.com	
LOWDER; KATHY Secretary/Clerk	INTEGRIS Health	INTEGRIS Health 1508 NW 106 Oklahoma City, OK 73114	405-990-9765 C	5/16	kathy.lowder@integrisok.com	ON
LYONS, Kylie (Nominated Member)		(PC)			klyons@heritagehall.com	
MILLINGTON, PAM Chairman	Retired Pastor, Missions/Outreach Crossings Community Church	1608 Tall Trees Way OKC, OK 73131 (EPS)	405-755-2227 405-302-1267	8/10	pmillington06@gmail.com	YES

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NAME AND POSITION	COMPANY	ADDRESS	PHONE/FAX BIRTH DAY	BIRTH DAY	E-MAIL	MEMBER
1	Community Volunteer	1417 NW 104 Terrace Oklahoma City, OK 73114 (OKCPS)	405-755-2497 405-875-5786 C	3/10	charlespeoples@hotmail.com	YES
VERA, JOHN Legal Counsel Director	INTEGRIS Legal	3366 NW Expressway, Suite 800 (001.7367) Oklahoma City, OK 73112 (NPS)	405-951-4786 W	5/16	john.vera@integrisok.com	YES
WHALEY, SUZAN Director	Community Volunteer	3804 NW 62 Street Oklahoma City, OK 73112 (PC)	405-823-8346 C	4/9	suzan.whaley@yahoo.com	YES

Notices: David Hooten - Oklahoma County Clerk 320 Robert S. Kerr Ave. Room 105, OKC, OK 73102

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From: Ronald Grant, Director of Student Programming

To: Dr. Sean McDaniel, OKCPS Superintendent

Subj: 2022 Evaluation Report for Stanley Hupfeld at Western Village Charter School

Date: April 1st, 2022

Without a doubt, this past year was unlike any other year. Fortunately, we were able to return to in person learning, but not without extra precautions. As the Charter School Administrator, the pandemic affected the ability to provide an evaluation in any productive form in 2021. For the 2022 evaluation, we were able to provide an evaluation on some indicators, but not all. Following is a recommendation followed by a summary of the indicators considered for this review.

Recommendation to Superintendent McDaniel: Stanley Hupfeld at Western Village has a long relationship with OKCPS that precedes their time with us as a charter school. Their programming and focus on academics are centered on providing students a rich and nurturing environment. There is nothing really to be concerned with, especially within our scope as an authorizer. We feel strongly about continuing our partnership with them.

Evaluation

The 2022 performance evaluation was scored as follows:

- 4 Exceeds all expectations
- 3 Meets expectations
- 2 Approaches expectations
- 1 Does not meet/address expectations

Oklahoma City Public Schools

P.O. Box 36609, Oklahoma City, OK 73136 Phone: 405-587-0000 | web: www.okcps.org

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Academic Criterion Meets Expectations Characteristics					
Given the pandemic, we felt that it would not be best practice to use testing date evaluate learning. There was no state testing data to consider. Given conversations with leadership, we feel justified that they have at least met expectations for student learning, particularly as it was impacted by COVID.					
Financial Criterion	Meets Expectations Characteristics	Score			
2021 Financial Audit	We want to be clear that as authorizers, we are not involved in any way with charter financial practices. We reviewed the audit to see if there were any findings, or recommendations and based the final score off of that information. There were no findings and no recommendations.	4			
Organizational Criterion	Meets Expectations Characteristics	Score			
Governance	Stable board membership. Clearly-defined roles of the governing board relative to its interaction with staff. Well-developed and easily understood bylaws and policy documents.	4			
Board Meetings	Board minutes submitted in a timely fashion. Meetings held in accordance with the Open Meetings Act.	4			
Personnel	Professional standards for teachers and other staff. Commitment to continuing professional development for staff. An understanding of the requirements for compliance with labor law. Completed and planned fingerprinting and background checks for all school employees.	4			

Oklahoma City Public Schools

2500 NE 30th Street, Oklahoma City, OK 73111 Phone: 405-587-1000 | web: www.okcps.org

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Notes on potential areas of concern for future success.

We will work through aligning the grade bands to OKCPS' beginning the 2023-2034 school year. Next year, the 2022 -2023 school year, will be used to take the necessary steps to communicate and plan for the change. We have been in talks with the leadership and will work with them to assist as possible.

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2500 North Lincoln Boulevard Oklahoma City, Oklahoma 73105-4599

E003

Accreditation Compliance Review Sheet

County District Code 55

County: OKLAHOMA

District: OKC CHARTER: HUPFELD/W

VILLAGE

The results of this "Accreditation Compliance Visit" have been made available by the Regional Accreditation Officer for my review.

Superintendent Name (Please Print)

Superintendent Signature

Data

Regional Accreditation Officer Signature

NOTE:

This Accreditation Compliance Report may be subject to further review or possible revision by the Assistant State Superintendent of the Accreditation Standards Division. This Accreditation Compliance Report will be presented to the State Superintendent and the State Board of Education for final approval.

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2500 North Lincoln Boulevard Oklahoma City, Oklahoma 73105-4599

Code: 55 E003 000

County:: OKLAHOMA

District: OKC CHARTER: HUPFELD/W VILLAGE

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901	Accreditation with one deficiency	903	Accreditation with warning	905	Accreditation not recommended	
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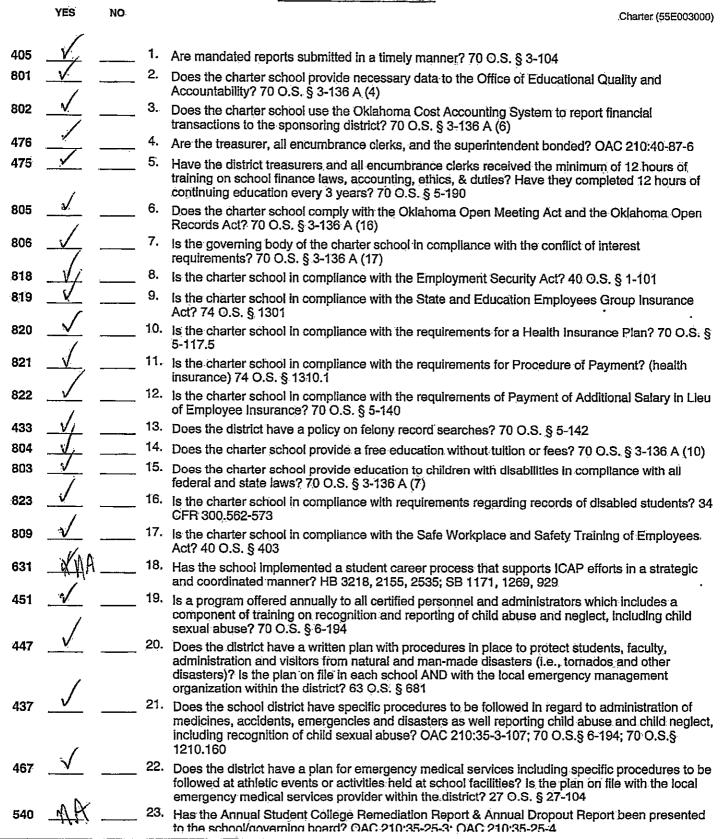
2500 North Lincoln Boulevard Oklahoma City, Oklahoma 73105-4599

2021 - 2022 Districtwide Compliance Report

County: OKLAHOMA

District: OKC CHARTER: HUPFELD/W DISTRICT REPORT VILLAGE

PLANS and POLICIES



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2500 North Lincoln Boulevard Oklahoma City, Oklahoma 73105-4599

Page 3940

231	AR		51. A	Alternative Education: This school is in compliance with all applicable requirements as it pertains to Alternative Education. 70 O.S. § 1210.568
232			52. F	Reading Sufficiency: This school is in compliance with all applicable requirements as it pertains to the Reading Sufficiency Act. 70 O.S. § 1210.508
Comme	nts:			
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Page 3941

amont OLLUGGRUN 2500 North Lincoln Boulevard Oklahoma City, Oklahoma 73105-4599

Code: 55 E003 973 County: OKLAHOMA District: OKC CHARTER: School: <u>HUPFELD ACAD./WESTERN VILLAGE</u> **HUPFELD/W VILLAGE** PERSONNEL DEFICIENCIES Teacher Deficiency codeName Subject/Position Subject Action to be taken Total Number Code* Periods Affected Designation not in the system at this time: Feb 7 2022 3:07PM 599 Other areas of noncompliance *Use Subject Code numbers from Subject code lists **RAO COMMENTS: DEFICIENCIES FROM THE PRECEDING YEAR** 900 Accreditation with no Deficiencies 900 Accreditation with no deficiencies 90² Accreditation with deficiencies 904 Accreditation with probation 901. Accreditation with one deficiency 903 Accreditation with warning 905 Accreditation not recommended Regional Accreditation Officer

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2500 North Lincoln Boulevard Oklahoma City, Oklahoma 73105-4599

2021 - 2022 School Site Compliance Report: HUPFELD ACAD / WESTERN VILLAGE

County: OKLAHOMA

District: OKC CHARTER: HUPFELD/W School Name: HUPFELD ACAD_WESTERN VILLAGE VILLAGE

PLANS and POLICIES

	YES	NO		<u> </u>
	123	ΝO		Elementary (55E003973
512	/		. 1.	Are handbooks provided for students, parents, and teachers as required by State Department of Education regulation? OAC 210:35-3-69
513	_ \		2.	Does the school have a Safe School Committee? 70 O.S. § 24-100
535	<u> </u>		3.	Does the school have a Healthy and Fit School Advisory Committee? 70 O.S. § 24-100a
507	_/	P	4.	Is a minimum of one fire drill conducted each semester, in which all students and teachers participate? (Within first 15 days of each semester) 70 O.S. § 5-149
529	- <u>V</u>		5.	Is a minimum of one tomado drill conducted in both September and March of the school year, in which all students and teachers participate? 70 O.S. § 5-149
557	- <u>v</u>		6.	Is a minimum of four security drills conducted per school year? (Within first 15 days of each semester) 70 O.S. § 5-148
598	<u></u>		7.	Are two additional drills performed that are consistent with the risks assessed for the facility? 70 O.S. § 5-149
536	<u> </u>		8.	Does the school have a diabetes medical management plan developed for each student with diabetes and has training for supervisor over diabetes been completed? 70 O.S. § 1210.196.2
453	<u>Y</u>		9.	Did this site distribute information on Meningococcal Meningitis to all 6th-12th grade students at the beginning of the year? 70 O.S. § 3243
550	<u>_,v</u>		10.	Do all students have the required immunizations or are in the process of receiving them prior to their admission to school? 70 O.S. § 1210.19
455	<u></u>	····	11.	Does the district report the number of kindergarten, first and third grade students who submitted certification of a completed vision screening, and also the number of students who received a comprehensive eye exam? OAC 210:35-3-109
514	•/		12.	Are all students enrolled in a minimum of six periods of rigorous instruction? 70 O.S. § 1-111
520	44		13.	Is the district in compliance with the ten-day activity rule and maintaining adequate records of classes missed by individual students for activities in grades 7th-12th? OAC 210:35-17-2
590	<u>*/</u>		14.	Do the full day kindergartners thru 5th graders receive 120 minutes per week of physical activity, 60 minutes of which must be Physical Education? 70 O.S. § 11-103.9
537	<u> </u>		15.	Have all athletic coaches completed a course in Care and Prevention of Athletic Injuries? OAC 210:35-9-44; OAC 210:35-5-45; OAC 210: 35-7-44
538	1/		16.	Have athletic coaches completed annual training in Sudden Cardiac Arrest? 70 O.S. 24-156
543			17.	Does the school have a minimum of one certified teacher and one noncertified staff member at this school site that is trained in CPR and the Helmlich maneuver? 70 O.S. § 1210.199
				Certified Staff trained in CPR/Heimlich Heagher Meldreum
iommen	ts:			Noncertified Staff trained in CPR/Helmlich

NOTICE OF MEETING

STANLEY HUPFELD ACADEMY at Western Village

ADVISORY BOARD - M O N D A Y, JUNE 6, 2022 (Revised 6.2.22)

3:45 P.M. – Schwartz Performing Arts/Community Center (SPAC)

AGENDA

Agenda items are subject to change up to 24 hours prior to meeting, excluding holidays and weekends. Meetings are open to the public.

Welcome and Introductions

Pam Millington, Chair

Approval of Minutes

Pam Millington, Chair

April 4, 2022

Governance Continuing Ed

Pam Millington, Chair

Organizational Structure

Connect to Purpose

➤ 2021-22 Highlights

Ruthie Rayner, Principal

Director's Report

Tobi Campbell, Director

- > Resolution to Elect New Board Members (4)
- Financial Report:
 - o Approval of March and April 2022 Financials
 - Approval of Application for Temporary Appropriations
- ➤ Approval of Vendor Contracts 22-23
- > Approval of OSSBA Membership 22-23

Principal's Report

Ruthie Rayner, Principal

- ➤ Review SDE Special Services Evaluation
- ➤ Grant Update FY '22
- > Approval of New Hire Employment Contracts
 - M. Wilson, PE Teacher; M. Wright, Para; N. Giles, Para; E. Ochuru, 5th grade Teacher, T. Burnett, 3rd grade Teacher (internal transfer)
- > Approval of Staff Handbook Policy Updates

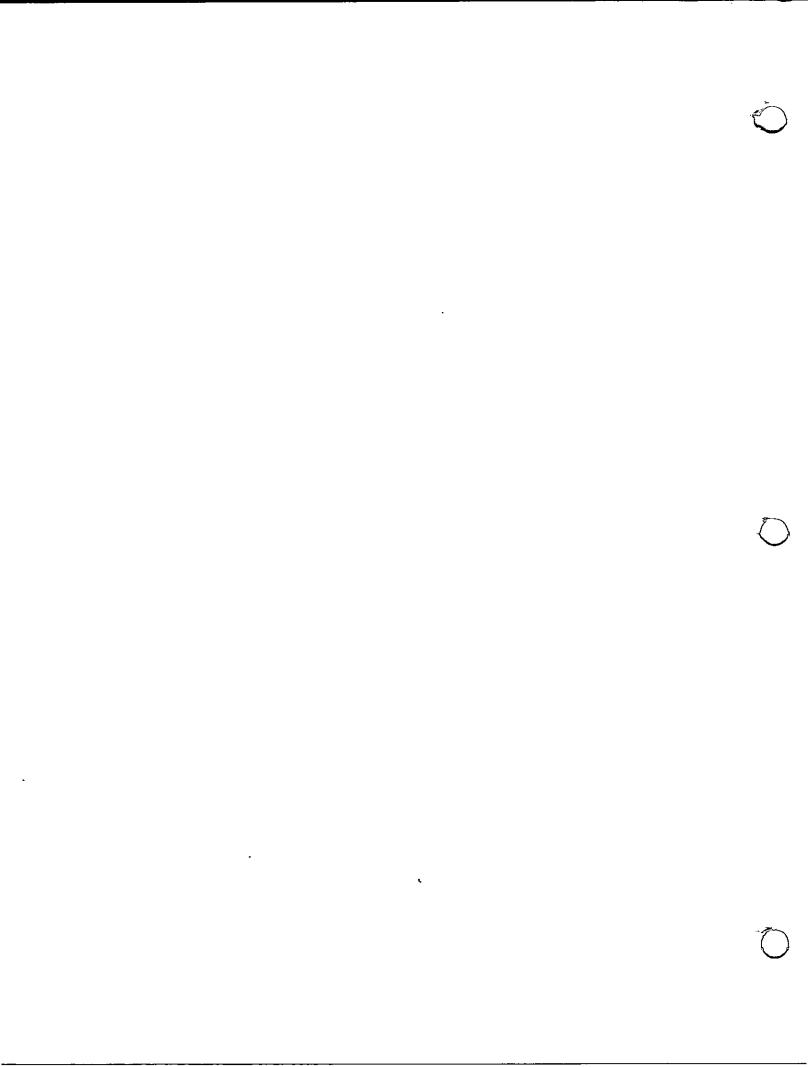
New Business

Discussion of OKCPS Grade Level Restructure Request

Adjourn

5:00 p.m.

Next Meeting: MONDAY, AUGUST 1, 2022



STANLEY HUPFELD ACADEMY (SHA) at Western Village ADVISORY COUNCIL, MINUTES OF MEETING APRIL 4, 2022

ATTENDEES

Voting Members in attendance: David Jackson, Pam Millington, Charles Peoples, John Vera

Voting Members absent: Eric Harmon, Ken Lawson, Suzan Whaley

Non-Voting Members in attendance: Tobi Campbell

<u>School Staff & Guests in attendance:</u> Peter Evans (OKC Public Schools), Becky Kime, Kathy Lowder (Secretary/Clerk), Heather Meldrum, Ruthie Rayner, and Torrie Whatley

Meeting was called to order at 4:00 pm by Pam Millington, Chair.

Minutes

On a motion by Charles Peoples, seconded by David Jackson, **Minutes of the February 7, 2022** Advisory Board meeting were unanimously approved*.

DIRECTOR'S REPORT

Financial & Facility

Income Statements and Monthly Financial Reports including: Compilation Report; Statement of Assets, Liabilities and Net Assets – Cash Basis; Statement of Revenue and Expenses – General Fund – Cash Basis; Detailed Revenue Summary – General Fund – Cash Basis; and Statement of Expenses Two Year Comparisons by Project, Object – General Fund – Cash Basis, for periods **ended 1/31/22 and 2/28/22** were reviewed and unanimously accepted* as presented, on a motion by David Jackson, seconded by Charles Peoples.

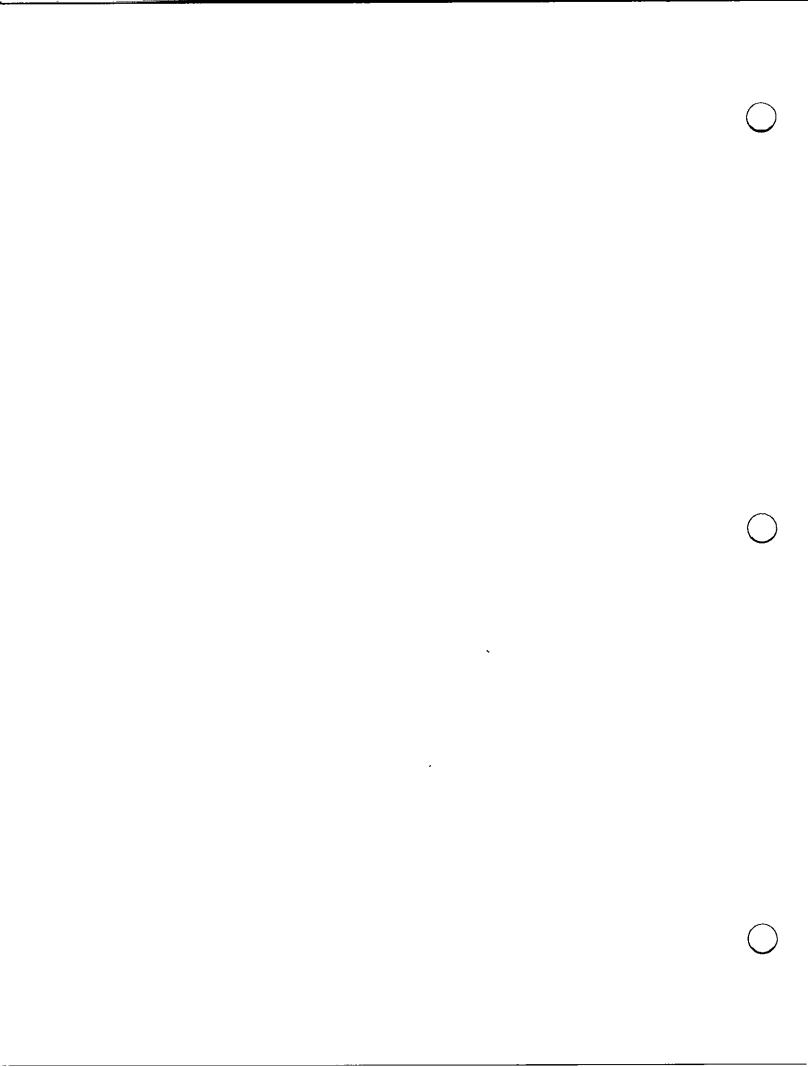
Affirmative Action Compliance Plans: On a motion by John Vera, seconded by David Jackson, the Affirmative Action Plans were unanimously approved*.

Software Service Order Agreement: On a motion by Charles Peoples, seconded by John Vera, the vendor agreements with Municipal Accounting Systems were unanimously approved*.

School Grant Appropriation: On a motion by John Vera, seconded by David Jackson, the Redbud School Grant Appropriation was unanimously approved*.

Contract for Audit of Public Schools: On a motion by David Jackson, seconded by Charles Peoples, the contract with Britton, Kuykendall & Miller was unanimously approved*.

2022-2023 Staff Employment Contracts: On a motion by Charles Peoples, seconded by John Vera, the 2022-2023 Staff Employment Contracts and Assignments were unanimously approved*.



NEXT MEETING: April 4, 2022
STANLEY HUPFELD ACADEMY (SHA) at Western Village
ADVISORY COUNCIL, MINUTES OF MEETING
April 4, 2022
Page two

PRINCIPAL'S REPORT

No action items.

There being no further business, the meeting was adjourned at 4:30pm

Next meeting: Monday, June 6, 2022

Approved: Kathy Lowder, Secretary/Clerk

*Note: Attachment: Record of roll call votes.

j

STANLEY HUPFELD ACADEMY AT WESTERN VILLAGE ADVISORY BOARD MEETING APPROVALS APRIL 4, 2022

		<u> </u>	_				
Approval of 2022- 2023 Staff Employment Contracts	N/A	Yes	N/A	Yes	Yes	Yes	N/A
Approval of Contract for Audit of Public Schools	N/A	Yes	N/A	Yes	Yes	Yes	N/A
Approval of Redbud Approval of School Grant of Public Sch	N/A	Yes	N/A	Yes	Yes	Yes	N/A
Approval of Municipal Accounting System Contract	N/A	Yes	N/A	Yes	Yes	Yes	N/A
Approval of Affirmative Action Plan	N/A	Yes	N/A	Yes	Yes	Yes	N/A
Approval of 1/31/22 & 2/28/22 Financials	N/A	Yes	N/A	Yes	Yes	Yes	N/A
Approval of 2/7/22 Minutes	N/A	Yes	N/A	Yes	Yes	Yes	N/A
Board Member	Eric Harmon	David Jackson	Ken Lawson	Pam Millington	Charles Peoples	John Vera	Suzan Whaley

STANLEY HUPFELD ACADEMY OKLAHOMA CITY, OKLAHOMA

MONTHLY FINANCIAL REPORT

MARCH 31, 2022

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JENKINS & KEMPER CERTIFIED PUBLIC ACCOUNTANTS, P.C.

JACK JENKINS, CPA MICHAEL KEMPER, CPA

April 1, 2022

Honorable Board of Education Stanley Hupfeld Academy Oklahoma City, Oklahoma

We have compiled the accompanying statement of assets, liabilities, and net assets – cash basis for the Stanley Hupfeld Academy as of March 31, 2022 and the related statements of revenues and expenses – cash basis for the nine (9) months then ended. Prior year's comparative revenue and expense information and current year budgetary information are included in the related statements of revenue and expenses, as well as items listed in the table of contents under the heading supplemental information, which are presented only for analysis purposes. Our compilation was performed in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants. The financial statements have been prepared on the cash basis of accounting and the budget laws of the State of Oklahoma, which is a basis of accounting other than generally accepted accounting principles.

A compilation is limited to presenting, in the form of financial statements and supplemental information that is the representation of the management. We have not audited or reviewed the accompanying financial statements and supplemental information and, accordingly, do not express an opinion or any other form of assurance on them. However, we did become aware of a departure from the cash and budgetary basis of accounting that is described in the following paragraph.

The regulatory basis of accounting requires a specific format of presentation of governmental funds and the accompanying presentation does not comply with that format. Additionally, fixed assets and any related debt are not included in the statement of assets, liabilities and net assets presented on a cash basis. Any such accounts are reflected in the statement of revenues and expenses as a corresponding receipt and/or expenditure of funds. The effects of these departures on the financial statements have not been determined.

Management has elected to omit substantially all of the disclosures ordinarily included in financial statements prepared on the cash basis of accounting. If the omitted disclosures were included in the financial statements, they might influence the user's conclusions about the School's assets, liabilities, net assets, revenues and expenses. Accordingly, these financial statements are not designed for those who are not informed about such matters.

We are not independent with respect to Stanley Hupfeld Academy.

Sincerely,

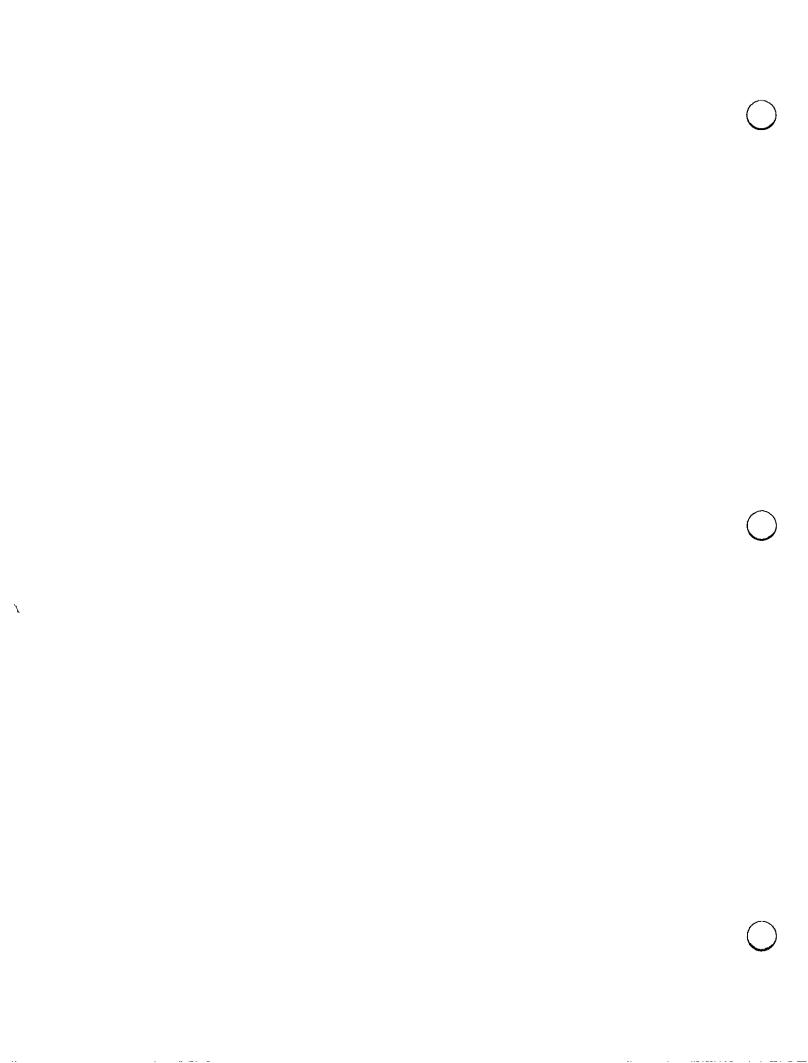
Jenkins & Kumpur, CPAS P.C.

Jenkins & Kemper Certified Public Accountants, P.C.

STANLEY HUPFELD ACADEMY MARCH 31, 2022 STATEMENT OF ASSETS, LIABILITIES, AND NET ASSETS - CASH BASIS

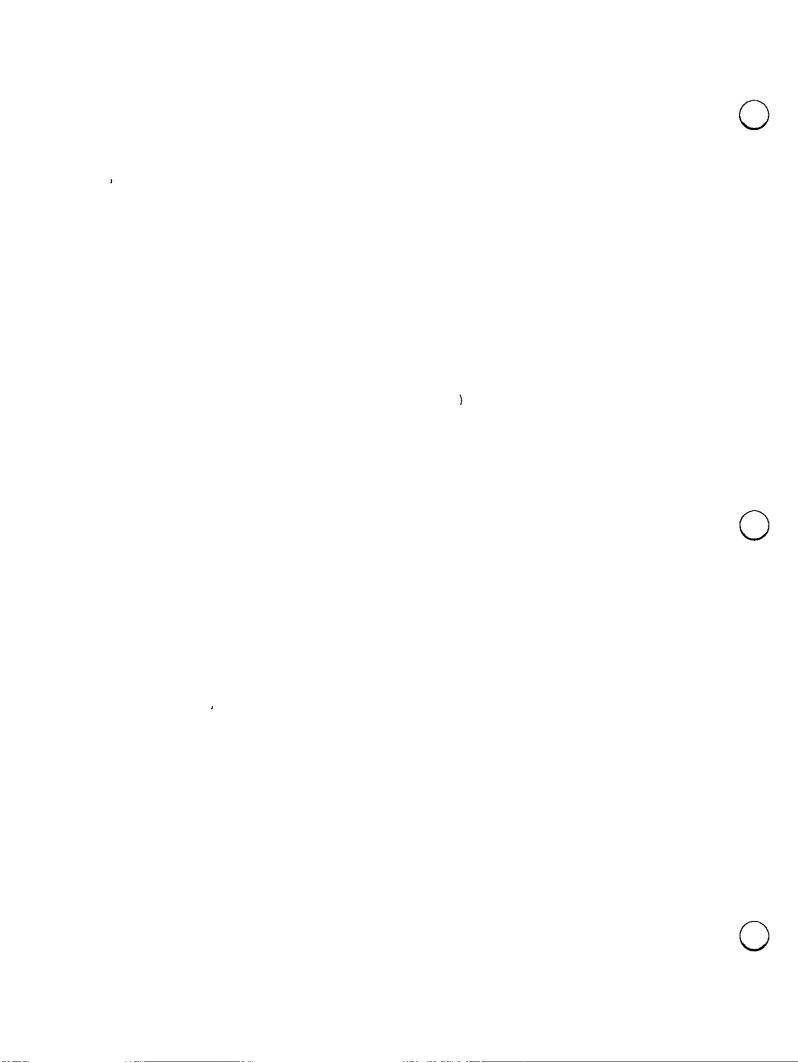
	General Fund
Assets Cash Total Assets	\$ 652,406.26 652,406.26
Liabilities Outstanding payments 2020-21 Open Encumbrances Total Liabilities	61,154.84 528.00 61,682.84
Cash Fund Balance	\$ 590,723.42

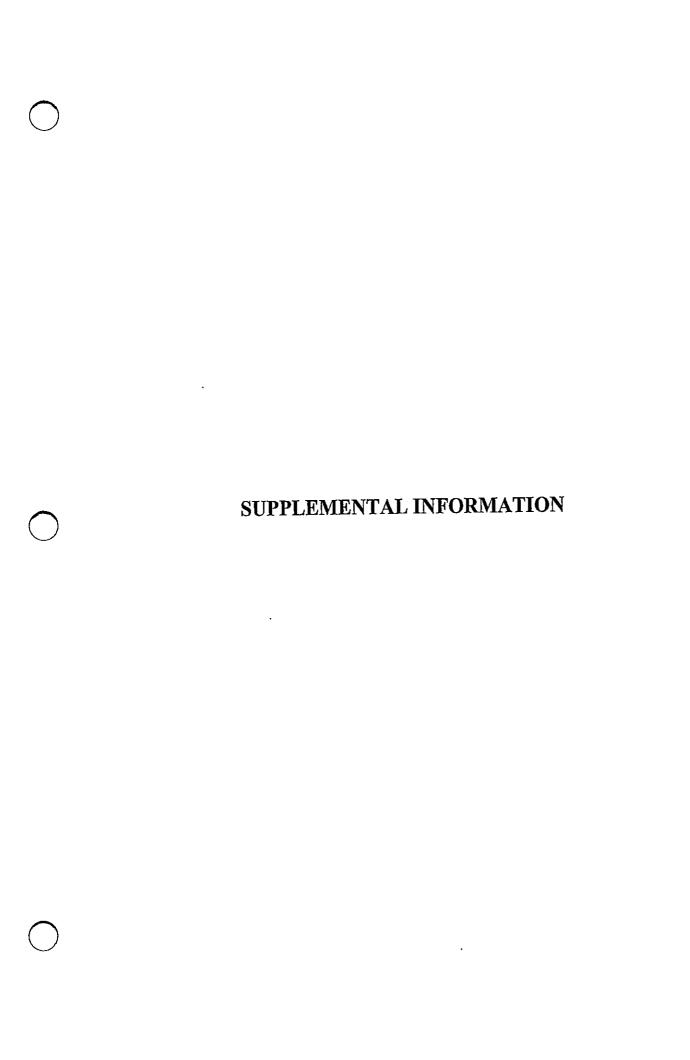
SEE ACCOUNTANT'S COMPILATION REPORT



STANLEY HUPFELD ACADEMY - 2021-22 FISCAL YEAR STATEMENT OF REVENUE AND EXPENSES - GENERAL FUND - CASH BASIS

Dilliani							
	Source	2020-21	2020-21	% of YTD	2021-22 Budgeted	2021-22 3/31/2022	% of YTD to <u>Budj.</u>
	<u>Codes</u>	<u>Actual</u>	<u>3/31/2021</u>	to Budj.	Dadgeted	0.0	
Revenue					4,290.35	4,290.35	100.0%
Book Fair Revenue	1450		040.50	93.1%	1,000.00	740.36	74.0%
Miscellaneous Reimb.	1590	665.67	619.50		500,000.00	79,163.03	15.8%
Contributions and Donations	1610	291,899.15	100,000.00	34.3%	650.00	636.55	97.9%
Adult Meals	1730			-4.004		1,416,106.55	73.0%
Foundation & Incentive Aid	3210	1,833,231.64	1,315,999.20	71.8%	1,939,914.82	135,024.10	70.6%
Flexible Benefit	3250	183,001.56	132,449.47	72.4%	191,228.88	14,143.88	100.0%
Reading Sufficiency	3415	12,836.25	12,836.25		14,143.88	•	100.0%
Textbooks	3420	15,848.13	15,848.13	100.0%	29,324.30	29,324.30	100.0%
• • • • • • • • • • • • • • • • • • • •	3435				56,439.69	56,439.69	32.0%
Redbud	3720	2,334.30	1,167.15		2,114.52	676.92	
State Matching	4210	130,023.90	57,726.90		160,000.00	113,602.91	71.0%
Title I (Proj. 511)	4210	14,338.27	14,338.27	100.0%	18,101.05	18,101.05	100.0%
Title I Prior Year	4271	23,210.31	23,004.98		25,000.00	20,267.25	81.1%
Title II-Part A (Proj. 541)	4310	60,194.65	24,466.91		55,000.00	42,477.40	77.2%
Special Education - Flowthrough (Proj. 621)	4310	00,10-1100			3,298.99	3,298.99	100.0%
ARP Flowthrough (628)	4340				3,000.00	1,408.42	46.9%
Special Eduction - Preschool (Proj. 641)	4340	1,476,13		0.0%	·		N/A
Special Ed - Prior Year		1,470.10			530.95	530.95	100.0%
ARP Preaschool (Proj. 643)	4340	10,000.00	10,000.00	100.0%	15,000.00	10,563.52	70.4%
Title IV, Part A Student Support (Proj. 552)	4442	10,000.00	10,000.00	, 1001070	8,349.00	8,349.00	100.0%
APR Flow Through (Proj. 628)	4689				473.00	473.00	100.0%
ARP Preaschool (Proj. 643)	4689	445 040 50	70.049.03	68.6%	507,856.90		0.0%
CARES Act & Incentive	4689	115,048.56	78,918.93		250,000.00	220,380.69	88.2%
Federal Lunch/Breakfast	4700	126,813.15	74,581.75		100.00	59,08	
Correcting Entry	5600	248.24	248.24		3,781,525.98	2,176,057.99	
Total revenue		2,821,169.91	1,862,205.68		540,302.86	540,302.86	
sh fund balance (beginning)	6110	273,608.58	273,608.5	3	540,302.00	040,002,00	
psed Approp/Estopped Warr.	3130-6140			_	4 004 000 04	2,716,360.85	_
Total revenue and beg. balance		3,099,403.12	2,135,814.2	6	4,321,828.84	2,7 10,000.00	-
10.011010110101101010101010101010101010	· ·						
	Object						
Expen <u>ditures</u>	Codes					4 505 040 04	68.3%
Payroll	100-200	1,936,761.50	1,366,378.3	3 70.5%	2,250,000.00	1,535,812.01	
	300-900	622,338.76	495,832.6		1,250,000.00	589,825.42	_
Non-payroli Total expenditures		2,559,100.26	1,862,211.0	0_ 72.8%	3,500,000.00	2,125,637.43	5 60.7%
Lotal exheriorates							_
		\$ 540,302.86	273,603.2	6	821,828.84	590,723.42	2_
Ending Balance		⊕ 540,50Z.60	210,000.2				





STANLEY HUPFELD ACADEMY - 2021-22 FISCAL YEAR DETAILED REVENUE SUMMARY - GENERAL FUND - CASH BASIS

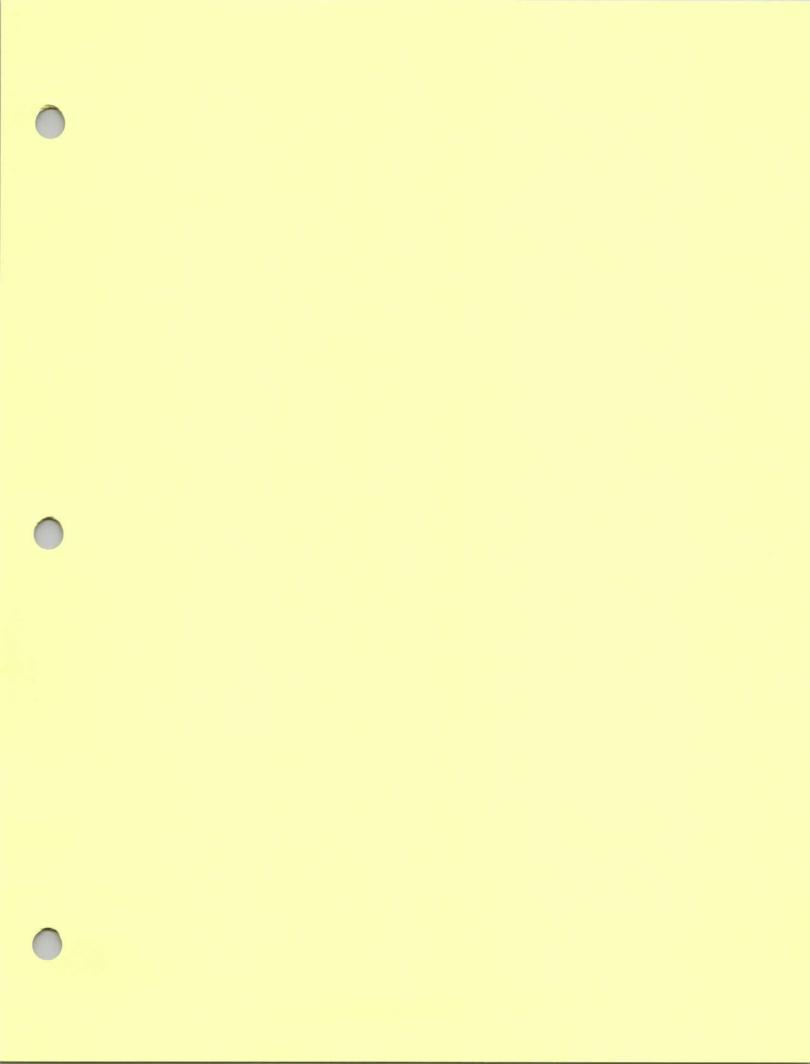
	Total		292,830.00	231,977.73	186,784.10	268,730.29	204,137.51	238,215.10	475,718.26	277,665.00	1	ı	•	220,380.69 219,072.49 2,176,057.99
Federal	Program	1	18,101.05						149,848.14	51,123.30				219,072.49
Federal	Child Nut.		1,065.50	27,123.43	614.00	82,612.04			76,622.31	32,343.41				220,380.69
State	Matching									676.92				676.92
Other	State Sources		45,794.45	16,470.12	16,470.16	16,470.13	34,316.32	17,210.59	73,650.30	14,549.90				234,931.97
	State Aid		169,478.35	188,304.18	169,475.94	169,475.94	169,475.94	199,950.67	175,384.46	174,561.07				1,416,106.55 234,931.97
Student/Adult	Lunches						345.25	171.25		120.05				636.55
S	Donations		58,280.44					20,882.59						79,163.03
Book Store	Revenue									4,290.35				4,290.35 79,163.03
	Reimb.		110.21	80.00	224.00	172.18			213.05					799.44
		July	August	September	October	November	December	January	February	March	April	May	June	Totals

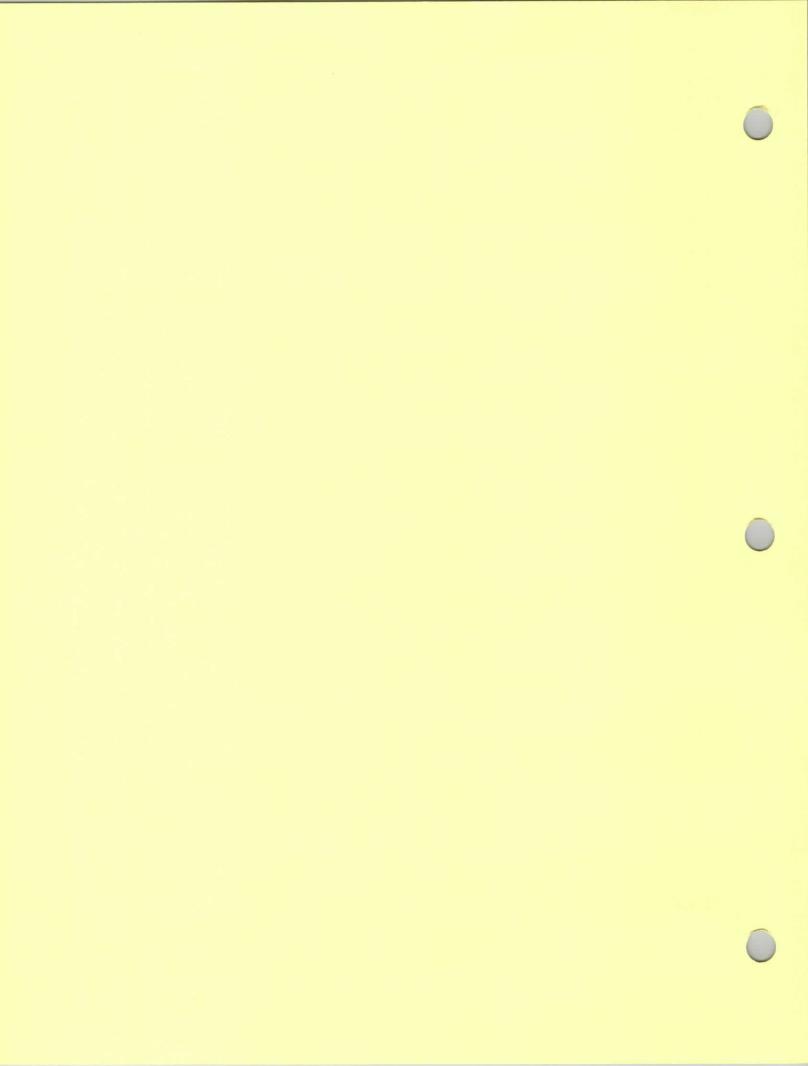
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STANLEY HUPFELD ACADEMY - 2021-22 FISCAL YEAR STATEMENT OF EXPENSES TWO YEAR COMPARISON BY PROJECT/OBJECT - GENERAL FUND - CASH BASIS

		2020-21	2020-21	% of YTD	2021-22	2021-22	% of YTD
	Object	Actual	3/31/20 <u>21</u>	to Budg.	<u>Budgeted</u>	<u>3/31/2022</u>	to Budg.
Classification (Project)	Object	Hotaai	<u></u>	<u></u>			
000 General Fund	100	1,108,301.83	855,830.94	77.22%	1,150,000.00	832,267.94	72.37%
Salaries	200	272,794.97	206,746.10	75.79%	275,000.00	198,554.23	72.20%
Employee Benefits Worker's Compensation	290	7,661.92	5,703.42	74.44%	15,000.00	6,163.83	41.09% 93.61%
Management Services	310	6,000.00	4,500.00	75.00%	6,000.00	5,616.40	64.67%
Accounting Services	331	41,950.00	31,700.00	75.57%	45,000.00	29,100.00	59.77%
Medical Services	336	47,789.19	32,881.71	68.81%	55,000.00	32,874.15	58.67%
Security Services	344	1,947.50	1,672.50	85.88%	3,000.00	1,760.00	0.00%
Tech Related Services	346	439.30	439.30	100.00%	1,000.00	2,979.24	99.31%
Legal Services	350	2,500.00	2,570.00	102.80%	3,000.00 20,000.00	9,165,05	45,83%
Water Utilities	410	11,622.06	7,630.70	65.66%	45,000.00	31,890.00	70.87%
Cleaning Services	420	49,630.99	25,480.99	51.34% 76.64%	30,000.00	22,306.65	74.36%
Repairs and Maint, Services	430	24,016,48	18,405.96	89.13%	10,000.00	6,886.08	68.86%
Rental Services	440	14,497.80	12,921.59	87.20%	100,000.00	98,477.09	98.48%
insurance	520	51,064.89	44,526.36 8,610.13	82.65%	15,000.00	7,294.66	48.63%
Communications Services	530	10,416.98	179.17	58.18%	1,000.00	139.50	13.95%
Advertising	540	307.97 1,965.16	820.62	41.76%	3,000.00	1,066.02	35.53%
Printing and Binding	550 640	23,375.88	20.583.40	88.05%	110,000.00	22,301.38	20.27%
Supplies and Materials	610 630	39,801.44	30,395.15	76.37%	50,000.00	42,271.57	84.54%
Energy	620 640	1,862.85	1,798.88	96.57%	7,500.00	64.76	0.86%
Bks & Periodicals	650	35,153,47	23,492.00	66.83%	35,000.00	24,734.33	70.67%
Equipment and Furniture	682	5,141.94	2,824.98	54.94%	15,000.00	5,868.75	39.13%
Awards, Gifts, Decorations	733	24,529.96	15,102.46	61.57%	85,000.00		0.00%
Technology Related Hardware	810	5,917.25	4,188.25	70.78%	10,000.00	3,149.75	31.50%
Dues and Fees Staff Registration & Tuition	860	1,340.00	120.00	8.96%	3,000.00	2,560.00	85.33%
	881	850.82		0.00%	1,500.00	562.95	37.53%
Donations Reimbursement	930	248.24	248.24	100.00%	1,000.00	59.08	5.91%
Intrafund Transfer	970	54,996.94	39,479.97	71.79%	60,000.00	42,483.20	<u>70.81%</u> 66.38%
Subtotal		1,846,125.83	1,398,852.82	75,77%	2,155,000.00	1,430,596.61	00.3070
Child Nutrition (Proj. 285,385,763,7	64,768)				005 000 00	143,942.11	63.97%
Food Service Management	570	108,971.94	58,916.99	54.07%	225,000.00	17,073.00	68.29%
Food and Milk/Supplies	600	13,542.60	10,400.60	76.80%	25,000.00	17,070.00	0.00%
Appliances	731	21,958,94		47.000/	25,000.00 275,000.00	161,015.11	58.55%
Subtotal		144,473.48	69,317.59	47.98%	275,000.00	101,010.11	
Flexible Benefit Allowance (Proj. 3	31-335)	104.040.00	400 000 07	75.25%	185,000.00	138,494.46	74.86%
Salaries/Employee Benefits	100-299	184,849.26	139,098.87	73.2370	100,000.00		
State Textbooks (Proj. 333)	400.000	4E 04D 12		0.00%	15,000.00		0.00%
Salaries	100-299	15,848.13		<u> </u>			
Reading Sufficiency (Proj. 367)	300-860	12,836,25		0.00%	15,000.00	786,65	
Supplies & Materials	300-000	12,836.25		0.00%	15,000.00	786.65	<u>5.24%</u>
Subtotal 544		12,000.20					
Basic Prog, CY (Proj. 511) Salaries/Employee Benefits	100-299	172,782.53	121,046.42	70.06%	175,000.00	158,820.01	90.75%
Salanes/Employee Beriefits Subtotal	100 200	172,782.53	121,046,42	70.06%	175,000.00	158,820.01	90.75%
Special Education (Proj. 621, 628,	641, 643)					55 070 70	02 129/
Salaries/Employee Benefits	100-299	57,355 <u>.68</u>	43,656.00		60,000.00	55,272,70	92.12%
Subtotal		57,355.68	43,656.00	76.11%	60,000.00	55,272.70	92.1276
Cares Act (Proj. 788)					440,000,00	106,858.54	97,14%
Personnel Services - Salaries	100	95,426.40	68,579.76		110,000.00	33,923.45	113.08%
Personnel Services - Empl Benefits	200	29,402.70	21,659.54		30,000.00 140,000.00	140,781.99	100.56%
Subtotal		124,829.10	90,239.30	72.29%	140,000.00	140,101.00	100.00.70
ESSER II (Proj. 793)				N/A	250,000.00	11,620.68	4.65%
Salaries/Employee Benefits	100-299			N/A N/A	260,000.00	28,249.22	10.87%
Services/Materials	300-860)		- N/A	510,000.00	39,869.90	7.82%
				_ <u>IVA</u>	010,000.		
		2 550 400 20	1,862,211.00	72.77%	3,500,000.00	2,125,637.43	60.73%
Grand Total		2,559,100.26	1,002,211,00	= =====			60.000/
Payroll Expenses	100-200	1,936,761.50	1,366,378.33	3 70.55%	2,250,000.00	1,535,812.01	68.26% 47.19%
Non-Payroll Expenses	300-90		495,832.6	7 7 <u>9.67%</u>	1,250,000.00	589,825.42	
Totals		2,559,100.26	1,862,211.0	0 72.77%	3,500,000.00	2,125,637.43	
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STANLEY HUPFELD ACADEMY OKLAHOMA CITY, OKLAHOMA

MONTHLY FINANCIAL REPORT

APRIL 30, 2022

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JENKINS & KEMPER CERTIFIED PUBLIC ACCOUNTANTS, P.C.

JACK JENKINS, CPA MICHAEL KEMPER, CPA

May 3, 2022

Honorable Board of Education Stanley Hupfeld Academy Oklahoma City, Oklahoma

We have compiled the accompanying statement of assets, liabilities, and net assets — cash basis for the Stanley Hupfeld Academy as of April 30, 2022 and the related statements of revenues and expenses — cash basis for the ten (10) months then ended. Prior year's comparative revenue and expense information and current year budgetary information are included in the related statements of revenue and expenses, as well as items listed in the table of contents under the heading supplemental information, which are presented only for analysis purposes. Our compilation was performed in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants. The financial statements have been prepared on the cash basis of accounting and the budget laws of the State of Oklahoma, which is a basis of accounting other than generally accepted accounting principles.

A compilation is limited to presenting, in the form of financial statements and supplemental information that is the representation of the management. We have not audited or reviewed the accompanying financial statements and supplemental information and, accordingly, do not express an opinion or any other form of assurance on them. However, we did become aware of a departure from the cash and budgetary basis of accounting that is described in the following paragraph.

The regulatory basis of accounting requires a specific format of presentation of governmental funds and the accompanying presentation does not comply with that format. Additionally, fixed assets and any related debt are not included in the statement of assets, liabilities and net assets presented on a cash basis. Any such accounts are reflected in the statement of revenues and expenses as a corresponding receipt and/or expenditure of funds. The effects of these departures on the financial statements have not been determined.

Management has elected to omit substantially all of the disclosures ordinarily included in financial statements prepared on the cash basis of accounting. If the omitted disclosures were included in the financial statements, they might influence the user's conclusions about the School's assets, liabilities, net assets, revenues and expenses. Accordingly, these financial statements are not designed for those who are not informed about such matters.

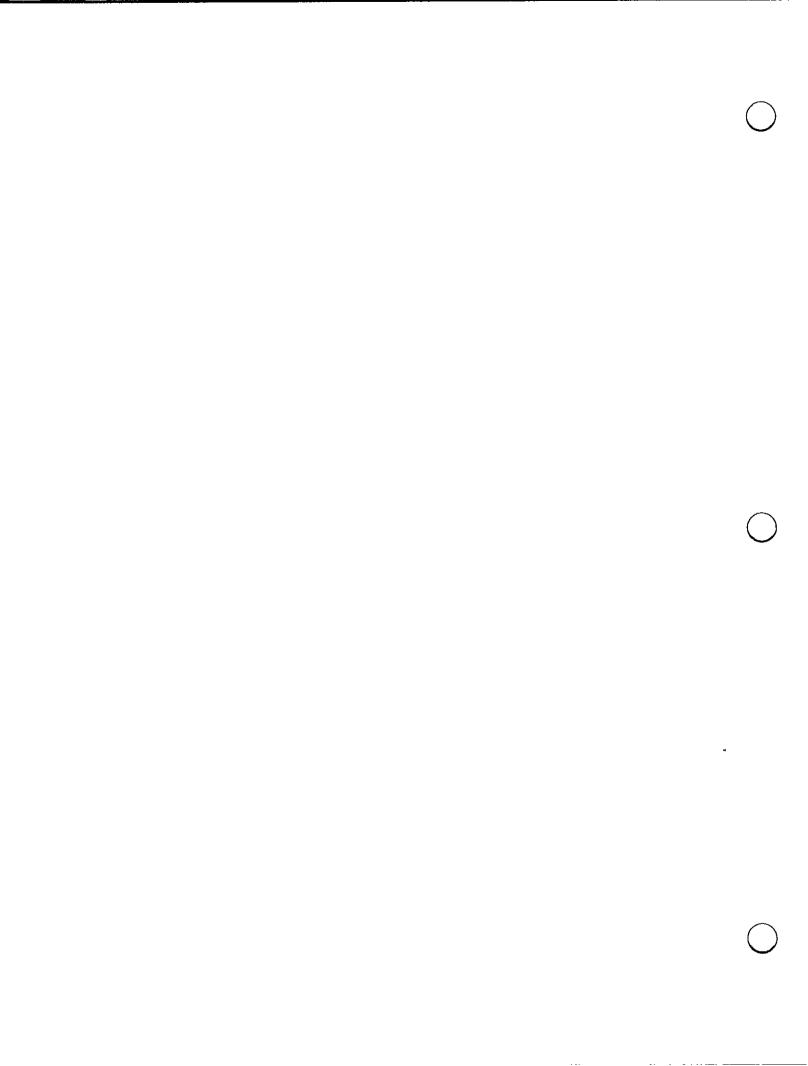
We are not independent with respect to Stanley Hupfeld Academy.

Sincerely.

Jenkins & Kemper

Certified Public Accountants, P.C.

JENESS & Kungur, CPAs



STANLEY HUPFELD ACADEMY APRIL 30, 2022 STATEMENT OF ASSETS, LIABILITIES, AND NET ASSETS - CASH BASIS

11 THE TOTAL OF TH	General Fund
Assets Cash Total Assets	\$ 636,922.09 636,922.09
Liabilities Outstanding payments 2020-21 Open Encumbrances Total Liabilities	69,057.02 528.00 69,585.02
Cash Fund Balance	\$567,337.07

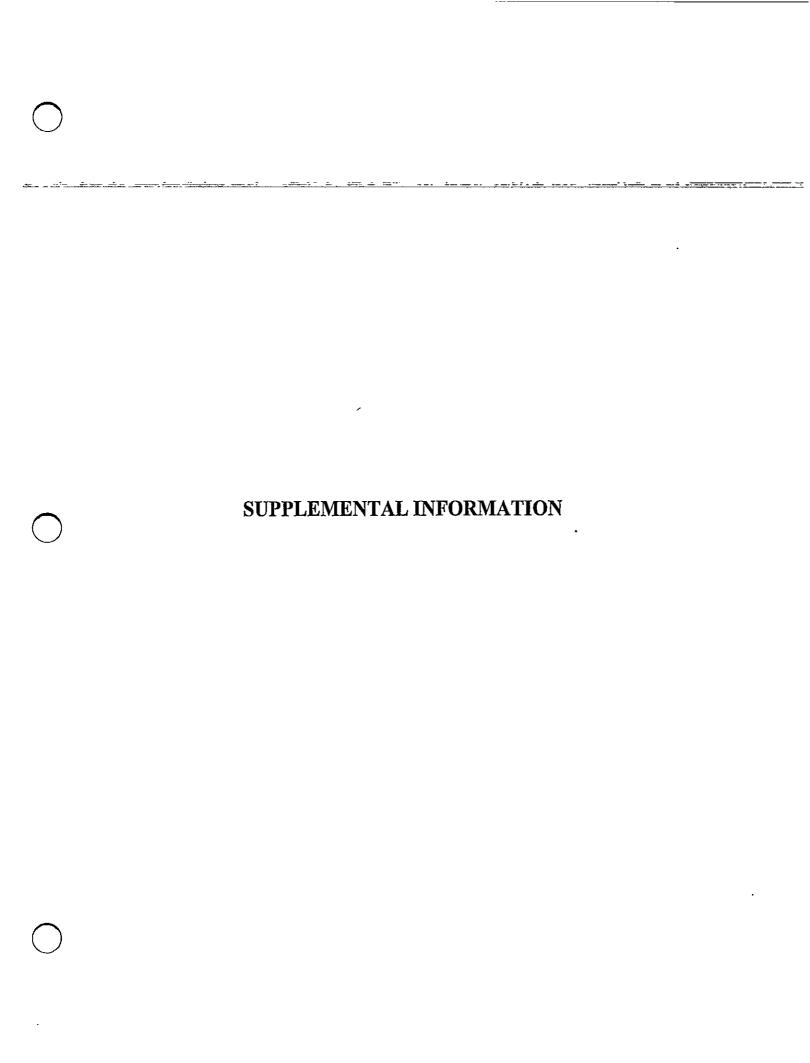
SEE ACCOUNTANT'S COMPILATION REPORT

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STANLEY HUPFELD ACADEMY - 2021-22 FISCAL YEAR STATEMENT OF REVENUE AND EXPENSES - GENERAL FUND - CASH BASIS

	Source	2020-21	2020-21	% of YTD	2021-22	2021-22	% of YTD
	<u>Codes</u>	<u>Actual</u>	4/30/2021	to Budj.	<u>Budgeted</u>	4/30/2022	<u>to Budi.</u>
Revenue					Ī		
Book Fair Revenue	1450				4,290.35	4,290.35	100.0%
Miscellaneous-Reimb.	1590-	665.67		=100.0%	1,000:00_		76.6%
Contributions and Donations	1610	291,899.15	100,000.00	34.3%	500,000.00	79,163.03	15.8%
Adult Meals	1730				1,000.00	773.20	77.3%
Foundation & Incentive Aid	3210	1,833,231.64	1,484,567.35	81.0%	1,939,914.82	1,590,804.76	82,0%
Flexible Benefit	3250	183,001.56	148,698.35	81.3%	191,228.88	151,902.12	79.4%
Reading Sufficiency	3415	12,836.25	12,836.25	100.0%	14,143.88	14,143.88	100.0%
Textbooks	3420	15,848.13	15,848.13	100.0%	29,324.30	29,324.30	100.0%
Redbud	3435				56,439.69	56,439.69	100.0%
State Matching	3720	2,334.30	1,167.15	50.0%	2,114.52	676.92	32.0%
Title I (Proj. 511)	4210	130,023.90	93,827.90	72.2%	160,000.00	113,602.91	71.0%
Title I Prior Year	4210	14,338.27	14,338.27	100.0%	18,101.05	18,101.05	100.0%
Title II-Part A (Proj. 541)	4271	23,210.31	23,210.31	100.0%	25,000.00	20,267.25	81.1%
Special Education - Flowthrough (Proj. 621)	4310	60,194.65	39,794.13	66.1%	55,000.00	42,477.40	77.2%
ARP Flowthrough (628)	4310			i	3,298.99	3,298.99	100.0%
Special Eduction - Preschool (Proj. 641)	4340				3,000.00	1,408.42	46.9%
Special Ed - Prior Year	4340	1,476.13		0.0%			N/A
ARP Preaschool (Proj. 643)	4340				530.95	530.95	100.0%
Title IV, Part A Student Support (Proj. 552)	4442	10,000.00	10,000.00	100.0%	15,000.00	10,563.52	70.4%
APR Flow Through (Proj. 628)	4689				8,349.00	8,349.00	100.0%
ARP Preaschool (Proj. 643)	4689				473.00	473.00	100.0%
CARES Act & Incentive	4689	115,048.56	94,706.14	82.3%	507,856.90		0.0%
Federal Lunch/Breakfast	4700	126,813.15	74,581.75	58.8%	250,000.00	248,378.07	99.4%
Correcting Entry	5600	248.24	248.24	100.0%	100,00	59.08	59.1%
Total revenue	•	2,821,169.91	2,114,489.64	75.0%	3,781,875.98	2,395,793.96	63.3%
sh fund balance (beginning)	6110	273,608.58	273,608.58		540,302.86	540,302.86	
sed Approp/Estopped Warr.	3130-6140						
Total revenue and beg. balance	•	3,099,403.12	2,388,098.22	_	4,322,178.84	2,936,096.82	_
•	•			-			
	Object						
Expenditures	Codes			1			
Payroll	100-200	1,936,761.50	1,512,381.22	78.1%	2,260,000.00	1,705,543.44	75.5%
Non-payroll	300-900	622,338.76	551,581.73	88.6%	1,240,000.00	663,216.31	53.5%
Total expenditures	•	2,559,100.26	2,063,962.95	80.7%	3,500,000.00	2,368,759.75	67.7%
•	•			-			=
Ending Balance	•	\$ 540,302.86	324,135.27	-	822,178.84	567,337.07	•
Ending Datatios	•	₩ 0-10,002.00	02.1,100.21		Jan., 17 510 1	201,001.101	•

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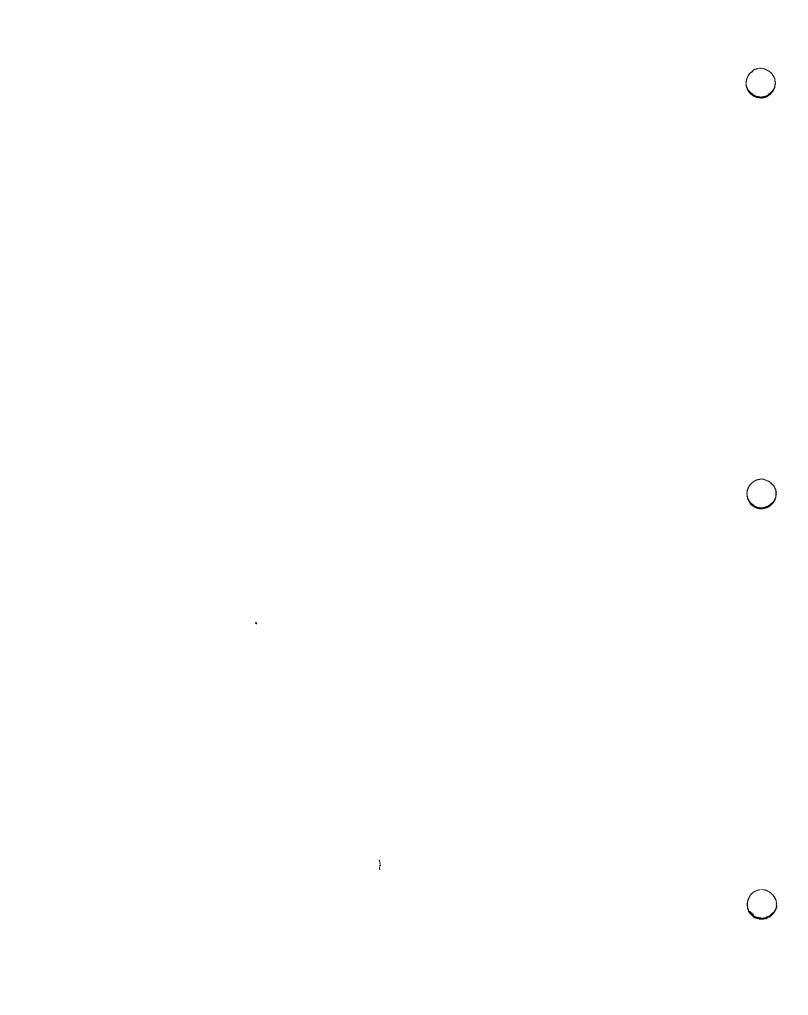
STANLEY HUPFELD ACADEMY - 2021-22 FISCAL YEAR DETAILED REVENUE SUMMARY - GENERAL FUND - CASH BASIS

Total	292,830.00 231,977.73 186,784.10 268,730.29	238,215.10 238,215.10 475,718.26 277,665.00	676.92 248,378.07 219,072.49 2,395,793.96
Federal Program	18,101.05	149,848.14 51,123.30	219,072.49
Federal Child Nut.	1,065.50 27,123.43 614.00 82,612.04	76,622.31 32,343.41	248,378.07
State <u>Matching</u>		676.92	676.92
Other State Sources	45,794.45 16,470.12 16,470.16	34,316,32 17,210.59 73,650.30 14,549.90	251,809.99
State Aid	169,478.35 188,304.18 169,475.94 169,475.94	169,475.94 199,950.67 175,384.46 174,561.07	1,590,804.76 251,809.99
Student/Adult <u>Lunches</u>		345.25 171.25 120.05	773.20
St <u>Donations</u>	58, 280.44	20,882.59	79,163.03
Book Store <u>Revenue</u>		4,290.35	4,290.35 79,163.
Reimb.	110.21 80.00 224.00	213.05	25.71 825.15
	July August September October	December January February March	Aprii May June Totals

\			

STANLEY HUPFELD ACADEMY - 2021-22 FISCAL YEAR STATEMENT OF EXPENSES TWO YEAR COMPARISON BY PROJECT/OBJECT - GENERAL FUND - CASH BASIS

		2020-21	2020-21	% of YTD	2021-22	2021-22	% of YTD
Classification (Project)	Object	<u>Actual</u>	4/30/2021	to Budg.	<u>Budgeted</u>	4/30/2022	to Budg.
000 General Fund					_		
Salaries	100	1,108,301.83	947,340.69	85.48%	1,130,000.00	927,902.54	82.12%
Employee Benefits	200	272,794.97	228,747.55	83.85%	275,000.00	221,156.60	80.42%
Worker's Compensation	290	7,661.92	6,823.26	89.05%	15,000.00	7,451.73	49.68%
Management Services	310	6,000.00	5,000.00	83.33%	7,000.00	6,616.40	94.52%
Accounting Services	331	41,950.00	34,700.00	82.72%	45,000.00	37,600.00	83.56%
Medical Services	336	47,789.19	39,293.64	82.22%	40,000.00	34,422.85	86.06%
Security Services	344	1,947.50	1,672.50	85.88%	3,000.00	1,897.50	63.25%
Tech Related Services	346	439.30	439.30	100.00%	1,000.00	0.070.04	0.00%
Legal Services	350	2,500.00	2,500.00	100.00%	3,000,00	2,979.24	99.31%
Water Utilities	410	11,622.06	8,586.83	73.88%	20,000.00	10,167.04	50.84% 92.23%
Cleaning Services	420	49,630.99	26,430.99	53.26%	35,000.00	32,280.00	
Repairs and Maint. Services	430	24,016.48	20,903.76	87.04%	29,000.00	22,695.65	78.26% 78.07%
Rental Services	440	14,497.80	13,613.26	93.90%	10,000.00 110,000.00	7,806,55 107,104.00	97.37%
Insurance	520	51,064.89	46,521.98	91.10%		8,744.63	58.30%
Communications Services	530	10,416.98	8,610.13 179.17	82.65% — 58.18%	15,000.00 1,000.00	139.50	13.95%
Advertising	540 550	307.97	968,52	49.28%	3,000.00	1,066.02	35.53%
Printing and Binding	550	1,965.16		100.64%	100,000.00	24,863.54	24.86%
Supplies and Materials	610	23,375.88 39,801.44	23,524.34 33,170.00	83.34%	50,000.00	46,981.04	93.96%
Energy	620	•	1,837.85	98.66%	7,500.00	4,355.11	58.07%
Bks & Periodicals	640 650	1,862.85		67.25%	33,000.00	27,054.33	81.98%
Equipment and Furniture	650 682	35,153.47 5,141.94	23,641.90 3,176.19	61.77%	15,000.00	6,375.44	42.50%
Awards, Gifts, Decorations	733	24,529.96	24,529.96	100.00%	85,000.00	0,070,-1-1	0.00%
Technology Related Hardware Dues and Fees	810	5,917.25	4,188.25	70.78%	10,000.00	3,303.75	33.04%
	860	1,340.00	190.00	14.18%	3,000.00	2,560.00	85.33%
Staff Registration & Tuition	881	850.82	130,00	0.00%	1,500.00	562.95	37.53%
Donations Baimburgament	930	248.24	248.24	100.00%	1,000.00	59.08	5.91%
Reimbursement Intrafund Transfer	930 970	54,996.94	44,537.01	80.98%	60,000.00	47,724.15	79.54%
Subtotal	870	1,846,125.83	1,551,375.32	84.03%	2,108,000.00	1,593,869.64	75.61%
Subiolai	•	1,0-10,120.00	1,001,010.02	01.0075	2,100,000.00		
Child Nutrition (Proj. 285,385,	762,763,7	764,768)					
Food Service Management	570	108,971.94	58,916.99	54.07%	225,000.00	162,931.46	72.41%
Food and Milk/Supplies	600	13,542.60	12,095.75	89.32%	25,000.00	19,065.65	76.26%
Appliances	731	21,958.94			25,000.00		0.00%
Subtotal		144,473.48	71,012.74	49.15%	275,000.00	181,997.11	66.18%
	_						
Great Expectations (Proj. 318	-				0.000.00	0.000.00	400 000
Supplies & Materials	300-860				2,000.00	2,000.00	100.00%
Subtotal					2,000.00	2,000.00	100.00%
		\0.E\					
Flexible Benefit Allowance (P			454.040.00	00.50%	495 000 00	153,814.30	83.14%
Salaries/Employee Benefits	100-299	184,849.26	154,349.00	83.50%	185,000.00	100,014.00	03.1478
04 4 Tarthanda (Data 000)							
State Textbooks (Proj. 333)	400 000	4E 0/0 12		0.00%	15,000.00		0.00%
Salaries	100-299	15,848.13		0.00%	15,000.00		0.0070
Reading Sufficiency (Proj. 36	71						
Supplies & Materials	") 300-860	12,836.25		0.00%	15,000.00	6,159.48	
Subtotal	300-000	12,836.25		0.00%	15,000.00	6,159.48	41.06%
Subtotal		12,000,20	-		10,000.00		
Basic Prog, CY (Proj. 511)							
Salaries/Employee Benefits	100-299	172,782.53	138,287.98	80.04%	185,000.00	176,465.75	95.39%
Subtotal	,05-200	172,782.53	138,287.98	80.04%	185,000.00	176,465.75	95.39%
Capitali		,					



STANLEY HUPFELD ACADEMY - 2021-22 FISCAL YEAR

_	STATEMENT OF EXPENSES TWO YEAR COMPARISON BY PROJECT/OBJECT - GENERAL FUND - CASH							
			2020-21	BA230290-21	% of YTD	2021-22	2021-22	% of YTD
$\overline{}$	Classification (Project)	Object	<u>Actual</u>	4/30/2021	to Budg.	<u>Budgeted</u>	4/30/2022	to Budg.
	Special Education (Proj. 621	, 628, 641,	643)					
	Salaries/Employee Benefits	100-299	57,355.68	43,656.00	76.11%	60,000.00	55,272.70	92.12%
	Subtotal	` -	57,355.68	43,656.00	76.11%	60,000.00	55,272.70	92.12%
		<u> </u>						
	Cares Act (Proj. 788)							
	Salaries	100	95,426.40	80,009.72	83.84%	120,000.00	118,731.70	98.94%
	Benefts	200	29,402.70	25,272.19	85.95%	40,000.00	37,693.48	94.23%
	Subtotal	_	124,829.10	105,281.91	84.34%	160,000.00	156,425.18	97.77%
	ESSER II (Proj. 793)							
	Salaries/Employee Benefits	100-299			N/A	250,000.00	14,506.37	5.80%
	Services/Materials	300-860_			N/A	260,000.00	28,249.22	10.87%
			-		N/A	510,000.00	42,755.59	8.38%
	Grand Total	_	2,559,100.26	2,063,962.95	80.65%	3,500,000.00	2,368,759.75	67.68%
	Payroll Expenses	100-200	1,936,761.50	1,512,381.22	78.09%	2,260,000.00	1,705,543.44	75.47%
	Non-Payroll Expenses	300-900	622,338.76	551,581.73	88.63%	1,240,000.00	663,216.31	53.49%
	Totals		2,559,100.26	2,063,962.95	80.65%	3,500,000.00	2,368,759.75	67.68%

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SHA VENDOR CONTRACTS

2022-2023

- Acco Brand (GBC) (Laminator Service Agreement)
- American Fidelity (Benefits, Section 125)
- Britton Kuykendall Miller (Audit Services)
- EAS Consulting/Steve Huff (Federal Funds, SNS)
- Excel Micro LLC (Internet email software protection) *
- Firetrol Protection Systems, Inc (fire extinguishers/sprinkler system/risers/exhaust hood)
- Follett Software (library software) *
- Insurica (Insurance Agent/Broker-insurance policies)
- Jackson & Associates (Affirmative Action Plans)
- Keystone Food Service (Student Nutrition Services)
- MAS-Municipal Accounting Systems, Inc. (Accounting software/student information system)
- Metro Security (Security and Fire Alarm Monitoring)
- MobyMax Education LLC (software)*
- OCAS/Jenkins Accounting Services
- OKCPS (Charter contract, Lease, Transportation) (22-23 rent)
- Reach Educational Consulting (Special Services, Psych.)
- R&M Janitorial Service (daily custodial cleaning-day porter/night)
- Renaissance (yearly Subscription-Star testing) *
- Sensational Kids (Special Services; OT and Speech)
- Softchoice (Microsoft vendor) *
- SonicWALL Firewall License (3-year license) *
- Study Island/Edmentum (yearly software) *

^{*}Software subscriptions

APPLICATION FOR TEMPORARY APPROPRIATIONS

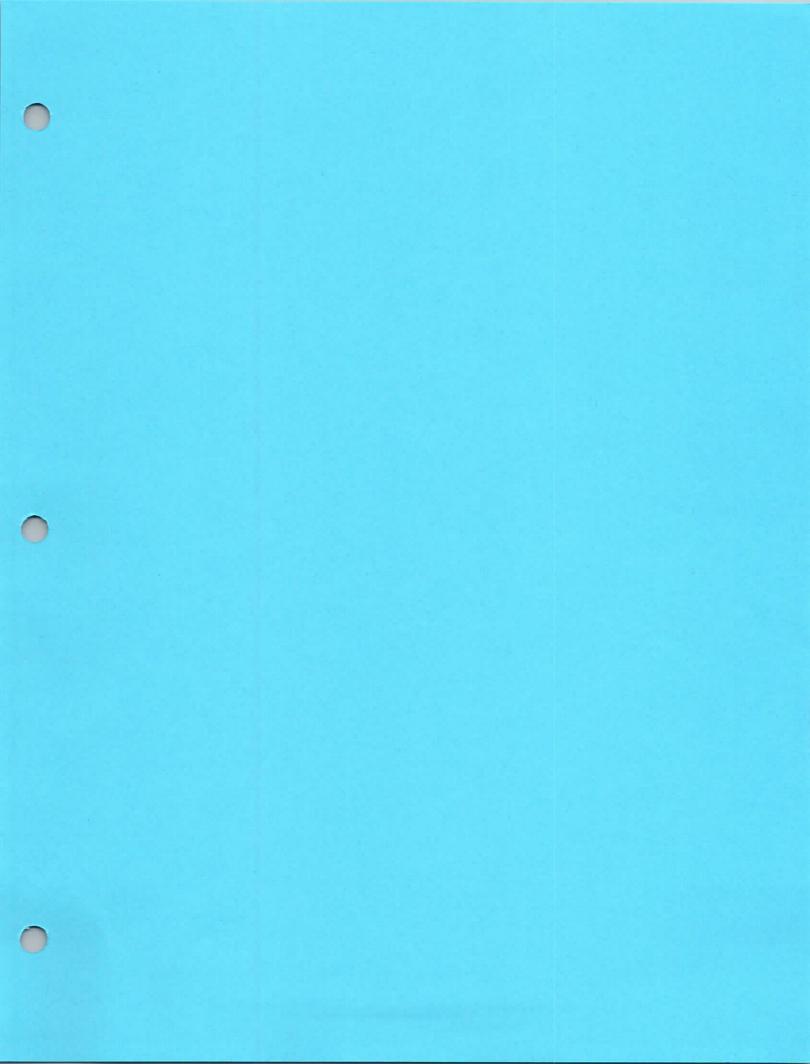
WHEREAS: The needs of the Board of Education of Stanley Hupfeld Academy, No. E-003 of Oklahoma County, require the immediate approval of temporary appropriations for the fiscal year 2022-23:
NOW, THEREFORE, BE IT RESOLVED, that the County Excise Board of Oklahoma County be requested to approve temporary appropriations to the extent of and not to exceed one hundred percent (100%) of the total estimated funds available to said Board as follows:

REQUESTED APPROPRIATIONS

General Fund Current Expense

\$ 4,059,065.75

APPROVED AND ADOPTED this	day of, 2022.	
	THE BOARD OF EDUCATIO	N E-00
	(Name of School District)	(District No
ATTEST:	OKLAHOMA COUNTY, OKLAHOMA	h.
Clerk	President	_
APPROVED by the Oklahoma Cour	nty Excise Board this day of	
	THE COUNTY EXCISE BOARD	
	OKLAHOMA COUNTY, OKLAHOMA	
ATTEST:		
County Clerk	Chairman	
Member	Member	







April 8, 2022

The Oklahoma State School Boards Association is proud to serve Oklahoma's school districts and school board members, and by extension, hundreds of thousands of Oklahoma children.

We've appreciated the opportunity to provide support and resources to charter schools sponsored by a local board of education. I hope your school and school leadership has continued to see the value of on-demand access to leadership, legal, communications and policy expertise, free and low-cost training opportunities and other money-saving resources and to see how valuable our team's expertise can be in times of crisis.

I can promise we'll continue to look to ways to add value to the associate membership and are eager to hear your ideas about how OSSBA can better support charter schools.

Enclosed is an invoice for OSSBA membership for the 2022-2023 school year. Prompt payment ensures continued membership. A membership renewal form is also included for your convenience. You can also submit your renewal form online at www.ossba.org/associate.

Please note that fees for subscription-based services (employment services, policy services, etc.) are billed separately.

We look forward to continuing to serve you. If you have any questions, please do not hesitate to call me at 580.747.0179.

Sincerely,

Shawn Hime

Executive Director

405.528.5695 • www.ossba.org



Associate Membership Renewal

To renew your membership online, please visit: www.ossba.org/associate
To renew your membership via fax or email, please complete the information below and fax this form to: <u>(405) 609-3091</u> or email to: <u>jenniferp@ossba.org</u>
Please continue <u>Stanley Hupfeld Academy at Western Villageschool's</u> (School Name)
membership with OSSBA for 2022-2023.
The school board voted to join OSSBA on
Is the Superintendent new this year? YES NO
First Year Superintendent? YES NO
Superintendent's Name: Tobi Campbell
Superintendent's Email: <u>tobi. campbell@integrisoK. Com</u>
Superintendent's Start Date: <u>July 1, 2000</u> Authorizer: <u>OK CPS</u>
·
Board Clerk Signature
Date: Pages (with cover):
If your board membership has changed since the election, please provide an updated list with this form.

Oklahoma State School Boards Association



Oklahoma State School Boards Assn. 2801 N. Lincoln Blvd. Suite 125 Oklahoma City, OK 73105 405.528.3571 or 888.528.3571 Fax: 405.609.3091

EIN: 73-6636480

invoice	17016
Date	7/15/2022
Page 2	1
Amount Due	\$1,500.00
Customer #	25169

To pay online via credit card please visit: www.ossba.org/payonline

Customer:

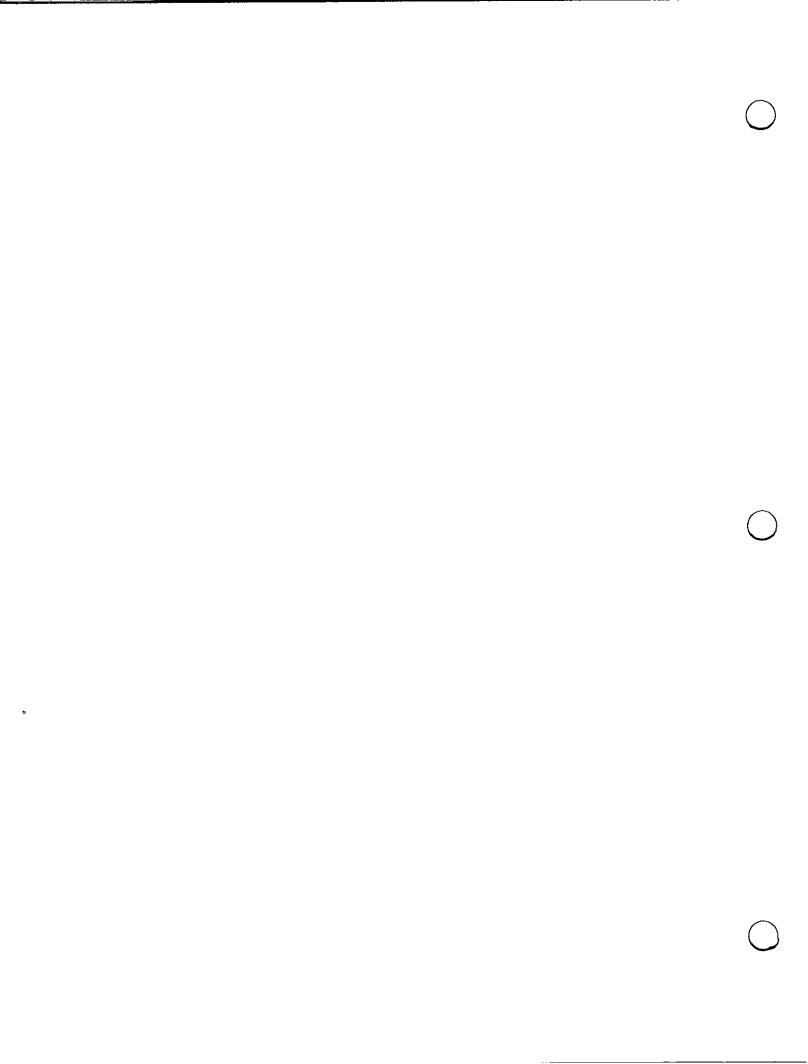
Stanley Hupfeld Academy at Western Village 1508 NW 106th St Oklahoma City OK 73114

For proper credit please return top portion

Customer ID	Customer Name:		Purchase Ord	er No.	Due Date	
25169	Stanley Hupfeld Academy at Western Village				7/15/2022	
Item Number	Description		Ordered	Discount	Unit Price	Ext. Price
1000	School Membership Dues 2022-2023		1	\$0.00	\$1,500.00	\$1,500.00
•						
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embership fee covers the provision of various services by the Oklahoma School Boards Association to boards of eduction. Such services include lègal information, publications, in-office consultations, answers to telephone and letter inquiries from school offiicals and school patrons, monitoring of state and federal education legislation, and other services designed to improve the quality of management of public education in Oklahoma. Member boards of education also receive reduced rates for workshop registrations, subscriptions and fee service programs

\$1,500.00 \$0.00 Total \$1,500.00



WESTERN VILLAGE ACADEMY, INC., dba Stanley Hupfeld Academy at Western Village

BOARD OF DIRECTORS

JUNE 6, 2022

RESOLUTION TO ELECT AND CONFIRM NEW DIRECTORS

WHEREAS, the Bylaws of WESTERN VILLAGE ACADEMY, INC. ("Corporation"), as amended, provide that the Board shall consist of a minimum of seven (7) members and a maximum of fifteen (15) members, who shall hold terms for a minimum of three (3) years or until a successor has been elected and qualified, unless otherwise indicated in the Bylaws.

WHEREAS, the Corporation wishes to elect and confirm Shari Dixon, Milisha Henderson, Skip Leonard and Kylie Lyons as a new advisory board members and directors to serve commencing with their election on June 6, 2022, and continuing until their successors have been elected and confirmed; and,

NOW, THEREFORE, BE IT RESOLVED: That the Board of Directors hereby elects and confirms **Shari Dixon**, **Milisha Henderson**, **Skip Leonard and Kylie Lyons** as advisory board members and directors to serve commencing with their election and until their successors have been elected and confirmed.

Approved by Sole Member:

INTEGRIS Ambulatory Care Corporation

Dated: June 6, 2022

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From: Ronald Grant, Director of Student Programming

To: Dr. Sean McDaniel, OKCPS Superintendent

Subj: 2022 Evaluation Report for Stanley Hupfeld at Western Village Charter School

Date: April 1st, 2022

Without a doubt, this past year was unlike any other year. Fortunately, we were able to return to in person learning, but not without extra precautions. As the Charter School Administrator, the pandemic affected the ability to provide an evaluation in any productive form in 2021. For the 2022 evaluation, we were able to provide an evaluation on some indicators, but not all. Following is a recommendation followed by a summary of the indicators considered for this review.

Recommendation to Superintendent McDaniel: Stanley Hupfeld at Western Village has a long relationship with OKCPS that precedes their time with us as a charter school. Their programming and focus on academics are centered on providing students a rich and nurturing environment. There is nothing really to be concerned with, especially within our scope as an authorizer. We feel strongly about continuing our partnership with them.

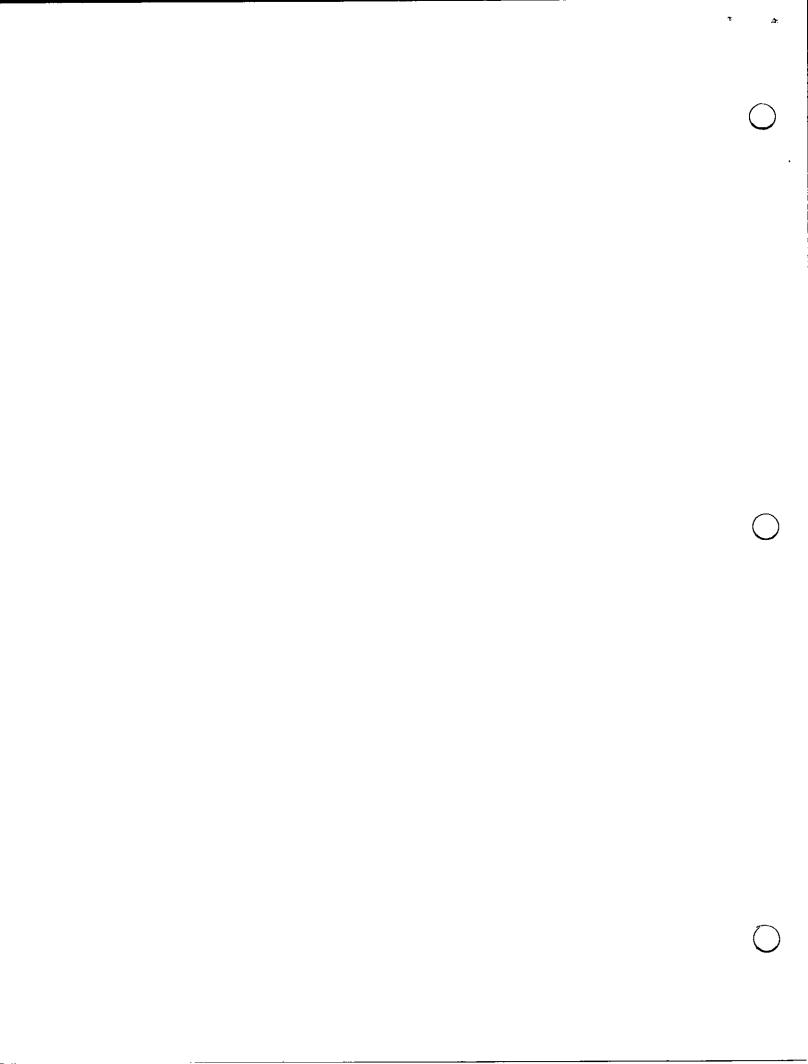
Evaluation

The 2022 performance evaluation was scored as follows:

- 4 Exceeds all expectations
- 3 Meets expectations
- 2 Approaches expectations
- 1 Does not meet/address expectations

Oklahoma City Public Schools

P.O. Box 36609, Oklahoma City, OK 73136 Phone: 405-587-0000 | web: www.okcps.org



Academic Criterion	Meets Expectations Characteristics	Score
2021 State Test Scores	Given the pandemic, we felt that it would not be best practice to use testing data to evaluate learning. There was no state testing data to consider. Given conversations with leadership, we feel justified that they have at least met expectations for student learning, particularly as it was impacted by COVID.	3
Financial Criterion	Meets Expectations Characteristics	Score
2021 Financial Audit	We want to be clear that as authorizers, we are not involved in any way with charter financial practices. We reviewed the audit to see if there were any findings, or recommendations and based the final score off of that information. There were no findings and no recommendations.	4
Organizational Criterion	Meets Expectations Characteristics	Score
Governance	Stable board membership. Clearly-defined roles of the governing board relative to its interaction with staff. Well-developed and easily understood bylaws and policy documents.	4
Board Meetings	Board minutes submitted in a timely fashion. Meetings held in accordance with the Open Meetings Act.	4
Personnel	Professional standards for teachers and other staff. Commitment to continuing professional development for staff. An understanding of the requirements for compliance with labor law.	4

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Notes on potential areas of concern for future success.

We will work through aligning the grade bands to OKCPS' beginning the 2023-2034 school year. Next year, the 2022 -2023 school year, will be used to take the necessary steps to communicate and plan for the change. We have been in talks with the leadership and will work with them to assist as possible.

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OKLAHOMA STATE DEPARTMENT of EDUCATION

April 15, 2022

Dear Superintendent and Special Education Director,

The Individuals with Disabilities Education Act (IDEA) requires States examine student data to determine if significant disproportionality based on race and/or ethnicity is occurring in local educational agencies (LEAs) (34 CFR §300.646). The Oklahoma State Department of Education Office of Special Education Services (OSDE-SES) has analyzed child count and settings data for the past three school years. The following tables contain the results from the significant disproportionality analysis for OKC Charter: Hupfeld/W Village. Only child count and settings data are shared here; disciplinary removals were shared in November. Brief explanations are provided on page four.

All LEAs are receiving this table of calculations, whether or not significant disproportionality has been identified. A finding of "none" signifies no concerns at this time.

FINDING(S): None

- I. If the finding above is "Significantly Disproportionate," your LEA has exceeded the acceptable threshold of 3.0 for three consecutive years without annual improvement in the identified category-race pair.
 - a. Significantly disproportionate LEAs are required to set aside 15 percent of federal special education funding for Comprehensive Coordinated Early Intervention Services (CCEIS) in FY2022 to address disproportionality in the identified area and complete a set of activities established by OSDE-SES.
 - b. If your LEA has had multiple years of significant disproportionality, additional tasks may be required.
- II. If the finding is "At Risk," your LEA has exceeded intermediate thresholds for at least two consecutive years and is at risk for higher disproportionality in future years. To help avoid significant disproportionality in the future, LEAs are required to complete a set of activities established by OSDE-SES.

If you do not have a finding, your district is not expected to do anything else at this time. Please review your identification and setting rates over time to avoid a future finding.

Thank you,

Todd Loftin

Deputy Superintendent, Special Education Services

Interpreting the	Risk Rati	o: "_(Race	<u>)</u> students	in my LE	A are (Ris	k Ratio) t	imes
likely to I	be identifi	ed for <u>(Ca</u>	ategory) ti	han their p	eers of oth	er races."	
			Ra	acial Identi	ty		
	Native American	Asian	Black	Pacific Islander	White	Hispanic	2 or More
HE AND THE A THE	Special E	Education	Identificat	ion (Thres	hold = 3.0)	
LEA Risk Ratio	NC	NC	0.116	NC	NC	0.600	N
State Average	1.270	0.448	1.110	0.459	1.044	0.668	1.2
	Autisn	n Spectrur	n Disordei	r (Thresho	old = 3.0)		
LEA Risk Ratio	NC	NC	NC	NC	NC	NC	N
State Average	0.938	1.144	0.924	0.518	1.211	0.632	1.2
75. 图象 图 1	Inte	ellectual Di	isability (T	hreshold	= 3.0)		
LEA Risk Ratio	NC	NC	NC	NC	NC	NC	N
State Average	1.239	0.467	1.857	1.118	0.866	0.724	1.0
	Othe	r Health Im	pairment	(Threshol	d = 3.0)	机制料	
LEA Risk Ratio	NC	NC	NC	NC	NC	NC	١
State Average	1.235	0.242	1.086	0.277	1.272	0.443	1.3
	Seriou	s Emotion	al Disabilit	ty (Thresh	old = 3.0)		
LEA Risk Ratio	NC	NC	NC	NC	NC	NC	N
State Average	1.208	0.023	1.224	0.354	1.277	0.332	1.4
	Specif	ic Learnin	g Disabilit	y (Thresh	old = 3.0)	線問題	
LEA Risk Ratio	NC	NC	NC	NC	NC	NC	١
State Average	1.289	0.286	1.409	0.496	0.835	0.908	1.
A. F. S	Speech a	nd Langua	ge Impairı	ment (Thre	eshold = 3	.0)	
LEA Risk Ratio	NC	NC	NC	NC	NC	NC	١
State Average	1.470	0.576	0.584	0.374	1.167	0.571	1.
L	RE Rate:	Regular C	lassroom	<40% (Th	reshold = 3	3.0)	
LEA Risk Ratio	NC	NC	NC	NC	NC	NC	1
State Average	0.869	0.956	1.907	1.483	0.898	0.848	1.
	LRER	ate: Separ	rate Facilit	y (Thresh	old = 3.0)		
LEA Risk Ratio	NC	NC	NC	NC	NC	NC	1
State Average	0.307	1.228	0.360	0.063	0.000	0.005	0.

District: OKC Charter: Hupfeld/W Village

Past Years' District Risk Ratios													
		20	20-202	21			2019-2020						
Native American	Asian	Black	Pacific Islander	White	Hispanic	2 or More Races	Native American	Asian	Black	Pacific Islander	White	Hispanic	2 or More Races
Special Education Identification (Threshold = 3.0)													
0.00	NC	1.19	NC	NC	NC	NC	0.00	NC	1.35	NC	NC	NC	NC
Autism Spectrum Disorder (Threshold = 3.0)													
NC	NC	NC	NC	NC	NC	NC	NC	NC	NC	NC	NC	NC	NC
Intellectual Disability (Threshold = 3.0)													
NC	NC	NC	NC	NC	NC	NC	NC	NC	NC	NC	NC	NC	NC
Other Health Impairment (Threshold = 3.0)													
NC	NC	NC	NC	NC	NC	NC	NC	NC	NC	NC	NC	NC	NC
Serious Emotional Disability (Threshold = 3.0)													
NC	NC	NC	NC	NC	NC	NC	NC	NC	NC	NC	NC	NC	NC
			Sp	ecific l	Learnir	ng Disa	bility (Thresh	old = 3	.0)			
NC	NC	1.03	NC	NC	NC	NC	NC	NC	0.93	NC	NC	NC	NC
Speech and Language Impairment (Threshold = 3.0)													
NC	NC	0.83	NC	NC	NC	NC	NC	NC	1.36	NC	NC	NC	NC
Regular Classroom <40% (Threshold = 3.0)													
NC	NC	NC	NC	NC	NC	NC	NC	NC	NC	NC	NC	NC	NC
Separate Facility (Threshold = 3.0)													
NC	NC	NC	NC	NC	NC	NC	NC	NC	NC	NC	NC	NC	NC

NC: Indicates that the LEA did not have the group minimum cell or n-size to calculate a group risk.

Definitions

In accordance with 34 CFR 300.647, Oklahoma has defined Significant Disproportionality as follows:

An LEA will be identified as significantly disproportionate when it exceeds the acceptable risk ratio threshold of 3.0 in a particular racial/ethnic group and category pair for three consecutive years and fails to meet the requirements for "reasonable progress."

Minimum cell-size and minimum n-size have been set at 10 each for in-group risk calculations. If the non-group total is less than ten in a district, the district group risk is compared to the statewide non-group risk, called the alternate risk.

District in-group data are compared to different base data sets for each set of categories. Identification and discipline risks are calculated using total enrollment, ages 3 to 21, while the environment (settings) risks are calculated using total enrollment, ages 6 to 21.

Reasonable Progress

Oklahoma has chosen to implement a "reasonable progress" measure. To meet the "reasonable progress" standard, an LEA must:

- 1. Reduce the relevant race-category's risk ratio by 15% annually until the acceptable threshold for significant disproportionality is met.
- 2. Additionally, an LEA must have met a "secondary risk ratio threshold" of 4.5 by the third year of reasonable progress review.

Note: LEAs that meet the reasonable progress standard in any year must continue to meet it as long as their risk ratio is above the acceptable threshold in following years. Otherwise, those LEAs will be considered significantly disproportionate in the year when reasonable progress is not achieved.

At Risk Designation

An LEA will be deemed "at risk" for future significant disproportionality when it exceeds an "intermediate" risk threshold in a particular category-race pair for two or more consecutive years. The intermediate thresholds are:

- · 2.6 for the seven Identification categories;
- 2.5 for the two Environment (settings) categories; and
- 2.25 for the five Discipline categories.

Interpreting Risk Ratios

A risk ratio that is 1.0 means that the specific race or ethnic group of students is equally likely as all other students of any other racial or ethnic group to fall into the particular category. Risk ratios smaller than 1.0 indicate that students in that group are less likely to fall into that category than their peers, while risk ratios larger than 1.0 indicate a greater likelihood. A risk ratio of two says that a group of students is twice as likely as non-group students to be in that category. Please see the <u>significant disproportionality slide deck</u> on the state data website for information about how risk ratios are calculated.



1508 NW 106th St • Oklahoma City, OK 73114 • (405) 751-1774 Stanley Hupfeld Academy creates a community of lifelong learners through positive connections and a rigorous, integrated curriculum to inspire excellence.

Grant Update / Total Amount Granted= \$15,887.00

September 2021- June 2022

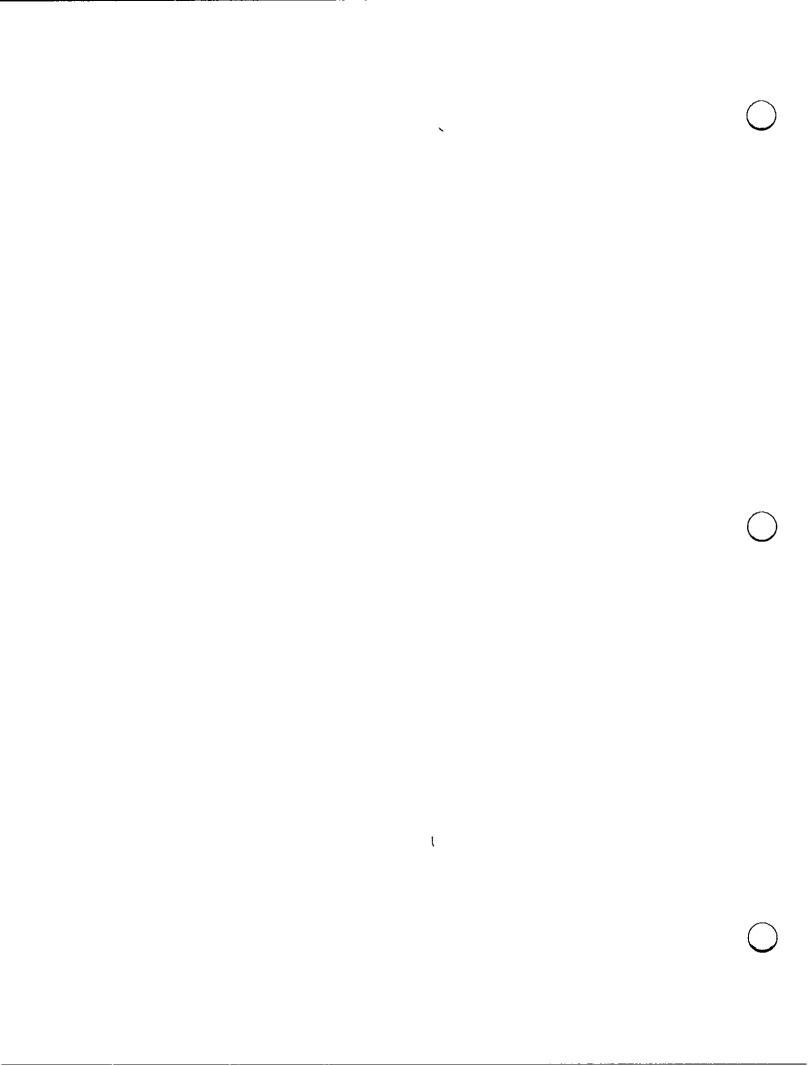
- Healthy Schools OK- Farmstand Grant- Lettuce Tower- Congratulations Julie
 Dolf- \$550.00
- Donor's Choose- Amy Lawes, 5th Grade Teacher Classroom Rug \$612.00
- Give Mrs. Sharber a high five! Her classroom project "iPads for First Grade Learners" was recently funded. \$725.00
 - o Apple 10.9-inch iPad Air Wi-Fi 4th generation tablet 64 GB 10.9' x 2
 - SaharaCase DualShock Protection Case for Apple iPad Air 10.9'(4th Generation 2020) - Black x 2
- Give Mrs. Price a high five! Her classroom project "Oklahoma Art" was recently funded. \$325.00
 - The New Image Group Classic Soft Felt 9-Inch by 12-Inch, 25/Pack (SFTFLT-49205) x 3
 - KingArt Foam Paint Brush Set, 2 Inch x 1
 - Whaline 120 Sheet Assorted Brown Tissue Paper 15 x 20 Inch Autumn Thanksgiving Gift Wrapping Paper Decorative Gift Wrap Tissue Paper Art Paper Crafts for Fall Harvest Holiday Pompom, 3 Colors x 1
 - o Shannon Fun Faux Fur 9" x 12" Cut Monkey Brown x 2
 - School Smart Railroad Boards, 22 x 28 Inches, 6-Ply, White, Pack of 25 -1485742 x 1
 - 1/4 Lb. Brown Goose Pointers Long Primaries Wing Wholesale Feathers
 (Bulk) DIY Halloween Costume Craft AMA | Moonlight Feather x 1
 - o Apple Barrel PROMOABI 18pc Matte Finish Acrylic Craft Paint Set, 2 fl oz / 59 ml, Assorted Colors 1, 36 x 1
 - Flexicore Packaging Light Pink Gift Wrap Tissue Paper | Size: 15 Inch X 20
 Inch | Count: 10 Sheets | Color: Light Pink x 1
- Give Mrs. Alkire a high five! Her classroom project "Rooted in Reading" was recently funded. \$432.00

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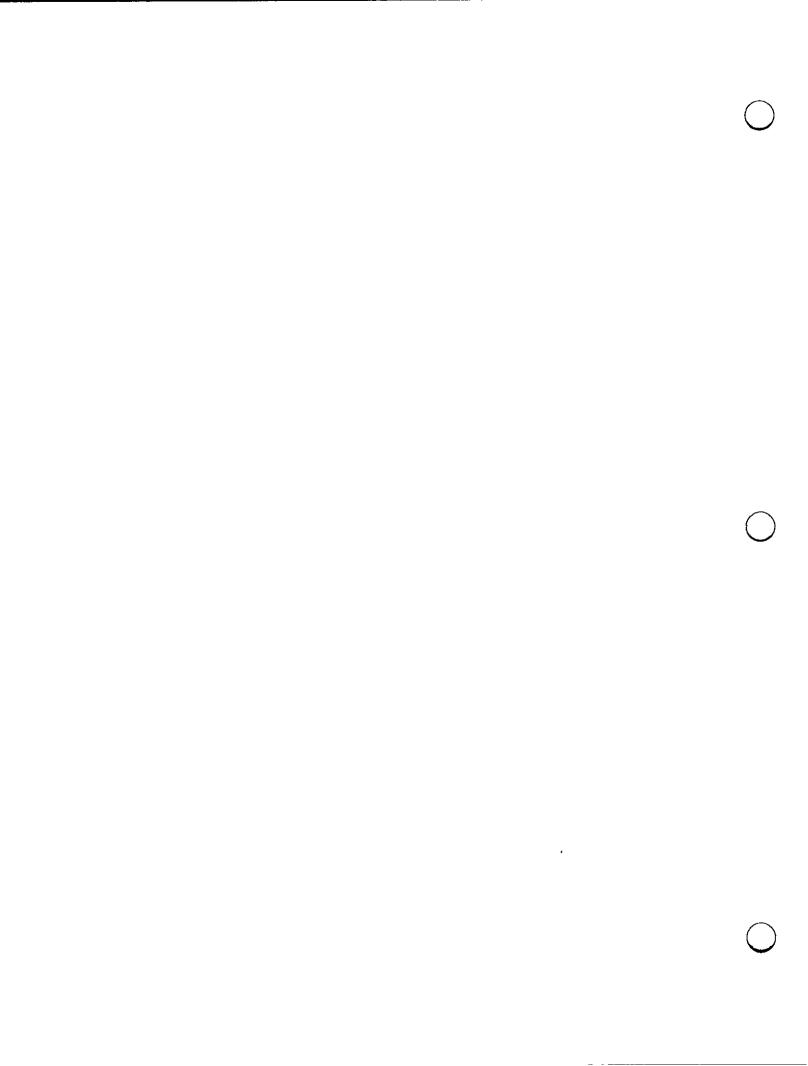
o GG679 Text Structure Finding Evidence Kit Gr 45 x 1

BA307 Comprehension Skills Practice Cards Gr 35 x 1

- TR795X Building Fine Motor Skills Games Complete Set x 1
- Give Ms. Doe a high five! Her classroom project "Books, Books, & Books" was recently funded. \$873.00
 - o DK Readers L2: LEGO Friends: Let's Go Riding! (DK Readers Level 2) x 1
 - o LEGO Still Life with Bricks: 100 Collectible Postcards x 1
 - DK Readers L1: LEGO DC Super Heroes: Ready for Action! (DK Readers Level 1) x 1
 - LEGO Harry Potter Holidays at Hogwarts: With LEGO Harry Potter minifigure in Yule Ball robes x 1
 - The Story of Black History Box Set: Biography Books for New Readers (The Story of: A Biography Series for New Readers) x 1
 - DK Readers L2: LEGO Star Wars: Attack of the Clones (DK Readers Level
 2) x 1
 - Space Justice! (LEGO DC Comics Super Heroes) x 1
 - o THE LEGO® MOVIE 2 Emmet to the Rescue (DK Readers Level 1) x 1
 - LEGO® Note Brick (Blue-Green) x 1
 - o DK Readers L2: LEGO Friends Perfect Pets (DK Readers Level 2) x 1
 - Fight This Fire! (LEGO City) x 1
 - LEGO(R) Harry Potter(TM): Wizarding Duels: Potter vs Malfoy (Boxed Sets)
 x 1
 - Junie B. Jones Complete First Grade Collection Box set x 1
 - o DK Readers L3: LEGO Friends: Friends Forever (DK Readers Level 3) x 2
 - Adventure with Buckbeak! (LEGO Harry Potter: Activity Book with Minifigure) (LEGO Wizarding World of Harry Potter) x 1
 - o Lego Ninjago Series, Set of 12 Readers x 1
 - o DK Readers L2: The LEGO Movie: Awesome Adventures (DK Readers Level 2) x 1
 - LEGO(R) Harry Potter(TM): Let's Play Quidditch! (Activity Book with Minifiqure) x 1
 - o DK Readers L1: LEGO Star Wars: A New Hope (DK Readers Level 1) x 1
 - o DK Readers L3: LEGO Friends: Summer Adventures (DK Readers Level 3) x 2
 - DK Readers L1: THE LEGO® BATMAN MOVIE Team Batman: Sometimes Even Batman Needs Friends (DK Readers Level 1) x 1
 - LEGO® Star Wars Episode I Phantom Menace (DK READERS) x 1
 - 3, 2, 1, Liftoff! (LEGO City: Level 1 Reader) x 1



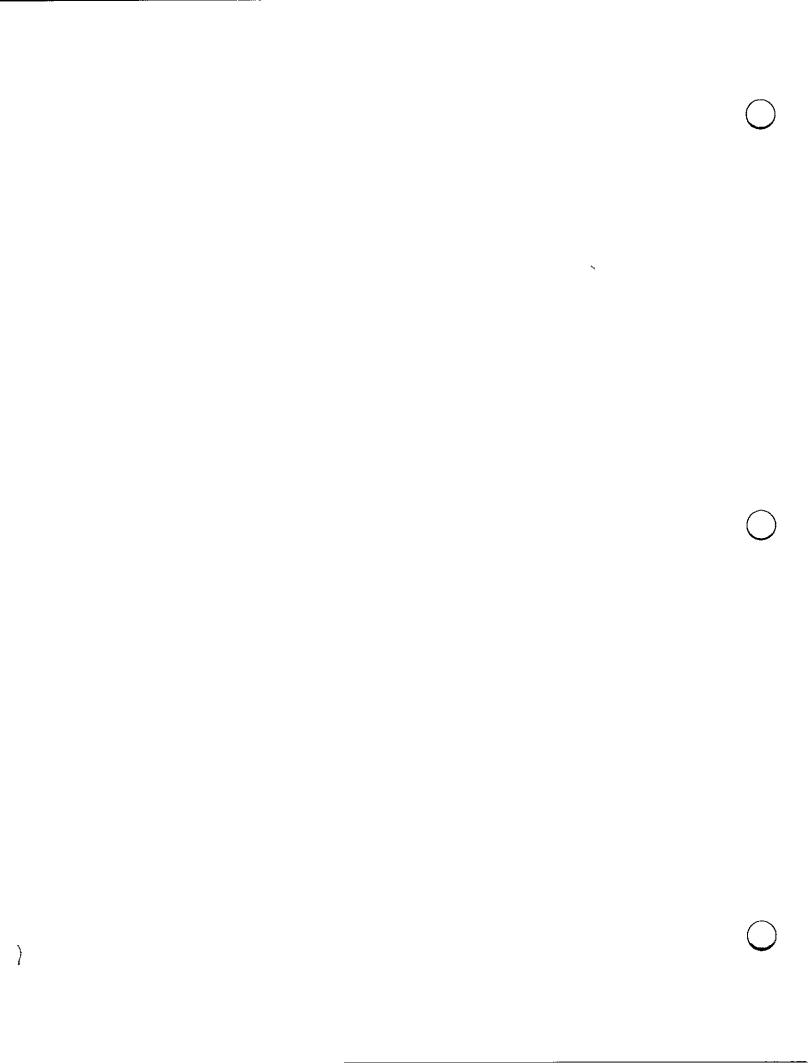
- Give Ms. Whatley a high five! Her classroom project "Dramatic Play!" was recently funded. \$467.00
 - Jeowoqao Boy's Dress Up Costumes Set, Role Play Set 11-pcs Dress Up Trunk Pirate, Chef, Construction Worker, Policeman Costume x 1
 - o Bumbleberry Babies Deluxe Doll Set 14" African American, Bunny x 1
 - La Newborn JC Toys Nursery | 7 Piece Doll Gift Set | 12" Life-Like African American Doll with Accessories | Pink | Ages 2+ (18345) x 1
 - o Disney Princess Dress Up Trunk Deluxe 21 Piece [Amazon Exclusive] x 1
 - o JC Toys La Baby Boutique African American 11 inch Small Soft Body Baby Doll dressed in Purple for Children 12 Months and older x 1
 - Mega Bloks First Builders Big Building Bag with Big Building Blocks, Building Toys for Toddlers (80 Pieces) - Blue Bag x 2
 - o ARTST Doll Clothes, 12 inch Baby Doll Clothes 6 Sets Include 5 Caps fit for 10 inch Dolls /11 inch Baby Dolls/ 12 inch Baby Dolls/ x 1
 - o HOMZ 0402PKDC.02 Rope Handle Tub, Set of 2, Pink, 2 Count x 1
 - ARTST Doll Clothes,12 inch Baby Doll Clothes[6 Sets](Include 4 Hats + 1 Bowknot) Dolls/12 inch Baby-Alive-Dolls x 1
 - o 10 Pieces Kids Dress up Vest Pretend Play Costumes Kids Role Play Clothes Unisex Occupation Costume for Pretend Play Party Supplies x 1
- Give Mrs. Price a high five! Her classroom project "We're Text Investigators!" was recently funded. \$250.00
 - o GG795X Finding Evidence Comprehension Kits Gr 2-3 Complete Set x 1
- Give Mrs. Alkire a high five! Her classroom project "Text Detectives" was recently funded. \$250.00
 - $_{\circ}$ GG795X Finding Evidence Comprehension Kits Gr 2-3 Complete Set x 1
 - Give Mrs. Rowe a high five! Her classroom project "Musical Words!" was recently funded. \$225.00
 - Those Shoes x 1
 - Three Billy Goats Gruff; x 1
 - Bear and Bird x 1
 - Dirty Joe, the Pirate x 1
 - Across the Bay x 1
 - The Bat Boy & His Violin x 1
 - Abiyoyo Based on a South African Lullaby and Folk Story x 1
 - Peaceful Fights for Equal Rights x 1
 - We Are Water Protectors x 1
 - Round Is a Tortilla A Book of Shapes x 1
 - Gaither Sisters Trilogy Box Set x 1



- Give Mrs. Livingston a high five! Her classroom project "Helping Students Segment and Blend Words" was recently funded. \$98.00
 - TOMOIN Pop It Bracelets,15 PCS Push Pop Fidget Toy Fidget Bracelet, Durable and Adjustable, Multicolor Stress Relief Finger Press Bracelet for Kids and Adults ADHD ADD Autism x 2
 - BMAG 120 PCS Magnetic Building Blocks, 3D Magnet Building Tiles, STEM Construction Building Set, Stacking Toys with 2 Car x 2
- Give Mrs. Sivard a high five! Her classroom project "Movement in Pre-K" was recently funded. \$303.00
 - WF8 Colors Beanbag Set x 3
 - GG737 Sight-Word Steps x 2
 - PP181 Giant Classroom Timer x 1
 - o RTL129 Mini Bowling Set x 1
 - VR240 Super-Safe Ring Toss Game x 1
 - LA563 Knock Down Number Challenge x 1
 - Give Mrs. Alkire a high five! Her classroom project "Enriching Young Readers" was recently funded. \$247.00
 - $_{\circ}$ GG675X Finding Evidence Comprehension Kits- Gr 4-5 Complete Set x 1
- Give Mrs. Sivard a high five! Her classroom project "iPad Fun" was recently funded. \$380.00
 - o Apple 10.2-inch iPad Wi-Fi 8th generation tablet 128 GB 10.2' x 2
- Give Mrs. McBride a high five! Her classroom project "Getting Our Read On!" was recently funded. \$195.00
 - Keena Ford and the Second-Grade Mix-Up x 24
- Give Mrs. Alkire a high five! Her classroom project "Back to Basics" was recently funded. \$245.00
 - Ticonderoga Striped Woodcase Pencils, #2 Soft, Assorted Barrel Colors, Black Lead, 10/Pack (13910) x 3
 - JAM Paper Heavy Duty Plastic 3-Hole Punched 2 Pocket School Folders, Assorted Fashion Colors, 6/Pack (383HHPFassrt) x 5

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- TRU RED 8.5" x 11" Copy Paper, 20 lbs., 92 Brightness, 500 Sheets/Ream, 5 Reams/Carton (TR56960) x 1
- o Staples Medium Weight Sheet Protectors, Clear, 200/Box (10525) x 1
- Storex 5.1"H x 7.8"W Plastic Small Cubby Bin, Assorted Candy, 5/CT (62490U05C) x 1
- Teacher Created Resources Confetti Large Plastic Storage Bin, Teal, 3/PK (TCR20900-3) x 2
- Teacher Created Resources Clingy Thingies Confetti Clips, 3.125", Assorted (TCR77374) x 1
- Give Mrs. McBride a high five! Her classroom project "Cheer For Choices!" was recently funded. \$388.00
 - o Flash Furniture Commercial Grade 24" High Purple Metal Indoor-Outdoor Counter Height Stool with Back x 4
- Give Mrs. Sharber a high five! Her classroom project "Cardstock & Crayons" was recently funded. \$325.00
 - LEGO City Race Car 60322 Building Kit; Fun Toy Designed for Kids Aged 4 and up (46 Pieces) x 1
 - Crayola Silly Scents Twistables Crayons, Sweet Scented Crayons, 24 Count (Package may vary) x 23
 - Neenah Cardstock, 8.5" x 11", 90 lb/163 gsm, White, 94 Brightness, 300 Sheets (91437) x 7
- Give Mrs. Alkire a high five! Her classroom project "Get in the Game!" was recently funded. \$357.00
 - Giant Tumbling Timber Toy + Dice + Carry Bag Jumbo JR. 54-Pc Wooden Blocks - Premium Pine Wood Life Size Tower Floor Game for Kids&Adults -Grows from 1.75-feet to Almost 4-feet While Playing x 1
 - Brybelly Giant 3-in-1 Checkers and Mega Tic Tac Toe with Reversible Rug Indoor/Outdoor Jumbo Classic Board Games for Friends, & Family Fun – Great for Game Night, BBQ, Travel, Parties, & Events x 1
 - Giant Sorry! Classic Family Board Game Indoor Outdoor Retro Party Activity with Oversized Gameboard & Pieces, for Kids and Adults Ages 6 & up x 1
 - GoSports Giant Wooden 4 in a Row Game Choose Between Classic White or Dark Stain - 2 Foot Width - Huge 4 Connect Family Fun with Coins, Case and Rules x 1
 - Giant Candy Land Classic Retro Party Board Game Indoor/Outdoor with Big Oversized Gameboard, Cards, Spinner for Preschoolers, Kids, & Families Ages 4+, Gift Ideas for Your Holiday Toy List 2021 x 1

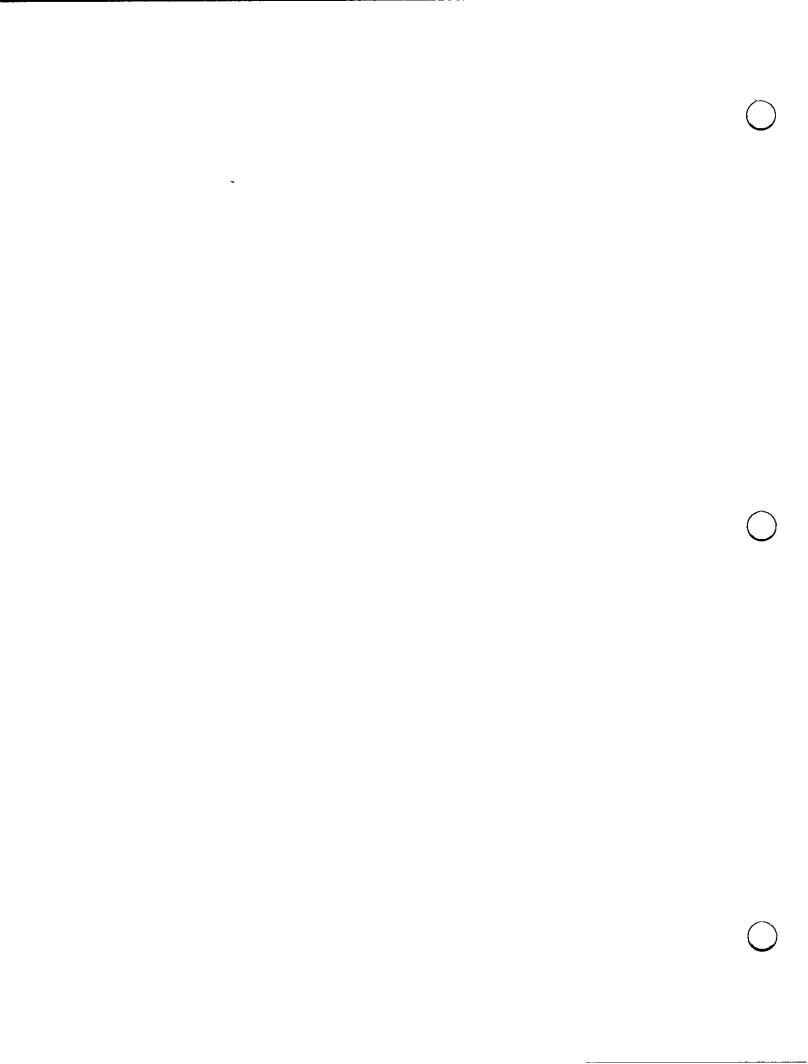


- Give Mrs. Alkire a high five! Her classroom project "Learning on Our Magic Carpet!" was recently funded. \$610.00
 - Flagship Carpets Color Rings Colorful Children's Area Rug for Kids Room Circle Seating Décor, Play Carpet for Teaching and Playing, Seats 24, 7'6" x 12', Black x 1
- Give Mrs. Sharber a high five! Her classroom project "iPad for Learning Focus" was recently funded. \$553.00
 - o Apple 10.9-inch iPad Air Wi-Fi 4th generation tablet 64 GB 10.9' x 1
 - 2 in 1 Digital Audio USB C to 3.5mm Headphone Adapter with 60W PD Charging Plug and Play Audio Jack Earphone Dongle Support Lossless Music for iPad pro MacBook Pro/Air M1 2021(White) x 1
 - ZenRich iPad Air 4th Generation Case 2020, zenrich iPad 10.9 inch Case with Pencil Holder Stand Hand Strap Shoulder Belt Shockproof Case for iPad 10.9 inch/iPad Pro 11 inch 2020/2018,Black x 1
 - $_{\odot}\:$ LEGO Disney Encanto The Madrigal House 43202 Building Kit; A for Kids Who Love Construction Toys and House Play (587 Pieces) x 1
- Give Mrs. Rowe a high five! Her classroom project "Bells Will Ring!" was recently funded. \$625.00
 - Preschool Prodigies Holiday Songbook x 1
 - My First Songbook Volume 1 x 1
 - My First Songbook: Volume II (Preschool Prodigies My First Songbook) x 1
 - Apple MFi Certified 3 Pack Lightning to 3.5 mm Headphone Jack Adapter iPhone 3.5mm Jack Aux Dongle Cable Earphones Headphones Converter Compatible with iPhone 12 12 Pro11 XR XS X 8 7 iPad iPod x 1
 - Kid's Play 8-Note Diatonic Hand/Desk Bell Set x 2
 - o MU40 Soprano Ukulele x 5
- Give Mrs. Bate a high five! Her classroom project "Fourth Grade Fun Creating With STEM Bins!" was recently funded. \$395.00
 - o Dixie Paper Bath Cups, 3oz Cups, Pack of 400 Cups, (Pack of 2) x 1
 - o 200 Pcs Colorful Plastic Long Disposable Drinking Straws. x 1
 - LEGO Classic Creative Bricks 10692 Building Blocks, Learning x 1
 - Pllieay 100 Pieces 5 Sizes White Foam Balls Polystyrene Craft Balls Art Decoration Foam Balls for DIY Art Craft, School Projects
 - o Royal R820 Plain Round Toothpicks, Pack of 800 x 1
 - VELCRO Brand Dots with Adhesive White | 200 Pk | 3/4" Circles | Sticky Back Round Hook and Loop Closures for Organizing, Arts and Crafts, 91824 x 1
 - PLUS PLUS Open Play Tube 240 Piece Neon Color Mix Construction Building Stem | Steam Toy, Interlocking Mini Puzzle Blocks for Kids x 1
 - Magformers Neon 30 Pieces Rainbow neon Colors, Educational Magnetic Geometric Shapes Tiles Building STEM Toy Set Ages 3+ x 1

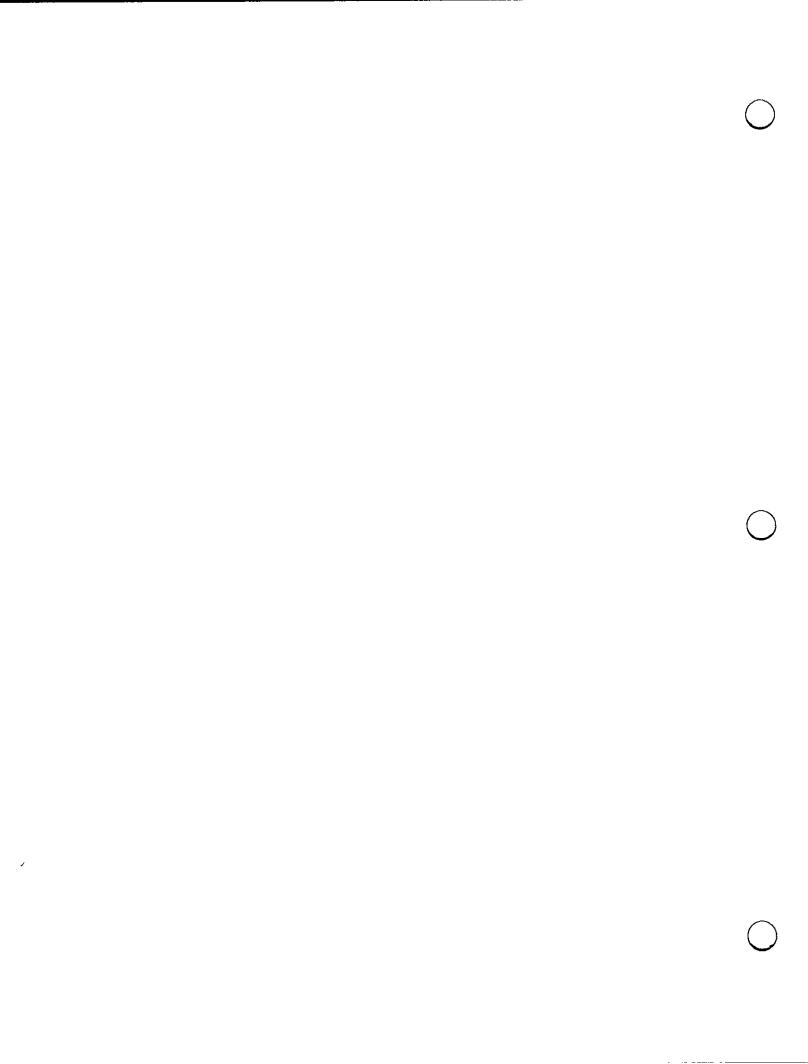
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- Caydo 324 Pieces Pipe Cleaners 27 Colors Chenille Stems for DIY Art Creative Crafts Project Decorations (6 mm x 12 Inch) x 1
- o Scotch Magic Tape, 6 Rolls, Engineered for Repairing, (6122) x 1
- o Charles Leonard Loose Leaf Rings, 1" Diameter, (85000), 50 per pack x 1
- Gamenote Assorted Colors Plastic Pencil Case Box with Lid Snap Closure,
 Large Capacity School Supplies Storage Organizer Box for Kids (6) x 2
- Play-Doh Modeling Compound 36 Pack Case of Colors, Non-Toxic, Assorted Colors, 3 Oz Cans (Amazon Exclusive) x 1
- Brain Flakes 500 Piece Interlocking Plastic Disc Set A Creative and Educational Alternative to Building Blocks - Tested for Children's Safety - A Great Stem Toy for Both Boys and Girls x 1
- o Hasbro Gaming: Jenga Classic Game x 1
- edxeducation Math Cubes Set of 100 Math Manipulatives Classroom Learning Supplies, Homeschool Supplies, Preschool Learning, Counting Toys, Linking Cubes, Math Linking Cubes x 2
- Amazon Basics Ruled Index Flash Cards, 3x5 Inch, 300-Count x 2
- Colored Wooden Craft Sticks, 200PCS Rainbow Wooden Popsicle Sticks |
 Children's Handicrafts | Bulk for DIY, 4.5" Craft Sticks x 1
- hand2mind Differentiated Plastic Base Ten Blocks Complete Set, Place Value Blocks, Counting Cubes for Kids Math, Base (Set of 121) x 1
- hand2mind Wood Blocks, Counting Cubes for Kids Math, 1 Inch Blocks for Preschool Crafts, (Pack of 100 with Storage) x 1
- edxeducation Plastic Pattern Blocks Set of 250 Early Geometry Skills -Math Manipulative for Shape Recognition, - Ages 4+ x 1
- o Double Nine Dominoes Set in Storage Tin, x 2
- o PAXCOO 100 Pcs 6" Colored Jumbo Wood Craft Sticks x 2
- Give Mrs. Dudley a high five! Her classroom project "iPad and Books for Firsties" was recently funded. \$559.00
 - o Apple 10.9-inch iPad Air Wi-Fi 4th generation tablet 64 GB 10.9' x 1
 - Apple USB-C to 3.5 mm Headphone Jack Adapter x 2
 - BMOUO Kids Case for iPad Air 4/iPad Air 10.9, iPad Air 4 Case,iPad 10.9 Case, Shockproof Light Weight Convertible Handle Stand Kids Case for iPad Air 4th Generation 10.9 inch 2020-Blue x 1
 - Computer Decoder: Dorothy Vaughan, Computer Scientist x 1
 - The Year We Learned to Fly x 1
 - o All Because You Matter x 1
 - Black History Picture Book for Kids: 18 Inspiring Black Heroes x 1
 - o LeBron James: The Children's Book: The Boy Who Became King x 1
 - Little Leaders: Bold Women in Black History (Vashti Harrison) x 1
 - o I Know I Can! x 1
 - An African American Coloring Book For Boys: With Positive Affirmations: For Little Black & Brown x 1
 - Jackie Wins Them All x 1
 - An African American Coloring Book For Girls: With Positive Affirmations: For Little Black & Brown x 1
 - \circ Every Little Thing: Based on the song 'Three Little Birds' by Bob Marleyx 1

- Mary Had a Little Glam (Volume 1) x 1
- o Hair Love x 1
- o More than a Princess x 1
- Give Mrs. Price a high five! Her classroom project "Back to the Basics" was recently funded. \$427.00
 - Mini Dry Erase Erasers, IHPUKIDI 48 Pack Magnetic Whiteboard Dry Erasers Chalkboard Cleaner Wiper for Kids and Classroom Teacher Supplies, Home and Office (2 x 2 Inch) Green x 1
 - EOOUT 24pcs Plastic Pocket Folder, Heavy Duty Folders with Pockets for Office and School, Letter Size, 6 Assorted Colors x 2
 - KTRIO Sheet Protectors 8.5 x 11 inch Clear Page Protectors for 3 Ring Binder, Plastic Sleeves for Binders, Top Loading Paper Protector Letter Size, 500 Pack x 1
 - Scotch Thermal Laminating Pouches, 200-Pack, 8.9 x 11.4 Inches, Letter Size Sheets, Clear, 3-Mil (TP3854-200) x 2
 - Charles Leonard Snap Translucent Pencil Boxes, Assorted Colors, 12/Pack (CHL76305BN) x 2
 - Teacher Created Resources Confetti Plastic Book Bin, (TCR20335BN) x 2
 - Teacher Created Resources Confetti Small Plastic Storage Bin, (TCR20888BN)
 x 1
 - PP539 Giant Magnetic Lined Page x 1
 - o Expo Low Odor Dry Erase Markers, Fine Point, Black, 12/Pack (SAN86001) x 1
 - Paper Mate Flair Felt Pens, Medium Point, Assorted Color Ink, 12/Pack (74423) x 1
 - VR455 Magnetic Hooks Set of 5 x 2
 - Magnetic Clips, 24 Pieces Magnetic Metal Clips, Refrigerator Whiteboard Wall Fridge Magnetic Memo Note Clips Magnets Metal Clip x 2
- Give Mrs. Martinez a high five! Her classroom project "Our Class is a Family" was recently funded. \$375.00
 - Sulwe x 1
 - Alma and How She Got Her Name x 1
 - Decibella and Her 6-Inch Voice (Communicate With Confidence) x 1
 - o Crown: An Ode to the Fresh Cut (Denene Millner Books) x 1
 - o The 1619 Project: Born on the Water x 1
 - o A Letter From Your Teacher: On the First Day of School x 1
 - o My Body Is My Own: Learning Consent, Respect, and Responsibility x 1
 - Fry Bread: A Native American Family Story x 1
 - My Mouth Is A Volcano x 1
 - Our Class is a Family x 1
 - Waiting Is Not Easy! (An Elephant and Piggie Book) x 1
 - o The Invisible Boy x 1
 - After the Fall (How Humpty Dumpty Got Back Up Again) x 1
 - We Are Grateful: Otsaliheliga x 1



- o The Name Jar x 1
- We Are Water Protectors x 1
- o Dreamers x 1
- Jabari Jumps x 1
- Last Stop on Market Street x 1
- o Black Is a Rainbow Color x 1
- Enemy Pie: (Reading Rainbow Book, Children's Book about Kindness, Kids Books about Learning) x 1
- o Drawn Together x 1
- I Have Ants in My Pants (National Center for Youth Issues) x 1
- o Your Name Is a Song x 1
- Childcraft Hardwood Floor Carpet, 8 x 12 Feet, Rectangle x 1
- Give Mrs. Meeker a high five! Her classroom project "Readers and Mathematicians on the Rise!" was recently funded. \$692.00
 - LEARNING ADVANTAGE-6002 Build-A-Sentence Learning Games for Kids -Sentence Building and Literacy Game - Homeschool Supplies x 1
 - Bubblegum Stuff Grammar Police Game | Correct The Bad Grammar Flash
 Card Game x 1
 - o Bad Guys Book Series 1-10 x 1
 - o Who Was Muhammad Ali? x 1
 - Luma World Fracto Educational Card Game for 8+ Years to Learn Fractions,
 Mental Math, Memory and Communication, Set of 80 Cards x 1
 - What Is NASA? (What Was?) x 1
 - Gamenote Sight Words Game 520 Dolch Fry Site Words with 4 Fly Swatters from Pre K to 3rd Grade Classroom x 1
 - o Learning Resources Pizza Fraction Fun Game, 13 Fraction Pizzas, Ages 6+ x 1
 - o Who Was Neil Armstrong? x 1
 - o Who Was Walt Disney? x 1
 - $_{\circ}$ Press Start! Branches Book Collection Set (6 Books) x 1
 - Junior Learning JL485 Fraction Dominoes, Multi x 1
 - LEARNING ADVANTAGE 4080 Learning Advantage The Original Fraction
 Dominoes Adding and Subtracting Fractions x 1
 - Elevate Prep Target Math Game | A Teacher-Recommended, Fast-Paced Mental Math Game for Practicing Addition, Subtraction
 - What Is Nintendo? (What Was?) x 1
 - o Who Was Rosa Parks? x 1
 - Fraction War Math Game Fun Math Game to Learn, Compare and Simplify Fractions for 2nd Grade, 3rd Grade, 4th Grade, 5th Grade (2 Pack) x 1
 - o Edupress Inference School Days Game, Blue Level (EP60801) x 1
 - Trapped in a Video Game: The Complete Series x 1
 - Cat Kid Comic Club: Perspectives: A Graphic Novel (Cat Kid Comic Club #2):
 From the Creator of Dog Man x 1
 - o Who Was Jackie Robinson? x 1
 - Who Was Kobe Bryant? (Who HQ Now) x 1
 - $_{\rm O}$ $\,$ Educational Insights Blurt! Word Game, Includes Over 1200 Clues, Perfect Family Game for Ages 7 and Up x 1



- Dog Man: Brawl of the Wild: A Graphic Novel (Dog Man #6): From the Creator of Captain Underpants (6) x 1
- o Beginning and Ending Sounds Splat Game x 1
- Give Mrs. Carter a high five! Her classroom project "Pandemic Relief" was recently funded. \$559.00
 - Krazy Gears Gear Building Toy Set Interlocking Learning Blocks Motorized Spinning Gears - 81 Piece Playground Edition x 2
 - Brain Flakes 500 Piece Interlocking Plastic Disc Set A Creative and Educational Alternative to Building Blocks - Tested for Children's Safety - A Great Stem Toy for Both Boys and Girls x 2
 - USA Toyz Lil Builders Take Apart Construction Toy for Kids 4-in-1 Take Apart Truck with Drill, 34pc RC Truck STEM Toy Construction Vehicle Building Take Apart Toys with Electric Drill Remote Control x 1
 - o PLUS PLUS 240 Piece Basic Mix Construction Building Stem x 1
 - YALAOBAN Gears Gears, Building Block 216 Pcs, STEM Construction Toy Set, Kids Tool Box with Screws, Screwdrivers, Gear Chains, for Kids Ages 3+ x 2
 - PicassoTiles PTB120 120pcs Bristle Shape 3D Building Blocks Tiles Construction Toy Set Learning Playset STEM Toy Set Educational Kit Child Branin Development Preschool Kindergarten Toy x 3
 - o Clixo Crew 30 Piece Pack Ages 4-8 x 2
 - Play-Doh Modeling Compound 36 Pack Case of Colors, Non-Toxic, Assorted Colors, 3 Oz Cans (Amazon Exclusive) x 3
 - o FREE TO FLY Kids Toys Water Doodle Mat: Educational Toys for Girls Boys x 3
 - RAINBOW TOYFROG Free Play Stylus Magnetic Drawing Board with Magnat Pen, for Kids Over 3 Years Old x 3
 - LiKee 171 Pieces Magnetic Sculpture Magnet Building Block Fidget Toys x 1
 - Kids Toys Stem Dinosaur Toy: Take Apart Dinosaur Toys for kids 3-5|
 Learning Educational Building construction Sets with Electric Drill| Birthday
 Gifts for Toddlers Boys Girls Age 3 4 5 6 7 8 Year Old x 2
 - Mr. Sketch Chiseled Tip Marker, 2054594, 22 Assorted Scented Markers x 1
- Give Mrs. Alkire a high five! Her classroom project "iLearn with iPads" was recently funded. \$557.00
 - Apple Magic Keyboard for 11-inch iPad Pro (1st, 2nd, or 3rd Generation) and iPad Air (4th Generation) - White x 2
 - Logitech 10.2' Keyboard Case Slim Folio for iPad (7th and 8th gen) keyboard and folio case - graphite x 1
- Give Mrs. McBride a high five! Her classroom project "Ready, OK, Learn!" was recently funded. \$450.00
 - Osmo Coding Starter Kit for iPad Plus Pizza Co.- 3 Educational Learning Games - Ages 5-12+ - Learn to Code, Coding Basics, Coding Puzzles, Communication Skills & Math - STEM Toy (iPad Base Included) x 1

- Storex Active Tilt Stool Ergonomic Seating for Flexible Office Space and Standing Desks, Adjustable 12-24 Inch Height, Teal (00325U01C) x 4
- Kaysent Heavy Duty Classroom Headphones Set for Students (KPB-10Mixed)
 10 Packs Multi-Colors Kids' Headphones for School, Library, Computers,
 Children and Adult(No Microphone) x 2
- Plugo Count by PlayShifu Math Games with Stories for 4-10 Years STEM
 Toys with Sequences, Subtraction, Multiplication (App-Based) x 1
- Coogam Wooden Blocks Puzzle Brain Teasers Toy Tangram Jigsaw Intelligence Colorful 3D STEM Montessori Educational Gift for Kids (40 Pcs) x 1
- ThinkFun Rush Hour Traffic Jam Brain Game and STEM Toy for Boys and Girls
 Age 8 and Up -, International Bestseller for Over 20 Years x 1
- Give Mrs. Meldrum a high five! Her classroom project "Game Chats with the Counselor" was recently funded. \$372.00
 - The Magical Yet x 1
 - Emotional Rollercoaster | Therapy Learning Resources | Anger Control Card
 Game | Emotion Board Games Games for Kids Ages 4-8 -12 | x 1
 - o Another x 1
 - MAD SMARTZ: an Interpersonal Skills Card Game for Anger & Emotion Management, Empathy, and Social Skills; School and Therapy; CBT x 1
 - o Rumor Has It... (Building Relationships) x 1
 - Chat Chains Fun Therapy Game for Kids, Counselors, and Families Teach Social Emotional Skills to Teens and Adults - Autism and Speech Therapy Games - Mindfulness and Conversation Games x 1
 - How Do You Doodle?: Drawing My Feelings and Emotions x 1
 - School's First Day of School x 1
 - Stress Relief Fidget Sensory Toys Set -10 Small Quiet Fingers Rings Children
 Ideal for People with OCD, ADHD, ADD & Autism Sensory Desk Games x 1
 - What If We Were All The Same!: A Children's Book About Ethnic Diversity and Inclusion x 1
 - Mistakes Are How I Learn: An Early Reader Rhyming Story Book for Children to Help with Perseverance and Diligence (Amazing Affirmations) x 1
- Give Mrs. Eggleston a high five! Her classroom project "Supplies for Second Grade" was recently funded. \$575.00
 - AVer U50 5MP USB Flexarm Document Camera, Black/Gray x 1
 - COSORI Air Fryer Oven Combo 5.8QT Max XI Large Cooker (Cookbook with 100 Recipes), Square Design Basket, Black x 1
 - Kingmall Math Toys POp with Numbers, Big Size POpp with Numbers Rainbow Square Fidgett Ttoy 100bubbles Learning Tool for Teachers to Create Kinds of Math Manipulatives [with 1-100 Numbers Tables] x 5
 - P00p with Numbers Multiplication Table of Math Manipulatives,It makes learning easier and more fun x 5

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- Give Mrs. Lawes a high five! Her classroom project "The Best and Brightest 5th Graders I Know!!" was recently funded. \$379.00
 - PX2020 Lakeshore Fully Washable Liquid Tempera Paint Pint Set of 10 Colors x 1
 - LK364GA Flex-Space Premium Floor Seat Gray x 4
- Give Mrs. Bate a high five! Her classroom project "Making Reading and Math Fun!" was recently funded. \$298.00
 - Colorful Dry Erase Dots Circles Whiteboard Marker Removable Vinyl Stickers Spots Wall Decals for School (8 Pack) x 1
 - o TT183 Sight-Word Bingo Level 3 x 1
 - o AA794 Vocabulary Folder Game Library Gr 4-5 x 1
 - o LC440X Can Do Reading Games Gr 3-4 Complete Set x 1
 - Proof! Math Game The Fast Paced Game of Mental Math Magic Teachers' Choice Award Winning Educational Game, Ages 9+ x 1
 - o Educational Insights Wordical x 1
 - o Super Big Boggle x 1
 - o I Have...Who Has...? Academic Vocabulary Grades 3-4 x 1
 - o Wordplay for Kids Board Game for Ages 6 to 12 x 1
 - o Junior Learning JL483 Multiplication Dominoes x 1
 - o Beginning and Ending Sounds Splat Game x 1
 - Junior Learning JL485 Fraction Dominoes, Multi x 1
 - Hasbro Gaming Scrabble Game x 1
 - Gamenote Sight Words Game 520 Dolch Fry Site Words with 4 Fly Swatters from Pre K to 3rd Grade Swat Educational Learning Games for Kindergarten Classroom x 1
- Give Mrs. Meeker a high five! Her classroom project "Back to Basics!" was recently funded. \$379.00
 - Honey-Can-Do 3-Drawer Plastic Storage Cart on Wheels, Silver x 1
 - Teacher Created Resources Confetti Small Plastic Storage Bin, Pack of 3 x 1
 - 30 Pack Whiteboard Clipboards, Dry Erase Front Surface with Low Profile Clip, Designed for Classroom and Business Use, 30 Pack x 1
 - Lined Sticky Notes, 4 x 6, 10 Pack, 500 Sheets (50/Pad), Self Stick Notes with Lines, 10 Pads x 1
 - Blue Summit Supplies Pencil Pouches, Bulk Pencil Pouch 12 Pack in Assorted Pouches for 3 Ring Binders, 12 Count x 2
 - Sooez 120 Pack Pencil Erasers, Pencil Top Erasers Cap Erasers Eraser Tops
 Pencil Eraser Toppers Erasers, 7 Colors x 1
 - DOUBLE D 63XL Black Ink Cartridge Remanufactured Replacement for HP 63 XL 63XL for (1 Black) x 1
 - o Oxford Filler Paper, 8 x 10-1/2 Inch Wide Ruled Paper, (62330), white x 2
 - [10-Pack,Assorted Colors] Durable Storage Bins, Containers, Boxes, Tote, Baskets| Foldable Shelves Storages x 1

- $_{\rm O}$ Neenah Cardstock, 8.5" x 11", 90 lb/163 gsm, White, 94 Brightness, 300 Sheets (91437) x 1
- School Zone Multiplication 0-12 Flash Cards Ages 8+, 3rd Grade, 4th Grade, 96 Count Classpack x 1
- PILOT G2 Premium Refillable & Retractable Rolling Ball Gel Pens, Bold Point, Red Ink, 12-Pack (31258) x 2
- Crayola Washable Sidewalk Chalk Set, Outdoor Toy, Gift for Kids, 72Count (Amazon Exclusive) x 1
- X-ACTO(R) SchoolPro(R) Electric Pencil Sharpener, 001670 x 1
- o Pentel Sunburst Metallic Gel Pen, Assorted Ink, 5 Pack (K908MBP5M1) x 1
- $_{\circ}$ Sterilite 16428012 6 Quart/5.7 Liter Storage Box, (Pack of 12) x 1
- o Teacher Created Resources Confetti Stickers 8191 x 1
- Give Mrs. Sivard a high five! Her classroom project "Dramatic Play" was recently funded. \$298.00
 - o DS240 Baby Doll Blankets Bottles x 1
 - o DS205 Clothes for 10" Newborn Dolls x 1
 - o DS200X Feels Real Newborn Dolls Complete Set x 1
 - FV526 Fruit Vegetable Cut-Ups x 1
 - o AZ985 Push-Button Play Phone x 1
 - DD561 Lakeshore Counting Cones x 1
 - o ZZ366 My Ice Cream Parlor x 1
 - FA415X Kid-Safe Appliances Complete Set x 1
- Give Mrs. Carter a high five! Her classroom project "Exploring Math and Reading" was recently funded. \$537.00
 - o Rumpelstiltskin x 1
 - o The Princess and the Pea x 1
 - o The Lion & the Mouse x 1
 - The Emperor's New Clothes (Tales to Grow By) (Library Edition): A Story About Honesty x 1
 - \circ The Three Bears (Paul Galdone Nursery Classic) x 1
 - o Red Riding Hood x 1
 - o The Boy Who Cried Wolf (Timeless Fables) x 1
 - o Three Little Pigs (My First Fairy Tales) x 1
 - o The Three Little Pigs 三隻小豬: (Bilingual x 1
 - $_{\circ}$ Dowling Magnets Iron Filings, Jar (12 ounces) with shaker lid x 1
 - Play-Doh Modeling Compound 36 Pack Case of Colors, Non-Toxic, Assorted Colors, 3 Oz Cans (Amazon Exclusive) x 1
 - o Veatree 206Pcs Magnetic Building Sticks Blocks with Storage Bag x 2
 - o EUDAX Labs Junior Science Magnet Set Magnets x 1
 - hand2mind Magnetic Science Kit for Kids 8-12, STEM Toys, 9 Science Experiments x 2
 - PLUS PLUS 240 Piece Basic Mix Construction Building Stem/Steam Toy,
 Mini Puzzle Blocks for Kids x 1

- Magnetic Bingo Wands, Sensory Bins, Science, Counting & Sorting x 1
- Learning Resources STEM Explorers Educational Preschool Toys, 39 Pieces
- Coopay 10 Colors 1-1/5 inch Plastic Learning Counters Disks Bingo Chip Counting Discs Markers for Math Practice and Poker Chips Game Tokens, 200 Pieces x 1
- EKOPLAY's Multi Layered Wooden Puzzles for Kids, x 1
- EKOPLAY's Multi Layered Wooden Puzzles for Kids, Transport Puzzle Sets, EKO Transport. x 1
- EKOPLAY's Multi Layered Wooden Puzzles for Kids, 20 Piece Jigsaw Puzzle for Construction Puzzles Sets, Road Construction. x 1
- EKOPLAY's Multi Layered Wooden Puzzles for Kids, 23 Piece Jigsaw Puzzle for School Kids, Learning Educational Toys Gifts for Boys Girls. Construction Puzzles Sets, City Construction. x 1
- EKOPLAY's Man On The Moon Puzzle for Kids, Multi Layered 39 Piece Jigsaw
 Puzzle for Pre-School Kids, Learning Educational Toys Gifts for Boys Girls. x 1
- EKOPLAY's Rainbow Puzzle for Kids, 25 Piece Jigsaw Puzzle for Pre-School Kids, Learning Educational Toys Gifts for Boys Girls. x 1

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SHA POLICY CHANGE RECOMMENDATION (Education Pay) EXECUTIVE SUMMARY JUNE 6, 2022

Extra Pay for College Hours

SHA Administration encourages staff to pursue higher education. However, effective July 1, 2023, the extra pay for 15+ hours toward a higher education degree will be discontinued, in following OKCPS policy (OKCPS's elimination of the 15+ step was effective in 2020).

SHA employees who are receiving pay for 15+ hours effective June 30, 2023 will continue to receive the benefit through the duration of their SHA employment, subject to future policy revision.

Salary Adjustments for Advanced Degrees

- It is the employee's responsibility to provide required documentation of higher education attained (complete and official transcript of credit, listing the new degree from an accredited higher education institution) to school administration prior to contract issuance/signing.
- Additionally, employee is responsible for providing to the Oklahoma State
 Department of Education, Professional Standards Section, one (1) complete and
 official transcript of credit (listing the new degree) from an accredited higher
 education institution, accompanied by a processing fee and written request to
 place degree on the certificate.
- 3. Retroactive salary adjustments and back-pay are not permitted.
- 4. In the event higher education is completed after the employment contract commencement date (July 1), and before April 1 of the contract year, employee's salary will be adjusted accordingly going forward for the remainder of the contract year, within 30 days of receipt of required documentation by school Administration.

Policy Change (Leave) SHA Board Executive Summary June 6, 2022

Page 1

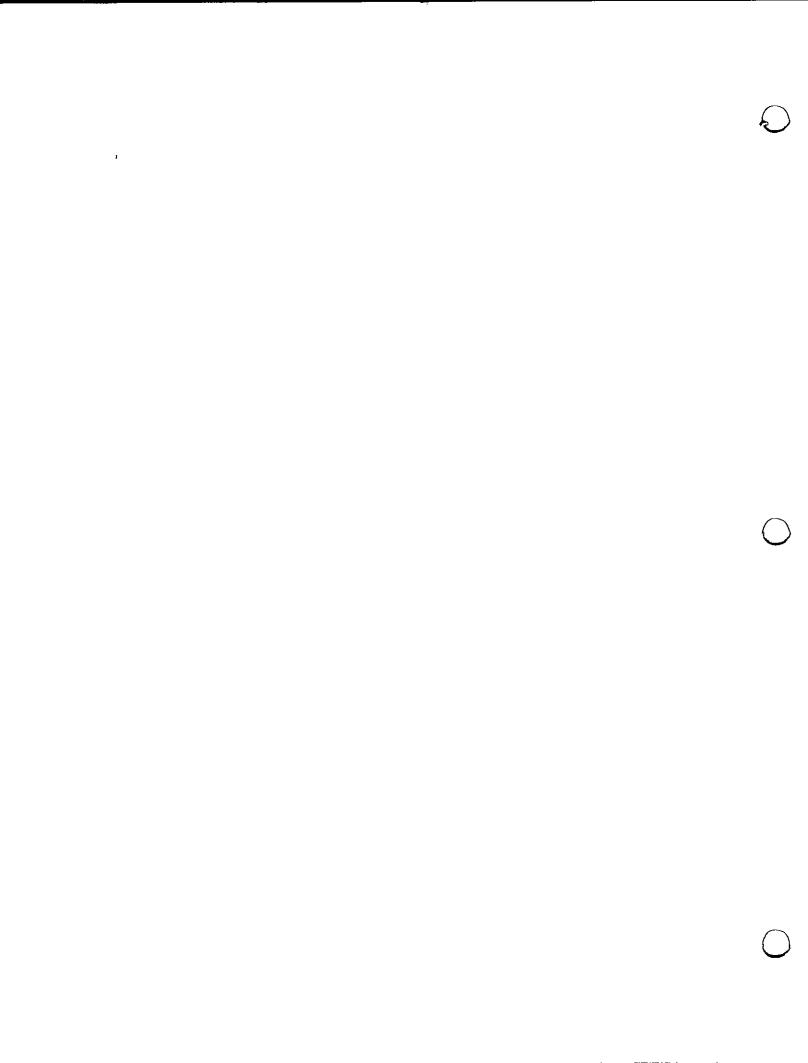
<u>Situation:</u> Our goal is to encourage and incentivize our staff to be at work every day when school is in session, in the interest of our students' safety, security, academic success and well-being.

Facts:

- SHA leave policy is outdated.
- Staff is incentivized to take more leave than necessary.
- School calendar (attached) provides generous time off (14 full weeks throughout the year, plus 12 additional days.)
- Valuable learning time is lost when a teacher is absent.
- Excessive absences & leave abuse impact overall staff morale.
- There is a shortage of substitute teachers.
- Asking our in-house Paraprofessionals to substitute excessively is a burden. It pulls them from their assigned duties. They are not trained teachers. Paying them extra to sub and/or hiring outside substitute teachers places a strain on our budget. When a teacher is out, we are paying double to cover that class for the day.

Recommendation:

The SHA Administrative team recommends the following leave policy changes. We believe them to be fair, reasonable and competitive. To prepare for this update, we researched & compared the leave policies of other major districts and charter schools.



Current Leave Policy:

All leave is accrued on July 1 (beginning of contract year). Unused sick leave may be carried over for a maximum of 300 hours. 100 of those hours may be paid at 50% upon termination.

10 sick days per year 3 personal days 3 emergency days = 16 days

- +5 bereavement days
- + unlimited professional development leave

New Leave Policy:

- Leave will be accrued 1 day (8 hours) per month, August through May, at the beginning of the month.
- No carry over of unused leave. Unused days may be transferred for teacher retirement credit, subject to TRS policy.
- Sick leave balances accumulated as of 6.30.22 (end of 21-22 contract year), prior to this policy implementation, may be retained/carried over, per previous policy.
- After 2 consecutive days absent, a doctor's note must be provided to Principal.
- Leave (except illness) must be pre-approved by Principal. School reserves the right to deny leave requests if they would result in staff shortages.
- Leave may not be taken the day immediately before or after a school break without special-circumstances permission (documented/in writing).
- Excessive absences, unauthorized leave, and leave taken on a required professional development day may be grounds for disciplinary action up to and including termination.

Total 10 days (80 hours)

- +3 bereavement days (24 hours)
- +pre-approved professional development leave



Leave Policy, Page 3

Incentive (Current):

Perfect attendance is recognized and awarded quarterly with a stipend.

Problem:

Once an employee misses a day, they are no longer motivated to maintain perfect attendance, as they are not eligible for the quarterly attendance award.

Incentive (New):

Those who do not take leave will be rewarded at the end of the year with a stipend, based on a graded scale.

The maximum amount of payout, if everyone achieves perfect attendance, would be comparable to what we are currently paying in sub fees and quarterly perfect attendance stipends

Impact to budget - low.

Benefit to staff/students - high.

NO days taken = \$1,000 stipend 1 day taken = \$900

1 day taken = \$300

2 days taken = \$800

3 days taken = \$700

4 days taken - \$600

5 days taken = \$500

6 days taken = \$400

7 days taken = \$300

8 days taken = \$200

9 days taken = \$100

10 days taken = 0

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STANLEY HUPFELD ACADEMY at WESTERN VILLAGE 2022-2023 FACULTY/STAFF LIST PHONE: (405)751-1774 FAX: (405)752-6833

					2							
TITLE	TEACHER – 3 RD	OPT/SPECIAL PROJECTS	TEACHER – 4TH	TECHNOLOGY INSTRUCTOR	PT (PM) NURSE PRACTITIONER INTEGRIS EMPLOYEE	TEACHER – 3 rd INTERNAL TRANSFER/PROMO.	LIBRARY MANAGER	DIRECTOR (INTEGRIS EMPLOYEE)	TEACHER – 1 ST	TEACHER – 2 nd	PARA-PRE-K ***NEW HIRE***	PARA – SPECIAL ED.
EX	122		128	142		124	143		131	120		119
CELL	405-795- 1948	405-596- 5356	724-833- 7297	405-831- 5970		405-429- 9852	419-367-	405-550- 3762	405-818- 8328	806-440- 2812	405-595- 8478	405-439- 4681
HOME PHONE				722-7970					405-330- 2139			
DOB	3/31	3/8	12/20	10/15		11/16	7/14	12/18	5/15	4/9	2/02	10/27
ADDRESS	9189 N ANDERSON ROAD JONES, OK 73049	2215 Blackberry Run NEWCASTLE, OK 73065	616 WOODLAND WAY OKC, OK 73127	8913 SUE ANTHONY LANE YUKON, OK 73099		11104 N BRAUER AVE OKC, OK 73114	2401 SWEETWATER EDMOND, OK 73012	2924 LANSDOWNE LANE OKC, OK 73120	1413 JUPITER CT EDMOND, OK 73003	6633 NW 115 TH OKC, OK 73162	7315 LYREWOOD LANE OKC, OK 73132	9712 N. SHARTEL OKC, OK 73114
NAME	ALKIRE, COREY	BABBIT, KARA	BATE, KRISTINA	BELL, MATT	BELL, VALERIE	BURNETT, TIFFANY	BUSH, JACQUE	CAMPBELL, TOBI	CARTER, KATHY	EGGLESTON, TORA	GILES, NYKEZIA	GLOVER, BARBARA

HERNÆ EZ, TEODORINA	4611 N MUELLER AVE BETHANY, OK 73008	0	405-201- 4536			CAFETERIA (KEYSTONE EMPLOYEE/contract)
HORNBEAK, MONESHA	HERITAGE PARK RD – APT. 212 OKC, OK 73120	5/11		405-501- 8687	118	TEACHER – KDG.
KIME, BECKY	PO BOX 22621 OKC, OK 73123	9/21		405-408- 8414	139	BUSINESS MANAGER
KING, KIM	11412 BEL AIR PL. OKC, OK 73120	9/23	405-752- 5519	405-219- 4026	119	TEACHER – SPECIAL ED.
LOFGREN, TARA	4416 BAXTER DRIVE OKC, OK 73120	11/14		405-535- 2257	136	TEACHER – ART
MAHAN, MADELINE	401 W COVELL, APT# 1726 EDMOND, OK 73003	12/24		316-806- 1697	117	TEACHER - KG.
MARSHALL, AMY	2201 BUTTERNUT PLACE EDMOND, OK 73013	11/17	405-478- 3841	405-837- 1468		PARA (P/T) – KG.
MARTINEZ, ANGELA	2120 NW 29 TH STREET OKC, OK 73107	10/4		407-454- 0719	130	TEACHER – 1st
MCBRIDE, CINDY	18612 DIEGO PLACE EDMOND, OK 73012	9/12	405-570- 6662		121	TEACHER – 2 ND
MEEKER, JACKIE	912 E 11 TH STREET EDMOND, OK 73034	2/10		405-637-8900		TEACHER – 4 TH
MELDRUM, HEATHER	13808 HUTCHINSON PLACE YUKON, OK 73099	10/18	405-722- 9668	405-326- 8120	159	COUNSELOR
OCHURU, EGO	2320 N.W. 160 TH PLACE EDMOND, OK 73013	10/2		972-201- 5903	127	TEACHER - 5 TH ***NEW HIRE***
RAMOS, MONICA	9030 N GREGORY RD YUKON, OK 73099	12/4	405-420- 7427			CAFETERIA (KEYSTONE EMPLOYEE/contract)
RAYNER, RUTHIE	1821 RYAN WAY EDMOND, OK 73003	3/17		405-550- 9837	113	PRINCIPAL
ROWE, EBBONY	1300 NW 105 TH TERRACE OKC, OK 73114	10/1	405-464- 9473			MUSIC SPECIALIST
SAVAGE, CHRISTY	12 SW 69 TH OKC, OK 73139	1/27		405-808- 3431	110	ASSISTANT TO PRINCIPAL/ OFFICE MANAGER
SCOBEY, DEBORAH	700 NE 122 ND , #2507 OKC, OK 73114	11/14		405-534- 1886	127	TEACHER – 5 TH

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	KEYSTONE FOODS		405-816-			CAFETERIA MANAGER
			4787			(KEYSTONE EMPLOYEE/contract)
	2324 BIG HORN	12/18		405-596-	129	TEACHER – 1 ST
	EDMOND, OK 73012			2659		
	644 BREEZY HILL ROAD	11/26		405-255-	138	TEACHER – PRE-K
	EDMOND, OK 73025			6631		
	1301 NW 21st STREET	10/10	405-528-	405-420-	111	PT (am) NURSE PRACTITIONER
	OKC, OK 73106		4213	4736		INTEGRIS EMPLOYEE
	8704 RAMBLING ROAD	9/20		580-514-	115	TEACHER – PRE-K
	OKC, OK 73132			9226		
WILLIAMS, LAUREN	12401 N MACARTHUR BLVD, #3314	1/24		405-255-		PARA – 1st
	OKC, OK 73142			7076		
	2701 WATERMARK BLVD., #3303	8/08		405-212-		TEACHER-PE
	OKC, OK 73134			8332		***NEW HIRE***
WRIGHT, JR., McQUALLIAS	9512 TIMBERLAND LANE	08/05		405-694-		PARA-2 ND & 3 RD
	YUKON, OK 73099	3		7925		***NEW HIRE***

- OPENINGS:

 PARA, 4th/5th

 PARA

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Stanley Hupfeld Aca Jy @ Western Village 2022-2023 Advisory Board – Revised 6.1.22

VOTING MEMBER	ON	YES pending	YES	YES pending	YES		ON	YES	YES pending	ON	YES pending	YES
E-MAIL	tobi.campbell@integrisok.com	sharidixon@thevillageok.org	P4Principles@gmail.com	mlasberr@yahoo.com	djackson@ossaa.com mwoods@ossaa.com		jayj.ocas@gmail.com	Jawson127@att.net	Skip.leonard@integrisok.com	kathy.lowder@integrisok.com	klyons@heritagehall.com	pmillington06@gmail.com
BIRTH DAY	12/18		8/26		11/20			8/18		5/16		8/10
PHONE/FAX	405-550-3762 C 405-951-8808 F		405-810-5893 H 210-268-8628 C		405-973-5901 C 405-840-1116 W		918-366-4440	405-441-0004		405-990-9765 C		405-755-2227 405-302-1267
ADDRESS	INTEGRIS Health 3001 Quail Springs Parkway, Room 420 115.7480 OKC, OK 73134		4600 NE 90th St OKC, OK 73131 (OKCPS)	(OKCPS)	17013 Prestwick Circle Edmond, OK 73012 – HOME (EPS)	7300 N Broadway Ext. OKC, OK 73116 – WORK	116 W Breckenridge Avenue Bixby, OK 74008	2901 Brush Creek Road Oklahoma City, OK 73120 (OKCPS)		INTEGRIS Health 1508 NW 106 Oklahoma City, OK 73114	(PC)	1608 Tall Trees Way OKC, OK 73131 (EPS)
COMPANY	Director, INTEGRIS Community Benefit & Stanley Hupfeld Academy		Branch Manager Medical Review & Appeals Branch FAA Mike Moroney Aeronautical Center		Executive Director, Oklahoma Secondary Schools Activities Association (OSSAA)		President, Oklahoma Consulting & Accounting Services, LLC	Community Volunteer		INTEGRIS Health		Retired Pastor, Missions/Outreach Crossings Community Church
NAME AND POSITION	CAMPBELL, TOBI Director	DIXON, Shari	HARMON, ERIC Director	HENDERSON, Milisha (Nominated Member)	JACKSON, DAVID Director		JENKINS, JAY Treasurer	LAWSON, KEN Director	LEONARD, Skip (Nominated Member)	LOWDER, KATHY Secretary/Clerk	LYONS, Kylie (Nominated Member)	MILLINGTON, PAM Chairman

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AND POSITION	COMPANY	ADDRESS ()	PHONE/FAX	BIRTH	E-MAIL)/OTING
)		DAY		MEMBER
PEOPLES, CHARLES Community Volunteer	Sommunity Volunteer	1417 NW 104 Terrace	405-755-2497	3/10	charlespeoples@hotmail.com	YES
Director		Oklahoma City, OK 73114	405-875-5786 C			
		(ONOLO)				
VERA, JOHN	INTEGRIS Legal	3366 NW Expressway, Suite	405-951-4786 W 5/16	5/16	john.vera@integrisok.com	YES
Legal Counsel		800 (001.7367)				
Director		Oklahoma City, OK 73112				
		(NPS)				
WHALEY, SUZAN (Community Volunteer	3804 NW 62 Street	405-823-8346 C 4/9	4/9	suzan.whaley@yahoo.com	YES
Director		Oklahoma City, OK 73112				
		(PC)				

Notices: David Hooten - Oklahoma County Clerk 320 Robert S. Kerr Ave. Room 105, OKC, OK 73102

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April 8, 2022

Stanley Hupfeld Academy at Western Village Attn: Ms. Tobi Campbell 5300 N. Independence Ave. Oklahoma City, OK 73112

RE: Accounting and consulting services for the Year Ended June 30, 2023

Thank you for allowing Oklahoma Consulting and Accounting Services, LLC (in affiliation with Jenkins & Kemper, CPAs, P.C.) to perform accounting and consulting services for Stanley Hupfeld Academy at Western Village (the school). We are pleased with the expression of confidence in our firm and our school expertise. I look forward to a long and successful relationship as an integral part of the school's financial management team.

This letter, along with the attached addenda, to be approved in an open board meeting, sets forth our understanding of the nature and scope of my non-attest accounting and consulting services to be provided for the school. As you know Government Auditing Standards (Yellow Book) place significant restrictions on firms that also perform consulting services for audit entities. Although we will maintain integrity and objectivity throughout the performance of all services provided to the school, We are not considered "independent" under the Government Accountability Office (GAO) definition and as such we cannot also perform audit or other attestation services for the school as long as we perform these non-attest services. Under the GAO independence rules, we are considered a part of your management team since we will perform certain functions normally associated with management. That is the reason that the school must contract with another CPA firm to conduct the annual School audit. However, the Yellow Book allows me to continue to assist the school as requested in many other matters. Independence is only required for the external auditor.

Scope of Services

The accounting services we will provide are detailed on the attached exhibits. Also, we will compile a monthly statement of assets, liabilities and net assets-cash basis and the related statement of revenue and expenses-cash basis for each month and year-to-date period. The statements will include as supplemental information certain budgetary information. The financial statements will be prepared on the cash basis of accounting, which is a comprehensive basis of accounting other than generally accepted accounting principles. The financial statements will omit all the disclosures ordinarily included in financial statements prepared on the cash basis of accounting. We will not audit or review such financial statements. Our report will include a statement that we are not independent with respect to the school.

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Stanley Hupfeld Academy at Western Village April 8, 2022 Page 2 of 3

The objective of a compilation engagement differs significantly from the objective of a review or audit of financial statements. The objective of a review is to provide a reasonable basis for expressing limited assurance that there are no material modifications that should be made to the financial statements. The objective of an audit is to provide a reasonable basis for expressing an opinion regarding the financial statements taken as a whole. A compilation does not provide such a basis because a compilation does not contemplate performing inquiry or analytical procedures and other procedures ordinarily performed in a review or obtaining an understanding of internal control or assessing control risk; or other procedures ordinarily performed in an audit.

Management Responsibilities

The school is, and will continue to be, solely responsible for establishing and maintaining an effective accounting and internal control system, including, without limitation, systems designed to assure compliance with policies, procedures, and applicable laws, regulations, contracts, and agreements and maintaining adequate records. The school is also responsible for the design and implementation of programs and controls to prevent and detect fraud.

Our engagement cannot be relied upon to disclose errors, fraud, or illegal acts that may exist. However, we will inform you or the appropriate level of management of any material errors and of any evidence or information that comes to my attention during the performance of compilation procedures or other management services performed that fraud or an illegal act may have occurred. We need not report any matters regarding illegal acts that may have occurred that are clearly inconsequential. In addition, we have no responsibility to identify and communicate significant deficiencies or material weaknesses in your internal control as part of this engagement.

The school's management and those charged with governance will be responsible for establishing the scope of the accounting and consulting services and the resources allocated to the work; such responsibility includes determining the nature, scope, and extent of the accounting and consulting services to be performed by Oklahoma Consulting and Accounting Services, LLC providing overall direction and oversight for each service, and reviewing and accepting the results of the work. The attached addenda (Exhibits A-C) provide management and those charged with governance an understanding of the services to be provided and items Oklahoma Consulting and Accounting Services, LLC will require in order to adequately perform each service.

Administration, Fees, and Other

Our fee for the compilation and other services is stated on each addendum (Exhibits A-C) attached as part of this contract. The ancillary services, defined by the attached addenda, will be billable at the rate of \$90 per hour. Requests for a representative of Oklahoma Consulting and Accounting Services, LLC to attend a board meeting will be billed \$150 for each meeting attended.

These services are for the period July 1, 2022 to June 30, 2023. Please sign each contract addenda whether Stanley Hupfeld Academy at Western Village accepts or does not accept the services described for each. Fees for these services will be rendered each month as described on the exhibits and will be payable on presentation. This engagement letter will remain in effect until changed by mutual consent.

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Stanley Hupfeld Academy at Western Village April 8, 2022 Page 3 of 3

Administration, Fees, and Other (Continued)

In accordance with my firm policies, work may be suspended if your account becomes 90 days or more overdue and will not be resumed until your account is paid in full. You acknowledge and agree that we are not required to continue performing work for you in the event of your failure to pay on a timely basis for services rendered as required by this engagement letter. Further, you acknowledge and agree that in the event we stop work or withdraw from this engagement as a result of your failure to pay on a timely basis my engagement will be deemed to have been completed and we will not be liable to you for any damages that occur as a result of my ceasing to render services, even if we have not completed our services. You will be obligated to compensate us for all time expended and to reimburse us for any out-of-pocket expenditures through the date of termination.

In addition, the school further agrees to indemnify and hold me harmless for any liability and all reasonable costs, including legal fees that we may incur as a result of the services performed under this engagement in the event there are false or misleading representations made to us by any member of the school's management.

Our firm, as well as other accounting firms, participates in the AICPA's peer review program covering our audit and accounting practice. Under this program, my system of quality control is subjected to a peer review by a team of certified public accountants approved by the state administering entity. As part of this peer review, the team will review a sample of my work. It is possible that the work performed for you may be selected for their review. If it is, the team is bound by professional standards to keep all information confidential.

We appreciate the opportunity to be of service to you and look forward to continuing our long and mutually satisfying relationship. We believe this letter accurately summarizes the significant terms of our engagement. Please call us at any time if you have any questions. If this letter and the attached addenda correctly express your understanding, please sign the enclosed copies where indicated and return it for our files.

Sincerely,

Jack H. Jenkins

President, Oklahoma Consulting and Accounting Services, LLC

By:		Date:
• -	Administrator	
By:		Date:
• -	Board Member	.

TREASURER SERVICES

This agreement begins July 1, 2022 and ends on June 30, 2023, between Stanley Hupfeld Academy at Western Village and Oklahoma Consulting and Accounting Services, LLC (us/our). This agreement shall not become effective until approved and entered into the minutes of an open board meeting.

Treasurer Services to be Provided:

- 1. Reconciliations performed timely every month of reported school funds to bank statements
- 2. Receipts posted to appropriate accounts using the Oklahoma Cost Accounting codes as required by the Oklahoma State Department of Education
- 3. Prepare monthly finance report for review by management and governing board
- 4. Prepare orderly file folders to maintain records of all treasurer services
- 5. Provide treasurer records and financial report information to independent auditor
- 6. Submit previous end of the fiscal year data to Oklahoma State Department of Education due during the contract period
- 7. Preparation of annual 2022-23 Estimate of Needs

Client Agrees to the Following:

- 1. Assign an employee of the school as deputy treasurer for physically depositing funds into your bank
- 2. Allow us online banking access for the school's checking/savings accounts
- 3. Obtain a treasurer's surety bond in treasurer's name for a minimum of \$100,000 as required by statute
- 4. Provide us with an adequate description of deposits made with your bank
- 5. Prepare detailed receipts in a pre-numbered receipt book for all local collections
- 6. Notify us of any changes in policy/requirements from the Oklahoma State Department of Education that may be sent to the principal/business manager of your school by email

	understand, acknowledg	ge and ACCEPT the above of	described monthly services. The annual payable in 12 equal monthly installment	contract
⊐ [^]	understand, acknowledg that in conjunction with Oklahoma Consulting at	e and DO NOT ACCEPT the other contracts, managemen	management and those charged with go above described monthly services. It is unat may ask for the services described alwill consider these items ancillary serviceed hourly rate.	iderstood bove and
	Ву:	Administrator	Date:	
	Ву:	Board Member	Date:	

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PAYROLL SERVICES

This agreement begins July 1, 2022 and ends on June 30, 2023, between Stanley Hupfeld Academy at Western Village and Oklahoma Consulting and Accounting Services, LLC (us/our). This agreement shall not become effective until approved and entered into the minutes of an open board meeting.

Payroll Services to be Provided:

- 1. Calculate and print checks or create direct deposit for all net pay amounts on a semi-monthly basis and include up to two "special payrolls" per contract period. Additional "special payrolls" will be considered ancillary services and will be billed at an hourly rate (also see item #6 in Client Agreements)
- 2. Calculate and print checks or directly deposit tax withholding for Federal and State of Oklahoma
- 3. Calculate and print checks or directly deposit funds for fringe benefits, retirements, garnishments or any deduction or benefit normally processed through payroll
- 4. Create and file all payroll tax filings for Federal and the State of Oklahoma including Federal (941), State (OW-9) and State Unemployment (OESC) quarterly reports, W2s, and 1095s (if necessary).
- 5. Provide reports, copies of payroll tax filings and paystubs to assigned administrator for distribution to employees
- 6. Prepare online financial reporting, during this contract period, for the Oklahoma State Department of Education regarding the Oklahoma cost account coding of payroll items

Client Agrees to the Following:

- 1. Approve our employee as the payroll clerk
- 2. Furnish us with annual/hourly approved rates of pay for each employee at the beginning of the employee's contract period
- 3. Notify us of any employees to be paid from a federal program or other special program at the beginning of the employee's contract period
- 4. Report to us all regular deductions such as fringe benefits, retirements, garnishments and any other deductions or benefits normally processed through payroll for each employee at the beginning of the employee's contract period
- 5. Provide us with updated W-4 forms for the calendar year for each employee authorizing us to withhold the appropriate amount of income taxes from each payroll
- 6. Furnish us with timesheets or changes in payroll four regular business days previous to scheduled payment date

understand, acknowledge and	y at Western Village's management and those charged with governance ACCEPT the above described monthly services. The annual contract \$11,400.00 and will be payable in 12 equal monthly installments for the
understand, acknowledge and that in conjunction with othe Oklahoma Consulting and Acc	y at Western Village's management and those charged with governance DO NOT ACCEPT the above described monthly services. It is understood r contracts, management may ask for the services described above and counting Services, LLC will consider these items ancillary services and bill Western Village the stated hourly rate.
By:Admin	Date:
By:Board N	Date:

ACCOUNTS PAYABLE SERVICES

This agreement begins July 1, 2022 and ends on June 30, 2023, between Stanley Hupfeld Academy at Western Village and Oklahoma Consulting and Accounting Services, LLC (us/our). This agreement shall not become effective until approved and entered into the minutes of an open board meeting.

Services to be provided:

- 1. Set up purchase orders based on requisitions before items are delivered or services are performed from the vendor as required by statute
- 2. Certify and prepare payments for itemized invoices
- 3. File purchase orders with supporting documentation and present for independent audit during the contract period
- 4. Assist with proper Oklahoma cost account coding based on descriptions of goods and services provided on the requisition
- 5. Monitor appropriations and report to client if any supplemental forms will be required for budget
- 6. Provide digital 1099 reporting package to payroll department for filing

Client Agrees to the Following:

- 1. Provide W-9 for each vendor used.
- 2. Assign somebody as the encumbrance clerk and activity fund custodian (if applicable) and provide surety bonds for each of those positions as required by statute
- 3. Furnish us with an approved and complete requisition prior to an order being made with a vendor as required by statute
- 4. Provide us with the proper Oklahoma Cost account coding or an adequate description of items/services to be encumbered
- 5. Present itemized invoices to our designated employee on a timely basis in order to prevent any late fees or late notices from vendors
- 6. Notify us, on requisition forms, of any vendor providing goods or services pertaining to a federal program or special project budget and the designated code of the program involved

Stanley Hupfeld governance understand annual contract amoun installments for the con	d, acknowled at for these so	ge and <u>AC</u> ervices is	CCEPT th	e above de	scribed mo	onthly service	s. The
Stanley Hupfeld governance understan services. It is understo services described abouthese items ancillary hourly rate.	d, acknowled ood that in co ove and Oklah	ige and <u>D</u> onjunction noma Cons	with othe sulting and	ACCEPT contracts, Accounting	the above managem g Services	described meent may ask for LLC will co	onthly for the nside
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	Administrator	•					
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-	Board Member						