



**Stanley Hupfeld**  
**ACADEMY**  
**AT WESTERN VILLAGE**

1508 NW 106<sup>th</sup> St • Oklahoma City, OK 73114 • (405) 751-1774  
Stanley Hupfeld Academy creates a community of lifelong learners through  
positive connections and a rigorous, integrated curriculum to inspire excellence.

## **TITLE IX - NON-DISCRIMINATION / CIVIL RIGHTS**

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Title IX of the Education Amendments of 1972 protects people from discrimination based on sex in education programs or activities that receive Federal financial assistance. Title IX states that: No person in the United States shall, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any education program or activity receiving Federal financial assistance.

### **NON-DISCRIMINATION**

Stanley Hupfeld Academy is committed to providing all students, employees and members of the public with a safe and respectful school and workplace environment. The district prohibits discrimination, harassment, or retaliation based on real or perceived race, religion, color, national origin, sex, sexual orientation, gender expression, gender identity, pregnancy, disability, genetic information, veteran status, marital status, age or any other classification protected by applicable laws. This prohibition applies to students, employees, vendors and board members in any aspect of the district's programs, including during school hours, extracurricular activities, district sponsored events, or outside of school hours if the conduct affects the education or working environment.

Questions regarding gender discrimination or sexual misconduct should be directed to the Stanley Hupfeld Academy's Title IX Administrator:  
Ruthie Rayner [ruthie.rayner@wvacademy.com](mailto:ruthie.rayner@wvacademy.com)



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## FEDERAL PROGRAMS COMPLAINT POLICY

### Complaint Procedures for Every Student Succeeds Act (ESSA)

Individuals filing complaints **must** include the following written information:

- The name of school or school employee alleged to have violated a specific federal requirement.
- The specific requirement you believe has been violated.
- The actions, facts, and documentation on which you base your complaint.
- Documentation of the efforts to resolve the complaint through the local parent complaint process.
- The resolution you expect.

Written complaints are accepted by mail, fax, e-mail, or in person. Stanley Hupfeld Academy at Western Village must be able to verify the complainant's name, phone number, and address in order to acknowledge receipt of the complaint. Stanley Hupfeld Academy at Western Village will not be able to appropriately respond to the complaint without contact information. Stanley Hupfeld Academy at Western Village requests a signature of the person filing the complaint. Send complaints to:

Stanley Hupfeld Academy at Western Village  
Attn. Kara Babbit  
1508 NW 106<sup>th</sup> Street  
Oklahoma City, OK 73114  
or by calling (405) 751-1774

### Complaint Resolution for ESSA

Stanley Hupfeld Academy at Western Village will respond to complaints about the requirements of ESSA within 60 days of receipt, unless an extension is needed because of extenuating circumstances. Complainants will be notified, in writing, if an extension will be needed and the reasons for the extension. The written resolution will include:

- A statement of the federal program requirements involved.
- A summary of the information, records, or data reviewed and considered.
- The findings of fact.
- The conclusions for each allegation, including the reasons for the conclusion.
- Any technical assistance, negotiation, or corrective action that must occur and when the action must occur.

The written resolution will be mailed to the complainant and a copy will be filed with the Office of Federal Programs and Office of Legal Counsel, Oklahoma State Department of Education.

*Adopted/Amended: October 5, 2023*